

Borough of Hellertown
Council Meeting Minutes
Tuesday, September 5, 2017

I. Call to Order – Philip Weber, 7:08 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Jonathan Lentz-	Present
Michael McKenna-	Absent with prior notification
Herbert Payung-	Absent with prior notification
Thomas Rieger-	Absent with prior notification
Philip Weber-	Present
Mayor Fluck-	Absent with prior notification

Also in attendance were Michael Corriere, Cathy Hartranft, Bryan Smith, Kris Russo, Angie Bauer, and Tom Henshaw. Chief Shupp was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Jonathan Lentz, to adopt the meeting agendum as written. Motion carried 4-0.

V. Approval of Meeting Minutes

A. Monday, August 21, 2017, Meeting Minutes

Motion made by Jonathan Lentz, seconded by Earl Hill, to approve the August 21, 2017, minutes as written. Motion carried 4-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger was not present for the meeting.

B. Mayor

Mayor Fluck was not present for the meeting.

C. Council- None

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- Mrs. Hartranft and I attended the inspection of the new High Street Bridge. We are working on the resolution of one construction issue with a Borough resident. The bridge will be opening shortly.

C. Solicitor

Mr. Corriere- The cost estimate from Mr. Smith was received by Attorney Pereira. Once approved, the Borough will rescind the old letter of credit.

D. Manager

Mrs. Hartranft had only agenda items.

E. Chief of Police

Chief Shupp was not present for the meeting.

F. Public Works Director

1. Announcement of 2017 Fall Yard Waste Collection

Mr. Henshaw- The fall yard waste collection will be the week of September 25, 2017, on the normal garbage days. Items must be bagged, bundled, tied, or contained.

G. Zoning/Codes Officer- None

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Jonathan Lentz, to approve the payments. Motion carried 4-0.

2. 2018 Non-Uniform Employees' Pension Plan Minimum Municipal Obligation- Council Action

Mrs. Hartranft- The Non-Uniform obligation would be \$21,450.00. That is expected to be covered by member contributions, State aid, and Borough contributions.

Motion made by Earl Hill, seconded by Jonathan Lentz, to approve the 2018 Non-Uniform Employees' MMO. Motion carried 4-0.

2. 2018 Uniform Employees' Pension Plan Minimum Obligation- Council Action

Mrs. Hartranft- The Uniform obligation would be \$125,381.58. State aid and employee contributions will cover this amount.

Motion made Jonathan Lentz, seconded by Earl Hill, to approve the 2018 Uniform Employees' Pension Plan MMO. Motion carried 4-0.

4. Award Bid for the Borough Bridges Project- Council Action

Mr. Smith- Six bids were submitted for the bridge repair project. The low bidder was JPS Construction. The costs for the bridges are as follows: Northampton Street- \$88,000.00; Front Street- \$157,000.00; Delaware Avenue- \$278,500.00; Durham Street- \$83,000.00; and Rentzheimer Drive- \$93,000.00. Allowances are built into the bid so there is a chance the project can come in at less than expected.

Mrs. Hartranft- The total cost of the project is \$699,500 for all of the repairs. The Borough received PennDOT funding of \$200,000.00 and have \$435,000.00 in the G.O.N. Depending on the final cost of the project, the Borough will be approximately \$65,000.00 short with budgeted funds.

Motion made by Earl Hill, seconded by James Hill, to award the project to JPS Construction in the amount of \$699,500.00. Motion carried 4-0.

5. Award Bid for the Holiday Decorations- Council Action

Mrs. Hartranft- Two bids were received for the Holiday Decorations. Rileigh's bid matched the specifics of the bid with a total cost of \$25,500.00 for 60 wreaths. The other bid was from Northern Lights. They only bid a 50 inch wreath, the bows did not include gold trim, and the garland was not classified as commercial grade. Their bid was \$23,520.00 for 60 wreaths.

Motion made by Earl Hill, seconded by Jonathan Lentz, to award the holiday decoration bid to Rileigh's in the amount of \$25,500.00. Northern Lights' bid was rejected for not meeting the bid specifications. Motion carried 3-1 (James Hill opposed).

6. Discussion on American Legion Request for Sponsorship for the First Annual Golf Tournament- Council Action

Mrs. Hartranft- The American Legion is requesting the Borough to sponsor a hole for their golf tournament that is being held September 15, 2017. The cost is \$100.00.

Motion made by Earl Hill, seconded by Jonathan Lentz, to make a \$100.00 donation to the American Legion Golf Tournament. Motion carried 3-1 (James Hill opposed).

7. Approval of Special Event Request for 5K on Saucon Rail Trail, November 11, 2017- Council Action

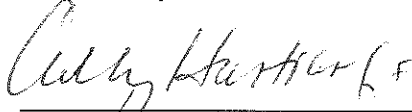
Mr. Weber- The Saucon Rail Trail Committee approved this request at their last meeting. This is also on the agenda at Lower Saucon Township for approval. Participants will be staging at Bravehearts and will gain access to the trail from the Saucon Street trailhead. Volunteers will be assisting with traffic.

Motion made by James Hill, seconded by Earl Hill, to approve the 5K Special Event Request. Motion carried 4-0.

- XI Announcements- None
- XII. Executive Session- None
- XIII. Adjournment

Motion made by Earl Hill, seconded by James Hill, to adjourn the meeting at 7:25 p.m. Motion carried 4-0.

Adopted by the Hellertown Borough Council this 21st Day of September 2017.



Borough Secretary