

Borough of Hellertown
Council Meeting Minutes
Monday, June 7, 2021

The Meeting Was Held In Person, Via Zoom, and Streamed Live on Facebook.

I. Call to Order – Thomas Rieger, 7:03 p.m.

II. Pledge - All

III. Roll Call – Thomas Rieger

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Absent
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Tina Krasnansky, Kris Russo, Angie Thiede, Chief Shupp, Michael Corriere, Barry Yonney, and Bryan Smith.

IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Matthew Marcincin, to adopt the meeting agendum as written and to move New Business #7 to the beginning of the meeting. Motion carried 6-0.

V. Approval of Meeting Minutes

1. May 17, 2021

Motion made by Gil Stauffer, seconded by Michael McKenna, to approve the May 17, 2021, meeting minutes as written. Motion carried 6-0.

*******Appointment of New Council Vice-President- Council Action*******

Motion made by Earl Hill, seconded by Matthew Marcincin, to accept Mr. Weber's resignation as Council Vice-President. Motion carried 6-0.

Motion made by Earl Hill, seconded by Michael McKenna, to nominate Gil Stauffer as Vice-President. There were no other nominations. Motion carried 6-0.

*****Appointment and Swearing-In of Matthew Simkovic as Fire Chief of the Dewey Fire Company- Council Action*****

Motion made by Matthew Marcincin, seconded by Earl Hill, to appoint Matthew Simkovic as Fire Chief of the Dewey Fire Company. Motion carried 6-0.

Mr. Simkovic was sworn-in by Mayor Heintzelman.

*****Appointment and Swearing-In of Bradley Navarra and William Johnson As Fire Police- Council Action*****

Bradley Navarra and William Johnson were sworn-in by Mayor Heintzelman.

VI. COVID-19 Briefing

1. Administration/Public Works/Finance

- a. Mrs. Hartranft- As of June 1, 2021, Borough Hall has reopened to the public.

The Borough revenue continues to be higher than the same period in 2020.

2. EMA

- a. Mr. Sherer was not present for the meeting.

3. Police

- a. Chief Shupp had nothing to report.

4. Fire

- a. Chief Simkovic had nothing to report.

5. EMS

- a. Captain Andree was not present for the meeting.

VII. Courtesies of the Floor

A. Pre-Scheduled Appearance

1. Jessica O'Donnell- Recap of Honors and Hors D'oeuvres

Ms. O'Donnell thanked everyone for their help in making Honors and Hors D'oeuvres a success.

The first Music in the Park was attended by 400-500 people.

The Summer Restaurant Week will be held July 18-24, 2021.

Movies in the Park is scheduled for August 20, 2021.

B. Agenda Items- None

C. Non-Agenda Items- None

VIII. Reports from Elected Officials

A. President

Mr. Rieger- Council met in Executive Session prior to this meeting and also on June 3, 2021, to discuss personnel matters.

Due to a lack of certified lifeguards, the pool will now tentatively open on June 22, 2021. There is a chance that the shortage will also result in daily closures. The YMCA is holding daily certification courses and the Borough has offered a \$100.00 sign on bonus and a \$400.00 end of season bonus. Any interested parties should apply with the YMCA.

B. Mayor

Mayor Heintzelman- The Bike Ride with Police has been scheduled for June 28, 2021. Registration will be held at Water Street Park.

Mayor Heintzelman thanked Mr. Rieger for all of his hard work with streaming the meetings during the pandemic. Mr. Rieger thanked Mrs. Hartranft for obtaining a grant to purchase streaming equipment for Council Chambers.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Stauffer- As of June 1, 2021, the Hellertown Historical Society has reopened to the public and the Tavern Room is accepting reservations.

D. Planning Commission (Philp Weber)

Mr. Weber was not present for the meeting.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- The Hellertown Area Library will be hosting Flight Night in conjunction with Black River Farms and the Chamber on June 16, 2021, from 5:30 p.m. to 7:30 p.m.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill had nothing to report.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger had nothing additional to report.

H. Saucon Valley Partnership (Philip Weber/James Hill)

Mr. Rieger- The Lehigh Valley Planning Commission will be reviewing the proposed Comprehensive Plan Update at their June committee meetings. Mrs. Hartranft and Mrs. Huhn are meeting with LVPC on June 8th to review.

