

Borough of Hellertown
Council Meeting Minutes
Monday, March 7, 2016

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Angie Bauer

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| John Bate- | Absent with prior notification |
| Earl Hill- | Present |
| James Hill- | Present |
| Michael McKenna- | Present |
| Herbert Payung- | Present |
| Thomas Rieger- | Present |
| Philip Weber- | Present |
| Mayor Fluck- | Present |

Also in attendance were Mike Corriere, Bryan Smith, Chief Shupp, Tina Krasnansky, Kris Russo, Tom Henshaw, and Angie Bauer. Cathy Hartranft was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Herbert Payung, seconded by Philip Weber, to approve the meeting agendum with the addition of New Business #27, opening a Community Day Account with National Penn Bank. Motion carried 6-0.

V. Approval of Meeting Minutes

A. Tuesday, February 16, 2016, Meeting Minutes

Motion made by Philip Weber, seconded by Earl Hill, to approve the February 16, 2016, Meeting Minutes as written. Motion carried 5-0 (James Hill abstained).

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Saucon Valley Diamond Sports- Request for Waiver of User's Fee in Exchange for Park Improvements

Scott Drunkenmiller, 1489 Jakes Place- Each season the little league makes improvements to the fields. This year, we are looking to repair the field house roof, install new doors, and change the major field lights to make them more energy efficient. Our work benefits everyone who uses the park. SVDS is seeking a waiver of the users' fee. In the future, we would like to work closer with the Borough to pursue grant funding.

Motion made by Michael McKenna, seconded by Earl Hill, to waive the users' fee for the 2016 season. Motion carried 6-0.

B. Agenda Items- None

C. Non-agenda Items

Kathy Weddigen, 600 Northampton Street- Our neighbor was given approval for an addition. We feel that the project is undermining the Zoning Ordinance as it is a rear dwelling not an addition. It is supposedly going to be connected by a breezeway. I feel that the approval should be rescinded. We have a row of trees which have been trimmed dramatically to allow for this project and now they are side heavy which puts our home and lives in danger.

Mr. Smith- This land development came before Planning Commission and Council for approval. This is not the first approval of a similar plan.

This item will be placed on the March 21, 2016, meeting for further discussion.

VII. Reports from Elected Officials

A. President

Mr. Rieger- There is a fundraiser for the Education Foundation tomorrow night at TAPS.

I will need an Executive Session to discuss personnel and litigation matters.

Northampton County passed an ordinance turning over ownership of 34 bridges to the General Purposes Authority which makes them eligible for a state bidding program. Meadows Road Bridge is included on the list.

B. Mayor

Mayor Fluck had nothing to report

C. Council

Council had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- Mrs. Hartranft, Mr. Henshaw, Mr. Russo, and myself met with a property owner on Oak Street for run-off issues. BIA will investigate the issue further.

Mrs. Hartranft and I will be meeting with DCNR to discuss a grant application for Dimmick Park as well as to close out the Water Street Park project.

Bidding for the Borough bridges should be put out in the next month or two.

C. Solicitor

Mr. Corriere only had agenda items

D. Manager

Mrs. Hartranft was not present for the meeting.

E. Chief of Police

Chief Shupp had nothing to report.

F. Public Works Director

Mr. Henshaw had nothing to report.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Herbert Payung, to approve the payment of bills. Motion carried 6-0.

2. Discussion on Proposed Ordinance 805
 - i. Amending Section 405-9 to Provide a Conditional Use Approval for Any Use Not Specifically Listed
 - ii. Permitting a Bed & Breakfast Use in Certain Zoning Districts
 - iii. Authorize the Release of the Proposed Amendments to the Hellertown Planning Commission and Lehigh Valley Planning Commission- Council Action

Mr. Corriere- The proposed ordinance would have to be advertised and sent to the Lehigh Valley Planning Commission and Hellertown Planning Commission for review. Included in the ordinance would be a safety clause to cover uses that have not been defined and make those uses a conditional use with Council approval. It also sets forth a hearing procedure. Planning Commission also recommended a Bed and Breakfast use as a permitted use in the Trail Overlay and Town Center Districts. A Bed and Breakfast would be a special exception in the Shopping Center, Mixed, and Conservation Districts.

Motion made by Philip Weber, seconded by Michael McKenna, to move forward and advertise Ordinance 805. Motion carried 6-0.

3. Adoption of Resolution 16-15, Appointment to Zoning Hearing Board- Council Action

Mr. Corriere- This resolution appoints Colleen Albright as alternate to the Zoning Hearing Board from January 17-December 31, 2016.

Motion made by Philip Weber, seconded by Herbert Payung, to adopt Resolution 16-15. Motion carried 6-0.

- 4 Discussion and Review of Section 291-6 (g) Park and Recreation Rules- Council Action

Mr. Henshaw- We received a complaint about dogs being in the park. This is the first complaint in a long time. I wouldn't pursue any action until it becomes an issue.

