

Borough of Hellertown  
Council Meeting Minutes  
Monday, July 15, 2019

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Andrew Hughes-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Barry Yonney, Cathy Hartranft, Angie Thiede, Tina Krasnansky, Chief Shupp, Bryan Smith, and Kris Russo.

IV. Adoption of Meeting Agendum

Motion made by Gil Stauffer, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. July 1, 2019

Motion made by Philip Weber, seconded by Michael McKenna, to approve the July 1, 2019, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Presentation of Proclamation to Saucon Valley Dance Conservancy

Mayor Heintzelman presented Saucon Valley Dance Conservancy with a proclamation honoring them for their first place win at the World Competition in Disney.

B. Agenda Items- None

C. Non-agenda Items

VII. Reports from Elected Officials

A. President

Mr. Rieger requested an Executive Session to discuss personnel matters and litigation.

Yesterday was a very successful Music in the Park and ribbon cutting for the new playground. The next concert is July 28, 2019.

Council thanked Barry Isett & Associates for sponsoring the Italian ice for the ribbon cutting.

B. Mayor

Mayor Heintzelman- I officiated a wedding last Friday at the Springtown Inn.

C. Council

Council had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer

1. June 2019 Treasurer's Report
2. June 2019 Statement of Revenues and Expenditures

Motion made by Michael McKenna, seconded by Earl Hill, to receive the June 2019 Treasurer's Report and Statement of Revenues and Expenditures. Motion carried 7-0.

B. Engineer

1. Report

Mr. Smith- The contractor for the Water Street Streetscape Project has completed additional punchlist items.

The Dimmick Park ADA Project is currently out to bid.

C. Solicitor

Mr. Corriere also requested an Executive Session.

I looked at the Food Truck Ordinance and there is not a waiver provision. The ordinance would need to be amended or adopt a new ordinance with that provision included.

D. Manager

Mrs. Hartranft requested an Executive Session.

The funds have been moved to the collateralized account.

E. Chief of Police

1. Monthly Report

Motion made by Earl Hill, seconded by Philip Weber, to receive the Police Monthly Report and make a part of these minutes. Motion carried 7-0.

Chief Shupp- National Night Out will be held on August 6, 2019, from 5:00 p.m. to 8:00 p.m.

The Bike Ride with Police will be August 8, 2019, at 6:00 p.m.

Block Watch is scheduled for August 21, 2019, at 650 Northampton Street and August 27, 2019, at 950 Front Street. Both begin at 7:00 p.m.

The current schedule for the Water Street Bridge Replacement includes 19 days during the school year. Does Council want to ask PennDOT to fund staffing the light at Main and Walnut? I feel we should be proactive.

Motion made by Earl Hill, seconded by Andrew Hughes, to draft a letter to PennDOT and send a copy to Rep. Freeman and Senator Boscola requesting funding to man the light at Main and Walnut Streets during the morning and afternoon. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Michael McKenna, seconded by Earl Hill, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

Mr. Yonney- There was very good attendance at the pool this weekend.

Public Works completed all the set up for the Dewey Carnival.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Gil Stauffer, seconded by Philip Weber, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief

1. Quarterly Report

Motion made by Philip Weber, seconded by Michael McKenna, to receive the Fire Quarterly Report. Motion carried 7-0.

2. Discussion on Proposed Quint Fire Apparatus

Chief Maguire- We are looking to order a new ladder combo truck. It will have 100 foot ladder to reach our tallest building which is 650 Northampton Street. It has a narrow wheel base so it will fit on all streets and alleys except Courtright. This would replace the KME engine which has had a lot of issues. We could probably get around \$200,000.00 when we sell it. This purchase would be a few years early but there would be no change in the Capital schedule. Our next engine would be purchased in 2032. We wouldn't take ownership of the engine for approximately a year and then there would be a few months to train before it's put in operation.

Council expressed concerns over the cost, size of the equipment, and that the Fire Capital fund will be exhausted.

Motion made by Earl Hill to table this item until the next meeting so Council can further review the specifications. Motion carried 7-0.

3. Request from Dewey Fire Company to Have Pavilion Rental Fees Waived and Allow Alcohol in the Park During Annual Picnic- Council Action

Chief Maguire- This year, we wanted to have the annual picnic at Dimmick Park. We would like the pavilion rental fee waived and also be allowed to bring canned beer in for the day.

