

Borough of Hellertown
Council Meeting Minutes
Tuesday, September 4, 2018

A Committee meeting was held prior to the meeting at 6:00 p.m. Doug Demangone of Crimewatch Technology provided an overview of their product. The yearly cost to use the program is \$1,200.00 and users are always working on the newest version. Chief Shupp will review and speak with other departments using the program and discuss during budget session.

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Kevin Lott-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Bryan Smith, Cathy Hartranft, Chief Shupp, Kris Russo, and Angie Bauer. Tom Henshaw was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made Earl Hill, seconded by Philip Weber, to adopt the meeting agendum as written with the removal of the August 20, 2018 meeting minutes and moving the adoption of Resolution 18-09 following the approval of the agendum. Motion carried 6-0.

Adoption of Resolution 18-09 and Swearing-In of Michael McKenna

Motion made Philip Weber, seconded by James Hill, to adopt Resoution 18-09, Appointing Michael McKenna to fill the vacancy of Herbert Payung with a term ending December 31, 2019. Motion carried 6-0.

Mayor Heintzelman administered the Oath of Office to Michael McKenna.

*******Proclamation Presentation to Robert Hero*******

Mayor Heintzelman presented Robert and Victoria Hero honoring the family's 54 years in business and their dedication to the community. September 4, 2018, was proclaimed Hero Electric Day.

V. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Roger Jurczak- Discussion on Railroad Pier in Saucon Creek

Mr. Jurczak, 2102 Fieldstone Drive, Bethlehem- I was informed that the old railroad pier in the Saucon Creek is now due to be removed in connection with the Water Street Bridge Project and the old sawmill dam. This was not in the original plan. I feel that this destroys an existing landmark that was instrumental in the operations of the Thomas Iron Works.

Members of Council noted that debris does get caught on the pier which could also add to the flooding issues in that area.

Mr. Rieger- I'm not sure a lot of people know what that pier actually is. If we would request PennDOT to keep it, I feel that a plaque or informational sign should be placed informing people of the significance.

Motion made by Earl Hill, seconded by Gil Stauffer, to ask PennDOT to keep the pier. The Saucon Valley Conservancy or Historical Society will prepare an informational sign to place at the site noting its significance. Motion carried 7-0.

B. Agenda Items- None

C. Non-agenda Items- None

VI. Reports from Elected Officials

A. President

Mr. Rieger- Council held an Executive Session on August 23, 2018, to discuss police personnel matters.

A Special Meeting will be advertised to discuss the future public works building to be held on September 11, 2018, at 6:00 p.m. Barry Isett & Associates will present drawing and cost estimates.

B. Mayor

Mayor Heintzelman had nothing to report.

C. Council

Council had nothing to report.

VII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith had only agenda items to discuss.

C. Solicitor

Mr. Corriere- I should have a status update on the Stonewood Development at the next meeting.

D. Manager

Mrs. Hartranft- Hellertown Borough and Lower Saucon Township will be holding a free community shred event on October 6, 2018, from 9:00 a.m. to 1:00 p.m. Proof of residency is required.

I will present the proposed budget session calendar at the next meeting.

E. Chief of Police

Chief Shupp had only agenda items to discuss.

F. Public Works Director

Mr. Henshaw was not present for the meeting.

G. Zoning/Codes Officer

Mr. Russo had nothing to report

H. Fire Chief- None

I. Emergency Management- None

VIII. Unfinished Business

1. Discussion on Borough Noise Ordinance

Mrs. Hartranft- Per Council's request, I obtained Easton's and Bethlehem's Noise Ordinances and provided them to Council. Staff's recommendation would be to make no changes to our Nuisance Ordinance or create a Noise Ordinance.

Chief Shupp- The Nuisance Ordinance has been working good and, to date, the Police Department have not received any calls for the particular property in question.

Motion made by Earl Hill to permanently table this item. Motion carried 7-0.

IX. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Michael McKenna, to approve the payments. Motion carried 7-0.

2. Award Bid for Landfill- Council Action

Mrs. Hartranft- We received three bids. I would ask Council to table the award. We need to complete the distance calculations.

Motion made by Michael McKenna to table this item until the September 17, 2018, meeting. Motion carried 7-0.

3. Adoption of Ordinance 824, Fireworks- Council Action

Mr. Corriere- This ordinance reiterated the state act with the addition of time limits, the right to confiscation, and penalties.

Motion made by Philip Weber, seconded by Earl Hill, to adopt Ordinance 824. Motion carried 7-0.

4. Discussion and Authorization to Advertise Ordinance 826, Residential Parking Permits- Council Action

Mr. Rieger- I foresee this being an administrative and enforcement nightmare.

Mr. Corriere noted that the Borough would need to identify the specific areas that the permits would be used.

Chief Shupp- I can see that the parking situation could be frustrating at times but we have been monitoring the situation and it seems that the problem is sporadic. I would guess it coincides with events such as Musikfest.

