

Borough of Hellertown
Council Meeting Minutes
Tuesday, January 21, 2020

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Barry Yonney, Cathy Hartranft, Tina Krasnansky, Bryan Smith, and Kris Russo. Angie Thiede was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Philip Weber, seconded by Michael McKenna, to adopt the meeting agendum moving up the swearing-in of fire police and prescheduled appearances. Motion carried 7-0.

V. Approval of Meeting Minutes

1. January 6, 2020

Motion made by Gil Stauffer, seconded by Earl Hill, to approve the January 6, 2020, meeting minutes as written. Motion carried 7-0.

*******Swearing-In of Will Mock as Fire Police*******

Mayor Heintzelman administered the Oath of Office to Will Mock.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Jessica O'Donnell, Lehigh Valley Chamber of Commerce

Ms. O'Donnell- Light-Up Night was a huge success. We estimate about 4,000 people in attendance. Light-Up Night 2020 will be scheduled for November 27th.

Summer Restaurant Week will be held from July 19-25, 2020.

There will be a Small Business Roundtable on May 11, 2020. Police Chiefs will be present.

There are three new band scheduled for Music in the Park. The Large Flowerheads will be returning on June 7, 2020.

B. Agenda Items- None

C. Non-agenda Items- None

*******Zoning Map Amendment Hearing for 1527 Easton Road*******

A stenographer was present to make an official record of the Zoning Map Amendment Hearing.

Mr. Corriere- This hearing is being held to discuss a request for Zoning Map change to the property at 1527 Easton Road. All notices and requirements were completed. Planning Commission is recommending the request be denied. The Lehigh Valley Planning Commission said the change would be consistent with the Comprehensive Plan.

The following exhibits were added to the record: 1) Application filed by applicant, 2) proposed ordinance, 3) posting notice, 4) proof applicant has been notified of the hearing, 5) proof of publication, 6) proof property posting has been completed, 7) Planning Commission minutes, 8) LVPC letter, and 9) opposition letters.

Attorney Joseph Fitzpatrick attended on behalf of the applicants; Dr. and Mrs. Chaffier.

Attorney Fitzpatrick- The property is in both Lower Saucon Township and Hellertown Borough. The portion in Hellertown is 4.7 acres located in the R-1 Zoning District. This request is not a land or subdivision plan. The applicants are only seeking to make reasonable use of their property. They have no interest in hurting the neighbors or devaluing homes. This change would be good for the tax base. Single family homes are not feasible in the current market.

All persons providing testimony or comments were sworn in.

James O'Brien, 2158 Morning Star- I support people doing what they wish with their property but I do not support the change to a R-2 designation at the expense of the community. I feel that this request does not meet the requirement to not disrupt the Comprehensive Plan or the requirement to not change the character of the neighborhood. The Planning Commission has also recommended denial.

Kevin Gough, 2151 Morning Star- I am here representing my family as well as Alan and Kathy Kunsman at 1615 Easton Road. The area is predominantly single family homes. Granting this change would allow for the potential of 72 single family attached homes, 80 multi-family units, and 36 mobile homes. Yes, the tax revenue would increase but it would change the character of that area of town. Currently, there is only one street to access that property and it would be difficult for emergency services to respond.

Susan Lucas, 2149 Chelsea Lane; Andrea Goshen, 1549 Easton Road; Kara Kunsman, 2150 Morning Star; and Kay Butrie, 2155 Morning Star, all noted their opposition.

Matt Hajek, 2601 Easton Road- This zoning change would change the face of the community. I can see that entire area of Hellertown, Lower Saucon, and Bethlehem all blending into warehouses and townhomes.

Jean Mociolowski-Redding, 1475 Detweiler Avenue- I have lived in the area just as long as the applicants. This will change the character of this parcel and also Detweiler Avenue as it is not wide enough to support all the necessary equipment to develop the property or for emergency services.

Mr. Russo reviewed the uses and special exceptions outline in the Zoning Ordinance for the R-1 and R-2 Districts.

Mr. Marcincin recused himself from the discussion and voting.

Mr. McKenna- We are at the very beginning of the process. There are many steps that the property owners would need to go through to reach their goals. I am in favor of granting the change.

Mr. Rieger- Looking at the needs of the whole community and our tax situation, I am also in favor of granting this first step in a lengthy process.

Motion made by Michael McKenna, seconded by Philip Weber, to adopt the ordinance changing the zoning from R1 to R2.

Mayor Heintzelman inquired why notice did not go out to the neighboring residents.

Mr. Russo- Under the MPC, we are not required to notify the neighboring residents. That is the purpose of posting the property.

Exhibit #10, R-1 descriptions and uses, and #11, R-2 descriptions and uses, were added to the record.

