

Borough of Hellertown
Council Meeting Minutes
Monday, April 16, 2018

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Kevin Lott-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Sgt. Johnston, Tom Henshaw, Kris Russo, Bryan Smith, and Angie Bauer.

- IV. Adoption of Meeting Agendum

Motion made by Philip Weber, seconded by Herbert Payung, to adopt the meeting agendum as written. Motion carried 7-0.

- V. Approval of Meeting Minutes

- A. Monday, April 2, 2018, Meeting Minutes

Motion made by Philip Weber, seconded by Earl Hill, to approve the April 2, 2018, minutes as written. Motion carried 7-0.

- VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- The Borough will have representatives attending the Mayor's and Municipal Officials Awards Ceremony at Artsquest.

B. Mayor

Mayor Heintzelman- The next Cops & Coffee will be held on April 23, 2018, from 8:30 a.m. to 10:00 a.m., at Mountain View Moravian Church.

C. Council

Council had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer

1. March 2018

Motion made by Philip Weber, seconded by Herbert Payung, to receive the March 2018 Treasurer's Report. Motion carried 7-0.

B. Engineer

Mr. Smith- The Water Street Project is currently out to bid. The bids are due Thursday.

I have been attending meetings on updating the Lehigh Valley Hazard Mitigation Plan. I will have a draft to present to Council at a later date.

C. Solicitor

Mr. Corriere- I am waiting to hear back from BT Stonewood to see if they will commit to the 15 percent maintenance cost amount.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

Chief Shupp was not present for the meeting

F. Public Works Director

1. Monthly Report

Motion made by Philip Weber, seconded by Herbert Payung, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Earl Hill, seconded by Philip Weber, to receive the Zoning and Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief

1. Quarterly Report

Chief Maguire- To date, we have received 124 calls for service and have provided 900 man hours. We plan on participating with Hellertown Heritage Day, Community Day, the Relay for Life, and the carnival. As we are running out of space in the station, we are looking at options to expand by putting up a pole building for storage. A committee is also looking into replacing the 2006 Engine.

Mr. Rieger- I feel we also need to look into the truck replacement and whether it is still usable rather than replacing it just because it is on the schedule.

I. Emergency Management- None

IX. Unfinished Business

1. Discussion on Kristen Nelson Holding Aqua Zumba at Pool
Mr. Rieger- Our solicitor looked into the lifeguard requirement and determined that additional lifeguards are only needed for organizations that provide childcare. No additional lifeguards would be necessary for this event.

Mrs. Hartranft- Ms. Nelson is proposing at \$5.00 fee. Half of that fee will go toward the pool. She will meet with staff prior to the pool opening to discuss logistics.

Motion made by Kevin Lott, seconded by Gil Stauffer, approve Aqua Zumba at the Pool. Motion carried 7-0.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Gil Stauffer, to approve the payments. Motion carried 7-0.

2. Adoption of Ordinance 822, Amending Junked and Abandoned Vehicle Ordinance- Council Action

Mr. Weber- Did we receive any comments?

Mrs. Hartranft- Staff did not receive any comments. The Ordinance was duly advertised.

Motion made by Philip Weber, seconded by Herbert Payung, to adopt Ordinance 822. Motion carried 7-0.

3. Adoption of Resolution 18-05, Opposing the Disbandment of the Northampton County Gaming Authority-Council Action

Mrs. Hartranft- The gaming law was amended. Now the Borough will apply for grants from the CFA. The County Gaming Authority was awarded funds and tasked with distributing them to contiguous and

non-contiguous municipalities. All of the contiguous funds have been distributed but the County still has \$1.2 million in funds remaining to allocate in an unrestricted round. The County Executive is suggesting that the County not distribute the funds with the understanding that the Authority will disband at some point.

Mr. Heintzelman- The Gaming Authority will need to manage the funds until there are no monies left.

Mrs. Hartranft- The money was not given to balance the County budget but rather for grants to the municipalities.

Mr. Lott- I would recommend not sending the resolution and potentially upsetting the County Council. We will need their assistance in the future. If this is in fact illegal, then the resolution is not necessary. He explained the discussion that he had with the County Executive and his proposed plan with the funds.

Mr. Payung disagreed and feels that the Borough cannot do nothing since the Borough has no representation on the Gaming Authority Board currently and wants a concrete plan rather than just an idea.

Mr. Rieger- The Borough has reached out through an email very similar to the resolution and only received a very limited response.

Mrs. Hartranft- I don't feel that anything in this resolution should be considered a "fight". We are merely opposing the disbandment at this time until the funds are distributed.

Motion made by Herbert Payung, seconded by Philip Weber, to adopt Resolution 18-05. Motion carried 6-1 (Mr. Lott opposed).

