

Borough of Hellertown  
Council Meeting Minutes  
Monday, February 6, 2017

I. Call to Order – Thomas Rieger, 7:04 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Absent with prior notification
Earl Hill-	Present
James Hill-	Present
Michael McKenna-	Arrived at 7:14 p.m.
Herbert Payung-	Present
Thomas Rieger-	Present
Philip Weber-	Present
Mayor Fluck-	Absent with prior notification

Also in attendance were Michael Corriere, Chief Shupp, Cathy Hartranft, Bryan Smith, Kris Russo, and Angie Bauer.

IV. Adoption of Meeting Agendum

Motion made by Herbert Payung, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 5-0.

V. Approval of Meeting Minutes

A. Tuesday, January 17, 2017, Meeting Minutes

Motion made by Philip Weber, seconded by Herbert Payung, to approve the January 17, 2017, minutes as written. Motion carried 5-0.

## VI. Courtesies of the Floor

### A. Pre-Scheduled Appearances

1. Jessica O'Donnell & Greg Yestrumskas, Greater Lehigh Valley Chamber of Commerce & Hellertown-Lower Saucon Chamber of Commerce

Ms. O'Donnell- We would like to thank the Borough for providing us with space on a weekly basis at Borough Hall. The Chamber will be holding a mixer at Lost Tavern Brewing on February 15, 2017. So far 115 people are registered. Also, a small business roundtable will be held at Braveheart's on March 13, 2017, from 5:30 p.m. to 7:30 p.m.

2. Scott Drunkenmiller, SV Diamond Sports- Request Waiver of User's Fees

Kim Brown- Mr. Drunkenmiller had a work engagement and wasn't able to attend tonight. I would request a waiver of the \$350.00 annual user's fees. The league spends about \$15,000.00 for field and building repair. The roof on the building needs to be replaced, we are installing a new batting cage, and installing a small shed on the large field.

Motion made by Philip Weber, seconded by Earl Hill, to waive the user's fee for 2017. Motion carried 6-0.

3. Dave Heintzelman- Discussion on Trick or Treat

Mr. Heintzelman- After much thought, I am recommending that Trick or Treat be October 27, 2017, from 4:00 p.m. to 6:00 p.m. That allows for it to be lighter out for the younger kids and those who wish to attend the football game that is away at Palisades will be able to do so. I understand that it might be hard for some parents who are working but I wanted to discuss this early so arrangements are able to be made.

Mr. Payung- I like the idea of having it earlier but find that it will be an issue for working parents. I would recommend holding it on Saturday.

Motion made by Herbert Payung, seconded by Philip Weber, to hold Trick or Treat on Saturday, October 28, 2017, from 4:00 p.m. to 6:00 p.m. This will be brought up at the Partnership Meeting to get Lower Saucon Township's opinion. Motion carried 5-0 (Mr. McKenna abstained).

B. Agenda Items- None

C. Non-agenda Items- None

#### VII. Reports from Elected Officials

A. President

Mr. Rieger had nothing additional to report.

B. Mayor

Mayor Fluck had nothing to report.

C. Council

Council had nothing to report.

#### VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- We are looking to begin construction on the CDBG ramp project at the end of March.

The pavilion repairs are currently in the bidding process.

Mrs. Hartranft and I have been holding meetings with the residents regarding obtaining temporary construction easements.

PennDOT held an open house to discuss the Water Street Bridge project. The plan reviewed did not include a sidewalk on the bridge surface. It seems like they might amend the plan to install a curbed sidewalk.

C. Solicitor

Mr. Corriere had only agenda items

D. Manager

Mrs. Hartranft had only agenda items.

E. Chief of Police

Chief Shupp had nothing to report.

F. Public Works Director

Mr. Henshaw- We took possession of the new loader for the Compost Center. It is being stored at Tumminello until the center opens.

G. Zoning/Codes Officer

Mr. Russo had nothing to report

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business

1. Review of Joshua Tree Proposal to Prevent and Control Emerald Ash Borer: Water Street Park, \$220.00; Dimmick Park, \$930.00; and Main Street, \$1,550.00

Mr. Rieger- At the last meeting, we were given a presentation regarding how to prevent the Emerald Ash Borer from destroying the Ash Trees. I don't feel that the Borough needs to treat the trees on Main Street. I would request a letter be sent to the property owners.

Motion made by Michael McKenna, seconded by Earl Hill, to approve the proposal for Water Street Park and Dimmick Park. Motion carried 6-0.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Herbert Payung, seconded by Philip Weber, to approve the payments. Motion carried 6-0.

2. Adoption of Resolution 17-04, Authorization to Apply for Keystone Communities Grant in the Amount of \$28,803.00 and Authorize Borough Manager to Execute All Necessary Documents- Council Action

Mrs. Hartranft- This is a new source of funding. The grant money would be used to supplement the Saucon Street ADA improvements.

Motion made by Philip Weber, seconded by Herbert Payung, to adopt Resolution 17-04. Motion carried 6-0.

