

Borough of Hellertown
Council Meeting Minutes
Monday, June 20, 2016

I. Call to Order – Thomas Rieger, 7:02 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

| | |
|------------------|--------------------------------|
| John Bate- | Present |
| Earl Hill- | Present |
| James Hill- | Absent with prior notification |
| Michael McKenna- | Present |
| Herbert Payung- | Absent with prior notification |
| Thomas Rieger- | Present |
| Philip Weber- | Present |
| Mayor Fluck- | Present |

Also in attendance were Michael Corriere, Chief Shupp, Cathy Hartranft, Tom Henshaw, Kris Russo, and Angie Bauer. Bryan Smith and Tina Krasnansky were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by John Bate, seconded by Michael McKenna, to adopt the meeting agendum as written. Motion carried 5-0.

V. Approval of Meeting Minutes

A. Monday, June 6, 2016, Meeting Minutes

Motion made by Michael McKenna, seconded by Philip Weber, to approve the June 6, 2016, minutes as written. Motion carried 4-0 (Mr. Earl Hill abstained).

Promotion of Ptlm. Donato and Fischer to Corporal and Swearing-In

Motion made by John Bate, seconded by Philip Weber, to approve the promotion of Ptlm. John Donato and Ptlm. Carl Fischer to Corporal. Motion carried 5-0.

Mayor Fluck administered the Oaths of Office.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None

B. Agenda Items- None

C. Non-agenda Items

Linda Leewright, 809 Juniper Road, requested the three trees that came down along Constitution near the Library Lot be replanted.

VII. Reports from Elected Officials

A. President

Mr. Rieger requested an Executive Session.

B. Mayor

Mayor Fluck had nothing to report.

C. Council

1. Mayor Fluck- Saucon Valley Partnership

Mayor Fluck had nothing to report.

2. Earl Hill- Hellertown Historical Society

Mr. Hill had nothing to report.

3. James Hill- Civil Service Commission/Rail Trail Committee

Mr. Hill was not present for the meeting.

4. Michael McKenna- Hellertown Borough Authority

Mr. McKenna- The Authority held their regular monthly meeting.

5. Philip Weber- Planning Commission and Police Pension Board

Mr. Weber had nothing to report.

6. Herbert Payung- Hellertown Area Library

Mr. Payung was not present for the meeting.

7. Thomas Rieger- Hellertown Chamber of Commerce

Mr. Rieger- The Lost Tavern Brewery opens in a few weeks.

A ribbon cutting will be held for the new bakery this weekend.

A ribbon cutting for Limon was held last weekend.

8. Earl Hill- Hellertown Historical Society

Mr. Hill- We would like to see the large pond treated for algae. The pond is not looking aesthetically pleasing. The chemical is safe for wildlife.

Motion made by John Bate, seconded by Michael McKenna, to bring a cost estimate back before Council at the next meeting. Motion carried 5-0.

The previous motion was withdrawn.

Motion made by John Bate seconded by Michael McKenna, to move forward with the project not to exceed \$1,000.00. Motion carried 5-0.

VIII. Reports from Appointed Officials

A. Treasurer

1. Treasurer's Report

Motion made by Philip Weber, seconded by Michael McKenna, to approve the Treasurer's Report. Motion carried 5-0.

B. Engineer

Mr. Smith was not present for the meeting but provided a report.

Mr. Rieger- The contractor will be coming to Water Street Park to correct the drainage issues.

Mr. Smith reviewed the plan for the Saucon Manor and requested a revised plan with additional information be provided.

Motion made by Philip Weber, seconded by Michael McKenna, to accept the Engineer's Report. Motion carried 5-0.

C. Solicitor

Mr. Corriere- I am still waiting on the easement from the Stonewood Development.

I have not received a response from G.H. Holdings with regard to the request to make payment in lieu of taxes. The Assessment Office has them listed as a non-profit which means that they are not required to pay by statute. The Borough could file a tax assessment appeal but it would need to be filed by September 1, 2016.

D. Manager

Mrs. Hartranft- The contractor for the Water Street Park project will be at the park tomorrow to begin to repair the drainage issues. The affected areas will be closed with snow fence during the repair period.

The Hellertown Library sent in the notice of intent to file a Keystone Grant. They were notified to proceed with the grant application.

