

Borough of Hellertown
Council Meeting Minutes
Monday, March 2, 2015

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Present
James Hill-	Present
Michael McKenna-	Absent with prior notification
Joseph Pampanin-	Absent with prior notification
Herbert Payung-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

Also in attendance were Cathy Hartranft, Mike Corriere, Bryan Smith, Kris Russo, Tina Krasnansky, Chief Robert Shupp, Tom Henshaw, Angie Bauer, and Junior Council Persons Nicole Payung and Richard Weddigen.

IV. Adoption of Meeting Agendum

Motion made by Richard Staffieri, seconded by Herbert Payung, to approve the meeting agendum as written. Motion carried 5-0.

V. Approval of Meeting Minutes

A. Tuesday, February 17, 2015, Meeting Minutes

Motion made by Richard Staffieri, seconded by John Bate, to approve the February 17, 2015, Meeting Minutes as written. Motion carried 5-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- The Annual Chamber Banquet is March 26, 2015. They are honoring Frey's Better Foods and David Heintzelman.

B. Mayor- None

C. Council

D. Junior Council Reports

Ms. Payung- Five Saucon Valley Wrestlers have advanced to the State Championship in Hersey.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- A pre-construction meeting was held to discuss Water Street Park. Construction will begin April 1, 2015, and continue through August 1, 2015. The park will be fenced off and closed for the remainder of 2015.

C. Solicitor

Mr. Corriere- The Water Street Park Deed is currently under review by staff.

The proposed Zoning Amendment for the Town Center Window Façade has been prepared and advertised for a vote at the March 16, 2015, meeting.

New easements have been sent to Attorney Miller in regard to the Stonewood Development.

There was a question raised at the Police Pension Board meeting regarding the benefits of the City of Bethlehem. They are governed by the Third Class City Code whereas the Borough follows Act 600 so there are some differences in the benefits.

D. Manager

Mrs. Hartranft- The Borough will be applying to the Northampton County Gaming Authority for funding of two police officers.

E. Chief of Police

1. Monthly Report

Motion made by Herbert Payung, seconded by Richard Staffieri, to receive the Police Monthly Report and make a part of these minutes. Motion carried 5-0.

Chief Shupp- We are going to begin the Civil Service Process to create a new police officer eligibility list. There will be a few minor changes to the procedures which will need Council approval at a later date.

F. Public Works Director

Mr. Rieger thanked the Public Works Department for their tireless efforts this winter.

Motion made by John Bate, seconded by Herbert Payung, to purchase lunch for the Public Works Department. Motion carried 5-0.

G. Zoning/Codes Officer-None

H. Fire Chief- None

I. Emergency Management

Mr. Bate- I am waiting to hear back from Chief Delmore to have a meeting.

IX. Unfinished Business

Mr. Rieger- I have received some concerns on the delay in sending and receiving garbage billing. Does Council wish to extend the deadline since some people had a delay in receiving the bill?

Motion made by Richard Staffieri, seconded by James Hill, to extend the deadline for the base for the Sanitation bills to the end of business March 31, 2015. Motion carried 5-0.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Richard Staffieri, seconded by Herbert Payung, to approve the payments. Motion carried 5-0.

2. Approval of Plan and Request for Waiver of Section 309-8 (Preliminary/Final Plan Approval) for Land Development at 708 Main Street – Council Action

John Tressler from Boucher and James reviewed the plans for the officer building at 708 Main Street.

Mr. Smith- The plan was presented at the January 2015 Planning Commission Meeting. The Planning Commission recommended approval of the plan and waiver of preliminary/final plan review. The developer was asked to complete a traffic study which is already underway. There will be parking on site as well as through a lease agreement with a neighboring property.

Motion made by John Bate, seconded by Richard Staffieri, to grant a waiver of Section 309-8 Preliminary/Final Plan Review based on Planning Commission Recommendation. Motion carried 5-0.

