

Borough of Hellertown  
Council Meeting Minutes  
Monday, May 5, 2014

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Present
James Hill-	Present
Michael McKenna-	Present
Gail Nolf-	Present
Joseph Pampanin-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

IV. Adoption of Meeting Agendum

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

A. Monday, April 21, 2014, Meeting Minutes

Motion made by John Bate, seconded by Richard Staffieri, to approve the April 21, 2014, Meeting Minutes as written. Motion carried 5-0 (Mr. McKenna and Ms. Nolf abstained).

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Chris Caras, General Manager of J.P. Mascaro- Discussion on Recycling Services and Request to Move Recycling Collection Day to Tuesday

Mr. Caras was present to discuss concerns Borough Council are hearing from residents regarding problems with the recycling hauler.

Mr. McKenna- Most of the complaints seem to be about the lateness of the pickup. Have you approached other municipalities about switching their day?

Mr. Caras- Monday used to be a light day. All other municipalities have been moved at some point due to contracts. Since the Borough switched to single stream recycling, an additional 2.63 tons have been added each week.

Mr. Bate- What guarantee do we have that, if we move dates, that the issue will not happen again in the future?

Mr. Caras- I do not have any guarantees that there will not be any issues but I have more manpower on Tuesdays and feel that we can alleviate many of the problems. We will have an adjustment period and will pick up on the original day and the new day for a few weeks until people get used to the change. We will also send out fliers advising of the change. All cost will be incurred by J.P. Mascaro.

Mr. Rieger- I would also like to utilize the All-Call System with the cost to be incurred by J.P. Mascaro.

Ms. Nolf- I am not opposed to the change as long as the recycling is being picked up. I really appreciate Mr. Caras coming before Council with a solution to the issues.

Mr. Pampanin- I would rather wait on the move and see if another municipality would be willing to switch days.

Mrs. Hartranft- With the increased tonnage, will you still be able to complete the pickup during the specified time?

Mr. Caras- Yes, if we fall behind, I have extra trucks and drivers on Tuesday that can come and assist.

I would also recommend informing residents to clearly mark bags and containers for recycling. It is very time consuming to check bags to determine if they are recycling or refuse.

Mrs. Hartranft- The Borough does have stickers that are provided free of charge to mark containers.

Motion made by John Bate, seconded by Richard Staffieri, to move the recycling pick-up day to Tuesdays, coordinate moving the date with Mrs. Hartranft and staff, and to send out a mailer. All expenses with the date change are the responsibility of J.P. Mascaro. Motion carried 6-1 (Mr. Pampanin opposed).

2. Martha Kahan, No Nonsense Neutering- Discussion on Trap, Neuter, & Release Program

Ms. Kahan- No Nonsense Neutering was started in 2008 as a non-profit to provide affordable sterilization. We assist 30 rescues and have 18 municipal contracts. No Nonsense also provides cat deterrents free of charge. During regular business hours, there are always no-appointment walk-ins for one animal. If a resident is bringing a colony, an appointment would need to be made. A mobile sterilization unit will be in the Borough Hall parking lot on June 9, 2014. I will be in attendance at the June 2, 2014, meeting to explain the process and loan traps to volunteers. The Borough will be billed for the cost of the sterilizations.

B. Agenda Items

Earl Hill, 432 Maple Road- I am here to discuss the Dewey Fire Company's request for assistance for the fireworks. I feel that the right thing to do as a community would be to give assistance for the fireworks.

Linda Leewright, 809 Juniper Road- I wrote a letter to Council in regard to the No Smoking signage. I feel that the person who has offered to pay for the signage should also pay for the cost of installation and keep an escrow for sign repairs.

I would also recommending contacting Lower Saucon Township to see if they would help support the fireworks.

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- Council received a thank-you from the Hellertown Police Association for the donation to the Vera Bradley/Longaberger Basket Bingo.

B. Mayor- None

C. Council

Mr. Rieger- The BBRP "Welcome to Hellertown" sign has been installed at the intersection of Mountain Drive and Friedensville Road.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith was not present at the meeting but provided the following report:

1. CDBG Curb Ramp Project

The contractor has started his work on the handicap ramps on Scott Street and Depot Street.

Ms. Nolf- Are all streets going to have handicap ramps?

Mrs. Hartranft- The initial idea was to install handicap ramps in all the walkable areas. Northampton County has stopped funding the ramps so the plan will take longer.

2. Walnut Street Culvert

The Borough received the NPDES permit for the project and may proceed with the work. The NCCD requires the Borough, engineer, and contractor hold a meeting with NCCD at the site at least seven days prior to starting work.

3. Harris Street Bridge

The contractor has completed the punchlist items and has submitted an application for final payment.

4. Borough Bridges

Mrs. Hartranft, Mr. Henshaw, and myself reviewed the existing condition of some of the bridges. Curb, railing, and sidewalk work will be incorporated into the bridge renovation projects as lump sum and unit cost items so the Borough can decide which items to pursue.

5. Dimmick Park

Barry Isett & Associates are waiting for confirmation from the contractor on when the punchlist items will be complete. We have notified them that after May 15, 2014, the park will be largely in use and they will have limited access.

C. Solicitor- Agenda Items

D. Manager- Agenda Items

E. Chief of Police

Chief Shupp- I would like to extend my gratitude to everyone involved in the Locust Street incident. Everything went as well as it could and there was good organization.

Mr. Rieger also thanked everyone involved in the incident. It was a good community effort.

