

Borough of Hellertown  
Council Meeting Minutes  
Tuesday, February 17, 2015

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Angie Bauer

John Bate-	Present
James Hill-	Present
Michael McKenna-	Present
Joseph Pampanin-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

Also in attendance were Mike Corriere, Bryan Smith, Kris Russo, Tina Krasnansky, Chief Robert Shupp, Tom Henshaw, Angie Bauer.

Junior Council persons Nicole Payung and Richard Weddingen and Borough Manager Cathy Hartranft were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Herbert Payung, to approve the meeting agendum as written with the addition of new business #4, Authorization to Hire Michelle Haggerty for Cleaning Services Upon Completion of the Service Master Contract. Motion carried 7-0.

V. Approval of Meeting Minutes

A. Tuesday, January 20, 2015, Meeting Minutes

Motion made by Richard Staffieri, seconded by Herbert Payung, to approve the January 20, 2015, Meeting Minutes as written. Motion carried 7-0.

## VI. Courtesies of the Floor

### A. Pre-Scheduled Appearances

#### 1. Ben Garner-Presentation and Approval of Eagle Scout Project-Council Action

Mr. Garner- I am here to discuss my proposed Eagle Scout Project for Scout Troop 416. I would like to install a batting cage at the Junior's Field at Dimmick Park. I would convert one of the current bull pens into the batting cage. Mark Smith has agreed to donate all of the netting.

Mr. Payung- Would the bull pen still be able to be used?

Mr. Garner- Yes, it can be used at both a batting cage and bull pen.

Motion made by John Bate, seconded by Michael McKenna, to table item until the March 2, 2015, meeting to allow Mr. Garner and Mr. Henshaw to discuss the project and have Mr. Garner bring back a sketch plan. Motion carried 7-0.

### B. Agenda Items- None

### C. Non-agenda Items

## VII. Reports from Elected Officials

### A. President

Mr. Rieger- Dave Sprik called me prior to tonight's Council Meeting. He would like permission to sit with staff and myself prior to appearing before Council for a formal meeting.

Motion made by John Bate, seconded by Michael McKenna, to allow Mr. Spirk to meet with Mr. Rieger and staff prior to appearing before Council.

Mr. McKenna requested Mr. Higbie from the Water Authority also be allowed to sit in on the meeting.

Motion carried 7-0.

Mr. Rieger requested an Executive Session to discuss police personnel.

Mr. Rieger- The 92<sup>nd</sup> Annual Chamber Banquet is honoring Frey's Better Food and David Heintzelman is March 26, 2015, at Silver Creek Country Club.

B. Mayor- None

C. Council

1. Mayor Fluck- Saucon Valley Partnership

Mayor Fluck had nothing to report.

2. John Bate- Saucon Valley Partnership

Mr. Bate had nothing to report

3. James Hill- Hellertown Historical Society/Civil Service Commission/Rail Trail Committee

Mr. Hill had nothing to report

4. Michael McKenna- Hellertown Borough Authority

The Borough Authority Board held their regular meeting. There were no major decisions made.

5. Herbert Payung- Hellertown Area Library

Mr. Payung- It has been a year since the consolidation. Juvenile rentals have tripled and all programs have been well attended.

6. Joseph Pampanin- Planning Commission/Borough Business Revitalization/ Zoning Hearing Board/Police Pension Board

Mr. Pampanin- The Planning Commission recommended approval of the Zoning Ordinance Amendment on window coverage for the Town Center District.

7. Thomas Rieger- Hellertown Chamber of Commerce

Mr. Rieger had nothing additional to report.

8. Richard Staffieri- Rental Property Appeals

Mr. Staffieri had nothing to report.

D. Junior Council Reports

The Junior Councillors were not present.

Mr. Rieger- The Saucon Valley High School is presenting Pippin on February 26, 27, 28, and March 1. Tickets are available at Pondelek's. The high school wrestling team went to States.

VIII. Reports from Appointed Officials

A. Treasurer

1. Treasurer's Report & Finance Report

Motion made by Richard Staffieri, Michael McKenna, to receive the Treasurer's Report and Finance Report. Motion carried 7-0.

B. Engineer

Mr. Smith- There will be a pre-construction meeting next week to discuss the Water Street Park project. We should receive a definitive schedule then. The Monroe County Gaming Authority should be making grant announcements at their March meeting.

