

Borough of Hellertown
Council Meeting Minutes
Monday, July 17, 2017

The July 3, 2017 Meeting Was Cancelled Due to Lack of Business

I. Call to Order – Philip Weber, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Absent with prior notification
Jonathan Lentz-	Present
Michael McKenna-	Present
Herbert Payung-	Present
Thomas Rieger-	Absent with prior notification
Philip Weber-	Present
Mayor Fluck-	Present

Also in attendance were Michael Corriere, Cpl. Donato, Cathy Hartranft, Bryan Smith, Kris Russo, Angie Bauer, and Tom Henshaw. Tina Krasnansky and Chief Shupp were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Herbert Payung, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 5-0.

V. Approval of Meeting Minutes

A. Monday, June 19, 2017, Meeting Minutes

Motion made by Michael McKenna, seconded by Jonathan Lentz, to approve the June 19, 2017, minutes as written. Motion carried 5-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items

a. Rob Grim, Lost Tavern Brewing- Discussion on Beer Festival

The Beer Fest will be held on September 16, 2017, from 1:00 to 4:00 p.m. We are requesting that Hampton Street be closed to the rear of our building and Oak Alley closed behind our building. We are expecting approximately 500 people.

Motion made by Michael McKenna, seconded by Earl Hill, to approve the Special Event Request for the Beer Fest. Motion carried 5-0.

Mr. Grim also gave an update on the Harvest Festival. The Special Event Request will be forthcoming.

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Weber had nothing to report.

B. Mayor

Mayor Fluck had nothing to report.

C. Council

Council had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

1. Construction Plans for Water Street Bridge

PennDOT is planning to install a 5 foot wide sidewalk on the bridge which will connect with the Rail Trail. There will be curbing on both sides of the bridge. PennDOT would like a maintenance agreement to maintain the sidewalk. I will present the agreement to Council once I receive it. Construction is scheduled for Summer 2018.

The Saucon Street trail head is open and only needs punchlist items completed.

2. Pedestrian Safety Initiative Presentation

This project is broken into two phases. The first phase is improving the street markings and instituting the flag system. Phase II would include improvements to 11 crossings. Two gateways are proposed at I-78 and Walnut Street. Signal improvements are proposed for the lights at Penn Street, Walnut Street, High Street, and Water Street which include countdown lights. Rapid Flash crosswalks are proposed at the intersections at Clarke Street, Thomas Avenue, Division Street, Saucon Street, and Chestnut Street. Some parallel crosswalks will be eliminated. In-grade LED Lights are proposed at Hampton Street. A bump-out is proposed at Thomas Avenue which would include a bus shelter. Mr. Smith reviewed potential funding options.

Mrs. Hartranft- There is \$425,000.00 in the G.O.N. that was to be used for the bridge repairs. We received a \$200,000 grant for the bridges. Depending on the bridge bid results, we may have all or some of those funds available as needed matching funds.

Motion made by Michael McKenna, seconded by Earl Hill, to proceed with any grant opportunities. Motion carried 5-0.

C. Solicitor

Mr. Corriere- I spoke with Attorney Pereira regarding the Stonewood Land Development. She was going to check with her client if they had spoken with Barry Isett & Associates.

Mr. Smith- We were contacted and they requested a site meeting.

Mr. Corriere- I completed a draft of Ordinance 820, Amendments. It will include the Durham Street Loading Zone changes and changes to the Zoning dealing with bank parking. We can hold off on adopting until more changes arise to save on advertising costs.

D. Manager

Mrs. Hartranft- Our Police Department will be participating in National Night Out on August 1, 2017. Elected officials are welcome to join. Participants will be mobilizing at Dimmick Park.

E. Chief of Police

Chief Shupp was not present for the meeting.

Mayor Fluck- The Police Department would like permission to sell Car #5.

Motion mad by Michael McKenna, seconded by Earl Hill, to sell Car #5. Motion carried 5-0.

F. Public Works Director

Mr. Henshaw had nothing to report.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Herbert Payung, to approve the payments. Motion carried 5-0.

2. Adoption of Resolution 17-14, Requesting Grant of \$50,000.00 from NCD CED for Main and Hampton Streets Pedestrian Crossing Project- Council Action

Mrs. Hartranft- This is a CIPP Grant being requested to fund upgrades for the pedestrian crossing at Hampton and Main Streets.

Motion made by Michael McKenna, seconded by Herbert Payung, to adopt Resolution 17-14. Motion carried 5-0.

3. Approval to Bid Bridge Repair Project- Council Action

Mr. Smith- The bid packet is for repair of five Borough bridges: Delaware Avenue, Front Street, Durham Street, Rentzheimer Drive, and Northampton Street. The base bid is Delaware Avenue. The rest are going to be alternates. The bidding will be done through Pennbid.

Motion made by Earl Hill, seconded by Herbert Payung, to approve the Bridge Repair Project bid. Motion carried 5-0.

4. Approval of Special Event Request for Lost Tavern Brewing Beer Festival, September 16, 2017, from 1:00 p.m. until 4:00 p.m.- Council Action

This item was discussed earlier under Courtesies of the Floor, Agenda Items.

XI. Announcements

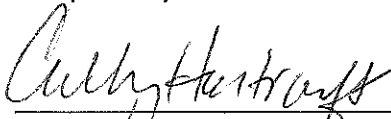
Mr. McKenna- The Dewey Carnival begins tomorrow.

XII. Executive Session- None

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 7:37 p.m. Motion carried 5-0.

Adopted by the Hellertown Borough Council this 7th of August 2017.



Borough Secretary