

Borough of Hellertown
Council Meeting Minutes
Monday, August 6, 2018

**An Executive Session Was Held Prior To The Meeting At 6:15 P.M., To
Discuss Personnel Matters And Contract Negotiations.**

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Kevin Lott-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Cpl. Johnston, Tom Henshaw, and Angie Bauer. Chief Shupp, Kris Russo, and Bryan Smith were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made Philip Weber, seconded by Herbert Payung, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

A. July 16, 2018

Motion made by Philip Weber, seconded by Earl Hill, to approve the July 16, 2018, minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger had nothing to report.

B. Mayor

Mayor Heintzelman- Officer Piotrowski led a Block Watch meeting at 950 Front Street and 650 Northampton Street.

National Night Out is August 7, 2018, from 5:00 p.m. to 8:00 p.m. at Dimmick Park.

The next Concerts in the Park are scheduled for August 18 and August 29, 2018.

C. Council

Mr. Lott- The Bike Ride with the Police Department was very well attended.

Mayor Heintzelman- There was about 80 participants. We will defiantly do the event again.

VIII. Reports from Appointed Officials

A. Treasurer

1. June 2018

Motion made by Philip Weber, seconded by Earl Hill, to receive the June 2018 Treasurer's Report. Motion carried 7-0.

B. Engineer

Mr. Smith was not present for the meeting.

C. Solicitor

Mr. Corriere- The paperwork for the Cumming's Property was submitted to M&T Bank. They requested a larger set of plans. Once received, they will process the application.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

1. Monthly Report

Motion made by Earl Hill, seconded by Herbert Payung, to receive the Police Monthly Report and make a part of these minutes.

Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Philip Weber, seconded by Gil Stauffer, to receive the Public Works Monthly Report and make a part of these minutes.

Motion carried 7-0.

G. Zoning/Codes Officer

Mr. Russo was not present for the meeting.

H. Fire Chief

Chief Maguire- Thank you to Council and staff for your support of the Dewey Carnival. As of today, we are at 225 calls for the year. We have completed 1600 hours of training. The Dewey Fire Company will be participating in National Night Out and Community Day.

Mayor Heintzelman mentioned the lack of an evacuation plan at the high-rise at 650 Northampton Street.

Chief Maguire- I met with them this past Friday and have an appointment for August 24, 2018, to create a plan. The Fire Company will be holding a simulated accident later this year.

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Herbert Payung, seconded by Earl Hill, to approve the payments. Motion carried 7-0.

2. Discussion on 2017 Financial Statement and Auditor's Report- Council Action

Mrs. Hartranft reviewed key portions of the Financial Statements. The Audit will be available to the public as soon as the auditor's make a few changes.

Mr. Rieger thanked Mrs. Hartranft and Barry Isett & Associates for their assistance with obtaining grants.

Mrs. Hartranft also passed thanks onto the administrative staff for their assistance.

Motion made by Kevin Lott, seconded by Gil Stauffer, to approve the draft audit. Motion carried 7-0.

3. Authorization to Advertise Ordinance 824, Fireworks- Council Action

Motion made by Herbert Payung to table this item until the August 20, 2018, meeting. Motion carried 7-0.

4. Authorization to Advertise Ordinance 825, Animal Leashing- Council Action

Mrs. Hartranft- This Ordinance is recommends allowing pets in public places on a leash.

Mayor Heintzelman expressed his frustration about the lack of proper disposal of the animal waste bags.

Mr. Rieger will do a PSA in an email blast.

Motion made by Herbert Payung, seconded by Philip Weber, to advertise Ordinance 825. Motion carried 6-1 (James Hill opposed).

5. Authorization to Advertise Landfill Bid- Council Action

Mrs. Hartranft- Our current contract expires at the end of 2018. The bids will be due by August 31, 2018.

Motion made Philip Weber, seconded by Kevin Lott, to advertise the Landfill Bid. Motion carried 7-0.

6. Appointment of Zoning Hearing Board Member to Fill Unexpired Term- Council Action

Mr. Rieger- The candidates were interviewed at the last meeting.

Motion made by Earl Hill, seconded by Gil Stauffer, to appoint Larry Sutton to fill the unexpired term of Jeff Hahn. Motion carried 7-0.

7. Discussion on Borough Noise Ordinance- Council Action

Mr. Rieger- Borough Council received a letter from Kim Culver of 1774 Grille relating to music in the mixed use district and requesting a change in the ordinance.

Mrs. Hartranft- The questions before Council is do we want a separate ordinance for noise or enforcement of the nuisance ordinance.

Christine Breedlove, 606 Main Street- We live directly across from 1774 Grille and our home is constantly being bombarded with noise. Their speakers point directly toward Main Street. We would call and complain and they would turn down the volume but we have to call almost constantly. We are seeking to have the volume turned down so we can enjoy our home.

Ms. Culver- We originally had speakers facing Main Street, then we started facing them down toward the sidewalk, and now we have completely disconnected them. We are still receiving complaints from the Breedloves about the jazz acoustic bands. The only speakers that are still being used are facing Penn Street and bands only play from 6:00 p.m. to 9:00 p.m. on Fridays and Sundays from 11:00 a.m. to 2:00 p.m. for brunch.

Mrs. Hartranft- Council could make changes to the existing ordinance. If a new ordinance was created, it would involve equipment that must be purchased and training on that equipment.