Chief Shupp- We have the rule to be able to enforce if there are habitual offenders.

No action was taken.

5 Discussion on Traffic Signal Mylar for Main and High Street Signal Action

Mr. Smith- We received the signal plan for Main and High Streets intersection as part of the 412 project. There were several items that need to be addressed and I would like a representative from PennDOT to come before Council to discuss the plans since there would be a loss of on-street parking.

6. Discussion and Review of Borough Hall Kiosk Design

Mr. Rieger- We applied for a hotel tax grant for an electronic kiosk. We were awarded \$6,500.00. The total cost of the proposed kiosk is \$13,000.00. It is pedestrian oriented.

Mr. Payung- I am not for spending an additional \$6,500.00 of Borough funds. I would look for a cheaper product or additional grant funding.

Motion made by Herbert Payung, seconded by Philip Weber, to proceed with the project utilizing only grant dollars and to apply for additional grant funding to meet costs. Motion carried 5-1 (James Hill opposed).

7. Approval of Purchase and Installation of Lobby Security Camera System- Council Action

Chief Shupp- The quote that was received is from the same company that did all the wiring for the computer upgrade in the offices. The quote is for \$1,926.00.

Mr. Rieger- The cameras can be reutilized should there be any changes in the building.

Motion made by Michael McKenna, seconded by Herbert Payung, to approve the quote. Motion carried 6-0.

Mr. Rieger noted that the funds will come from the Capital Fund.

8. Approval of Step Upgrade to Laborer I for Jacob Yonney- Council Action

Mr. Henshaw - This is a step upgrade and raise in accordance with the contract. Mr. Yonney has done a nice job.

Motion made by Earl Hill, seconded by James Hill, to approve the step upgrade. Motion carried 6-0.

9. Approval of Special Event Request, Street Banner, and Waiver of Pavilion Rental Fees- Council Action
10. Approval of Special Event Request for Red Door Race for Education, May 6, 2016- Council Action
11. Approval of Saucon Valley Conservancy User's Agreement for Parking in Water Street Park- Council Action
12. Approval of Hellertown Royals Letter of Intent to Use East End Field- Council Action
13. Approval of 2016 Saucon Valley Lacrosse Users' Agreement- Council Action
14. Approval of 2016 Saucon Valley Youth Sports Users' Agreement- Council Action
15. Approval of 2016 Saucon Valley Soccer Users' Agreement- Council Action
16. Approval of Request for Family Pool Pass Donation for Saucon Valley Community Ice Cream Social- Council Action
17. Approval of Request for Family Pool Pass Donation for Hellertown Area Library Summer Reading Program- Council Action
18. Approval of Request for Family Pool Pass Donation for St. Theresa's Walkathon- Council Action

19. Approval of Street Banner Request for Saucon Creek Arts Festival- Council Action
20. Approval of Street Banner Request for Hellertown Marketing Initiative- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to approve New Business Items 9-20. Motion carried 6-0.

21. Acceptance of Bid for 2011 Police Crown Victoria- Council Action
22. Acceptance of Bid for 1985 GMC Brigadier 10 Ton Dump Truck- Council Action
23. Acceptance of Bid for 2001 Leeboy Roller- Council Action
24. Acceptance of Bid for 1990 Echo Backpack Blower- Council Action
25. Acceptance of Bid for 1987 John Deere Tractor- Council Action
26. Acceptance of Bid for 1987 Trac Vac- Council Action

Motion made by Michael McKenna, seconded by Herbert Payung, to accept the bids for 2011 Police Crown Victoria in the amount of \$5,600.00, 1985 Brigadier Dump Truck in the amount of \$4,200.00, 2001 Leeboy Roller in the amount of \$5,055.00, 1990 Echo Blower in the amount of \$81.00, 1987 John Deere Tractor in the amount of \$2,225.00, and 1987 Trac Vac in the amount of \$534.00. Motion carried 6-0.

27. Authorization to Open Community Day Account at National Penn Bank- Council Action

Mr. Rieger- The Chamber will no longer be the lead organizer of Community Day. They are turning over approximate \$11,500.00 in funds to the Borough for the program.

Motion made by Michael McKenna, seconded by Earl Hill, to authorize the opening of a Community Day account. Motion carried 6-0.

XI Announcements

Mr. Rieger- There will be a special meeting of Council on March 14, 2016, to discuss capital facilities projects. Prior to that meeting, there will be an Executive Session at 6:30 pm.

XII. Executive Session

Motion made by Philip Weber, seconded by Earl Hill, to adjourn to Executive Session at 7:47 p.m. Motion carried 6-0.

Mr. Corriere advised that the Executive Session was being held to discuss a contracts and probably litigation.

Council reconvened from Executive Session at 8:25 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss contracts and probable litigation.

XIII. Adjournment

Motion made by Michael McKenna, seconded by James Hill, to adjourn the meeting at 8:26 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 21st Day of March 2016.



Cathy Hartmann
Borough Secretary