C. Solicitor

Mr. Corriere- I am still awaiting a status report from Attorney Wiener in regard to the Saucon Valley Manor Improvements Agreement.

The deed for Water Street Park is currently being reviewed by Mrs. Hartranft and Mr. Smith.

I am current on all filing and satisfactions of liens.

Final amendments are being made by the applicant for 708 Main Street.

The Zoning Amendment Ordinance will be advertised for a public meeting and vote at the March 16, 2015 meeting. Lehigh Valley Planning Commission has received their 30 day review letter.

I am reviewing the letter of credit from Stonewood Land Development.

D. Manager

Mrs. Hartranft was not present for the meeting and had only agenda items.

E. Chief of Police

Chief Shupp- Ms. Tallarico had knee surgery and is expected to return sometime next month.

Officer Messinger has a good chance of being hired full-time with the new Slate Belt Regional Police Department. I would like Council approval to hire a part-time officer to replace him should he be officially hired.

Motion made by John Bate, seconded by Michael McKenna, to begin the hiring process for a part-time police officer. Motion carried 7-0.

Chief Shupp- Officer Twerdi has been offered a full-time position with the City of Wilkes-Barre Police Department effective March 1, 2015. He is one of our officers funded by the Gaming Authority. I sent a letter to the Gaming Authority asking to utilize the funds to pay a part-time office to fill the shifts.

Mr. Rieger- Council did receive a letter of resignation from Officer Twerdi.

Motion made by John Bate, seconded by Michael McKenna, to accept Officer Twerdi's letter of resignation with regret and have the Mayor send a letter of gratitude. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Joseph Pampanin, seconded by Herbert Payung, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

G. Zoning/Codes Officer

1. Monthly Report

Mr. Russo- I began using the reports from the new system. I have issued 27 warnings and issues 4 citations for snow removal. The numbers are down from previous years.

Motion made by Michael McKenna, seconded by John Bate, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business

1. Gristmill Pond

Mr. Rieger- Is there an update on the testing of the fill from Lower Saucon Township?

Mr. Henshaw- Yes, all of the dirt testing has been completed and we will move the pile once the weather improves.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the payments. Motion carried 7-0.

2. Authorization to Send Outstanding 2014 Real Estate/Fire Taxes to Northampton County Tax Claim – Council Action

Mr. Rieger- There is currently \$71,020.29 outstanding for the 2014 Real Estate/Fire Taxes.

Motion made by Michael McKenna, seconded by Joseph Pampanin, to authorize the 2014 Real Estate/Fire Taxes be sent to Northampton County Tax Claim. Motion carried 7-0.

3. Authorization to Send Outstanding 2014 Garbage/Recycling Assessments to Creditech- Council Action

Mr. Rieger- There is currently \$40,049.61 outstanding for Garbage and \$11,374.01 outstanding for Recycling.

Motion made by Joseph Pampanin, seconded by Michael McKenna, to authorize the outstanding 2014 Garbage/Recycling Bills be sent to Creditech. Motion carried 7-0.

4. Authorization to Hire Michelle Haggerty to Perform Cleaning Duties at the Completion of Service Master Contract- Council Action

Mr. Rieger- Ms. Haggerty currently cleans the Lower Saucon Township Building. She would be contracted for ten hours per week at a rate of \$11.00 per hour. The Borough must provide thirty day written notice to Service Master to terminate the contract.

Motion made by Michael McKenna, seconded by Joseph Pampanin, to hire Michelle Haggerty under the terms outlined above. Motion carried 7-0.

XI Announcements- None

XII. Executive Session

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to adjourn to Executive Session at 7:25 p.m. Motion carried 7-0.

Mr. Corriere advised that the Executive Session is being held to discuss police personnel.

Motion made by Richard Staffieri, seconded by Herbert Payung, to reconvene from Executive Session at 7:40 p.m. Motion carried 7-0.

Motion made by Michael McKenna, seconded by Herbert Payung, to begin the Civil Service process for hiring a new full-time police officer. The Borough will pay for all related expenses. Motion carried 7-0.

XIII. Adjournment

Motion made by John Bate, seconded by Richard Staffieri, to adjourn the meeting at 7:42 p.m. Motion carried 7-0.



