

Borough of Hellertown
Council Meeting Minutes
Monday, February 3, 2020

I. Call to Order – Thomas Rieger, 7:15 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Barry Yonney, Cathy Hartranft, Angie Thiede, and Kris Russo. Chief Shupp and Bryan Smith were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Philip Weber, to adopt the meeting agendum as written with the addition of an Executive Session before Courtesies of the Floor and at the end of the meeting to discuss potential litigation. Motion carried 7-0.

V. Approval of Meeting Minutes

1. January 21, 2020

Motion made by Michael McKenna, seconded by Matthew Marcincin, to approve the January 21, 2020, meeting minutes as corrected. Motion carried 7-0.

*******Executive Session*******

Motion made by Philip Weber, seconded by Gil Stauffer, to adjourn to Executive Session at 7:17 p.m. Motion carried 7-0.

Council reconvened from Executive Session at 7:27 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss potential litigation.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items

James O'Brien, 2158 Morning Star- The rezoning of 1527 Easton Road did not go as we had hoped. Since then, much more has been learned. Again, we are not against redevelopment but this change will be a detriment to the neighborhood. We began an online petition which received 476 signatures requesting the decision be overturned. We are asking the Mayor to veto the ordinance that was approved at the last meeting.

Kevin Gough, 2151 Morning Star- While the redevelopment of this property could help the tax base for the Borough, the potential increase in students that the development could bring would create a deficit at the school. It costs roughly \$16,640.00 per student and the public is responsible for 77.4 percent of that amount through taxes. Using the average household size, there is a potential for a least an additional 100 students needing to attend Saucon Valley. The school district would have no choice but to increase their taxes. Many in the community would not be able to afford such an increase.

VII. Reports from Elected Officials

A. President

Mr. Rieger had only agenda items to discuss.

B. Mayor

Mr. Corriere- Ordinance 834 was enacted on January 21, 2020, by a majority of Council. The Mayor has ten days to sign the ordinance or veto the ordinance. To override a veto, Council would need a majority plus one in favor of the override.

Mayor Heintzelman- Since the last meeting, I have been contacted by many concerned individuals regarding the zoning change. The Borough followed all of the posting requirements. If residents are unhappy with the requirements including the advertisements having to be in print, I urge you to contact the state legislature. Under the Borough Code, I will veto the enactment of Ordinance 834. I am uncomfortable with how the ordinance is written and the change of the zoning from R-1 to R-2.

Mr. Corriere- Council could vote on the override tonight or schedule a special meeting on or before February 13, 2020.

Mr. Marcincin abstained from discussion and voting due to a conflict of interest.

Motion made by Philip Weber, seconded by Michael McKenna, to override the Mayor's veto of Ordinance 834.

Roll Call

Earl Hill-	Yes
James Hill-	No
Michael McKenna-	Yes
Thomas Rieger-	No
Gil Stauffer-	Yes
Philip Weber-	Yes

Motion denied 4-2 for lack of a super majority vote.

Mr. Rieger- The Mayor's veto stands and Ordinance 834 dies.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Stauffer- The Easter Egg Hunt will be held on April 11, 2020.
Heritage Day will be held on May 16, 2020.

D. Planning Commission (Philp Weber)

Mr. Weber- The Planning Commission meets Tuesday, February 11th.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- The Library Board of Trustees reorganized. Mrs. Rotherham is retiring shortly so the position has been advertised. Staff has passed a passport acceptance course. The Library will begin renting the basement for events.

Mr. Rieger requested staff to invite Mrs. Rotherham to a meeting prior to her retirement.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill- Our meeting will be held tomorrow evening.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger- Ricky Gower was nominated as Chairperson.

The Concert in the Park series will begin in May.

H. Saucon Valley Partnership (Philip Weber/James Hill)

Mr. Weber- The Partnership spent most of the meeting discussing the update to the Comprehensive Plan. A series of public meetings will be held in the spring and summer.

I. Dewey Fire Company (Michael McKenna)

Mr. McKenna- The fire company is finalizing the plan for renovations and are upgrading the computer system.

J. Saucon Rail Trail (Philip Weber)

Mr. Weber- The big project for this year will be installing the signage at the former train stations.

K. Hellertown Civil Service Commission (James Hill)

Mr. Hill- Our reorganization meeting was held on January 13, 2020. The Commission was not required to meet last year other than to reorganize as no new business was before them.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith was not present for the meeting but left a report.