Two properties have begun work for the Façade Program and another application was received today.

E. Chief of Police

1. Monthly Report

Motion made by Philip Weber, seconded by Earl Hill, to receive the Police Monthly Report and make a part of these minutes. Motion carried 5-0.

2. Discussion on Ordinance 663, Vehicles Junked or Abandoned

Chief Shupp- The police have recently completed the a check on junk and abandoned vehicles. The issue that both the Police Department and the Zoning Office have been running into is with tarped vehicles. We cannot go on the property without a search warrant to see if it is damaged, inspected, registered, etc.

Mr. Corriere- Perhaps you could limit the amount of cars that can be tarped and for how long.

Chief Shupp- My idea was to require a yearly permit be obtained to be allowed to tarp a vehicle.

Mr. Rieger- We would also require them to provide a license and registration on the permit.

Chief Shupp- I would also like a requirement added that the vehicles must be kept in a driveway and not parked on grass.

Motion made by Philip Weber, seconded by Earl Hill, to direct staff to develop an Ordinance with the ideas discussed at tonight's meeting. Motion carried 5-0.

F. Public Works Director

1. Monthly Report

Motion made by Philip Weber, seconded by Michael McKenna, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 5-0.

Mr. Henshaw- One of the lifeguards for the pool took another job prior to the beginning of the season. Mr. Kolosky would like to hire another lifeguard to fill his position.

Due to the time necessary to obtain all of the required clearances, Council advised Mr. Henshaw to work with the staff already hired if possible.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Philip Weber, seconded by Michael McKenna, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 5-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business

1. Discussion on Repairs to Maple/Willow Road Drainage Swale

Mr. Corriere- I did send a letter to Verizon regarding this issue. I have not received a response from them.

Motion made by Michael McKenna to table this issue until the next Council meeting and then decide how to proceed. Motion carried 4-0 (Mr. Hill abstained).

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by John Bate, to approve the payments. Motion carried 5-0.

2. Adoption of Ordinance 808, Amendment to Nuisance Ordinance- Council Action

Mr. Corriere- This amendment will help Mr. Russo enforce tall weeds and grass by giving the option to file as a nuisance as well as the stand-alone ordinance.

Motion made by Philip Weber, seconded by Earl Hill, to adopt Ordinance 808. Motion carried 5-0.

3. Adopt of Resolution 16-13, Ensuring Equal Opportunity For All to Speak- Council Action

Mr. Rieger- This resolution formalized a policy to allow for a five minute speaking time limit during public meetings that was created in 2009-2010 and has been practiced since that time.

Motion made by John Bate, seconded by Philip Weber, to adopt Resolution 16-13. Motion carried 5-0.

4. Adoption of Resolution 16-14, Establishing Policy for Destruction of Audio and Audio-Visual Recordings- Council Action

Motion made by Philip Weber, seconded by John Bate, to adopt Resolution 16-14. Motion carried 5-0.

5. Authorization to Execute Letter of Support for Community Drug Abuse Prevention Program for Purchase of Two Breath Tests- Council Action

Mr. Rieger- The Police Department is requesting a letter of support from Council for a grant application to obtain two breathalyzer tests. It is a replica of the application done in 2013.

Motion made by Michael McKenna, seconded by Earl Hill, to execute the letter of support. Motion carried 5-0.

6. Notification of Wildland Conservancy's Intent to Submit a PA DCED Watershed Restoration and Protection Program Grant

Motion made by John Bate, seconded by Earl Hill, to acknowledge intent to apply for the grant. Motion carried 5-0.

7. Authorization to Execute a Letter of Support and Grant Access Approval for Dam Removal Along Saucon Creek- Council Action

Motion made by John Bate, seconded by Michael McKenna, to authorize the execution of letter of support. Motion carried 5-0.

8. Approval of Special Event Request for Tri for Hailey, July 9, 2016, from 6:30 a.m. to 10:30 a.m. Contingent Upon Receipt of the Indemnification from the American Cancer Society- Council Action

Motion made by Earl Hill, seconded by John Bate, approve the Special Event Request for Tri for Hailey. Motion carried 5-0.

XI Announcements

Mr. Rieger- The attendance at the last Music in the Parks was the largest turnout since the beginning of the program.