4. Authorization to Hire Michelle Haggerty to Perform Cleaning Duties at the Completion of Service Master Contract- Council Action

Mr. Rieger- Ms. Haggerty currently cleans the Lower Saucon Township Building. She would be contracted for ten hours per week at a rate of \$11.00 per hour. The Borough must provide thirty day written notice to Service Master to terminate the contract.

Motion made by Michael McKenna, seconded by Joseph Pampanin, to hire Michelle Haggerty under the terms outlined above. Motion carried 7-0.

XI Announcements- None

XII. Executive Session

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to adjourn to Executive Session at 7:25 p.m. Motion carried 7-0.

Mr. Corriere advised that the Executive Session is being held to discuss police personnel.

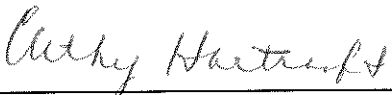
Motion made by Richard Staffieri, seconded by Herbert Payung, to reconvene from Executive Session at 7:40 p.m. Motion carried 7-0.

Motion made by Michael McKenna, seconded by Herbert Payung, to begin the Civil Service process for hiring a new full-time police officer. The Borough will pay for all related expenses. Motion carried 7-0.

XIII. Adjournment

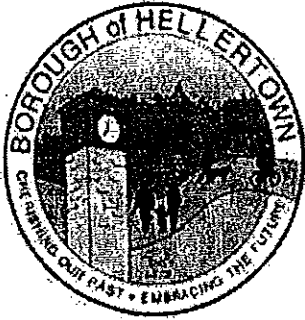
Motion made by John Bate, seconded by Richard Staffieri, to adjourn the meeting at 7:42 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 2<sup>nd</sup> Day of March 2015.

  
\_\_\_\_\_  
Borough Secretary

**PUBLIC WORKS AND PARKS DEPARTMENT  
MONTHLY REPORT  
JANUARY 2015**

- 1 Activity Completed**  
Trimmed trees and picked up branches in Dimmick Park.  
Altered millrace grate and built grate for large pond.  
Bought parts for #5 and #8 at Collis truck parts.  
Repaired leaking urinal in Borough Hall men's room.  
Packed up christmas tree in lobby.  
Salted streets 6 times during the month.  
Replaced door on #5 and fixed quarter panels.  
Repaired door lock on Compost Center's trailer.  
Ran #11 to Service Tire for 2 new front tires and then to Shalls for inspection.  
Replaced hopper sensor on #11 San. Truck..  
Stored file boxes in basement for office staff.  
Cleaned trucks after storms.  
Replaced sump pump float in basement of Borough Hall  
Plowed back parking spots as residents moved cars.
- 2 Other**  
Straightened Rails to Trails signs On Water St.  
Double garbage route on 1/2.  
Hauled concrete to small pond fill area.  
Greased loaded and backhoe.  
Emptied bin and pushed pile at Compost Center every Mon..  
Rebuilt wash bay drain grate.  
Loaded salt trucks before and after each snow event.  
Installed rubber spacer and adjusted bracket on furnace circulator.  
Cleared sidewalks after each storm.  
Picked up 6 recaps from Service Tire for San. Dept.
- 3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH**  
Replaced shades in H.P.D.  
Bodywork on #6 pickup.  
Cleaned out washbay drain.  
Installed new counter in H.P.D. for Mike.  
Picked up load of coldpatch and filled potholes.  
Replaced #11 seat belt clip.  
Worked on trimming hedgerows.  
Repaired plow on #9-welded in new crossbar.  
Installed new tires and broom sections on Bobcat sweeper.
- 4 NUMBER OF TIMES CALLED OUT AFTER WORKING HOURS**  
Called out 1/24 for 8in. of snow-1:30am.to 11pm.  
Called out 1/26 for icy streets-5:30am, salted.  
Called out 1/27 for snow at 4am.-plowed all day.  
Called out 1/29 at 9:30pm for salting icy streets.
- 5 MEETINGS AND/OR TRAINING ATTENDED (ALL DEPARTMENT PERSONNEL)**  
Council Meetings  
Meeting with Manager and Terry Boos on Water St. Park.  
Meeting with Manager on dumpster billing and Dunkin Donuts issues.  
Meeting with Manager, Brian, Chris and Chief on traffic issues at 708 Main St.  
Met with Manager and took a tour of tight alleys and Zimpfer Lane plowing complaint.
- 6 COMPLAINTS**  
Plowing issues as always.  
Icy roads and alleys, salted as needed.
- 7 OTHER**  
Emptied coldpatch bin.  
Emptied trash barrels as needed.  
Cleaned up blacktop in Dimmick Park driveway.  
Plowed and salted Compost Center road as needed.  
Serviced most of trucks and tractors.