Mayor Heintzelman asked why the Planning Commission voted against approval?

Mr. Rieger read the portion of the Planning Commission Minutes which note that they didn't feel that the change would be in line with the rest of that neighborhood. The recommendation of denial was a 4-3 vote.

Mr. Gough- The primary reason for allowing the rezoning seems to be taxes. What is the guarantee that waivers won't be granted down the road to increase the tax base even further?

Mr. Corriere- Zoning variances are only granted in cases where a hardship is proven. Taxes are not the basis for a variance.

Roll Call Vote

Earl Hill-	Yes
James Hill-	No
Michael McKenna-	Yes
Thomas Rieger-	Yes
Gil Stauffer-	Yes
Philip Weber-	Yes

Motion carried 5-1 (Matthew Marcincin abstained)

The hearing was declared closed at 8:26 p.m.

VII. Reports from Elected Officials

A. President

Mr. Rieger requested that Council provide committee reports at the first meeting of the month.

B. Mayor

Mayor Heintzelman would like to host a Trunk-or-Treat on October 31st at Dimmick Park. Would be a partnership with Chamber.

Motion made by Michael McKenna, seconded by Gil Stauffer, to approve the Trunk-or-Treat. Motion carried 7-0.

The parade will be October 18, 2020, at 2:00 p.m.

C. Council- None

VIII. Reports from Appointed Officials

A. Treasurer

1. December 2019 Treasurer's Report
2. December 2019 Statement of Revenues and Expenditures

Motion made by Philip Weber, seconded by Earl Hill, to receive the December 2019 Treasurer's Report and Statement of Revenues and Expenditures. Motion carried 7-0.

B. Engineer

Mr. Smith had only agenda items to discuss.

C. Solicitor

Mr. Corriere requested an Executive Session to discuss potential litigation.

D. Manager

Mrs. Hartranft- The 2019 Audit will begin on March 4, 2020. The cost will be \$18,500.00.

E. Chief of Police

1. November 2019 Monthly Report
2. December 2019 Monthly Report

Motion made by Michael McKenna, seconded by Gil Stauffer, to receive the November 2019 and December 2019 Police Reports and make a part of these minutes. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Earl Hill, seconded by Gil Stauffer, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

Mr. Yonney- We are testing some skid-steers to see which one we like best.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Philip Weber, seconded by Michael McKenna, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief

1. Presentation of Dewey Fire Company 2019 Statistics

Chief Maguire reviewed the statistics provided to Council.

We met with the truck manufacturer for eight hours to go over the truck. We saved \$5,000.00 going through the specifications. It is looking like a February 2021 delivery. The color will be black so all vehicles will match.

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Michael McKenna, to approve the payments. Motion carried 7-0.

2. Approval to Withdraw Plans for Site Development at 0 Fehr Street-
Council Action

Motion made by Philip Weber, seconded by Matthew Marcincin, to approve the plan withdrawal. Motion carried 7-0.

3. Approval of Waiver Requests for 1400 Whitaker Street Self Storage-
Council Action

i. Waiver From 390-17 Preliminary/Final Plan

Motion made by Philip Weber, seconded by Michael McKenna, to grant the waiver for preliminary/final plan. Motion carried 7-0.

ii. Waiver From 390-25c Street Trees. Applicant is Asking to
Donate Excess Trees to the Borough

Motion made by Earl Hill, seconded by Philip Weber, to grant the waiver for street trees and allow applicant to donate excess trees. Motion carried 7-0.

iii. Waiver From 390-29b(6) Traffic Impact Study. Applicant
Indicates Traffic for Self Storage is Extremely Low

Motion made by Michael McKenna, seconded by Earl Hill, to grant the waiver for the traffic impact study. Motion carried 7-0.

iv. Waiver From 390-23c3(a) Water Retention. Applicant is Asking
Draining Times to be Between 12 and 72 hours

Motion made by Philip Weber, seconded by Michael McKenna, to grant the waiver for water retention times. Motion carried 7-0.

4. Authorization to Advertise Request for Proposal for CDBG Engineer-
Council Action

Mrs. Hartranft- This has to be completed every three years.

Motion made by Earl Hill, seconded by James Hill, to advertise a request for proposal for CDBG Engineer. Motion carried 7-0.

XI Announcements- None

XII. Executive Session

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn to Executive Session at 9:00 p.m. Motion carried 7-0.

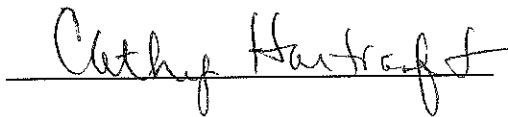
Mr. Corriere advised that the Executive Session is being held to discuss potential litigation.