XII. Executive Session

Motion made by Michael McKenna, seconded by Philip Weber, to adjourn to Executive Session at 7:38 p.m. Motion carried 5-0.

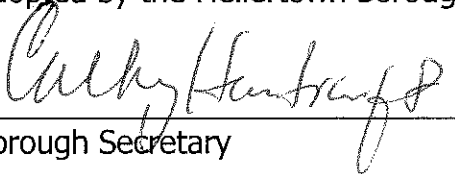
Mr. Corriere advised that the Executive Session is being held to discuss legal matters and the purchase of property.

Council reconvened from Executive Session at 8:20 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss potential purchase of property.

XIII. Adjournment

Motion made by Philip Weber, seconded by John Bate, to adjourn the meeting at 8:22 p.m. Motion carried 5-0.

Adopted by the Hellertown Borough Council this 18th Day of July 2016.


Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

May 2016

This is the monthly report for the Hellertown Police Department from May 1st through May 31st, 2016.

During the month of May the Police received 442 calls for service. We did receive 4 Theft, 8 Domestic/Assault, 3 Fraud, 1 Sex Assault and 11 traffic collision calls. We wrote 155 citations.

The Police Department filed 25 charges including 8 for Narcotics Possession, 5 for DUI, 2 for Assault, 4 for Theft, 1 for Forgery and 2 Firearms charges.

Our call volume is rising, as expected with summer approaching. We are currently working on a theft of firearms case in town where four guns were stolen. We were advised by the Easton Police Department and the FBI that they did recover one of the handguns during a raid in Easton. We have developed a suspect in the case and will be filing charges. We have made 4 saves using our Narcan kits, all of which involved Heroin use. Any questions or concerns feel free to call or stop by.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
MAY 2016**

1 Activity Completed

Mulching Plaza and Borough Hall area.
Hauled and spread playground mulch at High st., 3rd. Ave., and pool playgrounds.
Cleaned catch basins as needed.
R.F.L. banner up and then down after event.
Changed sweeping sign at Frey's foods.
Swept Main St. as scheduled and areas as needed.
Installed bandshell shade and flag.
Planted 84 geraniums at Plaza and park fountain.
Cleaned out downspouts on pool pavilion.
Moved bleachers to Bandshell area.
Installed new rope on flagpole in Dimmick Park.
Cleaned Plaza fountain and park fountain.
Cleaned trucks
Serviced Laser's and tractors.
Strung lights on trees at Borough Hall.

2 Other

Barricaded mud holes at W.S.Park.
Cleaned shops and lunch room weekly.
Put barricades out for walkathons at Red Door and St. Theresa's.
Hung flag at W.S.park for Mrs Martin bench dedication.
Emptied bin and pushed pile at Compost Center .
Applied roundup to fence lines.
Hung signs at pool .
Removed Farmers Market banner.
Filled dog waste bags dispensers weekly.
Recycling and cardboard from Borough Hall to park weekly.
Hung Conservatory banner and removed after event.
Changed bulbs in council chamber.
Replaced O-ring in hydraulic block on # 12.
Loaner dumpster to L.V.H.N. building.
Powerwashed bandshell and bridge over silver creek.
Hauled pumps and hoses from pool to shop.

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Worked on conveyer belt for topsoil screener.
Cleaned Borough Hall and emptied trash while Michele was off sick.
Cleaned trash and flower beds around Borough Hall.
Pumped out, washed down, power washed pool and deck then started refilling.
Installed all plugs in filter plumbing system.
Sanded and painted lifeguard stands and locker room doors.
Built and stained gate for splash pad pit area also stained pavilion posts.
Installed ladders, handrails, benches, trash cans and lids.
Pool full at 8pm. thur. 4/26, started filtering.
Worked on trimming hedgerows, bushes and trees
Double garbage route on 5/31.

4 NUMBER OF TIMES CALLED OUT AFTER WORKING HOURS

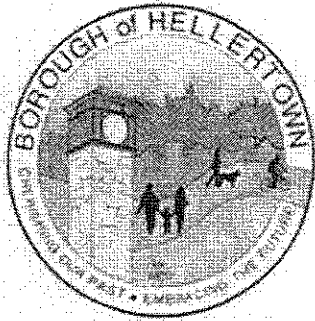
5 MEETINGS AND/OR TRAINING ATTENDED (ALL DEPARTMENT PERSONNEL)

Council Meetings
Meeting with Manager on pavilion rules.
Met with Manager and Brian at W.S.Park.
Met with Manager on Relay for Life and W.S.Park.
Met with Tina and Manager on Mr.Cawley memorial.