Motion made by Philip Weber, seconded by Michael McKenna, to waive the pavilion rental fee and allow canned beverages. Motion carried 7-0.

I. Emergency Management- None

IX. Unfinished Business

1. Discussion on Hellertown Fest Special Event

Mr. Rieger- Mr. Castillo was unable to attend the meeting tonight. The solicitor established that there is not a waiver provision in the Food Truck ordinance so the event can't be allowed.

Motion made by Philip Weber, seconded by Andrew Hughes, to reject the event. Motion carried 7-0.

2. Acceptance of 2018 Final Audit- Council Action

Mr. Rieger thanked staff for a great audit.

Motion made by Andrew Hughes, seconded by Gil Stauffer, to approve the 2018 Final Audit. Motion carried 7-0.

3. Supporting the Variance Request From American Legion for a Digital Sign Contingent Upon the Property Remaining a Civic Organization- Council Action

Mr. Rieger- At the Planning Commission meeting, they recommended that Council modify their letter of support to stipulate that Council is in support of granting the variance as long as the building remains a civic use.

Motion made by Andrew Hughes, seconded by Earl Hill, to amend the letter of support to include the stipulation that the property remains a civic use and with the conditions set forth by the commander. Motion carried 7-0.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Michael McKenna, to approve the payments. Motion carried 7-0.

2. Adoption of Resolution 19-11, Supporting Passing the Legion Act by the U.S. House of Representatives- Council Action

Mr. Rieger- I feel that as a Council we should support the passing of the Legion Act by the U.S. House of Representatives. It would open the American Legion services to all veterans who served and were honorably discharged from World War II to present.

Motion made by James Hill, seconded by Earl Hill, to adopt Resolution 19-11. Motion carried 7-0.

3. Authorization to Hire Sanitation Crewmember- Council Action

Mr. Yonney- Mrs. Hartranft and I held two interviews. Both did very well but we are recommending hiring Craig Medej, Jr.

Motion made by Michael McKenna, seconded by Philip Weber, to approve the transfer of James Edge to Public Works in accordance to the terms and conditions set forth in the Non-Uniform Bargaining Agreement. Motion carried 7-0.

Motion made by Earl Hill, seconded by James Hill, to hire Craig Medej, Jr., in accordance with the terms and conditions set forth in the Non-Uniform Bargaining Agreement. Motion carried 7-0.

4. Approval of Handicap Parking Space Request at First United Church of Christ- Council Action

Chief Shupp- The request meets all the necessary criteria.

Motion made by Michael McKenna, seconded by James Hill, to approve the handicap parking request. Motion carried 7-0.

#### XI Announcements

Mr. Rieger- There will be a Council Roundtable on July 24, 2019, from 6:00 p.m. to 8:00 p.m. at Reservoir Park. Staff and the public are invited to attend.

#### XII. Executive Session

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn to Executive Session at 8:08 p.m. Motion carried 7-0.

Mr. Corriere advised that the Executive Session is to discuss litigation and personnel matters.

Council reconvened from Executive Session at 8:50 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss potential litigation and personnel matters.

Motion made by Philip Weber, seconded by Earl Hill, to approve Barry Isett & Associates' cost estimate of \$98,549.00 to BT Stonewood as escrow for public improvements. Motion carried 7-0.

Motion made by Michael McKenna, seconded by Earl Hill, to authorize the execution of a new Improvements and Maintenance Agreement with BT Stonewood with security of \$98,549.00. Motion carried 7-0.

Motion made by Andrew Hughes, seconded by Earl Hill, to release the Certificate of Occupancy on two units upon receipt of required security. Motion carried 7-0.

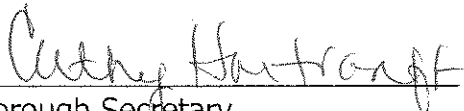


Motion made by Andrew Hughes, seconded by Earl Hill, to release the Letter of Credit with Ashley Development upon receiving security from BT Stonewood. Motion carried 7-0.

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 9:02 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 5<sup>th</sup> Day of August 2019.

  
Borough Secretary