

Borough of Hellertown
Council Meeting Minutes
Monday, June 5, 2017

An Executive Session was Held Prior to the Meeting to Discuss Personnel

I. Call to Order – Thomas Rieger, 7:05 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Jonathan Lentz-	Present
Michael McKenna-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Philip Weber-	Present
Mayor Fluck-	Present

Also in attendance were Michael Corriere, Chief Shupp, Cathy Hartranft, Bryan Smith, Kris Russo, Angie Bauer, Tom Henshaw.

IV. Adoption of Meeting Agendum

Motion made by Herbert Payung, seconded by Michael McKenna, to adopt the meeting agendum as written with the addition of discussion on Memorandum of Understanding to maintain 2 full-time officers be placed prior to Courtesies of the Floor. Motion carried 7-0.

V. Approval of Meeting Minutes

A. Monday, May 15, 2017, Meeting Minutes

Motion made by Philip Weber, seconded by Earl Hill, to approve the May 15, 2017, minutes as written. Motion carried 7-0.

*******Swearing in of Gail Nolf as Fire Police*******

Mayor Fluck administered the Oath of Office of Fire Police to Gail Nolf.

*******Memorandum of Understanding*******

Mr. Rieger- As the community is aware, the Commonwealth overturned the law providing for casino grant funding allocations. Two of our full-time officers were compensated through the casino funds, which have expired. The Borough has urged the legislature to come up with a solution. A bill is currently in the works. This Memorandum of Understanding is to continue the funding for 2 full-time police officers through December 31, 2017, with the hopes that the Commonwealth can rectify the issue.

Motion made by Herbert Payung, seconded by Earl Hill, to adopt the Memorandum of Agreement to fund the officers through the end of 2017.

Roll Call:

Earl Hill-	Yes
James Hill-	Yes
Jonathan Lentz-	Yes
Michael McKenna-	Yes
Herbert Payung-	Yes
Thomas Rieger-	Yes
Philip Weber-	Yes

Motion carried 7-0.

Ms. Nolf commended both the police department and Borough Council for working together to come up with a solution to keep Hellertown a safe place to live.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Robert Grim and Kenny Rampolla, Lost Tavern Brewing- Discussion on Brewer's Guild Festival

Mr. Grim- Bethlehem did not approve having the festival in the City so it will be held at Lost Tavern. We have made contact with the neighbors and they are fine with the road closure. BB&T will allow

parking and the Brew Bus will be used to shuttle people to the event from designated parking areas. The event usually lasts for 4 hours and is scheduled for September 16, 2017.

July 1, 2017, will be our 1st anniversary party.

LTB will be provide the Borough will a Special Event Request for final approval by Council.

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- The website is currently down. A new website should be up and running by the end of the month.

Volunteers will be distributing door hangers with details of the Summer Concert Program.

B. Mayor

Mayor Fluck thanked Council for extending the employment of the officers.

C. Council- None

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith had only agenda items.

C. Solicitor

Mr. Corriere- The letter of credit is still being worked on for the Stonewood Development.

I will be filing 46 liens.

A meeting was held on June 1, 2017, with staff to review the codification of ordinances.

D. Manager

Mrs. Hartranft had only agenda items.

E. Chief of Police

Chief Shupp- We received the educational pamphlets for the crosswalk safety initiative. So far the police department has conducted 16 hours of education.

F. Public Works Director

1. Announcement of 2017 Spring Yard Waste Pickup

Mr. Henshaw- The 2017 Spring Yard Waste Pickup will be held the week of June 19, 2017, and will follow the normal sanitation schedule; weather permitting.

The pool will be opening this Saturday, June 10, 2017.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business

1. Discussion on Report from Pedestrian Walkability Study Meeting

Mrs. Hartranft- A follow up meeting was held with staff after the Joint Pedestrian Safety meeting with Council and the Planners. At the meeting, staff identified numerous initiatives and infrastructure improvements that could be made. We are still waiting on cost estimates. The Hellertown Police Department is generating a brochure which provide both pedestrians and drivers with information on pedestrian safety. Information will also be provided via social media. The signalized intersections were all checked and are timed per the signal permit. BIA will look into further to determine if the pedestrian crossing time should be longer. If the indicator is pushed, the pedestrian is provided more time to cross. The Borough will be looking into grant funding to provide hand signaled crossing at the intersections at Main and Penn Street and Main and High Streets. There are currently 29 bus stops on Main Street. A meeting will be scheduled with Lanta to discuss the elimination and/or relocation of a few. Public Works will be completing the thermo-taping of the crosswalks and the painting of the Vascar lines either the end of June or July. "Take it to make it" Flags will be ordered and placed at the intersections of Main Street with Thomas Avenue, Clarke Street, Saucon Street, and Hampton Street for a cost of \$300-\$400.00. Signage will be placed at either end of town advising that Hellertown is a Pedestrian Friendly Community. The cost for the signs is \$400.00. Eventually, the Borough would like to get 2 pole mounted, Solar Radar Signs. The cost is \$5,000.00 per sign. The Borough will pursue grant funding.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Michael McKenna, to approve the payments. Motion carried 7-0.

2. Adoption of Ordinance 819, No Truck Traffic on Durham Street from Main Street to Laubach Street- Council Action

Mrs. Hartranft- The Ordinance has been duly advertised.

Motion made by Earl Hill, seconded by Herbert Payung, to adopt Ordinance 819. Motion carried 7-0.

Mrs. Hartranft- I received a call from a business with a side on Durham Street. There are 30 minute parking zones but most of their appointments are for at least an hour. They would like Council to discuss either extending the limited time or eliminating the limit all together.

Chief Shupp and Mr. Russo will look into the issue tomorrow.

3. Approval of Payment #2 in the Amount of \$5,765.00 to Straight Edge Concrete & Masonry for Dimmick Park Pavilion- Council Action

Motion made by Philip Weber, seconded by Michael McKenna, to approve the payment to Straight Edge Concrete & Masonry in the amount of \$5,765.00. Motion carried 7-0.

4. Approval of Request for Escrow Release for 1152 Main Street- Council Action

Motion made by Michael McKenna, seconded by Herbert Payung, to approve as presented. Motion carried 7-0.

5. Discussion on Holiday Decorations Along Main Street- Council Action

Mr. Rieger- There are approximately 60 poles designated for holiday decorations. The Borough has applied for a grant but will also be looking into sponsorships.

Mr. Weber recommending putting something on social media to get community input. The options would be a bell, candle, stocking, Christmas Tree, and two wreath options.

XI Announcements- None

XII. Executive Session

Motion made by Michael McKenna, seconded by Philip Weber, to adjourn to Executive Session at 7:59 p.m. Motion carried 7-0.

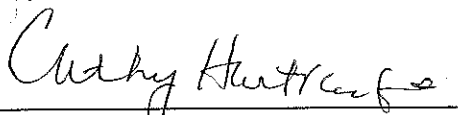
Mr. Corriere advised that the Executive Session was being held to discuss potential litigation and personnel matters.

Council reconvened from Executive Session at 8:14 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel matters and potential litigation. No action was taken.

XIII. Adjournment

Motion made by Michael McKenna, seconded by Philip Weber, to adjourn the meeting at 8:15 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 19th Day of June 2017.



Borough Secretary