

Borough of Hellertown  
Council Meeting Minutes  
Monday, August 5, 2019

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Absent with prior notification
Andrew Hughes-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Barry Yonney, Cathy Hartranft, Angie Thiede, Chief Shupp, Bob Korp, and Kris Russo. Bryan Smith was absent with prior notification.

- IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Michael McKenna, to adopt the meeting agendum as written with the addition of New Business #5, Authorizing the donation of antique pool baskets to Hellertown Historical Society for repurposing. Motion carried 6-0.

- V. Approval of Meeting Minutes

- 1. July 15, 2019

Motion made by Gil Stauffer, seconded by Philip Weber, to approve the July 15, 2019, meeting minutes as written. Motion carried 6-0.

**\*\*\*\*\*Proclamation Presentation to Jeff Kleibscheidel\*\*\*\*\***

Mayor Heintzelman presented a proclamation to Jeff Kleibscheidel upon his retirement for 29 years of service to the community as a postman.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items

Bob Zerfass, Hellertown Royals- A few years ago, the Royals along with Legion Baseball paid to have the Iron Pigs field crew install a new infield at the East End Field. The fireworks from the carnival had fireballs again this year. I came down to tarp the field on that Monday and the entire infield was scorched.

Mr. Yonney confirmed the damage to the field and made the suggestion to tell the fireworks company next year to use the dirt mounds.

Mr. Weber and Mr. McKenna did not notice the damage to the field during cleanup the morning after the fireworks.

Motion made by Gil Stauffer, seconded by Earl Hill, to have staff gather photos, obtain an estimate, and file a claim with the fireworks company for repairs to the infield. Motion carried 5-1 (Mr. McKenna opposed).

VII. Reports from Elected Officials

A. President

Mr. Rieger requested an Executive Session to discuss personnel matters potential litigation, and contract negotiations.

B. Mayor

Mayor Heintzelman- A Bike Ride with Police will be held on August 8, 2019, at Water Street Park.

National Night Out will be held in Dimmick Park on August 6, 2019, from 5:00 p.m. to 8:00 p.m.

Salon Mia is holding a Back to School Supply Drive.

I attended a ribbon cutting for Wings on Main. There will be a ribbon cutting for the Hellertown Book Bike on August 13, 2019.

I would like to thank Janice Repnyeck for spearheading donations to our former crossing guard that lost everything in a fire.

C. Council

Council had nothing to report.

D. Junior Councillor

Mr. Kates- I have been continuing to work on the I78 beautification project. I will have a booth at Community Day to seek donations in addition to a GoFundMe page I have created.

The post office is participating in the First Letter Program. So far, 103 letters have been mailed out free of charge.

Last week, I attended the Mayor's Summer Youth Camp in Easton.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

1. Report

Mr. Rieger- The retaining wall near the Water Street bridge will be repaired using PennDot maintenance.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

Chief Shupp reminded the community that door-to-door solicitation is illegal without a permit and to call the police to report suspicious activity.

Chief Shupp- There have been more vehicle break-ins over in Lower Saucon. Please lock the doors to your vehicles and homes.

I contacted PennDOT regarding manning the light at Walnut Street once school opens to alleviate traffic congestion. I was informed by Tim Penrose that the Borough should have requested the funds up front and there is no money left in the project to fund the request. Originally, their plan did not include working into the school year so we would have had no reason to request the funds.

Council will reach out the legislature to seek assistance. The residents were also encouraged to reach out the Sen. Boscola and Rep. Freeman.

F. Public Works Director

Mr. Yonney thanked Don Werkheiser and the Dewey Firefighters for their help with cleaning up after the carnival.

The crew has been working on heat taping the crosswalks.

June Rose made Council aware that the one slide at the new playground is not flush and is catching children's skin and clothes. Mr. Yonney will look into the issue in the morning.

G. Zoning/Codes Officer

Mr. Russo had only agenda items to discuss.

H. Fire Chief

Mr. Rieger- Chief Maguire has suggested to host a demonstration on quint apparatus for Council to examine. A workshop meeting would need to be advertised. It can either be held prior to next meeting from

6:00 p.m. to 7:00 p.m. or from 6:30 p.m. to 7:30 p.m. before the meeting on September 3<sup>rd</sup>.

Motion made by Michael McKenna, seconded by Andrew Hughes, to advertise the workshop after checking the availability of the demonstration apparatus.

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Earl Hill, to approve the payments. Motion carried 6-0.

2. Adoption of Resolution 19-12, Adding Fees for Use of Authority Park Fountain- Council Action

Mrs. Hartranft- We received a request for a marriage ceremony and reception at the Authority Fountain. We do not have a policy for this as the other weddings held there are in conjunction with the Dewey Fire Hall. There was discussion about imposing a \$25.00 fee, limiting the groups to no more than 25 people, and only allowing the ceremony. We should also require a hold-harmless agreement be completed.

Motion made by Philip Weber, seconded by Earl Hill, to adopt Resolution 19-12. Motion carried 6-0.

3. Discussion on 2019 Grant Applications to the LSA Northampton/Lehigh and Monroe Counties- Council Action

Mrs. Hartranft- The Borough was informed by their legislators that the reason we probably didn't get the grants for the public works facility was because we were seeking the full amount on both grant applications. It was recommended that we reduce the scope of work and seek less funds.

Motion made by Earl Hill, seconded by Michael McKenna, to remove the second garage from the scope of work, identify what can be completed in-house, and apply to both counties for \$750,000.00 each. Motion carried 6-0.

4. Authority to Sell Code Vehicle and Police Car #7 on Municibid- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to post the code vehicle and police car #7 on Municibid for sale. Motion carried 6-0.

5. Authorization to Donate Antique Pool Baskets to Hellertown Historical Society for Repurpose- Council Action

Motion made by Earl Hill, seconded by Gil Stauffer, to donate the antique pool baskets to the Hellertown Historical Society. Motion carried 6-0.

XI Announcements- None

XII. Executive Session

Motion made by Gil Stauffer, seconded by Michael McKenna, to adjourn to Executive Session at 8:26 p.m. Motion carried 7-0.

Mr. Corriere advised that the Executive Session is to discuss litigation and personnel matters.

Council reconvened from Executive Session at 9:00p.m. Mr. Corriere reiterated that the Executive Session was held to discuss potential litigation, contract negotiations, and personnel matters.

Motion made by Earl Hill, seconded by Michael McKenna, to remove the second garage from the scope of work, identify what can be completed in-house, and apply to both counties for \$750,000.00 each. Motion carried 6-0.

4. Authority to Sell Code Vehicle and Police Car #7 on Muncibid- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to post the code vehicle and police car #7 on Muncibid for sale. Motion carried 6-0.

5. Authorization to Donate Antique Pool Baskets to Hellertown Historical Society for Repurpose- Council Action

Motion made by Earl Hill, seconded by Gil Stauffer, to donate the antique pool baskets to the Hellertown Historical Society. Motion carried 6-0.

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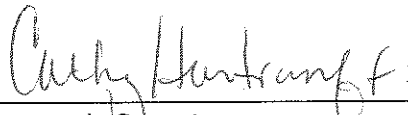
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XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 9:02 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 19<sup>th</sup> Day of August 2019.

  
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Borough Secretary