Borough of Hellertown Council Meeting Minutes Monday, April 17, 2017

- I. Call to Order Thomas Rieger, 7:00 p.m.
- II. Pledge All

III. Roll Call - Cathy Hartranft

Absent
Absent
Present

Also in attendance were Michael Corriere, Cpl. Donato, Cathy Hartranft, Bryan Smith, Kris Russo, Angie Bauer, Tom Henshaw, and Tina Krasnansky. Chief Shupp was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Herbert Payung, to adopt the meeting agendum as written. Motion carried 5-0.

V. Approval of Meeting Minutes

A. Monday, April 3, 2017, Meeting Minutes

Motion made by Philip Weber, seconded by Herbert Payung, to approve the April 3, 2017, minutes as written. Motion carried 5-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

 Susan Ackermann- Presentation of Dimmick Park Bandshell Mural Proposal

Mrs. Ackermann provided Borough Council with a rendering of the proposed mural at the bandshell. The work is scheduled to begin in July and be completed by September. The artist did request that the area be powerwashed and a bonding agent be applied prior to him beginning the work. The plaques would be grouted and then covered with epoxy to withstand the elements.

Mr. Payung noted that he envisioned more landmarks being included.

Mrs. Ackermann- The Streelstacks is representative of the large part the Bethlehem Steel played in Hellertown history. As far as the people, it was designed more to represent Concerts in the Park as this is being mostly funded by the Hellertown Enhancement Project.

Mr. Rieger did not get the feel from just looking at it that it represented the Music is the Park.

Mrs. Ackermann and Council discussed the potential changes with the artist via telephone conference. It was suggested to add the plaza fountain, athletics like the grandstand, include the bandshell itself, or perhaps use the park entrance sign.

Mrs. Ackermann will send pictures to the artist and he will provide a second proposal in a few weeks.

This item will be on the agenda for May 1, 2017.

2. Robin Rotherham- Presentation of Hellertown Area Library Annual Report

Mrs. Rotherham thanked Council and Public Works for their continued support.

Mrs. Rotherham- The library gained 470 new patrons in 2016. There has been a large increase in the use of the public work stations. We have improved the security and downloads are erased nightly. The security cameras have recently been installed. In the next 5-10 years, the library hopes to increase the collections and increase in size. Friends of the Hellertown Library have been doing most of the fundraising. Their next event will be June 17, 2017, at Lost Tavern Brewing.

The Library was recently awared a Keystone Communities Grant for a new roof and stucco work to the building.

- B. Agenda Items- None
- C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger announced that Mrs. Hartraft was awarded Borough Manager of the Year by the Greater Lehigh Valley Chamber of Commerce.

I will need an Executive Session to discuss personnel and purchase of Borough property.

There was a Music in the Park meeting before tonight's meeting. A finalized scheduled will be presented at the May $1\ \text{meeting}$.

I would like to hold a joint meeting of the Planning Commission on May 9, 2017, at 7:00 a.m. to discuss pedestrian safety.

Motion made by Philip Weber, seconded by Michael McKenna, to advertise Joint Planning Commission meeting. Motion carried 5-0.

Mr. Rieger- A few Chamber events that are coming up are: Music in the Park, Community Yard Sale, and Hilltop Brewery Mixer.

B. Mayor

Mayor Fluck had nothing to report.

C. Council

- Mayor Fluck- Saucon Valley Partnership
 Mayor Fluck had nothing to report.
- James Hill- Civil Service Commission/Rail Trail Committee
 Mr. Hill was not present for the meeting.
- 3. Michael McKenna- Hellertown Borough Authority

Mr. McKenna- The Authority Board held their regular monthly meeting. The Authority is currently working on valve replacement and hydrant flushing.

- Philip Weber- Planning Commission and Police Pension Board
 Mr. Weber had nothing to report.
- Herbert Payung- Hellertown Area LibraryMr. Payung had nothing to report.
- Thomas Rieger- Hellertown Chamber of Commerce
 Mr. Rieger previously discussed his items.
- Earl Hill- Hellertown Historical Society
 Mr. Hill was not present for the meeting.