Mr. Rieger will speak to the County Executive and invite him to a future Council meeting to discuss plans and partnering on projects.

4. Discussion on Replacing Portions of Sidewalk Along Constitution Avenue at Library and Borough Owned Lot

Mrs. Hartranft- We have received complaints about the condition of the sidewalks by the library. We are trying to partner with Asphlund to cut down the trees and work with a local contractor to repair the

sidewalks with the assistance of our Public Works Department. There is \$5,000.00 budgeted for this project. The remainder would be taken from undesignated Capital funds.

Earl Hill suggested the Public Works do the entire job.

Mrs. Hartranft- If our public works completes this job, the spring workload will not get done. The price that we received includes removing the sidewalk and repairing it. If Public Works removes the sidewalk, the cost will be less.

Motion made by Earl Hill, seconded by Herbert Payung, to approve the project not to exceed \$10,690.00.

Mr. Payung- Being that a portion of the sidewalk abuts the library, I would like to approach Lower Saucon Township to share in the cost of the replacement whether it be monetarily or in-kind services. The Borough already does a lot of in-kind services which save the library money.

Mr. Rieger directed staff to figure out the cost for the portion of the sidewalk by the library and reach out to Lower Saucon Township.

Motion carried 7-0.

5. Consent Agenda

- i. Approval of Special Event Request for Dewey Fire Company Carnival. Contingent Upon Receipt of Indemnification from Good Time Amusements- Council Action
- ii. Approval of Special Event Request for Hellertown Heritage Day, April 28, 2018, from 10:00 a.m. to 2:00 p.m.- Council Action

Motion made by Philip Weber, seconded by Gil Stauffer, to approve the Consent Agenda contingent upon receipt of any necessary paperwork. Motion carried 7-0.

XI Announcements- None

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
MARCH 2018**

1 Activity Completed

Installed hardware in WSP restroom after painting.
Cleaned out fountain behind Authority building.
Cut up and chipped fallen tree in Peach Alley.
#13 to Trius for install of new V-plow.
Installed new alternator and batteries in #2 dump truck.
Cut up and loaded tree with loader and dump truck from Durham St. at cave.
Emptied and washed trucks after storms.
Opened WSP restroom for painter to apply 3 coats on epoxy paint to floors.
Installed signs at Compost Center.
Cleaned up UGI cold patch on High, Detweiler and Birch.
Painted and reassembled 140 Int. tractor
Cut brush from along fence line at Compost Center.
Took #12 to Horwith and picked up parts from Rileighs and Eckroth.
Ran to Collis for seat frame and installed in #4 Chevy one ton.
Hung Gem Show banner.
Turned on water to pavilion and Dimmick park restrooms.

2 Other

Met with KB Graphics to sticker new loader.
Cleaned shops and lunch room weekly.
Swept Main St. as scheduled and side streets as needed.
3/2 Snow prep, 6 in. snow plowed from noon until 9 pm.
Sat. 3/3 cleared sidewalks and bridges- 5 men 3 hrs.
Welded skid assembly on #9 plow.
Cleaned out Willow Rd. swale.
3/6 Snow prep. loaded salt and installed all plows.
3/7 Snow storm 13in. Plowed noon until 8 pm. No trash pickup.
3/8 Cleared sidewalks and parking lots, also emptied salt trucks.
Collected tree branches in parks.
Pushed up piles at Compost Center.
Filled dog waste bag dispensers weekly.
Accident clean up at CVS.
Changed Plaza wreath bulbs from bright to soft.
Plowed all day 3/21, sidewalks and lots on 3/22.

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Changed main broom on sweeper.
Cleared out scrap metal area.
Worked on 140 Int. tractor, wiring and primer.
Replaced spring guides on #3 plow.

4 NUMBER OF TIMES CALLED OUT AFTER WORKING HOURS

3/13 Callout for icy roads at 4 am.
3/21 Callout for plowing at 5 am.

5 MEETINGS

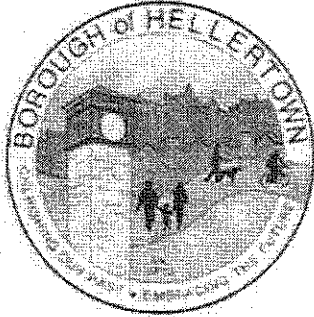
Council Meeting
Meeting with Manager, misc. Borough business
Meeting with Wings and Strings Crew.
Met with awning salesman at band shell.

6 COMPLAINTS

Plowing complaint on Elm St. and on Cherry St.
UGI cold patch complaint.

7 OTHER

Emptied trash barrels on every Friday.



