

Borough of Hellertown
Council Meeting Minutes
Monday, June 3, 2013

- I. Call to Order - Philip Weber, President 7:00 p.m.
- II. Pledge - Mayor Fluck lead the Pledge of Allegiance.
- III. Roll Call – Cathy Kichline

John Bate-	Present
Michael McKenna-	Present
Gail Nolf-	Present
Joseph Pampanin-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Philip Weber-	Present
Mayor Fluck-	Present

- IV. Adoption of Meeting Agendum

Motion made by Mr. Rieger, seconded by John Bate, to add 621 Durham Street sidewalk waiver to unfinished business with executive session immediately prior. Motion passes 7-0.

- V. Approval of Meeting Minutes

- A. Monday, May 6, 2013, Meeting Minutes

Motion made by Mr. Pampanin, seconded by Richard Staffieri, to approve the May 20, 2013 meeting minutes, with corrections. Motion carried 7-0.

- VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances - None
 - B. Agenda Items- None
 - C. Non-Agenda Items –

Mr. David Heinzelman was present to update the mayor, council and those present of the proposed activities for Family Fun Day and the 4-

county fireman's parade. Mr. Heinzelman also thanked council for Hellertown's significant contribution to the event. The weekend activities will be held October 19 and 20, 2013 and will include an antique classic car show, 5k run/walk, motorcycle run, Vera Bradley bingo, amusement rides, chili cook-off, church service and the re-dedication of Dimmick Park. Mr. Heinzelman requested the mayor and all council members attend. The next meeting of the organization committee is June 18th at 6:30 pm at which time there will be a sample fireworks display.

D. Special Event Request

Ms. Angie Bennett was present to request permission from Council to hold the Girls Scouts annual Me & My Guy Fishing contest on June 22nd at the Grist Mill. There will be approximately 60-70 participants. A representative from the Fish and Game Commission will be present.

Upon motion by Ms. Nolf, second by Mr. Bate, council unanimously approved the Special Event Request.

VII. Reports from Elected Officials

- A. President- None
- B. Mayor
- C. Council

Ms. Nolf informed council and the public that a meeting was held with all pool staff to update them on the progress of the pool liner and review policies and procedures for the 2013 pool season.

Mr. Rieger informed council the annual HLS Chamber banquet was held on Friday, May 31st and was well attended.

VIII. Reports from Appointed Officials

- 1. Treasurer – None

2. Engineer

Mr. Smith provided Council with an update on the progress of the Dimmick Park project and Borough Hall Streetscape project. The performance stage and pool building are both substantially complete. Soil samples were taken today with substantial completion of the grandstand expected in three weeks.

The pool liner is expected to be complete by June 18th. This will cause an approximate one week delay with the pool opening.

Contractors are finishing up the grout work and landscaping this week. Contractor has received an extension to install the site lighting.

The Harris Street bridge has been advertised for bid. Bids are available at the office of BIA. A preconstruction meeting will be held on site on June 11th. Bids are due June 25th with possible award at the July 1st council meeting.

Mr. Smith also informed council a CDBG grant was submitted for 34 handicapped ramps as well as a submittal to the Northampton County Hotel Tax for fit-out of the Water Street restrooms.

3. Solicitor

The Chew/Pierce settlement agreement has been sent to the attorney representing the property owners.

Mr. Corriere reviewed the tax assessment notice of 950 Front Street. Mr. Corriere will have more information at the July 1st meeting.

Mr. Corriere also informed Council a meeting of the Police Pension was held. According to the actuary there will be a MMO requirement for the plan for the first time.

4. Manager

Ms. Kichline reminded everyone in attendance season pool passes are available at borough hall during normal business hours and June 5 and 12 from 6:00 to 8:00 and June 8 and 15 from 9:00 to 11:00.

5. Chief of Police

Chief Shupp requested authorization to hire two part time officers. Chief Shupp will have the officer's sworn in upon completion of all paperwork and back ground checks

Motion by Ms. Nolf, seconded by Mr. Bate to hire two part time officers. Motion passed 7-0.

Ms. Nolf acknowledge the police presence on bikes within the community.

Mr. Rieger requested Chief Shupp and Mr. Henshaw ensure proper traffic control methods are in place along Oak alley since local residents are using this as a detour.

6. Public Works Director

Mr. Henshaw reviewed the various projects he is overseeing. Mr. Henshaw is concerned with skateboarding activities on the handicapped ramp next to the performance stage. Council directed the Engineer to seek pricing for a gate.

7. Zoning/Codes Officer

Mr. Russo requested an Executive Session to discuss possible litigation

8. Fire Chief- None

9. Emergency Management- None

IX. Unfinished Business-

1. Executive Session –

Upon motion of Mr. Rieger, seconded by Mr. McKenna, council adjourned to Executive Session at 8:10 pm. Mr. Corriere indicated the reason for the Executive Session was to discuss terms and settlement of the 621 Durham Street sidewalk waiver.

Council returned from Executive Session at 8:30 pm. Mr. Corriere informed the public no action was taken.

2. Durham Street – Request to Waive sidewalk installation

Council tabled this matter until the July 1, 2013 meeting and directed the Solicitor to prepare a settlement agreement with the property owner.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Mr. Rieger, seconded by Ms. Nolf, to approve the payments. Motion carried 7-0.

2. Authorize to Advertise – Repeal Ordinance #711

Mr. Corriere reviewed the purpose and reason to repeal ordinance #711 and requested Council authorize its advertisement for possible adoption on July 1.

Upon motion of Mr. Staffieri, seconded by Mr. Bate to advertise Ordinance #711. Motion passed 5-2 with Ms. Nolf and Mr. Rieger voting no.

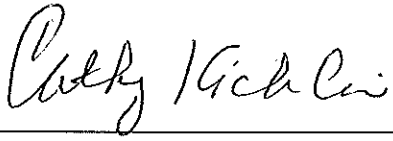
XI. Announcements- Council informed the public that the July 17th Borough Council meeting will be cancelled. All department head monthly reports will be submitted for the July 1 meeting.

XII. Executive Session - None

XIII. Adjournment

Motion made by Mr. McKenna, seconded by Ms. Nolf, to adjourn the meeting at 9:00 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 1st day of July, 2013.

A handwritten signature in cursive script, reading "Cathy Nichol". The signature is written in black ink and is positioned above a horizontal line.

Borough Secretary