

Borough of Hellertown  
Council Meeting Minutes  
Monday, September 21, 2015

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Present
James Hill-	Present
Michael McKenna-	Present
Joseph Pampanin-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

Also in attendance were Mike Corriere, Bryan Smith, Cpl. Jeff Johnston, Cathy Hartranft, Tina Krasnansky, Tom Henshaw, and Angie Bauer. Chief Shupp was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Richard Staffieri, seconded by Herbert Payung, to approve the meeting agendum as written with the addition of New Business #7, Payment Request #1 for Curb Ramp Project, and New Business #8, Resolution to Authorize A Joint Grant Application to the Monroe County Gaming Authority in the Amount of \$789,161.00. Motion carried 7-0.

V. Approval of Meeting Minutes

A. Monday, September 8, 2015, Meeting Minutes

Motion made by John Bate, seconded by Herbert Payung, to approve the September 8, 2015, Meeting Minutes as written. Motion carried 6-0 (Mr. Staffieri abstained).

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items- None

C. Non-agenda Items

Lisa Van Camp, 3204 Applewood Court, Bethlehem- representing the Cub Scouts. We are having an event at the Sportsman's on October 17-18, 2015. The group is requesting use of the South Gristmill Fields.

Ms. Bauer noted that the Borough did not receive the completed paperwork for the request.

Motion made by John Bate, seconded by Michael McKenna, to approve the request contingent upon all necessary paperwork being returned to the Borough and staff signatures. Motion carried 7-0.

VII. Reports from Elected Officials

A. President

Mr. Rieger- There will be a small business roundtable at the Hellertown Area Library on September 23, 2015, at 7:30 a.m. The purpose of this roundtable discussion is to discuss Hellertown Lower Saucon Chamber initiatives.

B. Mayor- None

C. Council

1. Mayor Fluck- Saucon Valley Partnership

Mayor Fluck had nothing to report.

2. John Bate- Saucon Valley Partnership

Mr. Bate- The Partnership met on September 9, 2015. There was a discussion concerning Community Day, Concerts in the Park, and the Spirit Parade under the umbrella of the Partnership.

Mr. Rieger- The reasoning behind this would be that the Partnership could help coordinate the events and take some of the administrative burden off the small group of volunteers.

Mr. Bate- The Farmers' Market also expressed interest in being included.

Mr. Rieger- The next meeting will be October 14, 2015.

3. James Hill- Hellertown Historical Society/Civil Service Commission/Rail Trail Committee

Mr. Hill had nothing to report.

4. Michael McKenna- Hellertown Borough Authority

Mr. McKenna had nothing to report.

5. Herbert Payung- Hellertown Area Library

Mr. Payung had nothing to report.

6. Joseph Pampanin- Planning Commission/Borough Business Revitalization/ Zoning Hearing Board/Police Pension Board

Mr. Pampanin had nothing to report.

7. Thomas Rieger- Hellertown Chamber of Commerce

Mr. Rieger had nothing additional to report.

8. Richard Staffieri- Rental Property Appeals

Mr. Staffieri had nothing to report.

## VIII. Reports from Appointed Officials

### A. Treasurer

#### 1. Treasurer's Report & Finance Report

Motion made by John Bate, seconded by Joseph Pampanin, to receive the Treasurer's Report and Finance Report. Motion carried 7-0.

Mr. Rieger inquired how the new computer system is working. Mrs. Krasnansky stated that the system is working well with the exception of some issues with the ledger.

### B. Engineer

Mr. Smith- Mrs. Hartranft, the inspector from Barry Isett & Associates, and myself met with the contractor for the ADA Ramp project. All curbs that did not meet specification were marked and will be removed. The contractor has also changed to double mix concrete and hired a new finisher. There is about 2 ½ weeks of work left. I also looked into the liquid coming from their machinery in the parking lot. It is not oil but rather water resulting from condensation in the air conditioning of the machinery..

The Dimmick Park Bandshell and pool decks have been resurfaced.

### C. Solicitor

Mr. Corriere- The Improvements and Maintenance Agreements have been sent to 33 Penn Street.

It was discovered that the Library has stocks that they wanted to cash in and they had asked both solicitors to sign off on them. The solicitor cannot do that as the power is vested in the Board of Trustees. They will also need to look into any effect cashing in the stocks would have on their 501c status.

Motion made by John Bate, seconded by Joseph Pampanin, to forward Solicitor's Opinion letter to the Library Board of Trustees. Motion carried 7-0.

Mr. McKenna inquired how Council was not made aware to the shares during the merger.

Mr. Rieger- They are their own entity so Council does not have much say. Since we do contribute, I feel that we should ask to see a copy of their audit on a yearly basis.

Mr. Payung noted that a lot of items have been discovered in the three years since the merger.

Mr. Corriere- Council can request a copy of the audit.

D. Manager

Mrs. Hartranft- Staff has been working on the budget. We will discuss Fire Appropriation, Library, and Capital at the September 28, 2015, meeting.

E. Chief of Police

1. Monthly Report

Chief Shupp's monthly report will be discussed at the next meeting.

F. Public Works Director

1. Monthly Report

Motion made by John Bate, seconded by Joseph Pampanin, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

2. Announcement of Fall Yard Waste Pickup

Mr. Henshaw announced that the Fall Yard Waste Pickup will be held the week of September 28th on the residents' normal garbage day.

