

Borough of Hellertown  
Council Meeting Minutes  
Monday, May 4, 2015

**There was an Executive Session held prior to the meeting to discuss personnel matters.**

I. Call to Order – Thomas Rieger, 7:13 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Present
James Hill-	Present
Michael McKenna-	Present
Joseph Pampanin-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

Also in attendance were Cathy Hartranft, Mike Corriere, Bryan Smith, Kris Russo, Tom Henshaw, Angie Bauer, and Junior Councilpersons Nicole Payung and Richard Weddigen.

IV. Adoption of Meeting Agendum

Motion made by Richard Staffieri, seconded by John Bate, to approve the meeting agendum as written with the addition of New Business #8:  
Approval to Terminate the Heart & Lung Benefits of Sgt. Rick Folland.  
Motion carried 7-0.

V. Approval of Meeting Minutes

A. Monday, April 20, 2015, Meeting Minutes

Motion made by Richard Staffieri, seconded by Herbert Payung, to approve the April 20, 2015, Meeting Minutes as written. Motion carried 6-0 (Mr. McKenna abstained).

## VI. Courtesies of the Floor

### A. Pre-Scheduled Appearances

#### 1. Youth Apology for Damage to Public Property

Four Hellertown youths came before Council to apologize for damaging trees at the Plaza.

#### 2. Glenn Higbie- Presentation of 2014 Hellertown Borough Authority Audit

Mr. Higbie- Campbell, Rappold, and Yurasits completed the 2014 Audit. It was a clean audit and the Authority is maintaining a solid financial status. There was no rate change in sewage but there was a small increase to the water services. We have also instituted a nominal final reading fee to cover our costs. The Authority completed many capital projects last year and we plan to continue with numerous projects this year.

#### 3. David Heintzelman- Update on 100<sup>th</sup> Anniversary Dewey Carnival and Events

The 100<sup>th</sup> Anniversary of the Dewey Fire Company Carnival will be held on July 14-19, 2015. There will be a color run on Panther Way and finishing at Dimmick Park. An annual bike fest will also be held with Paul Sr. from Orange County Chopper attending. The fireworks will be Friday. A concert will be happening each night and there will also be an antique fireman's parade from the school campus to Dimmick Park. Ninety percent of the expenses are already covered.

The Northampton County Gaming Authority awarded funding for two full-time police officers.

The Spirited Community Parade will be held on October 18, 2015. It will be a six division parade.

#### 4. Saucon Valley Manor Plan Presentation

Presenters were not present for the meeting. Mr. Corriere will contact Attorney Weiner.

B. Agenda Items- None

C. Non-agenda Items

Terry Boos, 51 W. Saucon Street, extended his thanks to the Staff and Public Works Department for all of their help to setup the 10 Anniversary of the Farmers' Market.

VII. Reports from Elected Officials

A. President- None

B. Mayor- None

C. Council- None

D. Junior Council Reports- None

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- There will be a pre-scope meeting at the end of May for the bridges.

C. Solicitor

Mr. Corriere- I am still waiting on the cost estimates for 33 Penn Street and 708 Main Street.

A status report was requested on April 21, 2015, on the easements for the Stonewood Land Development.

I will have the affidavits of value for Water Street Park to Mr. Russo shortly.

D. Manager

Mrs. Hartranft only had agenda items to report.

E. Chief of Police

Chief Shupp- Officer Marth of Lower Saucon Township Police is working on obtaining his Master's Degree at DeSales University. As part of his courses, he is seeking the public's opinion on police using body cameras. He would like to have the Borough post the information on our website.

Motion made by Michael McKenna, seconded by Joseph Pampanin, to allow the posting of questions on the Borough's social media. Motion carried 7-0.

F. Public Works Director

Mr. Henshaw- The motor in the fountain at Authority Park was replaced.

The batting cage at Dimmick Park is almost complete. There is still rototilling that needs to be completed.

Walters Excavating finishing leveling the Gristmill Pond. Tim Walters will be doing the hydroseeding and top dressing.

Mr. Payung questioned whether the fountain at Authority Park can spray higher. Mr. Henshaw informed him that if it is put any higher it blows over the sidewalk area.