Mr. Payung recommended using the house system rather than allow performers to bring in their own speakers to better control the volume.

Mrs. Breedlove- Bethlehem City allows for music the first Friday of the month.

Mr. Rieger requested that staff send Council a copy of the Easton, Bethlehem, and Quakertown Ordinance and the issue will be revisited at the next meeting.

8. Approval of Payment #2 to Kolbolt Construction in the Amount of \$142,650.00 for the Water Street Improvements Project- Council Action

Motion made by Philip Weber, seconded by Earl Hill, to approve the payment to Kobolt Construction in the amount of \$142,650.00.
Motion carried 7-0.

9. Authorization to Hold Shred Event on October 6, 2018- Council Action

Mrs. Hartranft- The Borough received a proposal from Iron Mountain to hold a shred event. The cost is \$1,000.00. Staff thought that Dimmick Park would be the best place to hold the event. It would be open to Hellertown Residents only. Public Works and volunteers will be assisting.

Motion made by Philip Weber, seconded by Gil Stauffer, to authorize the Borough to enter into an agreement for a Shred Event on October 6, 2018. Motion carried 7-0.

10. Acceptance of Resignation of Councilman Herbert Payung, Effective August 8, 2018- Council Action

Motion made by Earl Hill, seconded by Philip Weber, to accept the resignation of Herbert Payung with regret. Motion carried 7-0.

Motion made by Philip Weber, seconded by Kevin Lott, to declare a vacancy effective August 8, 2018. Motion carried 7-0.

Motion made by Earl Hill, seconded by Kevin Lott, to advertise a Council vacancy on August 8, 2018, and again on August 15, 2018. Letters of Intent will be due to Mrs. Hartranft by August 17, 2018. Interviews will be held at the end of the Council Meeting scheduled for August 20, 2018. Motion carried 7-0.

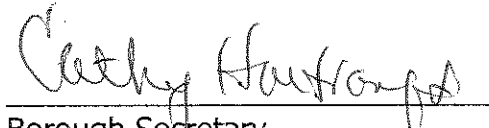
XI Announcements- None

XII. Executive Session- None

XIII. Adjournment

Motion made by Philip Weber, seconded by Earl Hill, to adjourn the meeting at 8:11 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 20th Day of August 2018.


Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

June 2018

This is the monthly report for the Hellertown Police Department from June 1st through June 30th, 2018.

During the month of June the Police received 362 calls for service. We did receive 8 Theft, 11 Domestic/Assault, 1 Trespass, 1 Warrant and 15 traffic collision calls. We wrote 154 citations.

The Police Department filed 43 charges including 19 for Narcotics Possession, 9 for DUI, 5 for Theft, 1 for Assault, 4 for Forgery/Fraud and 1 for Endangering the Welfare of a Child.

The pool has been open for a while now and we have not had any major incidents. We had a very busy and productive June. The guys are doing a great job and we are gearing up for National Night Out and Community Day. Any questions feel free to stop by.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
JUNE 2018**

1 Activity Completed

Power washed aluminum bridge, bleachers and band shell floor.
Cleaned out plaza and park fountains.
Painted depth markers and No Diving on pool deck.
Stocked pool, chemicals ,defib, clock, x-walk signs and paper goods.
Painted inside of ticket booth and enlarged shelf space.
Installed ice maker and filled soap dispensers at pool.
Removed broken swing and chain from Dimmick playground.
Brought fawn to Borough Hall for pickup by Animal Resue.
Worked with stump grinder along Constitution, loaded wood chips,
Backwashed pool filters weekly and sometimes twice.
Prepared paving streets, trimmed trees and curb lines.
Spayed weed killer along fence lines.
Replaced broken pipe and valve at Plaza fountain.
Painted arrow on Hampton St.
Fixed door lock on HPD south entrance.
Installed No Parking sign west of pool driveway entrance.
Electrical inspection at pool, addressed 5 grounding issues.
Installed conduit, wiring, and control panel in Borough Hall kiosk.

2 Other

Scag work on embankments and cemetery.
Cleaned shops and lunch room weekly.
Sickle bar work on Trail ,Compost and Thomas Iron areas.
Removed Art fest banner from Main St.
Cleaned restrooms in Dimmick and in Water St. park daily.
Cut all grass and trimmed weekly.
Cleaned out Willow Rd. swale.
Swept Main and misc. streets.
Filled dog waste bag dispensers weekly.
Stocked paper products in Borough Hall.
Hung banner on band shell.
Picked up new park bench and hauled to Band shell.
Watered flowers as needed.
Blacked out parking spaces on Main at Linden .
Removed old park benches from Water St. park walkway.

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Changed main broom on sweeper.
Cleared out scrap metal area.
Pushed up piles at Compost Center weekly.
Replaced door lock on ladies room door in Dimmick Park.
#11 Inspection and taillight on # 8.
Fixed hole in body and passenger window on #12.
Serviced both Lazars.
Trac vaced pool grass weekly.
Storm clean up 6/19 on Juniper and Water St. park.
Drilled ,set posts and signs at Main and Saucon also Northampton and Penn.
Spread millings on road at Thomas Iron area.
Installed wiring and AC unit in lunch room.

4 MEETINGS

Council Meetings
Meeting with Manager,misc. Borough business

5 OTHER

Emptied trash barrels on every Fri
Cleaned catch basins as needed.
Filled potholes with coldpatch.