Mr. Henshaw- UGI has delayed the start of our roadwork. A large pipe was replaced on Riegel Street. AMS is on standby and will begin work as soon as UGI has completed their work.

We are beginning to have issues with residents racking leaves out into the street and gutter. The leaf schedule does not start until November 2, 2015. The Compost Center is open for drop-offs.

Lastly, there have been multiple portable basketball hoops in the streets. I spoke with Chief Shupp and there is nothing on the books that mentions them and I would like Council to look into getting it specifically mentioned in the ordinance.

#### G. Zoning/Codes Officer

##### 1. Monthly Report

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to receive the Zoning/Code Enforcement Report and make a part of these minutes. Motion carried 7-0.

##### 2. Discussion on Sanitation/Recycling Issue on Courtright Street

Mr. Russo- I received a letter from a resident who lives on Courtright Street. The land was subdivided in 1984 and she has been maintaining the back property and uses the property to walk her garbage up the Keilman Street where it is picked up. Now that parcel is being developed and the owner is not sure that he will allow her to walk through his property. An easement needs to be made for water and sewer. She does not have other options as the properties on either side have fenced in yards. A garbage truck cannot pickup on Courtright due to parking on both sides.

Mr. Rieger- I would hope that this could be worked out between the parties. If not, she can always get private counsel. In the meantime, the Borough might need to send a pickup truck to get her garbage once a week.

- H. Fire Chief- None
- I. Emergency Management- None
- IX. Unfinished Business- None
- X. New Business
  - 1. Outstanding Obligations- Approval of Payments

Motion made by Herbert Payung, seconded by Joseph Pampanin, to approve the payments. Motion carried 7-0.

- 2. 2016 Non-Uniform Employees' Pension Plan Minimum Municipal Obligation- Council Action

Mrs. Hartranft- The minimum municipal obligation for the Non-Uniform Employees is \$21,450.00. This is covered by employees' 3.6 percent contribution.

Motion made by John Bate, seconded by Herbert Payung, to approve the 2016 Minimum Municipal Obligation for Non-Uniform Employees. Motion carried 7-0.

- 3. 2016 Uniform Employees' Pension Plan Minimum Municipal Obligation- Council Action

Solicitor Corriere- The 2016 minimum municipal obligation for the Uniformed Employees is \$46,456.76. This amount is covered by state aid.

Motion made by John Bate, seconded by Herbert Payung, to approve the 2016 Minimum Municipal Obligation for Uniformed Employees. Motion carried 7-0.

4. Discussion on Vehicular Weight Study

Mr. Smith- Barry Isett & Associates a weight study of E. High Street, Linden Avenue, and Northampton Street. As part of the study, we conducted a crash analysis, geometric study, pavement testing, speed calculation, and traffic volume county. There were no incidents regarding large vehicles on any of the tested streets. No street had ideal unrestricted egress. The pavement does not substantiate heavy traffic. The average speed is between 25-30 m.p.h. Linden Street had a few tractor trailers but the other two had no truck traffic.

We would recommend a weight limit of 6 tons. Local deliveries will be permitted. Signage would be required at Cherry Lane and the Borough will need to amend the ordinance.

Motion made by Michel McKenna, seconded by Joseph Pampanin, to begin the process of amending the ordinance. Motion carried 6-1 (Mr. McKenna opposed).

5. Approval of Request for Donation from Hellertown-Lower Saucon Veterans Memorial Association to Enlarge Veteran Memorial- Council Action

Mr. Rieger- This would be for enlarging the veterans' wall at the Union Cemetery.

Motion made by Michael McKenna to table this request and direct staff to find out what kind of a donation they are seeking. Motion carried 7-0.

6. Announcement of 2016 Budget Meeting Sessions

Mrs. Hartranft- The proposed budget sessions are as follows: September 28, October 12, and October 26, 2015. All meetings will begin at 6:00 p.m. I would like to discuss Library, Fire Appropriation, and Capital at the September 28, 2015 meeting.

Motion made by Michael McKenna, seconded by Joseph Pampanin, to approve as presented. Motion carried 7-0.



7. Approval of Request for Payment #1 for CDBG Curb Ramp Project-  
Council Action

Motion made by Michael McKenna, seconded by Richard Staffieri, to not make payment until more work is satisfactorily completed.

Mr. Smith – They are asking for payment of \$39,672.00. About 50 percent of the ramps are completed.

John Bate-	No
James Hill-	Yes
Michael McKenna-	Yes
Joseph Pampanin-	No
Herbert Payung-	Yes
Thomas Rieger-	No
Richard Staffieri-	Yes

Motion carried 4-3.

8. Adoption of Resolution 15-12, Execute Application to Monroe County  
Gaming Authority for \$789,161.00- Council Action

Mr. Rieger- This grant application will be a joint grant with Lower Saucon Township, City of Bethlehem, Northampton County, and Hellertown Borough. We are seeking funds of \$789,161.00 to complete a bike lane project.

Mr. Smith- The asphalt bike lane would begin on Water Street and continue to Lehigh University. The grant provides for 100 percent funding for both building and engineering.

Mrs. Hartranft- We have received letters of support from Lower Saucon Township and the Lehigh Valley Planning Commission.

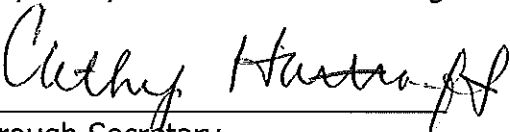
This would be a two phase project. The other phase would connect the North end of the rail trail to the City of Bethlehem.

