

Borough of Hellertown  
Council Meeting Minutes  
Monday, April 1, 2019

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Andrew Hughes-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Bryan Smith, Barry Yonney, Cathy Hartranft, Kris Russo, and Angie Thiede.

IV. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. March 18, 2019

Motion made by Gil Stauffer, seconded by Philip Weber, to approve the March 18, 2019, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items- None

C. Non-agenda Items- None

## VII. Reports from Elected Officials

### A. President

Mr. Rieger- The Chamber of Commerce will be hosting Honors and hors d'oeuvres on April 11, 2019.

### B. Mayor

Mayor Heintzelman- We are seeking sponsors for the Bike Ride with Cops. We are looking to have a ride in May and August.

On May 5, 2019, there will be a dodgeball game at St. Theresa. It will be the 8<sup>th</sup> grader versus Hellertown Police Department.

There have been 84 bushes purchased to date. The dedication will be held at Community Day.

### C. Council

Council had nothing to report.

## VIII. Reports from Appointed Officials

### A. Treasurer- None

### B. Engineer

#### 1. Report

Mr. Smith- A pre-construction meeting was held for the playground project and construction is already underway.

The Water Street Project was let by PennDOT and is still on schedule.

Mrs. Hartranft- PennDOT will have a traffic engineer on site for the first week of the project.

C. Solicitor

Mr. Corriere- The Stonewood project should be completed this summer. I reached out to Attorney Pereira requesting a status report.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

Mr. Russo, Mrs. Hartranft, Mr. Smith, Mr. Hill, and I attended a webinar regarding pedestrian movements and safety. It was very informative.

F. Public Works Director

Mr. Yonney- All of the bathrooms have been opened and we are currently rolling all of the ball fields.

The 3<sup>rd</sup> Avenue Park has an old electrical box that is no long in use and tends to attract wasps. I would like Council's permission to remove the box and pole.

Motion made by Earl Hill, seconded by Philip Weber, to allow removal. Motion carried 7-0.

Mr. Yonney- I was contacted from Lost Cave regarding installation of deer crossing signs. The deer have been crossing from the cave property and across Durham Street. The costs for two signs would be about \$150.00.

Motion made by Michael McKenna, seconded by Gil Stauffer, to purchase and install two deer crossing signs. Motion carried 6-1 (James Hill opposed).

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Philip Weber, to approve the payments. Motion carried 7-0.

2. Adoption of Ordinance 829, Amending Small Wireless Facilities- Council Action

Mr. Corriere- This ordinance is to update the Borough's small wireless facilities ordinance to mirror recently amended FCC regulations. It has been duly advertised.

Motion made by Philip Weber, seconded by James Hill, to adopt Ordinance 829. Motion carried 7-0.

3. Adoption of Resolution 19-04, Amending Fee Schedule to Include Fees for Small Wireless Devices- Council Action

Motion made by Philip Weber, seconded by Earl Hill, to adopt Resolution 19-04. Motion carried 7-0.

4. Adoption of Resolution 19-05, Application for Pedestrian Countdown Indicator at Main and Walnut Streets- Council Action
5. Adoption of Resolution 19-06, Application for Pedestrian Countdown Indicator at Main and Penn Streets- Council Action
6. Adoption of Resolution 19-07, Application for Pedestrian Countdown Indicator at Main and Water Streets- Council Action
7. Adoption of Resolution 19-08, Application for Pedestrian Countdown Indicator at Main and High Streets- Council Action

Mrs. Hartranft- These resolutions are required by PennDOT for the installation of pedestrian countdown indicators and audible devices

Motion made by Michael McKenna, seconded by Gil Stauffer, to adopt Resolution 19-05, 19-06, 19-07, and 19-08. Motion carried 7-0.

8. Authorization to Advertise 2019 Road Paving Project- Council Action

Mrs. Hartranft- The 2019 proposed road paving project will be for a base bid of Constitution Avenue from Walnut Street to Durham Street. The alternate bids will be for Whitaker Street from High Street to Clarke Street and Whitaker Street from Clarke Street to Bachman Street.

Mr. McKenna- Will this project include milling?

Mr. Yonney- Yes, they will mill the curb line and at intersections.

Motion made by Michael McKenna, seconded by Philip Weber, to advertise the 2019 Road Paving Project. Motion carried 7-0.

9. Discussion to Re-Apply for DCED Multi-Modal Grant for Polk Valley/Tumminello Connection- Council Action

Mr. Rieger- We applied for this grant but did not receive the funding.

Mr. Smith- This DCED grant is for a bridge connection from the Saucon Rail Trail to Tumminello Park. It also included improvements at Polk Valley Road for pedestrian safety. Usually this grant requires a 30 percent match but that have waived that requirement for this round.

Mrs. Hartranft- We could probably scale back the project slightly but I feel we should still re-apply.

Motion made by Philip Weber, seconded by Earl Hill, to re-apply for the Polk Valley/Tumminello connection. Motion carried 7-0.

10. Discussion to Re-Apply to Monroe County LSA for Public Works Building- Council Action

Motion made by Philip Weber, seconded by Earl Hill, to re-apply to Monroe County LSA for the Public Works Building. Motion carried 7-0.

11. Approval of 2018 Hellertown Area Library Final Audit- Council Action

Motion made by James Hill, seconded by Michael McKenna, to receive the Hellertown Area Library 2018 Audit. Motion carried 7-0.

12. Approval of Special Event Request for Anniversary Celebration and Road Closure at Hellertown Post Office, April 17, 2019, from 4:30 to 6:30 p.m.- Council Action

Mr. DiRusso- We are looking to close Delaware Avenue so people can cross from the parking lot to the building.

Motion made by Michael McKenna, seconded by James Hill, to approve the special event request and road closure. Motion carried 7-0.

13. Consent Agenda

- i. Approval of 2019 Lacrosse User's Agreement- Council Action
- ii. Approval of 2019 Hellertown Royals User's Agreement- Council Action
- iii. Approval of Special Event Request for Block Party, June 8, 2019, from 12:00 to 8:00 p.m.- Council Action
- iv. Approval of Special Event Request for Saucon Valley Spirit Parade, October 20, 2019- Council Action
- v. Approval of Special Event Request for Dip-N-Dance, June 13, June 27, July 18, and August 1, 2019- Council Action

Motion made by James Hill, seconded by Gil Stauffer, to approve the Consent Agenda. Motion carried 7-0.

Mrs. Hartranft- While Public Works was cleaning the shop, they came across 14 of the old star Christmas decorations. I would like permission to put on Municibid.

Motion made by Earl Hill, seconded by Philip Weber, to allow the remaining star decorations to be sold on Municibid. Motion carried 7-0.

XI Announcements

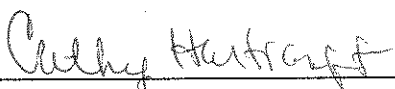
Mr. Rieger- The Farmers' Market will open on May 5, 2019, at the Library Lot. There will be a ribbon cutting on opening day.

XII. Executive Session- None

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 7:40 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 16<sup>th</sup> Day of April 2019.

  
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Borough Secretary