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2018 Monthly Report March 15-April 13

Local Permits Issued:	15
BIA Permits Issued:	10
Sidewalk Inspections:	9
Residential Rental Inspections:	10
Fire Inspections:	0
Service Requests/Complaints	26
Citations:	(0)
Planning Commission activity:	None
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 0 Planning Commission
Court Appearances:	0
Other Information:	None
Business Activity:	New businesses: Saucon Source 656 Main St.

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 3/15/2018 AND 4/13/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
3/15/2018	M-180122				\$0.00 \$25.00
	MobileFood	Mobile Food License(1Day)			
3/22/2018	L-180127				\$0.00 \$100.00
	Soliciting	3/26/18-4/2/18			
3/27/2018	Z-180131	PHOFF ENTERPRISES LLC,	216 E HIGH ST	Q7NW3B-5-3	\$1,750.00 \$50.00
	Zoning	Deck			
3/27/2018	Z-180128	GOLDFEDER, MARK A And ANNA M,	862 ELM RD	Q7SE4A-12-14	\$25,000.00 \$170.00
	Zoning	Addition-Residential			
3/29/2018	Y-180136	CARBERRY, CHRISTOPHER T And A	175 E DEPOT ST	Q7SW2B-12-6	\$0.00 \$10.00
	Shade	Substantial Trimming			
4/3/2018	Z-180141	FARTEL, ALEXANDER J And DOLO	1049 1ST AVE	Q7SW2A-3-21	\$3,000.00 \$75.00
	Zoning	Fence			
4/3/2018	Z-180140	KLUSKA, DOROTHY,	433 WILLOW RD	Q7SE4A-6-7	\$795.00 \$25.00
	Zoning	Sidewalk			
4/4/2018	Z-180144	POSH PROPERTIES NO 5 MAIN STRE	1332 MAIN ST	Q7NW3A-9-17	\$15,000.00 \$140.00
	Zoning	Sign Permit			
4/6/2018	Z-180147	MONOCACY GENERAL CONTRACTIN	96 KIERNAN AVE	Q7NW2D-7-35	\$800.00 \$25.00
	Zoning	Fence			
4/11/2018	Z-180155	DEVITA, JOHN J And IRENE B,	37 HESS AVE	Q7NW2D-7-25	\$0.00 \$75.00
	Zoning	Accessory Structure-Residential			
4/11/2018	Z-180154	EDGAR, ERIC R And JAMI R H,	1119 DETWEILER AVE	Q7NW3C-17-4	\$0.00 \$25.00
	Zoning	Patio			
4/13/2018	Z-180162	ALBERTSON, DENNIS J And JANICE	421 LOCUST RD	Q7SE4A-3-6	\$2,800.00 \$75.00
	Zoning	Shed			
4/13/2018	Z-180161	SMITH, TIMOTHY R And TAMMY M,	745 MAGNOLIA RD	Q7SE4A-1-9	\$900.00 \$25.00
	Zoning	Sidewalk			
4/13/2018	Z-180160	RAPP, AMANDA And BROWN, GRE	1542 MAIN ST	Q7NW3A-4-1	\$1,631.00 \$50.00
	Zoning	Fence			
4/13/2018	Z-180159	RIEGER, THOMAS J,	80 WAGNER AVE	Q7NW2D-12-2	\$2,495.00 \$50.00
	Zoning	Driveway Permit			

Borough of Hellertown

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 3/15/2018 AND 4/13/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
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TOTAL NUMBER OF PERMITS: 15
TOTAL ESTIMATED VALUE: \$54,171.00
TOTAL PERMIT FEES: \$920.00

Summary by Type

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 3/15/2018 AND 4/13/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
3/19/2018	E-180125	GROFF REAL ESTATE INVESTMENT	1325 DETWEILER AVE	Q7NW3B-15-4	\$800.00	\$99.50
	Elect	Service Upgrade				
3/20/2018	B-180126	1057 MAIN STREET LLC,	1057 MAIN ST	Q7SW2A-2-20	\$3,650.00	\$129.50
	Build	Commercial Fit Out				
3/27/2018	E-180130	GOLDFEDER, MARK A And ANNA M,	862 ELM RD	Q7SE4A-12-14	\$3,000.00	\$64.50
	Elect	Addition				
3/27/2018	B-180129	GOLDFEDER, MARK A And ANNA M,	862 ELM RD	Q7SE4A-12-14	\$25,000.00	\$259.50
	Build	Addition-Residential				
3/29/2018	E-180135	SOARES, DAVID,	435 DELAWARE AVE	Q7SW3B-4-10	\$1,700.00	\$79.50
	Elect	Electrical Service				
4/4/2018	E-180143	SCHULTE, THOMAS,	439 LOCUST RD	Q7SE1D-4-11	\$2,460.00	\$79.50
	Elect	New Service				
4/4/2018	E-180142	WATERMAN, STEPHANIE F,	907 NEW JERSEY AVE	Q7SW2B-14-7	\$0.00	\$79.50
	Elect	New Service				
4/9/2018	P-180148	BIECHY, JULIA,	911 NEW YORK AVE	Q7SW2B-15-3	\$0.00	\$74.50
	Plumbing	House Trap				
4/9/2018	M-180149	STOHL, DANIEL P And BONNIE K,	214 CHERRY ST	Q7SW3B-12-7	\$3,589.00	\$74.50
	Mechanical	Replacement-Residential				
4/10/2018	E-180151	EDGAR, ERIC R And JAMI R H,	1119 DETWEILER AVE	Q7NW3C-17-4	\$200.00	\$69.50
	Elect	Wiring to Garage				

