

Borough of Hellertown  
Council Meeting Minutes  
Monday, May 4, 2020

**The Meeting Was Held Via Webex and Streamed Live on Facebook.**

**An Executive Session Was Held On April 30, 2020, To Discuss  
Personnel, Litigation, and COVID Briefing**

- I. Call to Order – Thomas Rieger, 7:03 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Barry Yonney, Cathy Hartranft, Angie Thiede, Bryan Smith, Chief Shupp, Tina Krasnansky, Chief Maguire, Chris Scherer, Captain Andree, and Kris Russo.

- IV. Adoption of Meeting Agendum

Motion made by Philip Weber, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 7-0.

- V. Approval of Meeting Minutes

- 1. April 20, 2020

Motion made by Gil Stauffer, seconded by Michael McKenna, to approve the April 20, 2020, meeting minutes as written. Motion carried 7-0.

## VI. COVID-19 Briefing

### 1. Administration/Public Works/Finance

- a. Mrs. Hartranft- The Borough has been very quiet. Administration has been keeping up with the receipts, payables and daily activities. Zoning and Codes activity increased when the ban on construction was lifted on Friday, May 1.

Mr. Yonney- The Yard Waste Collection went very well. Most people used the paper bags. We took 80 loads to the Compost Center.

### 2. EMA

- a. Mr. Scherer- Easton Hospital will be open for COVID-19 testing. If the Borough is in need of supplies, they must try to procure them on their own before PEMA will try to get them.

### 3. Police

- a. Chief Shupp- The Police Department is fully PPE equipped. Our call volume has been lower. We have noticed an increase in traffic since last week.

### 4. Fire

- a. Chief Maguire- We still have plenty of supplies. We have been limiting time at the station and working remotely when able.

### 5. EMS

- a. Captain Andree- EMS also has plenty of supplies.

## VII. Courtesies of the Floor

- A. Pre-Scheduled Appearance- None
- B. Agenda Items- None

C. Non-agenda Items- None

VIII. Reports from Elected Officials

A. President

Mr. Rieger had nothing additional to report.

B. Mayor

Mayor Heintzelman- I placed the announcement for the Spirit Parade on social media and the registration is available online.

I would like to remind the public that the Saucon Rail Trail closes at dusk. I have seen a lot of activity on the trail after dark and that is very dangerous.

Chief Shupp will email the officers regarding increased enforcement and post a public service announcement.

C. Council

Council had nothing additional to report.

IX. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith had only agenda items to discuss.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft- This Thursday, I will be attending a Webex meeting with PEMA to discuss possible reimbursements.

The Zoning Hearing Board, Planning Commission, and Council meetings for May will be held by Webex.

E. Chief of Police

Chief Shupp had only agenda items to discuss.

F. Public Works Director

Mr. Yonney had nothing additional to report.

G. Zoning/Codes Officer

Mr. Russo- The construction ban was lifted in Pennsylvania on May 1, 2020. I spent Friday in the office to handle the increase in permit requests.

H. Fire Chief

Chief Maguire- The fire department has received 137 calls to date for service.

We have decided to cancel the carnival for 2020. The fireworks may still be possible but not sure on a date. A deposit has already been made so we are hoping to carry that over until next year if we can't hold them this year.

Mr. Rieger- Ms. Nolf reached out saying the request for contribution to the fireworks is still on the table. Council decided to keep this item on the agenda under Unfinished Business for discussion and wait for directions from the Governor.

I. Emergency Management

Mr. Scherer had nothing additional to report.

X. Unfinished Business- None

XI. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Earl Hill, to approve the payments. Motion carried 7-0.

2. Adoption of Resolution 20-10, Application for Traffic Signal Upgrades at Main Street and Wagner Avenue - Council Action

Mr. Smith- We completed an evaluation on the Main Street Improvements Project and there are additional funds available in the grant. We are proposing to add an additional rapid flasher signal at the intersection of Main Street and Wagner Avenue.

Motion made by Philip Weber, seconded by Matthew Marcincin, to adopt Resolution 20-10. Motion carried 7-0.

3. Approval of Request to Reschedule Wings & Strings Event Until September 5, 2020- Council Action

Motion made by Michael McKenna, seconded by Philip Weber, to approve the request. Motion carried 7-0.

4. Discussion on Saucon Valley Compost Center

Mrs. Hartranft- There has been a great outpouring from residents to open the Compost Center. Our proposal would be to open the center Monday through Friday from 8:00 a.m. to 12:00 p.m. Social Distancing will be required and only a minimum number of vehicles will be allowed to enter and unload. This plan would only be temporary until the stay at home order is lifted. It will also save the Borough in overtime costs. Lower Saucon Township will vote on this plan at their meeting on Wednesday. If for some reason they are not in agreement, we will revisit the topic for more discussion.

Motion made by Gil Stauffer, seconded by Earl Hill, to proceed with the plan contingent upon Lower Saucon Township's approval. Motion carried 7-0.

5. Discussion on 2020 Dimmick Pool Season

Mrs. Hartranft- I have been attending weekly meetings with other managers in the area. Most communities won't be opening their pools for the 2020 season. Northampton County is still in the red zone. I am not sure how social distancing would work in this situation.

Mr. Rieger inquired if there will be a maintenance plan should the pool remain closed.

Mrs. Hartranft- Yes, Public Works will still drain, pressure wash, and refill the pool to maintain it so there are no issues for 2021.

Motion made by Earl Hill, seconded by Michael McKenna, to not open the pool for the 2020 season and proceed with maintenance plan. Motion carried 7-0.

6. Discussion on 2020 Community Day

Mrs. Hartranft- The Community Day Committee has met and recommended not holding the event for 2020. There are a lot of people that attend which will make social distancing difficult. It also relies on sponsors for funding and it is hard to ask businesses that are already struggling financially during this time for contributions.

Motion made by Earl Hill, seconded by Michael McKenna, to cancel Community Day for 2020. Motion carried 7-0.

7. Discussion on 2020 Music in the Park Concert Series

Mr. Rieger- Due to Northampton County still being in a red zone, we feel it is best to postpone the Music in the Park Concert Series. We will look into holding a fall concert.

Ms. O'Donnell proposed discussing the idea with Dewey Fire Company and perhaps hold the concert in conjunction with the fireworks.

Motion made by Earl Hill, seconded by Michael McKenna, to postpone the Music in the Park Concert Series and look into holding a concert at a later date. Motion carried 7-0.

XII Announcements

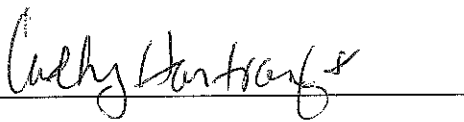
Mr. Rieger- This week is gift card week to support local businesses. The Chamber has awarded 16 Hellertown businesses grants during the pandemic.

XIII. Executive Session- None

XIV. Adjournment

Motion made by Earl Hill, seconded by Gil Stauffer, to adjourn the meeting at 7:40 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 18<sup>th</sup> Day of May 2020.



Borough Secretary