Mrs. Hartranft- We are waiting on PennDOT to review the submission for the Main Street Pedestrian Improvements Project. All utility responses have been received and will be submitted this week. BIA will be completing the ROW clearance submission this week. We anticipate a summer bidding for fall construction.

We are waiting on a definite start date from the contractor for the signalized intersections project. The pavement markings will be re-bid in March for Council's consideration.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft gave Council the 2019 Manager's Report to review. It will be discussed at the next meeting.

Mrs. Hartranft- the Borough requested PennDOT to do study at the intersection of Main and Walnut Street to see if a left turn arrow is warranted. The study was completed and a turn arrow is warranted. The quoted cost of the improvement is \$9,933.00.

Motion made by Earl Hill, seconded by Gil Stauffer, to approve the quote in the amount of \$9,933.00 paid from the Capital Account. Motion carried 7-0.

E. Chief of Police

Chief Shupp was not present for the meeting.

F. Public Works Director

Mr. Yonney- The pole building at the Compost Center has been completed.

G. Zoning/Codes Officer

Mr. Russo had only agenda items to discuss.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Michael McKenna, seconded by Philip Weber, to approve the payments. Motion carried 7-0.

2. Approval of Step Upgrade for Craig Medei, Jr., to Laborer I at a Rate of \$23.83- Council Action

Motion made by Matthew Marcincin, seconded by James Hill, to approve the Step Upgrade for Craig Medei, Jr. Motion carried 7-0.

3. Approval of Special Event Request for Relay for Life, May 30, 2020, from 10:00 a.m. to 10:00 p.m.- Council Action

Mrs. Thiede- I received an email request today from the American Cancer Society to have a tethered hot air balloon available for rides during this event. Staff's recommendation is to deny the request due to issues with space and conflicts with baseball.

Motion made by Earl Hill, seconded by Michael McKenna, to approve the Special Event Request but deny the request for the hot air balloon due to conflicts. Motion carried 7-0.

XI Announcements- None

XII. Executive Session

Motion made by Matthew Marcincin, seconded by Michael McKenna, to adjourn to Executive Session at 8:19 p.m. Motion carried 7-0.

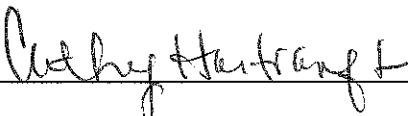
Mr. Corriere advised that the purpose of the Executive Session is to discuss potential litigation.

Council reconvened from Executive Session at 8:27 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss potential litigation.

XIII. Adjournment

Motion made by Earl Hill, seconded by Philip Weber, to adjourn the meeting at 8:28 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 18th Day of February 2020.



Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

January 2020

This is the monthly report for the Hellertown Police Department from January 1st through January 31st, 2020.

During the month of January the Police received 479 calls for service. We did receive 2 Theft, 8 Domestic/Assault, 1 Forgery, 2 Sex Offense and 10 traffic collision calls. We wrote 67 citations.

The Police Department filed 31 charges including 5 for Narcotics Possession, 4 for DUI, 6 for Assault, 2 for Sexual Assault and 1 for Forgery.

In January all officers are completing mandatory update training for M.P.O.E.T.C. Our calls were higher than last January, which has been the trend lately, and our arrests were comparable. We are still working on a few larger cases from last year that we should be wrapping up soon. We did conduct a Boy Scout tour in January that went well. We are also wrapping up our junked and abandoned vehicle initiative. Any questions or concerns feel free to call or stop by.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
JANUARY 2020**

1 ACTIVITY COMPLETED

Winter Event-1/7, 1/17, 1/18, 1/19
Removed Plows and Salt
Removed Wallpaper, Prepped, and Painted Foyer
Assess All Street Signs and Poles to be Replaced
Measured Streets, Counted Manholes, and Water Boxes
Trimmed and Cleaned Soccer Fields
Cleaned and Changed Heads on Fountains
Crew Went for Hearing Tests
Loaded Trucks With Salt
Salted Roads 12/18-19/19
Serviced #3, #9, #14, #15, #16, #19, and #26
Replaced Radiator on Leaf Picker
Trimmed and Scraped Road by Lost Cave
Took #11 to Horwith

2 OTHER

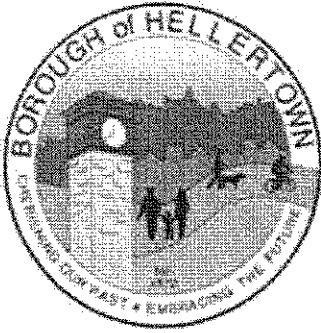
Cleaned Shops and Lunch Room Weekly.
Cleaned the Millrace
Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main and Misc. Streets.
Filled Dog Waste Bags Weekly
Emptied trash barrels on every twice per week
Clean and Stock Park Bathrooms Daily
Staff Attended Class on Street Safety