TOTAL NUMBER OF PERMITS:	10
TOTAL ESTIMATED VALUE:	\$40,399.00
TOTAL PERMIT FEES:	\$1,010.00

Summary by Type

1 Commercial
9 Residential

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 3/15/2018 AND 4/13/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
3/15/2018	S-180124	WOLFE, ROBERT W And NANCY L,	620 HARRIS ST	Q7SW2D-8-15	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/15/2018	S-180121	HULLIHEN WILLIAM J,	815 EASTON RD	Q7SW2B-16-5	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/15/2018	S-180120	EINHERST, KATHLEEN,	526 WILLOW RD	Q7SE1D-2-12	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/27/2018	S-180132	DAVIS, GREGORY,	460 CHERRY LN	Q7-15-5	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/28/2018	S-180133	MOYER, AARON J And DUGGAN, KA	517 E SAUCON ST	Q7SW3B-5-8	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/2/2018	S-180137	LAKE, RICHARD,	905 NEW JERSEY AVE	Q7SW2B-14-6	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/10/2018	S-180150	PAXTON, BENJAMIN S And GERATY	1340 WASHINGTON ST	Q7NW3A-8-13	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/11/2018	S-180157	MOLNAR, STEPHANIE L,	1381 WASHINGTON ST	Q7NW3A-9-13	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/11/2018	S-180156	ROKSEWICZ, JOSEPH S,	450 LOCUST RD	Q7SE1D-3-3	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			

TOTAL NUMBER OF PERMITS: 9
 TOTAL ESTIMATED VALUE: \$0.00
 TOTAL PERMIT FEES: \$225.00

Summary by Type

Inspections Performed

Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
	Kris Russo					
03/15/2018	516 MAIN ST	Rental Inspection	R-170466.1	Rental Permit	1273	Sched: RESULT: Pass
03/15/2018	346 SPRUCE ST	Sidewalk & Curb Inspectio	S-180112	Sidewalk And Curb Inspection Appl	1272	RESULT: Pass
03/15/2018	1111 1ST AVE	Sidewalk & Curb Inspectio	S-180119	Sidewalk And Curb Inspection Appl	1271	RESULT: Pass
03/16/2018	526 WILLOW RD	Sidewalk & Curb Inspectio	S-180120	Sidewalk And Curb Inspection Appl	1275	RESULT: Pass
03/16/2018	815 EASTON RD	Sidewalk & Curb Inspectio	S-180121	Sidewalk And Curb Inspection Appl	1276	RESULT: Pass
03/16/2018	620 HARRIS ST	Sidewalk & Curb Inspectio	S-180124	Sidewalk And Curb Inspection Appl	1274	RESULT: Fail
03/27/2018	602-04 MAIN ST	Follow up	R-170464.1	Rental Permit	1277	Sched: RESULT: Pass
03/28/2018	648 MAIN ST	Rental Inspection	R-150325.3	Rental Permit	1279	Sched: RESULT: Fail
03/28/2018	460 CHERRY LN	Sidewalk & Curb Inspectio	S-180132	Sidewalk And Curb Inspection Appl	1278	RESULT: Pass
04/04/2018	905 NEW JERSEY AVE	Sidewalk & Curb Inspectio	S-180137	Sidewalk And Curb Inspection Appl		
04/04/2018	433 WILLOW RD	Rough Inspection	Z-180140	Sidewalk		
04/05/2018	1609 MAIN ST	Rental Inspection	R-180146	Rental Permit		
04/09/2018	220 MAIN ST	Rental Inspection	R-150339.3	Rental Permit		
04/09/2018	220 MAIN ST	Rental Inspection	R-150339.3	Rental Permit		
04/11/2018	0 FRONT ST	Rental Inspection	R-150622.3	Rental Permit		
04/11/2018	0 FRONT ST	Rental Inspection	R-150622.3	Rental Permit		
04/12/2018	642 MAIN ST	Rental Inspection	R-150681.3	Rental Permit		
04/12/2018	514 MAIN ST	Rental Inspection	R-170866	Rental Permit		

This Inspector Performed: 9

Total Number of Inspections Performed: 9