3. Discussion and Authorization to Advertise Ordinance #816, Creating the Position of Fire Marshall- Council Action

Mr. Corriere- This was added to the ordinance since there was no official description. We are requesting approval to advertise.

Motion made by Philip Weber, seconded by Earl Hill, to advertise Ordinance 816. Motion carried 6-0.

4. Approval of Articles of Agreement Between Hellertown Borough Police Department and Hellertown Borough, January 1, 2017, through December 31, 2019- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to approve the Police Articles of Agreement. Motion carried 6-0.

5. Authorization to Place Directional Signs on Gates at Rail Trail Crossing at Water Street and Walnut Street- Council Action

Mr. Weber- The directional signage would be placed on the gates and would identify the road that is being crossed. The funding is provided by the Saucon Rail Trail. The only cost to the Borough would be the labor to install the signs.

Motion made by Michael McKenna, seconded by Earl Hill, to accept as presented. Motion carried 6-0.

6. Authorization to Contract with Joshua Tree for Spring, Summer, and Fall Treatments to Trees at Third Street Playground, Water Street Park, Borough Hall, Dimmick Pool, and Dimmick Park in the Amount of \$3,307.00- Council Action

Motion made by Philip Weber, seconded by Earl Hill, to approve the Tree Treatment Contract with Joshua Tree for 2017. Motion carried 6-0.

7. Authorization to Contract with Joshua Tree for Spring and Fall Lawn Applications at Dimmick Pool, Borough Hall, and Dimmick Park in the Amount of \$10,124.40- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to approve the Lawn Application Contract with Joshua Tree. Motion carried 6-0.

8. Approval of Contract with Sobrinski Painting for Cleaning and Finishing of the Pergola- Council Action

Motion made by Michael McKenna, seconded by Philip Weber, to approve the contract for \$1,000.00 for Sobrinski Painting and Cleaning for work to be done on the pergola. Motion carried 6-0.

9. Discussion on Request to Lift Alcohol Ban at Dimmick Park on the Following Date Only During Concerts in the Park (approx. 5:00 p.m. to 8:00 p.m.): June 11, 2017 (Chamber License); June 25, 2017 (BYOB); July 30, 2017 (BYOB); and August 19, 2017 (Chamber License). This Request Does Not Include the July 22, 2017, Concert in Conjunction with the Dewey Fire Carnival.

Mr. Rieger- The Borough received a grant to expand the concert series. Three events will have local organizations running the concessions. The other two dates the Chamber may bring in food trucks to serve the food.

Mr. Payung- I see this a lot in other communities and it seems to work really well. I know we have had requests to lift the ban for the pavilion rentals and I think this will be a good way to test how it would go.

Motion made by Michael McKenna, to lift the alcohol ban with the exception of beer. Motion died due to lack of second.

Motion made by Philip Weber, seconded by Herbert Payung, to allow the conceptual idea to move forward. Motion carried 5-1 (Mr. McKenna opposed).

10. Discussion on 1774 Grille & Tap's Request to Utilize Dimmick Park lot for Valet Parking- Council Action

Kim Culver- I am currently doing renovations to open a high-end restaurant in the former Tavern House. Our biggest issue currently is parking. We had hoped to use the UCC Church parking lot and, unfortunately due to litigation, they turned us down. I was looking to do valet parking at least on the weekends and was hoping to use the lot at Dimmick Park.

Mr. Corriere noted that since the park closes at dusk, the ordinance would need to be amended.

The Reinhard lot was suggested due to the extensive use of the Dimmick Park lot.

Motion made by Philip Weber, seconded by Earl Hill, to have Mr. Corriere look into the deed restriction on the Reinhard property. This will be on the agenda for the February 21, 2017, meeting. Motion carried 6-0.

#### 11. Consent Agenda

- a) Approval of Special Event Request and Street Banner Request for Community Day, August 19, 2017- Council Action
- b) Approval of Special Event Request for Music in the Park, June 11, June 25, July 22, July 30, and August 19, 2017- Council Action
- c) Approval of Special Event Request for Saucon Valley Spirit Parade, October 22, 2017.
- d) Approval of Special Event Request for St. Theresa Walkathon, May 5, 2017-Council Action
- e) Approval of Street Banner Request for Saucon Valley Community Center Ice Cream Social- Council Action
- f) Approval of Request for Pool Pass Donation for Hellertown Area Library Raffle- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to approve the Consent Agenda. Motion carried 6-0

Mr. McKenna- The Board at the Dewey Fire Company is looking into cost cutting measures in light of the recent events. One idea that we had was to see if the Borough can cut the swale rather than having an outside contractor.



Motion made by Michael McKenna, to have the Borough cut the swale. Motion died due to lack of a second.

XI Announcements

Mr. Rieger- A Chamber Mixer will be held February 15, 2017, at Lost Tavern Brewing.

XII. Executive Session- None

XIII. Adjournment

Motion made by Herbert Payung, seconded by Earl Hill, to adjourn the meeting at 8:07 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 21<sup>st</sup> Day of February 2017.

  
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Borough Secretary