## BOROUGH OF HELLERTOWN

Zoning and Codes Office  
685 Main Street  
Hellertown, Pennsylvania 18055-1745  
Hellertownborough.org  
610-838-7041 \* Fax 610-838-0500

### 2015 Monthly Report Jan 11-Feb 11

Local Permits Issued:	3
BIA Permits Issued:	10
Certificates of Compliance Issued:	2
Sidewalk Inspections:	6
Residential Rental Inspections:	16
Fire Inspections:	1
Service Requests/Complaints	40
Citations:	4

Planning Commission activity:

Zoning Ord. 450-19H(4)a Recommended for approval

ZHB activity:

none

Meetings/Classes attended:

2 Borough Council  
0 Z.H.B.  
1 Planning Commission

Court Appearances: 0

Other Information:

New monthly report forms are attached.  
FYI: 23 Snow Complaints  
23 Warnings Issued  
4 Citations Issued

Business Activity:

Casey Lynn's (OUT)

Borough of Hellertown  
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/11/2015 AND 2/11/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
1/12/2015	M-150273 Mechanical	OPSATNICK, THOMAS J And DONN	838 JUNIPER RD	Q7SE1D-4-1	\$0.00	\$74.00
1/12/2015	E-150272 Elect	OPSATNICK, THOMAS J And DONN	838 JUNIPER RD	Q7SE1D-4-1	\$0.00	\$59.00
1/21/2015	P-150456 Plumbing	CLOONEY, THOMAS And SARA,	344 CONSTITUTION AVE	Q7SE4A-8-5	\$0.00	\$74.00
1/21/2015	P-150455 Plumbing	BRANDENBERGER, CHARLES F,	132 CEDAR RD	Q7SE4D-3-1	\$0.00	\$74.00
1/21/2015	P-150452 Plumbing	VELAS, ROSARIO A,	1231 2ND AVE	Q7NW3C-1-14	\$0.00	\$74.00
1/21/2015	M-150454 Mechanical	VELAS, ROSARIO A,	1231 2ND AVE	Q7NW3C-1-14	\$2,500.00	\$74.00
1/21/2015	E-150453 Elect	VELAS, ROSARIO A,	1231 2ND AVE	Q7NW3C-1-14	\$1,000.00	\$144.00
1/29/2015	F-150465 Roof	ROBINSON, DOUGLAS A And ADRIE	101 E SAUCON ST	Q7SW3B-2-8	\$0.00	\$79.00
1/29/2015	E-150464 Elect	KOEHLER, JEFFREY S And LESLIE	920 BIRCH RD	Q7SE1D-2-1	\$1,600.00	\$79.00
2/5/2015	P-150638 Plumbing	ST THERESA CATHOLIC CHURCH,	1408 EASTON RD.	Q7NW3B-9-4	\$0.00	\$74.00

TOTAL NUMBER OF PERMITS:

10

BIA

TOTAL ESTIMATED VALUE:

\$5,100.00

TOTAL PERMIT FEES:

\$805.00

Summary by Type

1 Commercial

8 Residential

Borough of Hellertown  
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/11/2015 AND 2/11/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
1/12/2015	Z-150270 Zoning	OPSATNICK, THOMAS J And DONN Accessory-Residential	838 JUNIPER RD	Q7SE1D-4-1	\$6,500.00	\$100.00
1/13/2015	Z-150276 Zoning	PANICK, ANDREW B JR And J GER Shed	38-42-44 MAIN ST	R7-4-6	\$4,256.96	\$75.00
1/22/2015	Z-150458 Zoning	WRIGHT, MELVIN J And ALISON E, Sign Permit	648 MAIN ST	Q7SW2D-8-4	\$2,300.00	\$50.00