VIII. Reports from Appointed Officials

A. Treasurer

1. March 2017

Motion made by Michael McKenna, seconded by Philip Weber, to receive the Treasurer's Report as presented. Motion carried 5-0.

B. Engineer

Mr. Smith- The CDBG Curbramp is still on hold for the relocation of the utility pole.

The contractor at the pavilion will be completing the punchlist items tomorrow.

C. Solicitor

Mr. Corriere- When the Stonewood Property sold, the owners never addressed the issue of the bonds. Ashley Development is still the bond holder. The Borough is protected because we still have the bond from Ashley but BT Stonewood will need to provide us with new bonds.

D. Manager

Mrs. Hartranft- The Compost Center will be opening this weekend.

I received the completed paperwork back from AMS and Bracalente Construction for the 2017 Road Work. They are looking to begin the projects when school lets out for the summer.

E. Chief of Police

Chief Shupp was not present for the meeting.

F. Public Works Director

Mr. Henshaw- The mason working on the Plaza Fountain completed the work this weekend. The fountain is turned on and lit blue for Autism Awareness Month.

The bandshell and the pergola were cleaned and finished by Sobrinski Painting.

The Public Works crew has finished painting the pavilion and the restrooms at Dimmick Park.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Philip Weber, seconded by Herbert Payung, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 5-0.

H. Fire Chief

1. Quarterly Report

Mr. Maguire could not be present for the meeting. To date, they have received 74 calls with an average of 6 personnel per call. The fire company has provided 439 hours of service for the first quarter.

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Herbert Payung, seconded by Michael McKenna, to approve the payments. Motion carried 5-0.

 Approval of Streetlighting Contract, Exhibit B, and Adoption of Resolution 17-10, Streetlight Conversion Under Account #05000-53001 to LEDs- Council Action

Motion made by Philip Weber, seconded by Michael McKenna, to approve as presented. Motion carried 5-0.

3. Adoption of Resolution 17-11, Opposing the Elimination of CDBG Grant Funding- Council Action

Mr Rieger- We received this resolution from the PSAB. The Federal Budget does not include funds for CDBG grant funding. To date in the Borough, the funding has provided over 350 ADA handicap ramps, stormwater improvements, and the new connection to the rail trail.

Motion made by Michael McKenna, seconded by Herbert Payung, to adopt Resolution 17-11. Motion carried 5-0.

4. Approval of Payment #1 to Straight Edge Concrete and Masonry for Dimmick Park Pavilion Rehabilitation in the Amount of \$51,885.00-Council Action

Motion made by Michael McKenna, seconded by Herbert Payung, to approve Payment #1 to Straight Edge Concrete and Masonry. Motion carried 7-0.

5. Approval of Request for Pool Pass Donation for St. Theresa Walkathon- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to approve pool pass request. Motion carried 5-0.

XT Announcements- None

Council Meeting Minutes 04/17/17 Page 8

XII. Executive Session

Motion made by Jonathan Lentz, seconded by Philip Weber, to adjourn to Executive Session at 7:53 p.m.

Mr. Corriere advised that the Executive Session is being held to discuss personnel matters and the purchase or lease of property.

Council reconvened from Executive Session at 8:30 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel and the acquisition of property. No action was taken.

XIII. Adjournment

Motion made by Michael McKenna, seconded by Jonathan Lentz, to adjourn the meeting at 8:32 p.m. Motion carried 5-0.

Adopted by the Hellertown Borough Council this 1st Day of May 2017.