6 COMPLAINTS

7 OTHER

Cleaned restrooms daily.
Emptied trash barrels Mon. and Fri.
Cut cemetery weekly.
Cleared mill race and pond grates weekly.



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2016 Monthly Report May 11-June 16

| | |
|---------------------------------|----|
| Local Permits Issued: | 20 |
| BIA Permits Issued: | 19 |
| Sidewalk Inspections: | 14 |
| Residential Rental Inspections: | 8 |
| Fire Inspections: | 1 |
| Service Requests/Complaints | 19 |

Citations: (3) 250 Wagner Ave: Junk Vehicle, rubbish, tall grass

Planning Commission activity: None

ZHB activity: None

Meetings/Classes attended: 2 Borough Council
0 Z.H.B.
0 Planning Commission

Court Appearances: 0

Other Information:

New Business Activity:
Limon 1111 Main St.-Open

Borough of Hellertown

Monthly Permit Report

05/16/2016

8:47 AM

Page 1 of 2

FOR PERMITS ISSUED BETWEEN 5/11/2016 AND 6/16/2016

| DATE PERMIT | PERMIT # | OWNER | PROPERTY ADDRESS | PARCEL | EST VALUE | |
|-------------|----------|---------------------------------|-------------------|--------------|--------------|------------|
| 5/11/2016 | Z-160261 | BELLETTI, MAURICE And MARGAR | 815 MAGNOLIA RD | Q7SE4A-2-5 | \$4,990.00 | \$75.00 |
| | Zoning | Sidewalk | | | | |
| 5/11/2016 | Y-160262 | ELLIOTT, STEPHEN J And ELIZABE | 840 WILLOW RD | Q7SE4D-6-3A | \$0.00 | \$25.00 |
| | Shade | Removal | | | | |
| 5/17/2016 | Z-160269 | CURRY, RICHARD J And FLO A, | 485 PHILLIPS ST | Q7NW3C-7-6 | \$6,840.00 | \$100.00 |
| | Zoning | Sidewalk | | | | |
| 5/17/2016 | Z-160270 | HOLLANDER RYAN ET AL, | 573 SPRUCE ST | Q7SW3B-17-10 | \$1,000.00 | \$50.00 |
| | Zoning | Sidewalk | | | | |
| 5/17/2016 | Z-160271 | HAHN, CHRISTINA R, | 457 MAPLE RD | Q7SE1D-6-15 | \$1,000.00 | \$50.00 |
| | Zoning | Sidewalk | | | | |
| 5/18/2016 | Z-160273 | SAUCON VALLEY BIBLE FELLOWSHI | 1319 MAIN ST | Q7NW3D-5-19 | \$1,800.00 | \$50.00 |
| | Zoning | Sign Permit | | | | |
| 5/19/2016 | Z-160281 | KOZLOWSKI, IRENE R And KOEHLE | 85 DIVISION ST | Q7SW2D-3-11 | \$31,000.00 | \$188.00 |
| | Zoning | Parking Area | | | | |
| 5/19/2016 | D-160278 | WEBER, PHILIP J, | 909 BIRCH RD | Q7SE1D-1-14 | \$0.00 | \$75.00 |
| | Dumpster | New Dumpster/POD Permit | | | | |
| 5/19/2016 | Z-160279 | HOLLANDER, STEVEN D, | 758 EASTON RD | Q7SW2D-4-3 | \$1,800.00 | \$50.00 |
| | Zoning | Fence | | | | |
| 5/23/2016 | Z-160284 | NUDGE, GEOFFERY And LAURA, | 1527 BURKHARDT ST | Q7NW3B-1-13 | \$658.00 | \$25.00 |
| | Zoning | Sidewalk | | | | |
| 5/26/2016 | Z-160297 | HORVATH, ALFRED L And MARY AN | 209 WILLOW RD | Q7SE4A-13-1B | \$1,400.00 | \$50.00 |
| | Zoning | Driveway Permit | | | | |
| 6/1/2016 | Z-160306 | STROCK, TYSON C, | 1523 BURKHARDT ST | Q7NW3B-1-12 | \$900.00 | \$25.00 |
| | Zoning | Fence | | | | |
| 6/6/2016 | Z-160312 | CONNELL, KATHRYN M And JOHN | 850 ELM RD | Q7SE4A-12-12 | \$3,400.00 | \$75.00 |
| | Zoning | Sidewalk | | | | |
| 6/6/2016 | Z-160313 | EVANGELISTA, MICHAEL J, | 573 ELLEN ST | Q7SE4D-1-1 | \$8,400.00 | \$100.00 |
| | Zoning | Sidewalk | | | | |
| 6/8/2016 | Y-160319 | SCHOOLBRAID GEORGE, | 803 EASTON RD | Q7SW2B-16-4 | \$0.00 | \$25.00 |
| | Shade | Removal | | | | |
| 6/10/2016 | Z-160324 | SCHULTE, JAMES R And LONNIE, | 51 E DEPOT ST | Q7SW2A-7-13 | \$625.00 | \$25.00 |
| | Zoning | Deck | | | | |
| 6/10/2016 | Z-160325 | KUNSMAN, ALAN D And KATHLEEN | 1615 EASTON RD | Q7-16-2 | \$450,000.00 | \$1,445.00 |
| | Zoning | Accessory Structure-Residential | | | | |
| 6/14/2016 | Z-160326 | BUDDY K INC, | 20 DURHAM ST | Q7SW3A-4-1 | \$200.00 | \$25.00 |
| | Zoning | Sidewalk | | | | |
| 6/15/2016 | Z-160334 | BLEAM, TIMOTHY J, | 468 BIRCH RD | Q7SE1D-4-4 | \$1,300.00 | \$50.00 |
| | Zoning | Shed | | | | |