F. Public Works Director

Mr. Henshaw- The Relay for Life would like to place one sign at the entrance to Water Street Park and a banner across the entrance sign at Dimmick Park during the Relay.

Motion made by John Bate, seconded by Michael McKenna, to allow signage. Motion carried 7-0.

G. Zoning/Codes Officer- None

H. Fire Chief- None

I. Emergency Management

Mr. Bate thanked all parties involved in the Locust Street incident including Saucon Valley Diamond Sports for cancelling all events so Dimmick Park could be used as a staging area. Everyone performed well.

IX. Unfinished Business

1. Discussion on Making a Portion of Apple Street No Parking and Authorization to Advertise Ordinance 791- Council Action

Chief Shupp- My suggestion would be to have no parking on the North side of Apple Street. This would be a loss of approximately six parking spaces.

Mr. Staffieri- This ordinance would be in effect 24 hours a day?

Chief Shupp- Yes.

Motion made by Gail Nolf to table this matter until the May 19, 2014, meeting to allow time to review the plan. Motion carried 7-0.

2. Discussion on Dewey Fire Company's Request for Monetary Assistance for Fireworks- Council Action

Mr. Rieger- I was contacted by a citizen who is willing to contribute funds to the Dewey Fire Company Carnival for fireworks. I do not have an issue if the Borough wishes to contribute.

Mr. Bate- The Dewey Fire Company has been paying for the fireworks for the last 99 years. We were only seeking some assistance for a community event.

Ms. Nolf extended her gratitude to the donor.

No action was taken on a contribution toward fireworks.

3. Discussion on Young Lungs at Play Program- Council Action

Mrs. Hartranft- I spoke with the gentleman who was willing to pay for No Smoking signage. He is offering to pay \$200.00. He has two Young Lungs at Play signs. At the last meeting, council indicated they would rather not participate in the Young Lungs at Play program.

Mr. Pampanin- The total costs of the signage was close to \$900.00. I am leaning toward doing nothing.

Mr. Bate- I would like to see signage around the pavilion.

Motion made by John Bate, seconded by Joseph Pampanin, to put No Smoking signage around the pavilion.

John Bate-	Yes
James Hill-	No
Michael McKenna-	No
Gail Nolf-	No
Joseph Pampanin-	Yes
Thomas Rieger-	No
Richard Staffieri-	No

Motion failed 2-5. No action will be taken in this matter.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by John Bate, seconded by Richard Staffieri, to approve the payments. Motion carried 7-0.

2. Authorization to Advertise Ordinance 780, Stray and Feral Cat Ordinance- Council Action

Mr. Corriere- Under the proposed Ordinance 780, residents cannot feed feral cats unless trying to trap said cat to put into Trap, Neuter, and Release Program; people cannot release the cats from traps; and any house cat cannot run wild.

Motion made by John Bate, seconded by Gail Nolf, to advertise Ordinance 780 to include the amendment that cats cannot run at large outside of the owners' property. Motion carried 7-0.

3. Approval of Request for Payment #2 and #3 from Grace Industries- Council Action

Mrs. Hartranft- The punchlist items have been completed and all warranties have been obtained.

Motion made by John Bate, seconded by Michael McKenna, to approve payment #2 and #3 to Grace Industries. Motion carried 7-0.

4. Approval of Quote from Walters Excavating for Pipe and Headwall at Pony Bridge- Council Action

Mrs. Hartranft- The Borough received a quote from Walters Excavating for a total cost of \$4,850.00 for the pipe and headwall. The pipe has been received so we are able to subtract \$2,550.00. The installation of the headwall will cost \$2,300.00. The Borough will still be responsible for purchasing the material for the headwall.



Motion made by John Bate, seconded by Michael McKenna, to approve the quote received by Walters Excavating with a cost not to exceed \$5,000.00 to be taken out of the Capital reserve for trenches and driveways. Motion carried 7-0.

Mrs. Hartranft- A preconstruction meeting will need to be held with Northampton County.

5. Approval of Special Event Request for Dip & Dances, June 26, July 10, July 24, and August 7, 2014- Council Action

Motion made by Gail Nolf, seconded by John Bate, to approve the Dip and Dance Special Event Request. Motion carried 6-0 (Mr. McKenna was not present for vote).

6. Approval of Request for Handicap Parking Space at 192 Front Street- Council Action

Motion made by Gail Nolf, seconded by James Hill, to approve the handicap parking sign request for 192 Front Street. Motion carried 6-0 (Mr. McKenna was not present for vote).

XI. Announcements- None

XII. Executive Session

Motion made by Gail Nolf, seconded by Joseph Pampanin, to adjourn to Executive Session at 8:30 p.m. Motion carried 7-0.

Mr. Corriere advised that the Executive Session was being held to discuss personnel negotiations.

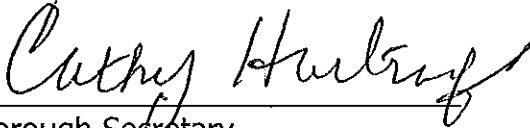
Council reconvened at 9:15 a.m. Mr. Corriere reiterated that the Executive Session was held to discuss Public Works contract negotiations and property acquisition.

Motion made by Gail Nolf, seconded by Michael McKenna, to appoint John Bate as Emergency Management Coordinator. Motion carried 6-0 (Mr. Bate abstained).

XIII. Adjournment

Motion made by Joseph Pampanin, seconded by James Hill, to adjourn the meeting at 9:25 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 19<sup>th</sup> Day of May 2014.

  
Borough Secretary