Borough Secretary



BOROUGH OF HELLERTOWN

Zoning and Codes Office 685 Main Street Hellertown, Pennsylvania 18055-1745 Hellertownborough.org 610-838-7041 * Fax 610-838-0500

2017 Monthly Report Mar 16-Apr 17

Local Permits Issued: 12
BIA Permits Issued: 12
Sidewalk Inspections: 12
Residential Rental Inspections: 32
Fire Inspections: 0
Service Requests/Complaints 14

Citations: (5) Snow removal: 110 Linden Ave, 1254 2nd Ave, 833 Magnolia Rd, 1616 Main St, 740 Delaware Ave

Planning Commission activity:

ZHB activity:

None

Meetings/Classes attended:

2 Borough Council

0 Z.H.B.

0 Planning Commission

Court Appearances: 0

Other Information:

Business Activity:

Borough of Hellertown Monthly Permit Report

:04/17/2017 9:55 AM Page 1 of 1

FOR PERMITS ISSUED BETWEEN 3/16/2017 AND 4/17/2017

DATE PERMIT	PERMIT#	OWNER	PROPERTÝ ADDRESS	PARGEL	EST VALUE	
3/22/2017	Z-170117 Zoning	GUERRIERI, DANO And LISA M, Sign Permit	1322 MAIN ST	Q7NW3D-2-2	\$500.00	\$25.00
3/28/2017	Z-170126 Zoning	FOTA, MICHAEL J And DOROTHY, Sidewalk	1324 EASTON RD	Q7NV/3C-6-3	\$2,200.00	\$50.00
3/28/2017	Z-170125 Zoning	JOHNSON, EDWARD E JR, Sidewalk	318 MAGNOLIA RD	Q7SW3B-13-3	\$3,500.00	\$75.00
3/28/2017	D-170124 Dumpster	HUGHES, ANDREW And SONYA, New Dumpster/POD Permit	1345 NEW JERSEY AVE	Q7NW3C-9-3	\$0.00	\$75.00
3/30/2017	D-170136 Dumpster	COOPER, JOSHUA And LEPO, APRI New Dumpster/POD Permit	675 E THOMAS AVE	Q7NW3C-18-3	\$0.00	\$75.00
4/3/2017	D-170145 Dumpster	WOODRUFF, S CLARKE, New Dumpster/POD Permit	800 MAIN ST	Q7SW2D-2-2	\$0.00	\$75.00
4/4/2017	Y-170151 Shade	STONEBACK, JEANETTE A, Removal	301 TOBIAS DR	Q7SE4A-7-20	\$0.00	\$25,00
4/4/2017	Y-170150 Shade	MITKO, JOSEPH R And AGNES J, Removal	307 DURHAM ST	Q7SW2C-7-7	\$0.00	\$25.00
4/4/2017	D-170149 Dumpster	WELLS FARGO BANK NA, New Dumpster/POD Permit	70 HESS AVE	Q7NW2D-11-4	\$0.00	\$75.90
4/11/2017	Y-170160 Shade	RIPPER, CHARLES W And KAREN Removal	827 JUNIPER RD	Q7SE1D-1-20	\$0.00	\$25.00
4/11/2017	M-170159 MobileFood	, Mobile Food License(1 Year)	. :		\$0.00	\$200.00
4/12/2017	Z-170161 Zoning	EVOKE SOLAR INC, Accessory Structure-Commercial	323 LINDEN AVE	Q7NW3C-10-7	\$20,000.00	\$155.00

TOTAL NUMBER OF PERMITS:

TOTAL ESTIMATED VALUE:

\$26,200.00

12

TOTAL PERMIT FEES:

\$880.00

Summary by Type

Borough of Hellertown Monthly Permit Report

To take the second of a large to the partial partial partial of the property of the property of the partial pa