Council reconvened from Executive Session at 9:20 p.m. Mr. Corriere reiterated that the Executive Session was being held to discuss potential litigation.

XIII. Adjournment

Motion made by Matthew Marcincin, seconded by Michael McKenna, to adjourn the meeting at 9:25 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 6th Day of February 2020.



Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

November 2019

This is the monthly report for the Hellertown Police Department from November 1st through November 30th, 2019.

During the month of November the Police received 505 calls for service. We did receive 2 Theft, 4 Domestic/Assault, 2 Fraud/Counterfeiting, and 9 traffic collision calls. We wrote 98 citations.

The Police Department filed 26 charges including 9 for Narcotics Possession, 4 for DUI, 3 for Theft and 1 for Fraud.

November was definitely above average for the number of calls. We have been working diligently on a number of cases and hope to have them closed out by the end of the year. We did a boy scout tour of the PD this month and we are almost done with the Junked and Abandoned vehicle initiative. If you need anything please feel free to stop in or call.

Chief Robert Shupp III

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

December 2019

This is the monthly report for the Hellertown Police Department from December 1st through December 31st, 2019.

During the month of December the Police received 497 calls for service. We did receive 4 Theft, 12 Domestic/Assault, 2 Fraud, 1 Sexual Assault and 13 traffic collision calls. We wrote 62 citations.

The Police Department filed 30 charges including 14 for Narcotics Possession, 5 for DUI and 3 for Assault/Domestic.

In December any and all certifications that needed to be completed were done. December was above average for us as far as calls go. We also saw an increase in Domestic, as expected. We are close to closing out a few of our longer duration cases. You will be receiving my yearly report soon.

Happy New Year,

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
DECEMBER 2019**

1 ACTIVITY COMPLETED

Finished Leaf Collection
Hauled Dirt for Compost Center Building
Trimmed Weeds on Creek Embankment
Trimmed Bushes in Park
Hauled Old Blacktop to Trunzo
Cleaned and Changed Heads on Fountains
Crew Went for Hearing Tests
Loaded Trucks With Salt
Salted Roads 12/18-19/19
Serviced #1, #3, #5, #7, #8, #9, #11, #12, #13, #16, #26
Cleaned All Mowers
Replaced Rear Compactor Seal on #11
Took #12 to Horwith

2 OTHER

Cleaned Shops and Lunch Room Weekly.
Cleaned the Millrace
Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main and Misc. Streets.
Filled Dog Waste Bags Weekly

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

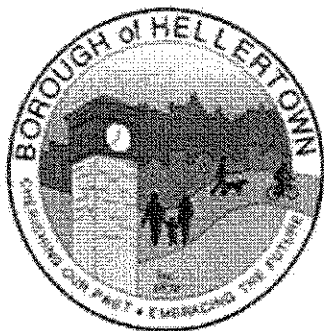
Installed Bike Repair Station at Dimmick Park
Installed Trash Receptacles at Tot Lot
Assembled Grill at Pavilion

4 MEETINGS

Council Meetings
Meetings With Case for Skidsteer
Meeting With Versalift for Bucket Truck
Meeting With Freightliner for Garbage Truck
Meeting With UGI for Paving Project
Meeting with Roger for Compost Center Pole Building
Meeting with Cathy & Bryan for Traffic Light at Main and Water

5 OTHER

Emptied trash barrels on every twice per week
Cleaned Leaves from Parks and Borough Hall
Clean and Stock Park Bathrooms Daily



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2020 Monthly Report Dec 12-Jan 16

Local Permits Issued:	7
BIA Permits Issued:	11
Sidewalk Inspections:	5
Residential Rental Inspections:	0
Fire Inspections:	0
Service Requests/Complaints:	19
Citations:	0
Planning Commission activity:	0 Fehr Alley: Withdrawn, 85 Division: extended to April, 1400 Whitaker: recommended waiver approval and conditional approval, 1111 Front: recommend conditional approval.
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 1 Planning Commission 8.0 hrs Fire inspection training
Court Appearances:	0
Other Information:	Rental inspections for "Zone 1" will begin this week
Business Activity:	NONE