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Installed Bike Repair Station Sign at Dimmick Park
Removed and Stored Holiday Decorations
Repaired Tot Lot Gate at Dimmick Park
Repaired Batting Cage
Prepped and Installed Pole Building at Compost Center

4 MEETINGS

Council Meetings
Meetings With Case, Kubota, John Deere, and Bobcar for Skidsteer
Meeting with Roger About Compost Center Retention Pond
Meeting With Grand Turk for Garbage Truck
Meeting at Ringo Farms for Trailer
Meeting With Electrician for New Panels
Meeting with Mr. Luthar to Measure Mulch



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2020 Monthly Report Jan 16-Feb 10

Local Permits Issued:	5
BIA Permits Issued:	18
Sidewalk Inspections:	4
Residential Rental Inspections:	10
Fire Inspections:	2
Service Requests/Complaints	27
Citations:	0

Planning Commission activity:

ZHB activity:

Upcoming-330 Linden-Parking, density and use variances
1618 Main-special exception adding rental unit

Meetings/Classes attended:

2 Borough Council
0 Z.H.B.
0 Planning Commission
1 Zoning Amendment Hearing

Court Appearances:

0

Other Information:

Business Activity:

BB Decheine Men's Salon-1152 Main St. Open

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
1/17/2020	M-200020 MobileFood	, Mobile Food License			\$0.00	\$200.00
1/28/2020	M-200041 MobileFood	, Mobile Food License			\$0.00	\$200.00
1/31/2020	D-200044 Dumpster	FRANCESCHI, CESAR A JR And SAR Dumpster Permit	1350 1ST AVE	Q7NW3A-12-4	\$0.00	\$75.00
2/4/2020	Z-200051 Zoning	GROSS, JOHN JR And SHARON K, Utility Permit	722 MAGNOLIA RD	Q7SW3B-15-1	\$2,000.00	\$75.00
2/5/2020	Z-200053 Zoning	SARKO, STEVEN J And KIMBERLY, Fence	71 BACHMAN ST	Q7NW3D-4-23	\$7,000.00	\$100.00

TOTAL NUMBER OF PERMITS:	5
TOTAL ESTIMATED VALUE:	\$9,000.00
TOTAL PERMIT FEES:	\$650.00

Summary by Type

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
1/20/2020	P-200023 Plumbing	MICHAEL, MICHELLE, Water Heater	832 MAPLE RD	Q7SE4A-10-14	\$0.00	\$74.50
1/20/2020	E-200022 Elect	ACHEY, GRACE, Panel Upgrade	913 NEW YORK AVE	Q7SW2B-15-4	\$1,200.00	\$79.50
1/22/2020	P-200026 Plumbing	PATTERSON HARRY E ET AL, Water Line	566 HENRY ST	Q7SW3B-17-9	\$0.00	\$74.50
1/22/2020	M-200027 Mechanical	KLINE, PHYLLIS J, Boiler	130 NORTHAMPTON ST	Q7SW3C-1-6	\$13,495.00	\$74.50
1/27/2020	P-200038 Plumbing	CUTSHAW, GLENN THOMAS III, Residential	321 CEDAR RD	Q7SE4A-8-28	\$0.00	\$74.50
1/27/2020	P-200033 Plumbing	TRAVISANO, ANTHONY And EVELYN Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$0.00	\$74.50
1/27/2020	B-200036 Build	CUTSHAW, GLENN THOMAS III, Repair/Renovation-Residential	321 CEDAR RD	Q7SE4A-8-28	\$2,500.00	\$129.50
1/27/2020	M-200035 Mechanical	TRAVISANO, ANTHONY And EVELYN Replacement-Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$0.00	\$74.50
1/27/2020	B-200031 Build	TRAVISANO, ANTHONY And EVELYN Alteration/Renovation-Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$2,500.00	\$129.50
1/27/2020	E-200037 Elect	CUTSHAW, GLENN THOMAS III, Residential	321 CEDAR RD	Q7SE4A-8-28	\$150.00	\$84.50
1/27/2020	E-200032 Elect	TRAVISANO, ANTHONY And EVELYN Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$150.00	\$84.50
1/31/2020	F-200047 Roof	ZAUN FAMILY IRREVOCABLE TRUST Roof-Residential	546 RENTZHEIMER DR	Q7SW2C-8-6	\$6,000.00	\$79.50
1/31/2020	B-200045 Build	SAUCON TRUST, Repair/Renovation-Commercial	1050 MAIN ST	Q7SW2A-1-3	\$200.00	\$504.50
1/31/2020	E-200048 Elect	MEILINGER, RODNEY, New Panel	1230 DETWEILER AVE	Q7NW3C-11-2	\$2,725.00	\$139.50
1/31/2020	M-200046 Mechanical	ANGUS WILLIAM E T A B ET AL c/o W Replacement-Commercial	1304 WHITAKER ST	Q7NW3D-1-3	\$3,500.00	\$174.50
2/4/2020	P-200052 Plumbing	JKLM PROPERTIES LLC, Sewer Line	1541 WASHINGTON ST	Q7NW3A-4-8	\$0.00	\$74.50
2/7/2020	B-200058 Build	HEINTZELMAN FUNERAL HOME INC, New Construction-Commercial	24 W SAUCON ST	Q7SW3A-6-3	\$200,000.00	\$1,884.50
2/10/2020	F-200059 Roof	ERNST, LINCOLN W And AMY L, Roof-Residential	280 E CHESTNUT ST	Q7SW2B-12-1	\$1,700.00	\$79.50

