

Borough of Hellertown
Council Meeting Minutes
Monday, February 5, 2018

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Earl Hill-	Absent with prior notification
James Hill-	Present
Kevin Lott-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Chief Shupp, Tom Henshaw, Kris Russo, Bryan Smith, and Angie Bauer.

- IV. Adoption of Meeting Agendum

Motion made by Philip Weber, seconded by Herbert Payung, to adopt the meeting agendum as written. Motion carried 6-0.

- V. Approval of Meeting Minutes

- A. Tuesday, January 16, 2018, Meeting Minutes

Motion made by Kevin Lott, seconded by Gil Stauffer, to approve the January 16, 2018, minutes as written. Motion carried 5-0 (James Hill abstained).

- VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances

- 1. Mary Frank, Coventry Environmental- Discussion on Permit Orienteering Map of Thomas Iron.

Ms. Frank- Our group is a non-profit to educate people on orienteering. We only use maps. There are not electronics. Our group would like to map the Thomas Iron Works site. Markers would be put up the day of an event.

Motion made by Philip Weber, seconded by Kevin Lott, to allow the orienteering with the receipt of the necessary paperwork and to avoid Sunday mornings to not conflict with the Farmers' Market. Motion carried 6-0.

2. Scott Drunkenmiller, Saucon Valley Diamond Sport- Approval of User's Agreement and Request to Waive User's Fees

Kim Brown- Scott could not make it tonight. I would request a waiver of the user's fee for the 2018 season. Saucon Valley Diamond Sports is looking to put about \$15,000.00 back into the fields and equipment which includes the new mandated bat standards that the league must comply with.

Motion made by Philip Weber, seconded by Herbert Payung, to approve the Saucon Valley Diamond Sports User's Agreement and waive the user's fee for 2018. Motion carried 6-0.

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger requested an Executive Session.

Mr. Rieger- The first Winter Restaurant Week was very successful.

All of the bands are lined up for the Concert in the Park series.

B. Mayor

Mayor Heintzelman- Our first Cops and Coffee event went very well. Our next one will be held at Mountainview Moravian Church on April 23, 2018.

C. Council

Council had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- The maintenance agreement for the Water Street Bridge has been submitted to PennDOT.

The rapid flashers for the Main Street and Rail Trail projects will be able to be on the side rather than having to install an overhang.

C. Solicitor

Mr. Corriere- I am still waiting for the mortgage release for the Cummings property.

D. Manager

Mrs. Hartranft- The Public Works Department is working on updating signage. A question was raised whether the two-hour parking on Main Street is still wanted.

Mr. Rieger will broach the subject at the Business Roundtable in March.

E. Chief of Police

Chief Shupp- Chief Barndt and I are working on expanding the Blockwatch program. It would be the Saucon Valley Blockwatch and will be held alternating in each municipality about every three months.

As requested, the Police Department will be participating in the SADD event at the school in March.

F. Public Works Director

Mr. Henshaw had nothing to report.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Kevin Lott, to approve the payments. Motion carried 6-0.

2. Appointment of Jeffrey Stewart, White & Williams, LLP, as Labor Attorney- Council Action

Mrs. Hartranft- The engagement letter would include a slight increase in hourly fees.

Motion made by Philip Weber, seconded by Herbert Payung, to appoint Mr. Stewart as the Labor Attorney. Motion carried 6-0.

3. Discussion on Use of Pavilion/Kitchen on Same Day for Multiple Events.

Mayor Heintzelman- I received a call from an alumni group that wished to use the pavilion the morning of a Concert in the Park and was denied usage as the concert was already scheduled.

Mr. Henshaw noted that it would increase the cost to the Borough due to the minimum two hour call out and having to come back at the end of one event to clean and then again to open for the next event. The additional event could also create scheduling conflicts on Saturdays with the operation of the Compost Center.

Council tasked Mrs. Hartranft to contact other municipalities to review their practice on multiple events and also to look into the fees being charged to see if an adjustment should be made.

4. Discussion on Chapter 430, Junked and Abandoned Vehicles- Council Action

Mrs. Hartranft- Our current ordinance allows abandoned vehicles on private property under tarps. We have been receiving complaints here about it. Should Council look into a revision or limiting the number of allowable vehicles?

Mr. Weber- We have been also been receiving complaints about the number of vehicles around the Borough that have tarps on them and it is also forcing cars to be parked on the street versus in the driveways.

Mr. Corriere- It has to be a nuisance or a safety hazard. The Borough could probably limit the number or allowable time. It is currently allowed for one year.

Chief Shupp- I think we are looking more to limit the number rather than add definitions to the ordinance.

Mr. Lott suggested that the Borough change the registration and fee to quarterly as an incentive to get the vehicles fixed.

Chief Shupp inquired whether the Borough can make them show progress before a permit is renewed.

Mr. Corriere and staff will look into the issue and solutions and present options to Council.

5. Authorization to Execute Joshua Tree Proposal of \$10,688.00 to Perform Law Care at Various Locations – Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to execute the Joshua Tree Lawn Care proposal. Motion carried 6-0.

6. Authorization to Execute Joshua Tree Proposal of \$2,743.00 to Perform Tree Care at Various Locations- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to execute the Joshua Tree Tree Care Proposal. Motion carried 6-0.

7. Authorization of Payment #3 to J.P.S. Construction in the Amount of \$114,525.00 for Bridge Repair Project- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to approve the payment. Motion carried 6-0.

8. Consent Agenda

- i. Approval of Special Event Request and Banner Request for Ice Cream Social, June 2, 2018- Council Action
- ii. Approval of Special Event Request for Fishing Contest, May 21, 2018, from 7:00 a.m. to 4:00 p.m.- Council Action
- iii. Approval of Special Event Request and Banner Request for Relay for Life, May 19-20, 2018- Council Action

Motion made by Philip Weber, seconded by James Hill, to approve the Consent Agenda. Motion carried 6-0.

XI Announcements- None

XII. Executive Session

Motion made by Herbert Payung, seconded by Philip Weber, to adjourn to Executive Session at 7:58 p.m. Motion carried 6-0.

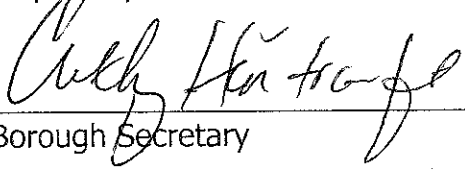
Mr. Corriere advised that the Executive Session was being held to discuss personnel matters.

Council reconvened from Executive Session at 8:10 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel matters and possible litigation.

XIII. Adjournment

Motion made by Philip Weber, seconded by Kevin Lott, to adjourn the meeting at 8:25 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 20th Day of February 2018.


Borough Secretary