Motion made by Michael McKenna, seconded by James Hill, to adopt Resolution 15-12. Motion carried 7-0.

- XI Announcements- None
- XII. Executive Session-None
- XIII. Adjournment

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to adjourn the meeting at 8:07 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 5<sup>th</sup> Day of October 2015.

  
Borough Secretary

**PUBLIC WORKS AND PARKS DEPARTMENT  
MONTHLY REPORT  
AUGUST 2015**

**1 Activity Completed**

Painted and signed 4 new HP spaces at pavilion.  
Attached top caps on batting cage posts.  
Cleaned out debris from Silver Cr. at Bella's.  
Trimmed trees and picked up branches in Dimmick Park.  
Power washed backhoe and loader.  
Released filters and skimmed conversion box daily.  
Cleaned catch basins before and after storms.  
Cut grass and trimmed as needed.  
Drove post bases in for Boy Scout project at Grist Mill pond.  
Repaired fountain at Grist Mill parking lot.  
ANSI inspection on bucket truck.  
Sanded and repainted trash receptacle from Plaza.  
Painted double yellow lines on Penn and Durham St.  
Installed goalposts and moved bleachers for football.  
Cleaned Plaza fountain and park fountain.  
Cleaned trucks  
Community Day prep, event and clean-up.  
Replaced windows on building at Tumminello

**2 Other**

Backwashed pool filters and splash pad filter weekly.  
Cleaned shops and lunch room weekly.  
Umbrella repair at pool.  
Cut and trimmed cemetery weekly.  
Emptied bin and pushed pile at Compost Center every Mon.  
Hauled dumpster from Dimmick Park to new dentist office.  
Fixed lighting at fuel pumps.  
Trimmed trees on library lot.  
Repairs on JD455 fuel filter assembly.  
Hauled frozen foods from snack stand to S.V.Y.S.A. bldg.  
Emptied chlorine drums and started pool shut down  
Streets prepared for paving, trimming gutters and sweep[ing].

**3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH**

Replaced dead bolt on Dimmick Park men's room door.  
Cleaned graffiti off tot lot at pool.  
Cleaned and painted park benches at Grist Mill area.  
Replaced batteries in loader.  
Repaved Dimmick Park walkway at entrance.  
Lazer repairs and 4300 JD hood repair.  
Sickle bar work at Compost Center and along Rails to Trails.  
Set trash receptacles at Water St. park.  
Repaired catch basin at Thomas and Delaware.  
Paved the top of N.J. Hill, 54 ton.

**4 NUMBER OF TIMES CALLED OUT AFTER WORKING HOURS**

**5 MEETINGS AND/OR TRAINING ATTENDED (ALL DEPARTMENT PERSONNEL)**

Council Meetings  
Meeting with Manager and Lance Eure.  
Meeting with Manager on dog kennel quote.  
Meeting with Manager and Brian, Water St.  
Met with electrician at park fountain, lighting quote.  
Preemployment interviews and testing.

**6 OTHER**

Cleaned restrooms daily.  
Emptied trash barrels Mon. and Fri.  
Cut cemetery weekly.  
Cleared mill race and pond grates weekly.



# BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 \* Fax 610-838-0500

## 2015 Monthly Report Aug 13-Sep 17

<b>Local Permits Issued:</b>	33
<b>BIA Permits Issued:</b>	26
<b>Certificates of Compliance Issued:</b>	0
<b>Sidewalk Inspections:</b>	13
<b>Residential Rental Inspections:</b>	3
<b>Fire Inspections:</b>	9
<b>Service Requests/Complaints</b>	7
<b>Citations:</b>	0

**Planning Commission activity:** 15-PC-07- Applicant was granted conditional approval to operate a State Farm Insurance Agency at 1057 Main St.(previously Great Sounds Records)