Borough of Hellertown

01/16/2020

Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 12/12/2019 AND 1/16/2020

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/20/2019	Z-190584	AHERN, THOMAS C III,	1017 MAIN ST	Q7SW2A-2-10	\$6,000.00	\$100.00
	Zoning	Sidewalk				
12/31/2019	M-190601				\$0.00	\$200.00
	MobileFood	Mobile Food License				
1/2/2020	Z-200002	CAREY, SCOTT And SHERYL L,	820 MAGNOLIA RD	Q7SE4A-9-2	\$1,600.00	\$50.00
	Zoning	Sidewalk				
1/2/2020	Z-200001	BUTLER, JEFFREY S And JOANNE,	1619 BURKHARDT ST	Q7NW2D-9-3	\$2,100.00	\$50.00
	Zoning	Sidewalk				
1/13/2020	Z-200013	HALLMAN, EZEKIEL A,	202 DURHAM ST	Q7SW3B-3-1	\$2,980.00	\$75.00
	Zoning	Fence				
1/15/2020	Z-200018	TENTH LV HOMES LLC,	1021 1ST AVE	Q7SW2A-3-17	\$1,800.00	\$50.00
	Zoning	Sidewalk				
1/15/2020	D-200017	HORST, JEROLD A,	1071 3RD AVE	Q7NW3C-21-5	\$0.00	\$75.00
	Dumpster	Dumpster Permit				

TOTAL NUMBER OF PERMITS:	7
TOTAL ESTIMATED VALUE:	\$14,480.00
TOTAL PERMIT FEES:	\$600.00

Summary by Type

Borough of Hellertown

01/16/2020

Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 12/12/2019 AND 1/16/2020

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/12/2019	M-190574 Mechanical	GILMAN, BEVERLY L c/o BEVERLY R	519 MAIN ST	Q7SW3A-3-3	\$13,363.00	\$74.50
12/12/2019	F-190576 Roof	NEW IMAGE ENTERPRISES LLC,	58 HESS AVE	Q7NW2D-11-6	\$3,600.00	\$79.50
12/12/2019	F-190575 Roof	SCHUTZ, RICHARD L,	218 FRONT ST	Q7SW3A-5-2	\$7,700.00	\$79.50
12/16/2019	P-190580 Plumbing	SNYDER, SARAH E And MITCHELL	308 E HIGH ST	Q7NW3B-6-3	\$0.00	\$74.50
12/16/2019	F-190579 Roof	SIKORSKI, ALICE MARY,	109 CONSTITUTION AVE	Q7SE4D-6-7	\$4,495.00	\$79.50
12/16/2019	E-190578 Elect	ZEDA, VICTOR And DANIELLE F,	38 KIERNAN AVE	Q7NW2D-7-9	\$2,800.00	\$79.50
12/19/2019	M-190583 Mechanical	ACHEY, GRACE,	913 NEW YORK AVE	Q7SW2B-15-4	\$13,500.00	\$109.50
1/7/2020	P-200005 Plumbing	BRADY FAMILY TRUST ET AL,	415 BIRCH RD	Q7SE4A-4-8	\$0.00	\$74.50
1/13/2020	F-200015 Roof	YEAKEL, GORDON L AND LINDA L F	126 CEDAR RD	Q7SE4D-3-2	\$4,300.00	\$79.50
1/13/2020	E-200014 Elect	BICKFORD, MARK A,	226 WILLOW RD	Q7SE4A-12-2	\$1,700.00	\$79.50
1/15/2020	B-200019 Build	HEINTZELMAN FUNERAL HOME INC,	24 W SAUCON ST	Q7SW3A-6-3	\$100,000.00	\$884.50

TOTAL NUMBER OF PERMITS: 11
TOTAL ESTIMATED VALUE: \$151,458.00
TOTAL PERMIT FEES: \$1,694.50

Summary by Type

1 Commercial
6 Residential

Borough of Hellertown
Monthly Permit Report

01/16/2020

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FOR PERMITS ISSUED BETWEEN 12/12/2019 AND 1/16/2020

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
12/17/2019	S-190581	HOUCK PAUL RICHARD III, Sidewalk And Curb Inspection Application	75 WAGNER AVE	Q7NW2D-8-6	\$0.00 \$25.00
1/2/2020	S-200003	PAULSON, BRYAN And WHITE, BRI Sidewalk And Curb Inspection Application	350 MAGNOLIA RD	Q7SW3B-13-6	\$0.00 \$25.00
1/7/2020	S-200009	GRIST MILL DEVELOPMENT COMPA Sidewalk And Curb Inspection Application	120 E SAUCON ST	Q7SW3B-7-1B	\$0.00 \$25.00
1/7/2020	S-200008	SEIFERT, WAYNE E And RAVIER, T Sidewalk And Curb Inspection Application	102 DURHAM ST	Q7SW3B-2-1	\$0.00 \$25.00
1/7/2020	S-200007	SEIFERT, WAYNE E And RAVIER, T Sidewalk And Curb Inspection Application	102 DURHAM ST	Q7SW3B-2-1	\$0.00 \$25.00

TOTAL NUMBER OF PERMITS: 5
TOTAL ESTIMATED VALUE: \$0.00
TOTAL PERMIT FEES: \$125.00

Summary by Type