TOTAL NUMBER OF PERMITS:

3

Borough

TOTAL ESTIMATED VALUE:

\$13,056.96

TOTAL PERMIT FEES:

\$225.00

Summary by Type

Borough of Hellertown  
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/11/2015 AND 2/11/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
1/21/2015	S-160449 SideInsp	SCHEERBAUM, JEANNE M, Sidewalk And Curb Inspection Application	316 NORTHAMPTON ST	Q7SW3B-8-6	\$0.00	\$25.00
1/21/2015	S-150448 SideInsp	LABUKAS, JAMES A And BUSSEY, Sidewalk And Curb Inspection Application	98 HESS AVE	Q7NW2D-11-26	\$0.00	\$25.00
1/29/2015	S-160463 SideInsp	LOUDOVA, SIMONA, Sidewalk And Curb Inspection Application	1112 2ND AVE	Q7NW3D-10-5	\$0.00	\$25.00
1/29/2015	S-150462 SideInsp	EAGLE ONE HOLDINGS LLC, Sidewalk And Curb Inspection Application	501 MAGNOLIA RD	Q7SW3B-9-14	\$0.00	\$25.00
1/30/2015	S-150466 SideInsp	GURO THOMAS And CHRISTINE, Sidewalk And Curb Inspection Application	610 HARRIS ST	Q7SW2D-8-14	\$0.00	\$25.00
2/5/2015	S-150637 SideInsp	BASAK, ROBERT S, Sidewalk And Curb Inspection Application	1320 1ST AVE	Q7NW3A-12-6	\$0.00	\$25.00

TOTAL NUMBER OF PERMITS:

6

Sidewalk inspections

TOTAL ESTIMATED VALUE:

\$0.00

TOTAL PERMIT FEES:

\$150.00

Summary by Type

Borough of Hellertown  
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/11/2015 AND 2/11/2015

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
1/21/2015	O-150451 Compliance	MAJOR MOTORS OF PENNSYLVANIA Temporary-Commercial	488 FRONT ST	Q7SW2D-7-2	\$0.00 \$50.00
2/4/2015	O-150631 Compliance	SINGLEYS REAL ESTATE LLC, Commercial/Karate Academy	46 Water ST	Q7SW2D-8-1	\$0.00 \$50.00

TOTAL NUMBER OF PERMITS: 2 *Certificates of Compliance*  
TOTAL ESTIMATED VALUE: \$0.00  
TOTAL PERMIT FEES: \$100.00

Summary by Type

2 Commercial

02/11/2015

12:33 PM

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**Borough of Hellertown**  
**Year to Date by Type (last 5 years)**

2015	January			
		Anim	Animal Complaint	2
		Dis	Property Line Dispute	1
		Prop	Property Maintenance	8
		Snow	Snow Cover Complaint	5
				16
2015	January Total			
2015	February			
		Prop	Property Maintenance	3
		RENT	Rental Complaint	2
		Snow	Snow Cover Complaint	19
				24
2015	February Total			

*Complaints/Service Requests*



Filter Criteria: ID starts with: Task = Dept = Status = Parcel ID starts with: Assigned = : Finish Date is between: and

Owner starts with: Address is like: Due Date is between: and:

Start Date is between: 1/11/2015 and:

## Service Request Filter List

Borough of Hellertown

SR #:	Task	Status	Dept	Description	Owner	Assigned
26	Prop	O	CODES	Gate for garbage corral is broken off hinge. Garbage on ground around dumpsters.	MURRAY, FRANK H JR & SHA	KR
Address:	730 MAIN ST			Parcel Id: Q7SW2D-5-1B	Start: 1/13/2015	Due: 5/1/2015
28	Prop	C	CODES	Basement hatchway is deteriorated and broken.	TAVARES, ADELINO JR & JO	KR
Address:	202 MAIN ST			Parcel Id: Q7SW3A-8-11	Start: 1/13/2015	Due: 1/19/2015
29	Prop	C	CODES	Complaint received: tenant stating there is no heat in hallways and common areas of the building.	HELLERTOWN PARTNERS LT	KR
Address:	650 NORTHAMPTON ST			Parcel Id: Q7SW2D-9-1	Start: 1/14/2015	Due: 1/21/2015
30	Anim	C	CODES	Pet waste complaint. Front of property is littered with dog waste.	MCCONNELL, RANDY J	KR
Address:	280 E CHESTNUT ST			Parcel Id: Q7SW2B-12-1	Start: 1/21/2015	Due: 1/28/2015
31	Prop	C	CODES	Complaint from neighbor that garbage is not placed in cans and cigarette butts are littered on the ground.	MILLER, BRIAN J & PATRICIA	KR
Address:	825 MAIN ST			Parcel Id: Q7SW2A-9-11	Start: 1/21/2015	Due: 1/28/2015
33	Prop	C	CODES	Complaint from Fire Chief that apartments are cluttered and dirty.	WACA MANAGEMENT LLC	KR
Address:	430 MAIN ST			Parcel Id: Q7SW3A-2-7	Start: 1/21/2015	Due: 1/28/2015
34	Prop	O	CODES	Complaint that restaurant does not recycle, and are using an adjoining businesses recycling dumpster.	TORNING REALTY LLC	KR
Address:	25-8 Main St.(New Star Chinese) 2			Parcel Id: R7-5-6B	Start: 1/21/2015	Due: 1/28/2015

## Service Request Filter List

Borough of Hellertown

SR #:	Task	Status	Dept	Description	Owner	Assigned
35	Prop	O	CODES	Weeds/Vines encroaching into alley. No premises ID.	SURE SHINE CAR WASH EXP	KR
Address:	303-13 MAIN ST			Parcel Id: Q7NW3A-7-1	Start: 1/22/2015	Due: 2/23/2015
36	Prop	O	CODES	Trees encroaching into alley.	ROHN, DONALD L	KR
Address:	180 E CLARKE ST			Parcel Id: Q7NW3D-6-1	Start: 1/22/2015	Due: 3/2/2015
37	Dis	C	CODES	Curtis Total Service called to state that Mr. Eisenhart is complaining they are working too close to his property line. An emergency repair to the sewer main is being completed.	EISENHART, LEE A	KR
Address:	518 MAGNOLIA RD			Parcel Id: Q7SW3B-14-3	Start: 1/26/2015	Due: 1/26/2015
38	Snow	C	CODES	Complaint received stating sidewalks have not been cleared of snow.	THOMAS, DENISE C	KR
Address:	47 E HIGH ST			Parcel Id: Q7NW3A-5-3	Start: 1/28/2015	Due: 1/30/2015
40	Snow	C	CODES	Complaint from resident stating that Borough vehicles are pushing snow into his fence.	MURANTE VINCENT J JR &	KR
Address:	307 E HIGH ST			Parcel Id: Q7NW3B-3-1	Start: 1/28/2015	Due: 1/28/2015
41	Snow	CT	CODES	received a complaint regarding snow removal via email.	AMERICAN CARS AND PART	KR
Address:	226 LINDEN AVE			Parcel Id: Q7NW3C-14-1	Start: 1/29/2015	Due: 1/29/2015
42	Snow	C	CODES	received snow complaint by neighbor.	HACKL ANDREW & MARY RE	KR
Address:	1130 3RD AVE			Parcel Id: Q7NW3C-14-2	Start: 1/29/2015	Due: 1/29/2015
43	Prop	O	CODES	complaint received stating that there is a lack of smoke/CO det. in property	KREITZ, KEVIN	KR
Address:	1406 MAIN ST			Parcel Id: Q7NW3A-9-8	Start: 2/3/2015	Due: 2/10/2015