Mr. Rieger thanked everyone who participated in the Hellertown Clean-Up Day. Mrs. Hartranft noted that there were over 150 volunteers.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Herbert Payung, seconded by Joseph Pampanin, to approve the payments. Motion carried 7-0.

2. Approval of Pool Summer Help Hires- Council Action

Motion made by Michael McKenna, seconded by Richard Staffieri, to approve the 2015 Pool and Public Works Summer Help Hires. Motion carried 7-0.

3. Approval of Public Works Summer Help Hires- Council Action

This item was previously discussed.

4. Discussion and Approval of Revised Civil Service Rules- Council Action

Bill Hillanbrand, 939 Juniper Road- There were numerous statutes passed and rules and regulations were changed since the last version of the Civil Service Rules. Under Act 91, three names must be provided as candidates; under Act 104, a physical agility is required; and under Act 43 the number was increased to meet a quorum and the commission is also required to name an alternate.

Mr. Staffieri- How long is the list good for?

Mr. Hillanbrand- The list is good for one year but can be extended.

Motion made by John Bate, seconded by Richard Staffieri, to accept the revised Civil Service Rules as presented. Motion carried 7-0.

Motion made by John Bate, seconded by Michael McKenna, to authorize advisement to create eligibility list for police officer. Motion carried 7-0.

5. Discussion on Route 412 and Water Street Traffic Light

Chief Shupp- There are issues with the intersection of Main and Water Streets especially making a right hand turn onto Water Street. There is no room to turn without moving into the opposing lanes. I am requesting the Borough look into a "No Turn on Red" and also have a left turn arrow off of Water Street onto Main.

Mr. Smith- The intersection is permitted by PennDOT. Both modifications would require proof of warrant. I would suggest trying for a lack of space warrant. A traffic study would also be required to show warrant. I could probably use the traffic study from 708 Main Street to get a preliminary idea if the warrant can be met.

Mrs. Hartranft- We could look into Greenlight Go grants for funding.

Motion made by John Bate, seconded by Michael McKenna, to authorize Mr. Smith to look into preliminary numbers and report to Council at the May 18, 2015, meeting. Motion carried 7-0.

6. Discussion and Approval of Revised Hellertown Area Library By-Laws- Council Action

Mr. Payung- The Library Board of Directors reviewed the By-Laws to include the addition of Lower Saucon Township. The changes were approved by the Board of Directors but Lower Saucon Township requested some changes. In Article 4, they would like to change the wording from recommend to appointment. The other change would be to the Appendix. They would like to add an Attendance Policy to keep track of delinquency. These changes would require the agreement between Hellertown and Lower Saucon Township to be amended.

Mr. Corriere recommended that the By-Laws be approved first.

Motion made by Michael McKenna, seconded by John Bate, to recommend approval of the changes to the By-Laws and Attendance Policy and to have the Library Board of Trustees prepare an amendment to the Agreement. Motion carried 7-0.

7. Discussion on Amendment to Library Service Agreement between the Borough of Hellertown and Hellertown Area Library

This item was previously discussed.

8. Approval to Terminate Heart & Lung Benefits for Sgt. Rick Folland- Council Action

Motion made by John Bate, seconded by Michael McKenna, to terminate Sgt. Folland's Heart & Lung Benefits effective immediately based on the Coordinated Health Report dated April 22, 2015. Motion carried 7-0.

XI Announcements

Mr. McKenna- I will be attending a training seminar and will not be available for the May 18, 2015, meeting but can be reached by phone.

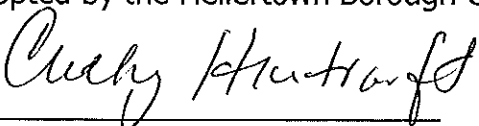
Mr. Rieger- There will possibly be an Executive Session at 6:30 p.m. prior to the May 18, 2015, meeting.

XII. Executive Session- None

XIII. Adjournment

Motion made by Richard Staffieri, seconded by James Hill, to adjourn the meeting at 8:19 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 18<sup>th</sup> Day of May 2015.

  
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Borough Secretary