Motion made by Richard Staffieri, seconded by Herbert Payung, to conditionally approve the plan for 708 Main Street contingent upon Engineer's Letter dated February 27, 2015. Motion carried 5-0.

3. Adoption of Resolution 15-03, Revised Banner Resolution- Council Action

Mrs. Hartranft- PennDOT rejected our previous resolution and is requesting that all banners and dates be made part of the resolution.

Motion made by Richard Staffieri, seconded by Herbert Payung, to approve Resolution 15-03. Motion carried 5-0.

4. Approval of Request for Hellertown Royals to Use East End Field for 2015- Council Action

Motion made by John Bate, seconded by Herbert Payung, to approve the Hellertown Royals' use of the East End Field for 2015. Motion carried 5-0.

5. Approval of User's Agreement for Saucon Valley Diamond Sports- Council Action

Motion made by John Bate, seconded by Richard Staffieri, to approve the User's Agreement for Saucon Valley Diamond Sports. Motion carried 5-0.

6. Approval of Special Event Request for St. Theresa's Walkathon, April 23, 2015, from 9:00 to 11:15 a.m.- Council Action

Motion made by Herbert Payung, seconded by James Hill, to approve the St. Theresa's Walkathon. Motion carried 5-0.

7. Approval of Special Event and Banner Request for Saucon Valley Spirited Community Parade, October 18, 2015- Council Action

Motion made by Richard Staffieri, seconded by John Bate, to approve the Special Event Request and Banner Request for Saucon Valley Spirited Community Parade. Motion carried 5-0.

8. Approval of Special Event Request and Banner Request for Community Day, August 22, 2015, from 10:00 a.m. to 5:00 p.m.-
Council Action

Motion made by John Bate, seconded by Richard Staffieri, to approve the Special Event Request and Banner Request for Community Day. Motion carried 5-0.

9. Approval of Special Event/Open Air Market Permit for March Madness at Bravehearts on March 19 and March 20, 2015- Council Action

Chief Shupp- Based on the Plan we received, the applicant will place a tent at the back of the building. They are requesting the event from 11:30 a.m. to 10:30 p.m. both days which required Council approval. My only concern is how late it will be going on Thursday night.

Motion made by Herbert Payung, seconded by John Bate, to approve the March Madness at Bravehearts event.

Robert Linney, 600 Apple Street, expressed his displeasure on behalf of the neighbors with how late the event is running.

The motion was amended to also have Mr. Lee notify the neighboring properties of the event. Motion carried 5-0.

10. Approval of Handicap Parking Space Request for 1405 Easton Road-
Council Action

Motion made by Herbert Payung, seconded by John Bate, to approve the handicap parking space request at 1405 Easton Road. Motion carried 5-0.


11. Authorization to Assess \$50.00 Charge for Police Applications-
Council Action

Motion made by John Bate, seconded by Richard Staffieri, to authorize the \$50.00 charge for police applications. Motion carried 5-0.

- XI Announcements- None
- XII. Executive Session- None
- XIII. Adjournment

Motion made by Richard Staffieri, seconded by John Bate, to adjourn the meeting at 7:30 p.m. Motion carried 5-0.

Adopted by the Hellertown Borough Council this 16th Day of March 2015.


Cathy Hartman
Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

January 2015

This is the monthly report for the Hellertown Police Department from January 1st through January 31st, 2015.

During the month of January the Police received 513 calls for service. We did receive 7 Theft, 6 Domestic/Assault, 3 Fraud and 15 traffic collision calls. We wrote 77 citations.

The Police Department filed 25 charges including 17 for Narcotics Possession and 4 for DUI.

In January all officers are completing mandatory update training for M.P.O.E.T.C. We are seeing a larger than normal call volume this January, particularly in the area of narcotics. Our attention has been focused on some recent vehicle break-ins and we are following up on some leads we have, I'm confident arrests will be made soon. Any questions or concerns feel free to call or stop by.

Chief Robert Shupp III