## Service Request Filter List

Borough of Hellertown

SR #	Task	Status	Dept	Description	Owner	Assigned
45	RENT	O	CODES	failure to schedule rental inspection	VELHO, DAVID A	KR
Address:	1637 BURKHARDT ST			Parcel Id: Q7NW3B-1-15	Start: 2/3/2015 Due: 2/10/2015	Finish: 2/5/2015
46	Snow	C	CODES	2/4/2015 snow complaint	HILL, EDWARD W & DOLORE	
Address:	75 WATER ST			Parcel Id: Q7SW2D-6-4A	Start: 2/4/2015 Due: 2/4/2015	Finish: 2/4/2015
47	Snow	C	CODES	Snow complaint	MURRAY, FRANK H JR & SHA	KR
Address:	730 MAIN ST			Parcel Id: Q7SW2D-5-1B	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
48	Snow	C	CODES	Snow complaint	LYNN, RAYMOND J	KR
Address:	27 E HIGH ST			Parcel Id: Q7NW3A-5-5	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
49	Snow	C	CODES	Snow complaint	LEWIS, RICHARD L & IRIS	
Address:	929 EASTON RD			Parcel Id: Q7SW2B-12-9	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
50	Snow	C	CODES	Snow complaint	GRIM, KRISTEN E	KR
Address:	1334 EASTON RD			Parcel Id: Q7NW3B-13-2	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
51	Snow	C	CODES	Snow complaint	GONZALEZ, ANGEL M & RIOS	KR
Address:	1332 EASTON RD			Parcel Id: Q7NW3B-13-3	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
52	Snow	C	CODES	Snow complaint	SHEGDA, RONALD W	KR
Address:	1328 EASTON RD			Parcel Id: Q7NW3C-2-1	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
53	Snow	C	CODES	Snow complaint	VESELY, JOHN	KR
Address:	205 E HIGH ST			Parcel Id: Q7NW3B-1-6	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015
54	Snow	C	CODES	Snow complaint	SANDROCK, CAROL A & HITC	KR
Address:	110 E HIGH ST			Parcel Id: Q7NW3A-11-1	Start: 2/4/2015 Due: 2/5/2015	Finish: 2/5/2015

## Service Request Filter List

Borough of Hellertown

SR #:	Task	Status	Dept	Description	Owner	Assigned
55	Snow	C	CODES	Snow complaint	GRUPPO, MATTHEW & DIJIE	KR
Address:	112 E HIGH ST			Parcel Id: Q7NW3A-11-2	Start: 2/4/2015 Due: 2/5/2015 Finish: 2/5/2015	
56	Snow	C	CODES	Snow complaint	HART, ANDREA	KR
Address:	1180 1ST AVE			Parcel Id: Q7NW3D-9-1	Start: 2/4/2015 Due: 2/5/2015 Finish: 2/5/2015	
57	Snow	CT	CODES	Snow complaint	DETWILLER DOROTHY P INT	KR
Address:	701 MAIN ST			Parcel Id: Q7SW2D-4-14	Start: 2/4/2015 Due: 2/5/2015 Finish: 2/6/2015	
58	Snow	CT	CODES	Snow Complaint	FIORENTINO, JAMES A & DO	KR
Address:	1537 MAIN ST			Parcel Id: Q7NW3A-5-9	Start: 2/5/2015 Due: 2/6/2015 Finish: 2/6/2015	
59	Snow	O	CODES	Snow complaint from neighbor	MEDEI, CRAIG A JR	
Address:	844 MAPLE RD			Parcel Id: Q7SE4A-10-16	Start: 2/5/2015 Due: 2/6/2015 Finish: 2/6/2015	
60	Snow	O	CODES	Snow Complaint	MILLER, BRIAN J & PATRICIA	
Address:	825 MAIN ST			Parcel Id: Q7SW2A-9-11	Start: 2/6/2015 Due: 2/23/2015 Finish: 2/23/2015	
61	Snow	O	CODES	Snow complaint	TROXEL EDWINE & GREER,	KR
Address:	501 E SAUCON ST			Parcel Id: Q7SW3B-5-10	Start: 2/6/2015 Due: 2/9/2015 Finish: 2/9/2015	
62	Snow	CT	CODES	Snow Complaint		KR
Address:	550 E SAUCON ST			Parcel Id: Q7SW3B-9-7	Start: 2/6/2015 Due: 2/9/2015 Finish: 2/9/2015	
63	Snow	O	CODES	Snow complaint	FELL, DEREK J JR	
Address:	815 EASTON RD			Parcel Id: Q7SW2B-16-5	Start: 2/6/2015 Due: 2/16/2015 Finish: 2/16/2015	