9:55 AM Page 1 of 1

FOR PERMITS ISSUED BETWEEN 3/16/2017 AND 4/17/2017

DATE PERMIT	PERMIT#	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
3/16/2017	P-170111 Plumbing	CHRINKO, DOROTHY M, Other Residential	1315 2ND AVE	Q7NW3C-1-18	\$0.00	\$74.00
3/23/2017	F-170118 Roof	TORNIG REALTY ILLC, New Roof-Commercial	3-A Main Sti(True Value)	R7-5-6W	\$298,000.00	\$79.00
3/28/2017	E-170123 Elect	CROWN FOREST LLC, Other Commercial	1184 MAIN ST	Q7NW3D-8-3	\$3,000.00	\$124.00
3/28/2017	E-170122 Elect	STELLA CADENTE INVESTMENTS LL Other Commercial	766 MAIN ST	Q7SW2D-3-8	\$2,250.00	\$79.00
3/30/2017	P-170132 Plumbing	MEILINGER, NATHAN E And GAIL J. Water Heater	856 POPLAR RD	Q7SE4A-11-15	\$0.00	\$74.00
3/30/2017	E-170134 Elect	STOVER, C LOUISE, Renovation Residential	109 CEDAR RD	Q7SE4D-4-7	\$1,000.00	\$139.00
3/30/2017	B-170135 Build	PECK, BRIAN J, Basement Egress	433 BIRCH RD	Q7SE1D-5-14	\$4,950.00	\$129.00
3/30/2017	B-170133 Build	STOVER, C.LOUISE, Repair/Renovation-Residential	109 CEDAR RD	Q7SE4D-4-7	\$3,500.00	\$129.00
3/31/2017	M-170142 Mechanical	STELLA CADENTE INVESTMENTS LL Walk in Cooler	766 MAIN:ST	Q7SW2D-3-8	\$975.00	\$104.00
3/31/2017	E-170143 Elect	STELLA CADENTE INVESTMENTS LL Walk In Cooler	766 MAIN ST	Q7SW2D-3-8	\$1,000.00	\$99.00
4/6/2017	E-170152 Elect	WELLS FARGO BANK NA, New Service/Renovations	70 HESS AVE	Q7NW2D-11-4	\$1,200.00	\$109.00
4/12/2017	B-170162 Build	EVOKE SOLAR INC, Accessory Building	323 LINDEN AVE	Q7NV/3C-10-7	\$20,000.00	5404,00

TOTAL NUMBER OF PERMITS:

12 BIA

TOTAL ESTIMATED VALUE:

\$335,875.00

TOTAL PERMIT FEES:

\$1,543.00

Summary by Type

- 5 Commercial
- 6 Residentail

Borough of Heliertown Monthly Permit Report

04/17/2017 9:56 AM Rage 1 of 1

FOR PERMITS ISSUED BETWEEN 3/16/2017 AND 4/17/2017

DATE PERMIT	PERMIT#	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
3/20/2017	S-170113 SideInsp	PEOPLE FIRST FEDERAL CREDIT UN Sidewalk And Curb Inspection Applicat		Q7NW2D-8-10	\$0,00	\$25:00
3/21/2017	S-170115 SideInsp	WEBER, CHRISTOPHER J, Sidewalk And Curb Inspection Applicat	574 SPRUCE ST	Q7SW3B-18-3	\$0.00	\$25.00
3/24/2017	S-170120 SideInsp	WORTHINGTON, ELISHAM, Sidewalk And Curb Inspection Applicat	115 ROTH AVE	Q7NW2D-11-23	\$0,00	\$25.00
3/29/2017	S-170130 SideInsp	MOSHER, JOHN M, Sidewalk And Curb Inspection Applicat	1391 JEFFERSON ST ion	Q7NW3A-8-23	\$0.00	\$25.00
3/29/2017	S-170127 SideInsp	CAMAPLAN FBO FREDERICK G RUM Sidewalk And Curb Inspection Applicat		Q7NW2D-5-8	\$0.00	\$25.00
3/31/2017	S-170140 SideInsp	ZORN, HENRY J And OLGA, Sidewalk And Curb Inspection Applicat	1222 EASTON RD	Q7NW3C-10-4	\$0.00	\$25.00
3/31/2017	S-170139 SideInsp	FREEH, CHERTH, Sidewalk And Curb Inspection Applica	805 MAIN ST	Q7SW2D-4-18	\$0.00	\$25.00
3/31/2017	S-170138 SideInsp	KUHNS, DAVID A, Sidewalk And Curb Inspection Applica	151 E CHESTNUT ST	Q7SW2B-1-9	\$0.00	\$25.00
4/10/2017	S-170158 SideInsp	MERRY, ANTHONY J And MARILYN Sidewalk And Curb Inspection Applica		Q7SW2C-4-9	\$0.00	\$25.00
4/10/2017	S-170157 SideInsp	HAITKIN PAUL E, Sidewalk And Curb Inspection Applica	1130 1ST AVE	Q7NW3D-9-6	\$0.00	\$25,00
4/10/2017	S-170155 Sidelnsp	KOCH LEON LET AL, Sidewalk And Curb Inspection Applica	1040 3RD AVE	Q7SW2B-1-1	\$0.00	\$25.00
4/10/2017	S-170154 SideInsp	FAULSTICK, FRED W JR And DONN Sidewalk And Curb Inspection Applica		Q7NW2D-11-18	\$0.00	\$25.00
	The second secon	TOTAL NUMBER OF PERMIT	\$ 12 Sidewa	ilk lasp.		
		TOTAL ESTIMATED VALUE:	\$0.00	The same and the s	<i>y</i>	
		TOTAL PERMIT FEES:	\$300.00			