**ZHB activity:** none

**Meetings/Classes attended:** 2 Borough Council  
0 Z.H.B.  
1 Planning Commission

**Court Appearances:** 0

**Other Information:** 30 day delinquency notices have been sent out for Rental and Business Registration Licenses.

**Business Activity:**

## Borough of Hellertown

09/17/2015

## Monthly Permit Report

11:33 AM

Page 1 of 3

## FOR PERMITS ISSUED BETWEEN 8/13/2015 AND 9/17/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
8/14/2015	Z-151128	MIGLIORE, KEVIN JOSEPH And BR	902 MAGNOLIA RD	Q7SE4A-10-1	\$7,650.00	\$100.00
	Zoning	Driveway Permit				
8/14/2015	Z-151129	SANDERS MICHAEL And PAMELA,	216 CEDAR RD	Q7SE4A-7-12	\$1,800.00	\$50.00
	Zoning	Fence				
8/14/2015	Z-151130	KOMOROSKI, WILLIAM L,	1120 1ST AVE	Q7NW3D-9-7A	\$1,400.00	\$50.00
	Zoning	Fence				
8/17/2015	Y-151134	MOYER, MELISSA E,	903 BIRCH RD	Q7SE1D-1-15	\$0.00	\$25.00
	Shade	Removal				
8/17/2015	Z-151132	DEVITA, JOHN J And IRENE B,	37 HESS AVE	Q7NW2D-7-25	\$7,185.00	\$100.00
	Zoning	Generator Permit				
8/17/2015	Z-151133	GENESIS BUILDERS INC.,	1619 RIEGEL ST.	Q7NW2C-2-8A	\$120,000.00	\$455.00
	Zoning	New Building-Residential				
8/17/2015	Z-151141	GROFF REAL ESTATE INV And RAG	1231 2ND AVE	Q7NW3C-1-14	\$950.00	\$25.00
	Zoning	Sidewalk				
8/24/2015	Z-151160	LAMA, ANTHONY J And JOETTE T,	915 EASTON RD	Q7SW2B-12-8	\$2,000.00	\$50.00
	Zoning	Fence				
8/24/2015	D-151161	FONTANEZ, EVELYN,	147 E CHESTNUT ST	Q7SW2B-1-11	\$0.00	\$75.00
	Dumpster	New Dumpster/POD Permit				
8/24/2015	Z-151148	HONSEL, JENNIFER L,	981 JUNIPER RD	Q7SE1D-2-13	\$1,350.00	\$50.00
	Zoning	Sidewalk				
8/24/2015	Z-151149	REPYNEK, SAMUEL And SUSAN,	1070 NEW JERSEY AVE	Q7SW2B-4-4	\$4,500.00	\$75.00
	Zoning	Driveway Permit				
8/24/2015	D-151147	SHIVOK, HELEN,	1071 1ST AVE	Q7SW2A-3-24	\$0.00	\$75.00
	Dumpster	New Dumpster/POD Permit				
8/26/2015	Z-151160	ANTHONY, MARK D,	1083 1ST AVE	Q7NW3D-11-3	\$1,000.00	\$50.00
	Zoning	Sidewalk				
8/27/2015	D-151163	HELLERTOWN BOROUGH,	409 CONSTITUTION AVE	Q7SE1D-3-6	\$0.00	\$0.00
	Dumpster	Dumpster/POD Permit				
8/27/2015	Z-151162	KALYNYCH, PAUL And MARY,	1400 EASTON RD	Q7NW3B-7-6	\$300.00	\$25.00
	Zoning	Sidewalk				
8/31/2015	Z-151170	PETERS, GARY G And LINDA B,	339 MAIN ST	Q7SW3A-7-6	\$2,000.00	\$50.00
	Zoning	Sidewalk				
9/1/2015	Z-151180	JOYCE, CYNTHIA L,	1415 EASTON RD	Q7NW3B-10-9	\$1,810.00	\$50.00
	Zoning	Sidewalk				
9/1/2015	Z-151175	NASSI, GIOVANNA,	1650 ILONA DR	Q7NW2C-4-29	\$4,500.00	\$75.00
	Zoning	Swimming Pool				
9/2/2015	Z-151185	LUTZ, DUSTIN A And SUSAN NIKOL	863 POPLAR RD	Q7SE4A-10-4D	\$3,000.00	\$75.00
	Zoning	Fence				

## Borough of Hellertown

09/17/2015

## Monthly Permit Report

11:33 AM

Page 2 of 3

## FOR PERMITS ISSUED BETWEEN 8/13/2015 AND 9/17/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
9/9/2015	Z-151198	KOEHLER, JEFFREY S And LESLIE	920 BIRCH RD	Q7SE1D-2-1	\$1,350.00	\$50.00
	Zoning	Sidewalk				
9/9/2015	Z-151199	HONSEL, JENNIFER L,	981 JUNIPER RD	Q7SE1D-2-13	\$600.00	\$25.00
	Zoning	Sidewalk				
9/9/2015	Z-151200	ALTENBACH, TOM F And ANN MARI	808 MAPLE RD	Q7SE4A-10-10	\$8,800.00	\$100.00
	Zoning	Sidewalk/Apron				
9/9/2015	Z-151201	MALONE, GERALD C And SANDRA	302 CONSTITUTION AVE	Q7SE4A-8-12	\$2,900.00	\$75.00
	Zoning	Driveway Permit				
9/11/2015	Z-151208	MCDOWELL, DOUGLAS C,	1150 EASTON RD	Q7NW3C-15-3	\$1,500.00	\$50.00
	Zoning	Tank Permit				
9/11/2015	D-151204	MACDONALD, KATHY A,	1312 EASTON RD	Q7NW3C-6-5A	\$0.00	\$75.00
	Dumpster	New Dumpster/POD Permit				
9/11/2015	D-151205	H And G REALTY INVESTMENT LLC,	631 MAIN ST	Q7SW2D-9-8	\$0.00	\$75.00
	Dumpster	New Dumpster/POD Permit				
9/15/2015	D-151209	BOHAN, PAUL T JR,	480 PHILLIPS ST	Q7NW3C-11-1	\$0.00	\$75.00
	Dumpster	New Dumpster/POD Permit				
9/15/2015	Z-151213	KANUCK, CHRISTOPHER,	1416 1ST AVE	Q7NW3A-10-4	\$3,350.00	\$75.00
	Zoning	Fence				
9/15/2015	Z-151212	NEHILLA, MICHAEL P JR,	1050 2ND AVE	Q7SW2A-3-7	\$2,500.00	\$75.00
	Zoning	Fence				
9/15/2015	Z-151210	HOFFERT, GRANT H And LENA MAE	1350 1ST AVE	Q7NW3A-12-4	\$700.00	\$25.00
	Zoning	Sidewalk				
9/15/2015	Z-151211	COOPER, DONALD C,	526 MAGNOLIA RD	Q7SW3B-14-4	\$1,350.00	\$50.00
	Zoning	Sidewalk				
9/16/2015	Z-151215	STOUT, ELSIE A,	1305 MAIN ST	Q7NW3D-5-14	\$100.00	\$25.00
	Zoning	Fence				
9/17/2015	Z-151221	DAP PROPERTIES LLC,	1152-54 MAIN ST	Q7NW3D-8-6	\$4,000.00	\$75.00
	Zoning	Sign Permit				

