

Borough of Hellertown
Council Meeting Minutes
Monday, June 1, 2015

I. Call to Order – Thomas Rieger, 7:03 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Present
James Hill-	Present
Michael McKenna-	Absent with prior notification
Joseph Pampanin-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

Also in attendance were Cathy Hartranft, Mike Corriere, Bryan Smith, Kris Russo, Tom Henshaw, Angie Bauer, and Junior Councilpersons Nicole Payung and Richard Weddigen.

IV. Adoption of Meeting Agendum

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the meeting agendum as written. Motion carried 6-0.

V. Approval of Meeting Minutes

A. Monday, May 18, 2015, Meeting Minutes

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the May 3, 2015, Meeting Minutes as written. Motion carried 6-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Erin Clavier and Maria Diaz-Joves- Presentation of Book Sharing Kiosk

Ms. Clavier- We would like to present Council with the idea of participating in the Little Free Library organization and put up kiosk of books to take or leave. Ms. Diaz-Joves has offered to design the kiosks. Once you register with Little Free Library, the kiosk location would be placed on a map, you would get a sign for the kiosk, and also receive a charter number. We were thinking placement along the trail by the benches, Water Street Park once it reopens, or by the pool.

Mr. Pampanin inquired about what interested them about participating in this program in a Borough that already has a library.

Ms. Clavier- This promotes social interaction and also access to books when the library is closed. The HAL will cover the cost of registering and the sign so it will be at no cost to the Borough.

Mr. Bate recommended the pool and Mayor Fluck recommended the sitting area at Borough Hall.

Motion made by John Bate, seconded by James Hill, to approve the project and place the first kiosk at the entrance way to the pool.
Motion carried 6-0.

B. Agenda Items

Linda Leewright, 809 Juniper Road, requested clarification on the property the Borough is seeking to purchase.

Mr. Rieger- The property is adjacent to the Thomas Iron Works. It is essentially a floodplain. The Water Street Park was purchased with Act 70 funds. The Service Electric Building that was placed there is non-compliant. The Borough was required to purchase property equivalent to the space of the building, which is approximately 2,000 sf. to comply with DCNR and Act 70.

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger requested an Executive Session to discuss police contract matters.

B. Mayor- None

C. Council

Mr. Pampanin- The Community Yard Sale is being held June 6, 2015. There are currently over 130 people signed up to participate.

D. Junior Council Reports

Ms. Payung- The boys baseball team won the Colonial League Championship. Bridget O'Donnell and Joe Schuyler were named Athlete of the Year.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- A meeting with PennDOT was held last week to discuss the bridge repairs. The project can be handled on the local level.

The sidewalks and plaza area are being paved at Water Street Park and the asphalt paving will be completed this week.

Mr. Rieger- We were notified by UGI that they plan on replacing the laterals on the end of the eight roads that were to be resurfaced.

Mrs. Hartranft- I have reached out to UGI to try and get a timeframe for the replacement and have not received a response to date.

Mr. Corriere- I would wait to hear from UGI and then contact the contractor to see if they are willing to postpone the project.

Mr. Henshaw- AMS is willing to wait on the seal coating project.

Council directed Mrs. Hartranft to reach out the UGI again to try and get a timeline on their project and also work on revising the road reclamation ordinance.

C. Solicitor

Mr. Corriere- I sent a notice to Attorney Weiner informing him that Borough Council will review the plans for Saucon Valley Manor at the June 15, 2015, meeting.

All municipal liens have been filed.

The Improvements Agreement and Maintenance Agreement have been submitted for the 708 Main Street property and a stormwater easement is being discussed. A letter of credit is forth coming.

I spoke with Attorney Pereira who is now representing Stonewood Land Development. She will discuss the current bond security and easements with Attorney Miller and get back to me.

I will have the Agreement of Sale completed for the Cummings property at the next meeting.

D. Manager

Mrs. Hartranft- There is a meeting scheduled tomorrow with Hellertown Borough, Lower Saucon Township, and the City of Bethlehem to discuss the Water Street Bridge Repair Project.

E. Chief of Police

Chief Shupp- I would like Council's permission to hire a Part-Time Police Officer. The candidate's background check has been completed and is clean.

Motion made by John Bate, seconded by Joseph Pampanin, to approve the hiring of a Part-Time Police Officer. Motion carried 6-0.

F. Public Works Director

Mr. Henshaw- In the 2015 budget, \$12,000.00 was allocated to build another pavilion at the pool. I would like permission to use \$4,000.00 toward the purchase of six picnic tables for the current pavilion. This will also help gage whether another pavilion is necessary. The benches would be purchased off of the State Contract.

Motion made by John Bate, seconded by Joseph Pampanin, to authorize the transfer of funds and the purchase of additional seating for the pavilion. Motion carried 6-0.

Mr. Henshaw- The pool lift was laid out today and will be epoxied hopefully tomorrow. The pool has been cleaned and filled.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by John Bate, seconded by Joseph Pampanin, to approve the payments. Motion carried 6-0.

2. Adoption of Resolution 15-05, Authorizing the Purchase of Property- Council Action

Motion made by Richard Staffieri to table this item for clarification and completion. Motion carried 6-0.

3. Adoption of Resolution 15-06, Authorization for Borough Manager to Execute and Submit Application for Traffic Signal Approval- Council Action

Motion made by John Bate, seconded by Herbert Payung, to authorize the Borough Manager to execute and submit the Application for Traffic Signal Approval at Water and Main. Motion carried 6-0.

4. Approval of Mountain House Day Camp Agreement for Use of Dimmick Pool- Council Action

Mrs. Hartranft- They will be bringing their own lifeguards, own transportation, and will be using the pool three times per week.

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the Agreement for the Use of Dimmick Pool. Motion carried 6-0.

5. Approval of Police Pension Boards Recommendation for Disability Pension for Rick Folland- Council Action

Mr. Corriere- Mr. Folland is entitled to this disability pension under Act 600.

Motion made by John Bate, seconded by Joseph Pampanin, to approve disability pension for Rick Folland effective June 1, 2015. Motion carried 6-0.

6. Authorization to Execute Revised Hellertown Area Library By-Laws- Council Action

Mr. Payung- The By-Laws have be amended with upgraded language, adjusting the trustee terms to 3 years, and creating an absentee clause. Motion carried 6-0.

XI Announcements

Mr. Rieger- Council would like to thank Barry Schultz for his years of service to the Borough. He retired as of today and we wish him the best of luck.

XII. Executive Session

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to adjourn to Executive Session at 7:59 p.m. Motion carried 6-0.

Mr. Corriere advised that the Executive Session was being held to discuss police contract matters.

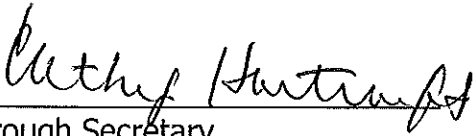
Council reconvened at 8:30 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel matters.

Motion made by John Bate, seconded by Herbert Payung, to authorize Chief Shupp to work with the Civil Service Commission to develop an eligibility list for the position of Sergeant in the Hellertown Police Department. Motion carried 6-0.

XIII. Adjournment

Motion made by John Bate, seconded by Richard Staffieri, to adjourn the meeting at 8:32 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 15th Day of June 2015.


Borough Secretary