

Borough of Hellertown  
Council Meeting Minutes  
Tuesday, July 6, 2021

**The Meeting Was Held In Person, Via Zoom, and Streamed Live on Facebook.**

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Thomas Rieger

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Absent with prior notification
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Tina Krasnansky, Angie Thiede, Michael Corriere, Barry Yonney, Cpl. Donato, Bryan Smith and Tina Krasnansky. Kris Russo and Chief Shupp were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Matthew Marcincin, to adopt the meeting agendum as written. Motion carried 6-0.

V. Approval of Meeting Minutes

1. June 21, 2021

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to approve the June 21, 2021, meeting minutes as written. Motion carried 6-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearance

1. Jeffrey Weis, Zelenkofske Axelrod- Presentation of 2020 Audit

Mr. Weiss gave a brief overview of the 2020 Borough Audit. There were no findings.

The Audit will be available on the website for public review.

Motion made by Gil Stauffer, seconded by Michael McKenna, to approve the 2020 Audit. Motion carried 6-0.

2. Lauren Sufleta, Hellertown Borough Authority- Presentation of 2020 Audit

Ms. Sufleta gave a brief overview of the Hellertown Borough Authority 2020 Audit.

Motion made by Michael McKenna, seconded by Earl Hill, to accept the Hellertown Borough Authority 2020 Audit. Motion carried 6-0.

Ms. Sufleta- The Hellertown Borough Authority will be hosting an Open House in August to showcase staff and equipment.

Reservoir Park is available for rentals.

Mrs. Hartranft thanked the Hellertown Borough Authority for their assistance with a recent repair at the pool.

B. Agenda Items

Richard Weddigen, 600 Northampton Street, felt that the language in Ordinance 836 was still confusing regarding the requirements under 279-3.

Ordinance 836 will be further discussed under New Business.

C. Non-Agenda Items- None

## VII. Reports from Elected Officials

### A. President

Mr. Rieger- Council met in an emergency Executive Session on June 29, 2021, to discuss personnel matters. Council also met in Executive Session prior to this meeting to discuss personnel matters, potential litigation, and potential sale of Borough owned property.

Mr. Rieger thanked staff and the YMCA for working through the issues at the pool and announced that the current policy in place will remain for the remainder of the 2021 season.

I have received a resignation from Philip Weber to resign from both Council and Planning Commission due to ongoing health issues.

Motion made by Gil Stauffer, seconded by Earl Hill, to accept Philip Weber's resignation with regret. Motion carried 6-0.

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to declare the vacancy on Hellertown Borough Council. Ms. Hartranft was asked to notify Northampton County. Motion carried 6-0.

Motion made by Michael McKenna, seconded by Earl Hill, to accept applications to fill the remainder of Philip Weber's Council and Planning Commission terms. Applications must be submitted by July 28, 2021, and interviews will be held on August 2, 2021. Richard Fluck will be notified as the Vacancy Chair. Motion carried 6-0.

### B. Mayor

Mayor Heintzelman- The Bike Ride with Police was a success. Thank you to Rita's for providing Italian ice after the ride to participants.

Mayor Heintzelman asked that residents thank Philip Weber for his many years of service to the Borough and always putting the Hellertown community first.

We are seeking band sponsors for the Spirit Parade.

There have been many reports of youths doing "wheelies" down Main Street. The police are aware of the situation. Please talk to your children to stop this practice before someone is hurt.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Stauffer- There have been two resignations on the Hellertown Historical Society Board. Two candidates have applied and will be interviewed shortly.

D. Planning Commission (Philp Weber)

Mr. Weber was not present for the meeting.

Mr. Rieger- The July meeting has been cancelled due to lack to business.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- The Flight Night fundraiser was a success.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill had nothing additional to report.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger- Restaurant week, Movies in the Park, and Music in the Park are coming up.

There are more small business grants available.

H. Saucon Valley Partnership (Philip Weber/James Hill)

Mr. Rieger- The next meeting will be in August.

I. Saucon Rail Trail (Matthew Marcincin)

Mr. Marcincin- The Commission is working on designs and funding for train depot signs that will indicate where a train depot was located in each municipality.