Borough of Hellertown

09/17/2015

Monthly Permit Report

11:33 AM

Page 3 of 3

FOR PERMITS ISSUED BETWEEN 8/13/2015 AND 9/17/2015

DATE  
PERMIT

PERMIT #

OWNER

PROPERTY ADDRESS

PARCEL

EST VALUE

TOTAL NUMBER OF PERMITS:

33

Boro

TOTAL ESTIMATED VALUE:

\$186,595.00

TOTAL PERMIT FEES:

\$2,305.00

Summary by Type

**Borough of Hellertown**  
**Monthly Permit Report**

09/17/2015  
11:32 AM  
Page 1 of 2

FOR PERMITS ISSUED BETWEEN 8/13/2015 AND 9/17/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
8/13/2015	F-151126	FETZER BRYAN D And JENNIFER C,	54 W DEPOT ST	Q7SW2A-8-1	\$11,260.00	\$79.00
	Roof	New Roof-Residential				
8/17/2015	E-151139	GENESIS BUILDERS INC.,	1619 RIEGEL ST.	Q7NW2C-2-8A	\$6,000.00	\$119.00
	Elect	New Residential				
8/17/2015	P-151138	GENESIS BUILDERS INC.,	1619 RIEGEL ST.	Q7NW2C-2-8A	\$0.00	\$94.00
	Plumbing	New Residential				
8/17/2015	P-151135	QUIER DAVID J,	54 KIERNAN AVE	Q7NW2D-7-7	\$0.00	\$74.00
	Plumbing	Ice Maker				
8/17/2015	M-151137	GENESIS BUILDERS INC.,	1619 RIEGEL ST.	Q7NW2C-2-8A	\$7,000.00	\$109.00
	Mechanical	New Fuel-Residential				
8/17/2015	B-151136	GENESIS BUILDERS INC.,	1619 RIEGEL ST.	Q7NW2C-2-8A	\$100,000.00	\$404.00
	Build	New Construction-Residential				
8/25/2015	E-151153	DEVITA, JOHN J And IRENE B,	37 HESS AVE	Q7NW2D-7-25	\$7,185.00	\$49.00
	Elect	Generator install				
8/25/2015	M-151152	DEVITA, JOHN J And IRENE B,	37 HESS AVE	Q7NW2D-7-25	\$7,185.00	\$74.00
	Mechanical	Generator install				
8/27/2015	M-151164	SMITH, TIMOTHY R And TAMMY M,	745 MAGNOLIA RD	Q7SE4A-1-9	\$10,000.00	\$74.00
	Mechanical	New Fuel-Residential				
8/27/2015	P-151165	BUSSE, ERIC C,	289 NORTHAMPTON ST	Q7SW3B-12-19	\$0.00	\$74.00
	Plumbing	Water Heater				
9/1/2015	B-151176	NASSI, GIOVANNA,	1650 ILONA DR	Q7NW2C-4-29	\$990.00	\$54.00
	Build	Aboveground Pool				
9/1/2015	B-151178	KLINK, ROBERT A C/O JOHN D KLIN	1375 MAIN ST	Q7NW3A-12-14	\$500.00	\$74.00
	Build	Railing				
9/1/2015	B-151183	708 MAIN STREET LP,	708-12 MAIN ST	Q7SW2D-5-1	\$8,000.00	\$354.00
	Build	Sprinkler/Shell				
9/1/2015	E-151177	NASSI, GIOVANNA,	1650 ILONA DR	Q7NW2C-4-29	\$9,088.00	\$49.00
	Elect	Swimming Pool				
9/1/2015	M-151182	708 MAIN STREET LP,	708-12 MAIN ST	Q7SW2D-5-1	\$72,000.00	\$334.00
	Mechanical	New Commercial/Shell				
9/1/2015	P-151181	708 MAIN STREET LP,	708-12 MAIN ST	Q7SW2D-5-1	\$0.00	\$174.00
	Plumbing	New Commercial/Shell Plumbing				
9/1/2016	M-151179	HAITKIN PAUL E,	1130 1ST AVE	Q7NW3D-9-6	\$2,600.00	\$74.00
	Mechanical	Gas Furnace				
9/3/2015	M-151190	TRM INVESTMENTS LLC,	1138 FURNACE ST	Q7NW3D-7-3A	\$5,500.00	\$74.00
	Mechanical	New Boiler				
9/3/2015	P-151192	DODDY, ROSEMARIE R,	0 KEILMAN AVE.(LOT)	Q7NW3B-6-8A	\$0.00	\$74.00
	Plumbing	Sewer Lateral				