## Service Request Filter List

Borough of Hellertown

SR #:	Task	Status	Dept	Description	Owner	Assigned
64	RENT	O	CODES	Complaint from old tenant. States property is a rental, but does not have the required license to do so.	SKLODOWSKI, RICHARD A J	KR
Address:	166 FRONT ST			Parcel Id: Q7SW3D-1-1B	Start: 2/9/2015	Due: 2/23/2015
65	Snow	O	CODES	Snow Complaint	PAULSON, BRYAN & WHITE	KR
Address:	350 MAGNOLIA RD			Parcel Id: Q7SW3B-1-3-6	Start: 2/10/2015	Due: 2/14/2015
66	Prop	O	CODES	refrigerator has been sitting in front of the property, near the sidewalk for a number of days	AMERICAN CARS AND PART	KR
Address:	226 LINDEN AVE			Parcel Id: Q7NW3C-14-1	Start: 2/10/2015	Due: 3/2/2015
67	Prop	O	CODES	Complaint form PW that there is a sewer problem at the property	HORVATH, DAVID	
Address:	29 HESS AVE			Parcel Id: Q7NW2D-7-23	Start: 2/10/2015	Due: 2/13/2015

Total Service Requests: 38

# Inspections Performed

Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
Kris Russo						
01/13/2015	861 NEW JERSEY AVE	Rental Inspection	R-150509	Rental Permit	20	Sched: RESULT: Pass
01/14/2015	38-42-44 MAIN ST	Final Inspection	Z-150276	Shed	5	Sched: RESULT: Shed placed
01/20/2015	214 HESS AVE	Rental Inspection	R-150374	Rental Permit	21	Sched: RESULT: Pass
01/21/2015	1554 EASTON RD	Rental Inspection	R-150370	Rental Permit	22	Sched: RESULT: Fail
01/23/2015	98 HESS AVE	Sidewalk & Curb Inspectio	S-150448	Sidewalk And Curb Inspection Appl	7	Sched: RESULT: Fail-One sec
01/23/2015	316 NORTHAMPTON ST	Sidewalk & Curb Inspectio	S-150449	Sidewalk And Curb Inspection Appl	6	Sched: RESULT: Pass
01/28/2015	1645 BURKHARDT ST	Rental Inspection	R-150398	Rental Permit	18	Sched: RESULT: Fail
01/28/2015	1544 BURKHARDT ST	Rental Inspection	R-150415	Rental Permit	19	Sched: RESULT: Fail
01/28/2015	430 MAIN ST	Rental Inspection	R-150467	Rental Permit- Efficiencies	17	Sched: RESULT: Pass
01/29/2015	29 HESS AVE	Rental Inspection	R-150390	Rental Permit	16	Sched: RESULT: Fail
01/29/2015	1523 BLEYLER ST	Rental Inspection	R-150446	Rental Permit	15	Sched: RESULT: Fail
01/30/2015	1726-28 FRANKLIN ST	Rental Inspection	R-150380	Rental Permit	14	Sched: RESULT: Fail-1726 Fr
01/30/2015	1632-34 MAIN ST	Rental Inspection	R-150388	Rental Permit	9	Sched: RESULT: 1632 Main-P
01/30/2015	610 HARRIS ST	Sidewalk & Curb Inspectio	S-150466	Sidewalk And Curb Inspection Appl	8	Sched: RESULT: Pass
02/03/2015	420 CHERRY LN	Rental Inspection	R-150369	Rental Permit	12	Sched: RESULT: Fail
02/03/2015	1112 2ND AVE	Sidewalk & Curb Inspectio	S-150463	Sidewalk And Curb Inspection Appl	10	Sched: RESULT: Pass
02/04/2015	1550 BURKHARDT ST	Rental Inspection	R-150377	Rental Permit	11	Sched: RESULT: Fail
02/04/2015	221-23 KICHLINE AVE	Rental Inspection	R-150379	Rental Permit	13	Sched: RESULT: Fail-223 Kich
02/04/2015	838 JUNIPER RD	Final Inspection	Z-150270	Accessory-Residential	23	Sched: RESULT: Pass
02/05/2015	1527 EASTON RD	Rental Inspection	R-150358	Rental Permit	24	Sched: RESULT: Pass
02/09/2015	1702 CLAUSER ST	Rental Inspection	R-150373	Rental Permit	25	Sched: RESULT: Fail
02/10/2015	1320 1ST AVE	Sidewalk & Curb Inspectio	S-150637	Sidewalk And Curb Inspection Appl	26	Sched: RESULT: Pass

This Inspector Performed:

22

Total Number of Inspections Performed:

22