Summary by Type

Borough of Hellertown

Inspections Performed

																																Zeosat		
4 3 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	04/05/2017	04/04/2017	04/03/2017	03/31/2017	03/30/2017	03/30/2017	03/30/2017	03/30/2017	08/30/2017	03/30/2017	03/30/2017	03/29/2017	03/29/2017	03/29/2017	03/29/2017	03/28/2017	03/28/2017	03/28/2017	03/28/2017	03/28/2017	03/27/2017	03/27/2017	03/27/2017	03/24/2017	03/24/2017	03/23/2017	03/23/2017	03/22/2017	03/22/2017	03/21/2017	03/20/2017	03/16/2017	Kris Russo	Time
		115 ROTH AVE	1190 MAIN ST	1391 JEFFERSON ST	1324 EASTON RD	1324 EASTON RD	825 MAIN ST	715 FRONT ST	715 FRONT ST	702 FRONT ST	742 FRONT ST	1324 EASTON RD	1222 MAIN ST	124 KICHLINE AVE	1157 MAIN ST	220 CONSTITUTION AVE	1184 MAIN ST	1049 MAIN ST	702 FRONT ST	0 MAIN ST	758 EASTON RD	1019 MAIN ST	1053 MAIN ST	574 SPRUCE ST	38 HAMPTON AVE	1589 MAIN ST	1049 MAIN ST	1071 MAIN ST	758 MAIN ST	1184 MAIN ST	18 EDEPOTST	1332 EASTON RD		Address
	Rental Inpsection	Sidewalk & Curb Inspectio	Rental Inpsection	Sidewalk & Curb Inspectio	Final inspection	Sidewalk & Curb Inspecto	Rental Inpsection	Rough Inspection	Rough Inspection	Sidewalk & Curb Inspectio	Rental Inpsection	Sidewalk & Curb Inspectio	Follow up	Follow up	Rental Inpsection	Rental Inpsection	Follow up	Follow up	Rental Inpsection	Sidewalk & Curb Inspectio	Rental Impsection	Sidewalk & Curb Inspectio	Rental Inpsection	Rental Inpsection	Rental Inpsection	Rental Inpsection	Follow up	Sidewalk & Curb Inspectio		Description				
	R-150308.2	S-170120	R-150692.2	S-170130	Z-170126	S-170099	R=150605.2	K-150501.2	K-150501.2	R-150500.2	K-150489.4	2-170126	Z-170095	5-170127	R-150577.2	8-160599	R-170013	R-150523.2	R-150500.2	R-150316.2	R-150923.2	R-150507.2	R-150304.2	S-170116	R-150702.2	S-170113	R-150523.2	R-150658.2	R-150315.2	R-170013	R-150610.2	S-170070		Deren IIII
	Rental Permit	Sidewalk And Curb Inspection Appl	Rental Permit	Sidewalk And Curb inspection Spec	Sidewalk	Sidewalk Alig Curb inspection App	. =	Relian renimic	Dental Pelant	Dental Dentil	Zella Telli	O Cowalk	Sidewalk	Sidewalk And Curb Inspection Appr	. =	Sidewalk And Curb Inspection Appr	Rental Permit		Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Sidewalk And Curb Inspection Appl	Rental Permit	Sidewalk And Curb Inspection Appl	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Sidewalk, And Curb inspection Appl		Desc Work
-	955			:			_	O (4)	942	938	941	O 0	025					928	500 G	ک ا ا	0	022	776	27. 0	000	227	921	918	076	. B	917	940		TicketNo
	Sched: KESOLI THE	NIOCEL Page	DOCKET BASS	oched DECHI Fall		Cohed RESILT Pass	RESULT: Pass					Sched RESULT Fail	Dass	Orbod DESH T Dass	dingilli Dasse	School DESH Trail	ocieu. Drace				School BESHIT Fail			Onto Depois T. Dage	ochec. Andorra i an	NEOULI TASS	MOTEON REPORTS TAIL	SCHOOL NESCHI TIRE				RESULT: Pass		Schedule Notes