J. Hellertown Civil Service Commission (James Hill)

Mr. Hill had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- The Main Street Safety Project and Pavement Marking Project have been completed and the contractor is working on the punchlist items.

The bus shelter is scheduled to be installed in August.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

Cpl. Donato- I have personally cited 3 people for doing the wheelies on public roads. All of the officers are in agreement that there will be no further warnings.

F. Public Works Director

Mr. Yonney- The new garbage truck was delivered last week.

The 2021 Road Paving project is starting. Streets will be marked with "No Parking" signage.

Cpl. Donato- Vehicles parked in the "no parking" areas for the paving project will be towed.

G. Zoning/Codes Officer

Mr. Russo was not present for the meeting.

H. Fire Chief- None

I. Emergency Management

Mr. Scherer- COVID numbers remain low for Northampton County.

I have been attending online training during COVID.

Mrs. Hartranft- I have been working with Northampton County to get NIMS 300 and 400 classes organized. Unfortunately, there are no instructors certified to train available.

IX. Unfinished Business

1. Discussion on Stonewood Development

Mr. Corriere- The extension agreement expired on June 30, 2021. I sent a notice to their attorney. The Borough is still holding roughly \$65,000.00 in escrow.

Mr. Smith- The outstanding items include installation of the streetlight, completion of the NPDS Permit, and installation of the required landscaping.

The engineer for the project was present for the meeting. He noted that the light was purchased but they could not find the connection. He also noted that they put the other outstanding items out to bid and the bids received were a lot over the projected costs. They asked for another extension or to have the Borough take over the project.

Mr. McKenna- There will be no more extensions of this project.

Mr. Rieger- The Borough has no interest in taking over this project.

Motion made by Michael McKenna, seconded by Gil Stauffer, to authorize Mr. Corriere to file a demand petition with Northampton County to get the work completed. Motion carried 6-0.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the payments. Motion carried 6-0.

2. Adoption of Ordinance 836, Noise Regulations- Council Action

Motion made by Earl Hill, seconded by James Hill, to have Mr. Corriere modify the ordinance and strike out "from 279-3" and replace with "from LCB regulations" in paragraph 3 and also remove one of the two "set forth". Motion carried 6-0.

Motion made by Earl Hill, seconded by Gil Stauffer, to adopt the modified Ordinance 836. Motion carried 6-0.

3. Authorization to Execute Borough of Hellertown/Northampton County Agreement to Continue as CDBG Urban County Designation- Council Action

Mrs. Hartranft- The Borough has been a long-time recipient of CDBG Funds by partnering with Northampton County. Recently, CDBG funding has been used to replace the stairs and install the new ADA ramp at Dimmick Park. A new agreement is required to be executed every three years.

Motion made by Michael McKenna, seconded by Earl Hill, to authorize execution of the agreement. Motion carried 6-0.

4. Approval to Hold Outdoor Fitness Classes- Council Action

Mrs. Hartranft- In 2019, Ms. Nelson held aqua Zumba at the pool. She is looking to hold classes again this year and also outdoor fitness classes in Dimmick Park as the facility is available. There is no schedule yet but classes have typically been held 6:15 p.m. to 7:00 p.m. As she did in 2019, the proceeds from the classes will be split with the Borough.

Mr. Rieger asked that staff discuss with Ms. Nelson that the pool staffing cannot be guaranteed.

Motion made by Earl Hill, seconded by Matthew Marcincin, to allow aqua Zumba and fitness classes. Motion carried 6-0.

5. Authorization to Pay Invoice #5 to Marino Corp for Main Street Safety Project in the Amount of \$87,834.00- Council Action

Motion made by James Hill, seconded by Earl Hill, to authorize payment of Invoice #5 to Marino Corp. Motion carried 6-0.

6. Authorization to Pay Invoice #6 to Marino Corp for Main Street Safety Project- Council Action

Motion made by James Hill, seconded by Gil Stauffer, to authorize payment of Invoice #6 to Marino Corp. Motion carried 6-0.

XII Announcements- None

XIII. Executive Session- None

XIV. Adjournment

Motion made by Earl Hill, seconded by Michael McKenna, to adjourn the meeting at 8:15 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 19<sup>th</sup> Day of July 2021.

  
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Borough Secretary