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
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TOTAL NUMBER OF PERMITS:	18
TOTAL ESTIMATED VALUE:	\$239,120.00
TOTAL PERMIT FEES:	\$3,891.00

Summary by Type

- 3 Commercial
- 13 Residential

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
1/23/2020	S-200029 Sidelnsp	JOHNSON, JENNIFER D, Sidewalk And Curb Inspection Application	1058 2ND AVE	Q7SW2A-3-5	\$0.00	\$25.00
1/27/2020	S-200039 Sidelnsp	SHEA, MICHAEL And EMERSON, LIN Sidewalk And Curb Inspection Application	1561-65 MAIN ST	Q7NW2D-8-7	\$0.00	\$25.00
1/31/2020	S-200043 Sidelnsp	DETWILER, MICHAEL A And BETHA Sidewalk And Curb Inspection Application	1550 RIEGEL ST	Q7NW3B-1-1B	\$0.00	\$25.00
2/10/2020	S-200060 Sidelnsp	JARRAH, CHAD E, Sidewalk And Curb Inspection Application	1338 EASTON RD	Q7NW3B-13-2	\$0.00	\$25.00

TOTAL NUMBER OF PERMITS: 4
TOTAL ESTIMATED VALUE: \$0.00
TOTAL PERMIT FEES: \$100.00

Summary by Type

Borough of Hellertown Zoning Hearing Board

Notice is hereby given that the Zoning Hearing Board of Hellertown Borough will meet in Council Chambers of the Municipal Building at 685 Main St., Hellertown, PA 18055 on Wednesday, February 19, 2020 at 6:30 pm for the purpose of hearing the following appeals. ALL APPELLANTS MUST APPEAR AT THE MEETING.

ZHB-20-01: The appeal of James Metsopulos: 1618 Main St. Hellertown PA 18055. Appellant seeks a special exception under section 450-12c(3) related to section 450-36, conversions of dwellings into apartments. Appellant is seeking approval to create (1) additional dwelling unit for a total of (2) dwelling units. The property is located at 1618 Main St., Hellertown, PA 18055. TMP# Q7NW2D-7-15-0715 in the Mixed District.

All persons interested may appear and may be heard. The appeal listed may be reviewed at the Hellertown Borough Zoning office at the above address

Kris Russo Zoning Officer

Borough of Hellertown

Zoning Hearing Board

Notice is hereby given that the Zoning Hearing Board of Hellertown Borough will meet in Council Chambers of the Municipal Building at 685 Main St., Hellertown, PA 18055 on Wednesday, February 19, 2020 at 6:30 pm for the purpose of hearing the following appeals. ALL APPELLANTS MUST APPEAR AT THE MEETING.

ZHB-20-02: The appeal of Sean Burke, D.B.A. Stella Cadente Investments LLC: 117 E Broad St. Bethlehem, PA 18018 Appellant seeks approval to continue a non-conforming use under section 450-79(f), a variance under section 450-11d maximum density-to allow 10 apartments when only 5 are permitted and a variance under section 450-20a(2) parking requirements-applicant proposes 13 off street parking spaces when 36 are required. The property is located at 330 Linden St., Hellertown, PA 18055. TMP# Q7NW3C 15 2 0715 in the R-2 District.

All persons interested may appear and may be heard. The appeal listed may be reviewed at the Hellertown Borough Zoning office at the above address

Kris Russo Zoning Officer