I. Saucon Rail Trail (Matthew Marcincin)

Mr. Marcincin had nothing to report.

J. Hellertown Civil Service Commission (James Hill)

Mr. Hill had nothing to report.

IX. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- The Main Street Safety Project is nearing completion. The contractor is installing pavement markings and the stamped crosswalks.

The bus shelter is scheduled to be installed in August.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft- The 2020 Audit has been completed and should come before Council for review soon.

There are still funds available for the Façade Program.

I made application on Friday for American Relief Funding in the amount of \$610,000.00. The application was through DCED then they will submit half the funds this summer and the other half next summer. Staff will bring project ideas before Council in the near future.

E. Chief of Police

1. Authorization to Hire Jaron Steinmetz and Denis Connelly As Part-Time Police Officers Contingent Upon Successful Background Checks- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to authorize the hiring of Jaron Steinmetz and Denis Connelly contingent upon successful background checks. Motion carried 6-0.

F. Public Works Director

Mr. Yonney- Yard Waste Collection will be the week of June 21, 2021.

The 2021 Road Paving Project will begin within a week.

G. Zoning/Codes Officer

Mr. Russo had only agenda items to discuss.

H. Fire Chief- None

I. Emergency Management

Council asked to have the EMA attend a meeting to provide updates.

X. Unfinished Business

1. Discussion on Revised Ordinance 836, Noise Regulations

Mr. Corriere- In section 3, there is a separate chart for alcohol establishments and the public. I also added the calibration language provided by Chief Shupp.

Chief Shupp- There is a provision in the ordinance that if any changes need to be made, Council can approve by resolution rather than amending the ordinance.

Motion made by Michael McKenna, seconded by Earl Hill, to advertise Ordinance 836. Motion carried 6-0.

XI. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the payments. Motion carried 6-0.

2. Authorization to Pay Invoice #2 to TPD for Main Street Safety Project Inspection services in the Amount of \$10,527.60-Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve payment of Invoice #2 to TPD. Motion carried 6-0.

3. Authorization to Pay Invoice #3 to Marino Corp for Main Street Safety Project in the Amount of \$77,881.53- Council Action

Motion made by Earl Hill, seconded by Gil Stauffer, to approve payment of Invoice #3 to Marino Corp. Motion carried 6-0.

4. Authorization to Pay Invoice #1 to Marino Corp for Pavement Restoration Project in the Amount of \$138,985.00- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to approve payment of Invoice #1 to Marino Corp. Motion carried 6-0.

5. Approval of Special Event Request for Habitat for Humanity She Nailed It Event, May 9, 2022- Council Action

6. Approval of Special Event Request for Habitat for Humanity Staff and Volunteer Event, May 16, 2022- Council Action

Motion made by Michael McKenna, seconded by James Hill, to approve the Habitat for Humanity She Nailed It and Volunteer Events. Motion carried 6-0.

7. Approval of Recommendation to Appoint Matthew Simkovic as Fire Chief of the Dewey Fire Company- Council Action

This item was completed earlier in the meeting.

8. Discussion on Commercial Vehicle Parking- Council Action

Mrs. Hartranft- Staff has received a number of complaints regarding commercial vehicle parking along Front Street and the line of sight being obstructed. In speaking the Mr. Corriere, the Borough is not required to allow commercial parking.

Chief Shupp- It is typically three different tractor trailers. The Police Department has spoken to all of the drivers. They are only in town for short periods of time.

Mr. Earl Hill recommended making a designated tractor trailer parking space.

Mr. Rieger suggested looking into the possibility of only parking in front of commercial businesses rather than residential areas.

Chief Shupp and Mr. Russo will evaluate Front Street and present their recommendations to Council at the next meeting.

Motion made by Matthew Marcincin to table this item until the June 21, 2021, meeting. Motion carried 6-0.

XII Announcements

Mr. Rieger- There will be a Zoning Hearing Board Meeting on June 16, 2021.

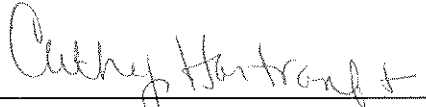
The next Council Meeting is June 21, 2021.

XIII. Executive Session- None

XIV. Adjournment

Motion made by Michael McKenna, seconded by Matthew Marcincin, to adjourn the meeting at 8:07 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 21st Day of June 2021.



Borough Secretary