**Borough of Hellertown  
Monthly Permit Report**

09/17/2015  
11:32 AM  
Page 2 of 2

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DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
9/3/2015	F-151189	LOWE, BONNIE S, New Roof-Residential	72 KIERNAN AVE	Q7NW2D-7-4	\$7,000.00	\$79.00
9/3/2015	F-151191	LI, PING And YING, New Roof-Residential	349 HENRY ST	Q7SW3B-13-10	\$4,900.00	\$79.00
9/8/2015	F-151197	SCHOLL, DENNIS J And JOSEPHIN New Roof-Residential	165 NORTHAMPTON ST	Q7SW3C-2-14	\$4,000.00	\$79.00
9/17/2015	F-151222	CONNELL, KATHRYN M And JOHN New Roof-Residential	850 ELM RD	Q7SE4A-12-12	\$9,650.00	\$79.00
9/17/2015	E-151224	NEHILLA, MICHAEL P JR, Residential	1050 2ND AVE	Q7SW2A-3-7	\$200.00	\$64.00
9/17/2015	P-151225	NEHILLA, MICHAEL P JR, Residential	1050 2ND AVE	Q7SW2A-3-7	\$0.00	\$74.00
9/17/2015	B-151223	NEHILLA, MICHAEL P JR, Repair/Renovation-Residential	1050 2ND AVE	Q7SW2A-3-7	\$150.00	\$129.00

TOTAL NUMBER OF PERMITS: 26 **BIA**  
TOTAL ESTIMATED VALUE: \$273,208.00  
TOTAL PERMIT FEES: \$2,994.00

**Summary by Type**

2 Commercial  
19 Residential

Borough of Hellertown

09/17/2015

Monthly Permit Report

11:33 AM

Page 1 of 1

FOR PERMITS ISSUED BETWEEN 8/13/2015 AND 9/17/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
8/13/2015	S-151127	HONSEL, JENNIFER L, Sidewalk And Curb Inspection Application	981 JUNIPER RD	Q7SE1D-2-13	\$0.00 \$25.00
8/17/2015	S-151140	GROFF REAL ESTATE INV And RAG Sidewalk And Curb Inspection Application	1231 2ND AVE	Q7NW3C-1-14	\$0.00 \$25.00
8/18/2015	S-151143	ARTEMIS VENTURE LP, Sidewalk And Curb Inspection Application	1057 MAIN ST	Q7SW2A-2-20	\$0.00 \$25.00
8/18/2015	S-151142	GRACIANI JOEL L And JACQUELIN Sidewalk And Curb Inspection Application	172 MAIN ST	Q7SW3D-2-2	\$0.00 \$25.00
8/26/2015	S-151159	MASSIE, BRIAN, Sidewalk And Curb Inspection Application	930 NEW JERSEY AVE	Q7SW2B-13-2	\$0.00 \$25.00
8/26/2015	S-151157	GUTSHALL, ANDREW J And RACHE Sidewalk And Curb Inspection Application	838 MAGNOLIA RD	Q7SE4A-9-5	\$0.00 \$25.00
8/26/2015	S-151156	NOLF, CHRISTOPHER, Sidewalk And Curb Inspection Application	338 GEDAR RD	Q7SE4A-7-4	\$0.00 \$25.00
8/26/2015	S-151155	MILLER, GREGORY P And WEIKER Sidewalk And Curb Inspection Application	337 TOBIAS DR	Q7SW3B-15-4	\$0.00 \$25.00
8/27/2015	S-151168	JAEGER, JESSE R, Sidewalk And Curb Inspection Application	1541 WASHINGTON ST	Q7NW3A-4-8	\$0.00 \$25.00
8/27/2015	S-151167	RUTHERFORD, ROBERT E And DEB Sidewalk And Curb Inspection Application	415 FRONT ST	Q7SW3A-2-18	\$0.00 \$25.00
8/27/2015	S-151166	SHINTON, FRANK H And DEBORAH Sidewalk And Curb Inspection Application	926 BIRCH RD	Q7SE1D-2-2	\$0.00 \$25.00
9/1/2015	S-151184	FALCARO, JODY A, Sidewalk And Curb Inspection Application	32 W DEPOT ST	Q7SW2A-8-4	\$0.00 \$25.00
9/3/2015	S-151195	MINDOCK JAMES M ET AL, Sidewalk And Curb Inspection Application	439 LOCUST RD	Q7SE1D-4-11	\$0.00 \$25.00

TOTAL NUMBER OF PERMITS

13

*Sidewalk Insp.*

TOTAL ESTIMATED VALUE:

\$0.00

TOTAL PERMIT FEES:

\$325.00

Summary by Type

# Inspections Performed

## Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
Kris Russo						
08/13/2015	220 MAIN ST	Fire Reinspection	C-150041	Business Registration	259	Sched: RESULT: Pass
08/13/2015	70 MAIN ST	Fire Inspection	C-150107	Business Registration	258	Sched: RESULT: Fail
08/13/2015	311 SPRUCE ST	Final Inspection	Z-151085	Shed	257	Sched: RESULT: Pass
08/14/2015	981 JUNIPER RD	Sidewalk & Curb Inspectio	S-151127	Sidewalk And Curb Inspection Appl	260	
08/17/2015	1231 2ND AVE	Rough Inspection	Z-151141	Sidewalk	261	Sched: RESULT: Pass
08/25/2015	656 MAIN ST	Fire Inspection	C-150039	Business Registration	262	Sched: RESULT: Pass
08/25/2015	516 MAIN ST	Fire Inspection	C-150118	Business Registration	273	Sched: RESULT: Fail
08/26/2015	1231 2ND AVE	Sidewalk & Curb Inspectio	S-151140	Sidewalk And Curb Inspection Appl	264	RESULT: Pass
08/26/2015	172 MAIN ST	Sidewalk & Curb Inspectio	S-151142	Sidewalk And Curb Inspection Appl	265	RESULT: Pass
08/26/2015	1057 MAIN ST	Sidewalk & Curb Inspectio	S-151143	Sidewalk And Curb Inspection Appl	266	RESULT: Pass
08/26/2015	337 TOBIAS DR	Sidewalk & Curb Inspectio	S-151155	Sidewalk And Curb Inspection Appl	269	RESULT: Fail
08/26/2015	338 CEDAR RD	Sidewalk & Curb Inspectio	S-151156	Sidewalk And Curb Inspection Appl	268	RESULT: Pass
08/26/2015	930 NEW JERSEY AVE	Sidewalk & Curb Inspectio	S-151159	Sidewalk And Curb Inspection Appl	267	RESULT: Pass
08/26/2015	1231 2ND AVE	Final Inspection	Z-151141	Sidewalk	263	Sched: RESULT: Pass
08/27/2015	24 W HIGH ST	Rental Inspection	R-151174	Rental Permit	275	Sched: RESULT: Pass
08/28/2015	926 BIRCH RD	Sidewalk & Curb Inspectio	S-151166	Sidewalk And Curb Inspection Appl	271	RESULT: Fail
08/28/2015	415 FRONT ST	Sidewalk & Curb Inspectio	S-151167	Sidewalk And Curb Inspection Appl	272	RESULT: Fail
08/28/2015	1541 WASHINGTON ST	Sidewalk & Curb Inspectio	S-151168	Sidewalk And Curb Inspection Appl	270	RESULT: Pass
08/31/2015	516 MAIN ST	Fire Inspection	C-150118	Business Registration	274	Sched: RESULT: Pass
09/01/2015	24 W HIGH ST	Rental Inspection	R-151174	Rental Permit	276	Sched: RESULT: Pass
09/01/2015	1620 MAIN ST	Rental Inspection	R-151188	Rental Permit	279	Sched: RESULT: Pass
09/01/2015	982 NEW YORK AVE	Final Inspection	Y-150957	Planting	277	Sched: RESULT: Pass
09/02/2015	662 MAIN ST	Fire Inspection	C-150028	Business Registration	278	Sched: RESULT: Pass
09/03/2015	0 MCINTYRE MANAGEMENT COR	Fire Inspection	C-150131	Business Registration	280	Sched: RESULT: Fail
09/03/2015	136 FRONT ST.	Fire Inspection	C-150206	Business Registration	282	Sched: RESULT: Fail
09/03/2015	32 W DEPOT ST	Sidewalk & Curb Inspectio	S-151184	Sidewalk And Curb Inspection Appl	281	RESULT: Pass
09/08/2015	439 LOCUST RD	Sidewalk & Curb Inspectio	S-151195	Sidewalk And Curb Inspection Appl	284	RESULT: Pass
09/08/2015	1070 NEW JERSEY AVE	Final Inspection	Z-151149	Driveway Permit	283	Sched: RESULT: Pass
09/09/2015	0 ST. LUKES PHYSICIAN GRP.	Fire Inspection	C-150182	Business Registration	286	Sched: RESULT: Fail
09/09/2015	838 MAGNOLIA RD	Sidewalk & Curb Inspectio	S-151157	Sidewalk And Curb Inspection Appl	285	RESULT: Fail
09/10/2015	1690 RIEGEL ST	Rough Inspection	Z-151096	Sidewalk	316	Sched: RESULT: Pass
09/11/2015	920 BIRCH RD	Final Inspection	Z-151198	Sidewalk	287	RESULT: Pass