Motion made by Philip Weber to table this item until the second meeting in January 2019 and continue to monitor the situation. Motion carried 7-0.

5. Adoption of Resolution 18-09, Appointing Michael McKenna to Fill Unexpired Council Term- Council Action

This item was discussed earlier in the meeting.

6. Appointment to Fill Zoning Hearing Board Vacancy- Council Action

Mr. Rieger- The vacancy on the Zoning Hearing Board was created with Mr. McKenna being appointed to Council.

Mrs. Hartranft- The two gentleman that were interviewed for the previous vacancy, Glenn Butterfield and Randy Yardumian, would still like to be considered for the position.

Motion made by Gil Stauffer, seconded by Earl Hill, to open the vacancy for application. Motion carried 7-0.

7. Appointment to Fill Library Board Vacancy- Council Action

Mr. Rieger- A Councillor needs to fill the vacancy created on the Library Board after Mr. Payung resigned.

Mr. McKenna volunteered for the position.

Motion made by Philip Weber, seconded by Kevin Lott, to appoint Mr. McKenna to the Library Board. Motion carried 7-0.

8. 2019 Non-Uniform Employees' Pension Plan Minimum Municipal Obligation- Council Action

Mrs. Hartranft- The 2019 Non-Uniform MMO is \$22,950.00 which will be covered by employee and municipal contributions.

Motion made by Philip Weber, seconded by Kevin Lott, to accept the 2019 Minimum Municipal Obligation. Motion carried 7-0.

9. 2019 Uniform Employees' Pension Plan Minimum Municipal Obligation- Council Action

Mr. Corriere- I received the information from Beyer- Barber. The 2019 MMO is \$126,097.50 which will not be covered in whole by state aid and employee contributions.

Motion made by Michael McKenna, seconded by Philip Weber, to accept the 2019 Uniform Minimum Municipal Obligation. Motion carried 7-0.

10. Discussion and Approval of NPDES (Notice of Intent). The Proposal Includes Mapping, Application, Public Meetings, BMP's, and Operation and Maintenance Updates- Council Action

Christine Milner, Barry Isett & Associates- The Borough is moving into the fifth year of their MS-4 permit and will need to reapply 180 days before the current permit expires. Along with the permit renewal, a Pollution Reduction Plan will need to be submitted. A public comment period is also required. The Borough would have five years to implement the plan but will also need to provide alternates.

A majority of the planning is done by mapping Polk Valley Run, Silver Creek, and Saucon Creek. The Borough is in good shape as you have kept up with the mapping.

I do not expect the cost of the project to exceed \$21,000.00.

Mr. Rieger noted that this is not a budgeted item but it is required. I would recommend taking the cost out of the fund balance.

Motion made by Michael McKenna, seconded by Philip Weber, to accept as presented and take the fees from the fund balance. Motion carried 7-0.

11. Authorization to Grant Right-of-Way to PPL to Reconstruct Overhead Facilities Along Water Street (Friendsville Road)- Council Action

Mrs. Hartranft- PPL is planning on installing a three-phase system on Water Street which they need to acquire ROW. They will need to remove some trees and replant with more appropriate native species.

Mr. Smith noted that this new system will reduce or possibly eliminate power loss to this section of town.

Motion made by Earl Hill, seconded by Philip Weber, to grant PPL the right-of-way. Motion carried 7-0.

12. Approval of Payment Request #3 to Kobolt Construction in the Amount of \$124,017.50- Council Action

Motion made by Michael McKenna, seconded by Philip Weber, to approve payment request #3. Motion carried 7-0.

13. Authorization to Offer Meyer's Plow for Sale on Municibid- Council Action

Mrs. Hartranft- This was the small plow that was replaced with a "v" plow.

Motion made by Earl Hill, seconded by Philip Weber, to offer the Meyer's plow on Municibid. Motion carried 7-0.

14. Acceptance of Resignation of Jon Law as Assistant Fire Chief- Council Action

Mr. Rieger- The Borough was informed by Chief Maguire that the resignation was effective August 28, 2018.

Motion made by Philip Weber, seconded by Earl Hill, to accept the resignation of Jon Lau as Assistant Fire Chief. Motion carried 7-0.

X. Announcements- None

XI. Executive Session

Motion made by Earl Hill, seconded by Gil Stauffer, to adjourn to Executive Session at 8:20 p.m. Motion carried 7-0.

Mr. Corriere advised that the Executive Session was being held to discuss police personnel matters.

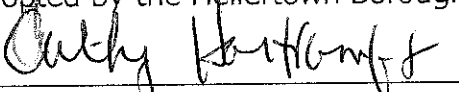
Council reconvened from Executive Session at 8:40 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel matters.

Council Meeting Minutes
09/04/18
Page 9

XII. Adjournment

Motion made by Kevin Lott, seconded by Earl Hill, to adjourn the meeting at 8:45 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 17th Day of September 2018.



Borough Secretary