04/17/2017 1040 3RD AVE	04/17/2017 1301 NEW JERSEY AVE	04/13/2017 151 E-CHESTNUT ST	04/12/2017 740 DELAWARE AVE	04/12/2017 1130 1ST AVE	04/12/2017 27 ROTH AVE	04/12/2017 49-51 THOMAS AVE	04/12/2017 1301 NEW JERSEY AVE	04/12/2017 1073 NEW JERSEY AVE	04/12/2017 725 NORTHAMPTON ST	04/11/2017 122 E CHESTNUT ST	04/07/2017 1083 MAIN ST	04/07/2017 1109-11 MAIN ST.	04/06/2017 915 NEW JERSEY AVE	04/06/2017 1057 MAIN ST	04/06/2017 1120 NAINST	04/05/2017 833 POPLAR RD	04/05/2017 143 PENN ST	04/05/2017 136 ROTH AVE	04/05/2017 100 ROTH AVE	04/05/2017 209 WILLOW RD	04/05/2017 1222 EASTON RD	04/05/2017 805 MAIN ST	04/05/2017 151 E CHESTNUT ST	Time Address
Sidewalk & Curb Inspectio	AVE Follow up	Sidewalk & Curb Inspectio	Rental Inpsection	AVE Rental Inpsection	AVE Rental Inpsection	IST Rental Impsection	Follow up	Rental Inpsection	Rental Inpsection	VE Rental Inpsection	Rental Inpsection	Rental Inpsection	Final Inspection	Final Inspection	Final Inspection	Final Inspection	Final Inspection	Sidewalk & Curb Inspectio	Sidewalk & Curb Inspectio	Sidewalk & Curb Inspectio	Description			
S-170155	R-150606.2	S-170138	S-170158	S-170157	5-170154	R-150683.2	R-150606.2	R-150544.2	R-150524,2	.R-150651.2	R-150643.2	R-150301/2	R-150647.2	R-150305.2	R-150299.2	Z-160617	Z-160579	Z-160423	Z-160373	Z-160297	S-170140	S-170139	S-170138	Permit
Sidewalk And Curb Inspection Appl		Sidewalk And Curb Inspection Appl	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Rental Permit	Driveway Permit	Sidewalk	Accessory Structure-Residential	Fence	Driveway Permit	Sidewalk, And Curb Inspection Appl	Sidewalk And Curb Inspection Appl	Sidewalk And Curb Inspection Appl	Desc Work			
971	970	969	965	964	963	967	968	962	966	961	959	090	957	956	958	951	950	953	952	954	949	948	947	TicketNo
RESOLT: Fall	Sched: RESULT Pass	RESULT: Pass	RESULT: Fall	RESULT: Pass	RESULT: Pass	Sched: RESULT Fall	Sched: RESULT: Fail	Sched: RESULT: Fall	Sched: RESULT: Pass	Sched: RESULT: Pass	Sched: RESULT: Fail	Sched: RESULT: Fail		TI BE	Sched: RESULT Pass	Sched: RESULT: Pass	Sched: RESULT: Pass	Sched: RESULT: Pass	Sched: RESULT: Pass	Sched: RESULT: Pass	RESULT: Fail	RESULT: Fail	: : : :	Schedule Notes

Total Number of Inspections Performed:

This Inspector Performed;

66

¢

04/17/2017 9:56 AM