# Inspections Performed

## Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
09/14/2015	526 MAGNOLIA RD	Sidewalk & Curb Inspectio	S-151090	Sidewalk And Curb Inspection Appl	299	RESULT: Pass
09/14/2015	79 BACHMAN ST	Final Inspection	Z-150767	Fence	297	Sched: RESULT: Pass
09/14/2015	1058 DETWEILER AVE	Final Inspection	Z-150790	Fence	288	Sched: RESULT: Pass
09/14/2015	1527 BURKHARDT ST	Final Inspection	Z-150792	Fence	298	Sched: RESULT: Pass
09/14/2015	203 CEDAR RD	Final Inspection	Z-150827	Fence	292	Sched: RESULT: Pass
09/14/2015	1045 DETWEILER AVE	Final Inspection	Z-150868	Addition-Residential	289	Sched: RESULT: Pass
09/14/2015	40 E DEPOT ST	Final Inspection	Z-150892	Sidewalk	290	Sched: RESULT: Pass
09/14/2015	315 CEDAR RD	Final Inspection	Z-150903	Patio	293	Sched: RESULT: Pass
09/14/2015	118 E CHESTNUT ST	Final Inspection	Z-150916	Driveway Permit	294	Sched: RESULT: Pass
09/14/2015	27 W DEPOT ST	Final Inspection	Z-150989	Sidewalk	291	Sched: RESULT: Pass
09/14/2015	302 CONSTITUTION AVE	Final Inspection	Z-151033	Sidewalk	295	Sched: RESULT: Pass
09/14/2015	1244 1ST AVE	Rough Inspection	Z-151097	Sidewalk	310	Sched: RESULT: Pass
09/14/2015	216 CEDAR RD	Final Inspection	Z-151129	Fence	296	Sched: RESULT: Pass
09/14/2015	1350 1ST AVE	Rough Inspection	Z-151210	Sidewalk	302	Sched: RESULT: Pass
09/15/2015	1350 1ST AVE	Sidewalk & Curb Inspectio	S-151093	Sidewalk And Curb Inspection Appl	303	RESULT: Pass
09/15/2015	981 JUNIPER RD	Sidewalk & Curb Inspectio	S-151127	Sidewalk And Curb Inspection Appl	304	RESULT: Pass
09/15/2015	1411 1ST AVE	Rough Inspection	Z-151092	Sidewalk	308	Sched: RESULT: Pass
09/15/2015	1350 1ST AVE	Final Inspection	Z-151210	Sidewalk	301	Sched: RESULT: Pass
09/15/2015	526 MAGNOLIA RD	Final Inspection	Z-151211	Sidewalk	300	Sched: RESULT: Pass
09/16/2015	615 NORTHAMPTON ST	Final Inspection	Z-150752	Sidewalk	314	Sched: RESULT: Pass
09/16/2015	206 NORTHAMPTON ST	Final Inspection	Z-150961	Fence	313	Sched: RESULT: Pass
09/16/2015	600 NORTHAMPTON ST	Final Inspection	Z-150971	Concrete Work	312	Sched: RESULT: Pass
09/16/2015	1360 3RD AVE	Final Inspection	Z-150963	Tank Permit	305	Sched: RESULT: Pass
09/16/2015	37 W SAUCON ST	Final Inspection	Z-150999	Fence	318	Sched: RESULT: Pass
09/16/2015	675 E THOMAS AVE	Final Inspection	Z-151013	Shed	306	Sched: RESULT: Pass
09/16/2015	1411 1ST AVE	Final Inspection	Z-151092	Sidewalk	309	Sched: RESULT: Pass
09/16/2015	1690 RIEGEL ST	Final Inspection	Z-151096	Sidewalk	317	Sched: RESULT: Pass
09/16/2015	1244 1ST AVE	Final Inspection	Z-151097	Sidewalk	311	Sched: RESULT: Pass
09/16/2015	1083 1ST AVE	Final Inspection	Z-151160	Sidewalk	307	Sched: RESULT: Pass
09/16/2015	863 POPLAR RD	Final Inspection	Z-151185	Fence	315	Sched: RESULT: Pass
09/17/2015	1213 MAIN ST	Final Inspection	Z-150784	Freestanding Sign Permit	326	Sched: RESULT: Pass
09/17/2015	821 JUNIPER RD	Final Inspection	Z-150791	Shed	322	Sched: RESULT: Pass
09/17/2015	751 MAGNOLIA RD	Final Inspection	Z-151050	Shed	325	Sched: RESULT: Pass
09/17/2015	1220 MAIN ST	Final Inspection	Z-151091	Sign Permit	323	Sched: RESULT: Pass

# Inspections Performed

## Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
09/17/2015	902 MAGNOLIA RD	Final Inspection	Z-151128	Driveway Permit	324	Sched: RESULT: Pass
09/17/2015	981 JUNIPER RD	Final Inspection	Z-151148	Sidewalk	321	Sched: RESULT: Pass
09/17/2015	1650 ILONA DR	Final Inspection	Z-151175	Swimming Pool	319	Sched: RESULT: Pass
09/17/2015	981 JUNIPER RD	Final Inspection	Z-151199	Sidewalk	320	Sched: RESULT: Pass

*This Inspector Performed:*

70

*Total Number of Inspections Performed:*

70

Filter Criteria: ID starts with : Task = : Dept = : Status = : Parcel ID starts with :  
 Owner starts with : : Address is like : : Assigned = : :  
 Start Date is between: 8/13/2015 and : Due Date is between: and : Finish Date is between: and

Service Request Filter List Borough of Hellertown

SR #:	Task	Status	Dept	Description	Owner	Assigned	
170	981 JUNIPER RD			Parcel Id: Q7SE1D-2-13	HONSEL, JENNIFER L	Code	
171	Prop	O	CODES	junked vehicle-diesel car in driveway no inspection	TROMAN, PATRICE A	KR	
Address:	204 DURHAM ST			Parcel Id: Q7SW3B-3-2	Start: 8/25/2015	Due: 9/15/2015	Finish: 9/16/2015
172	Prop	O	CODES	tall grass, weeds	SCHHEETZ, ALLEN W JR & LIS	KR	
Address:	1419 NEW JERSEY AVE			Parcel Id: Q7-19-1C	Start: 8/28/2015	Due: 9/17/2015	Finish:
173	Nus	O	CODES	complaint about "homeless" guy swearing at residents	VICOSO, ANNA & MICHAEL P	KR	
Address:	402-04 MAIN ST			Parcel Id: Q7SW3A-2-9C	Start: 9/1/2015	Due: 9/1/2015	Finish: 9/1/2015
174					BOHAN, PAUL T JR	Code	
Address:	480 PHILLIPS ST			Parcel Id: Q7NW3C-11-1	Start: 9/3/2015	Due:	Finish:
176	Prop	O	CODES	complaint from neighbor, rubbish, deck	KHEIR INVESTMENTS LLC	KR	
Address:	1325 1ST AVE			Parcel Id: Q7NW3A-13-7	Start: 9/10/2015	Due: 10/12/2015	Finish:
178	Prop	O	CODES	cardboard	BT STONEWOOD LONGRIDG	KR	
Address:	0 STONEWOOD LN(LOT)			Parcel Id: Q7NW2C-4-5	Start: 9/16/2015	Due: 9/30/2015	Finish:

Total Service Requests: 7