Borough of Hellertown

06/16/2016

Monthly Permit Report

8:47 AM

Page 2 of 2

FOR PERMITS ISSUED BETWEEN 5/11/2016 AND 6/16/2016

| DATE PERMIT | PERMIT # | OWNER | PROPERTY ADDRESS | PARCEL | EST VALUE |
|----------------|----------|------------------------------|------------------|------------|------------|
| 6/15/2016 | Z-160333 | OPSATNICK, THOMAS J And DONN | 838 JUNIPER RD | Q7SE1D-4-1 | \$3,612.00 |
| | Zoning | Shed | | | \$75.00 |

TOTAL NUMBER OF PERMITS:

20

HB

TOTAL ESTIMATED VALUE:

\$518,925.00

TOTAL PERMIT FEES:

\$2,583.00

Summary by Type

Borough of Hellertown

06/16/2016

Monthly Permit Report

8:46 AM

Page 1 of 2

FOR PERMITS ISSUED BETWEEN 5/11/2016 AND 6/16/2016

| DATE PERMIT | PERMIT # | OWNER | PROPERTY ADDRESS | PARCEL | EST VALUE | |
|-------------|------------|----------------------------------|---------------------|--------------|-------------|----------|
| 5/13/2016 | M-160264 | STANLEY CHRISTOPHER M ET AL, | 1517 ZIMPFER LN | Q7NW3B-3-8 | \$6,400.00 | \$74.00 |
| | Mechanical | Replacement-Residential | | | | |
| 5/17/2016 | B-160267 | BOGERT, ALISHA, | 100 ACKERMAN ST | Q7NW3D-4-8A- | \$11,000.00 | \$129.00 |
| | Build | Basement Renovation | | | | |
| 5/17/2016 | E-160268 | BOGERT, ALISHA, | 100 ACKERMAN ST | Q7NW3D-4-8A- | \$1,100.00 | \$64.00 |
| | Elect | Basement Renovation | | | | |
| 5/24/2016 | P-160290 | SAUCON VALLEY COMM CENTER IN | 323 NORTHAMPTON ST | Q7SW3B-7-1 | \$0.00 | \$74.00 |
| | Plumbing | Bathroom Renovation | | | | |
| 5/24/2016 | B-160289 | SAUCON VALLEY COMM CENTER IN | 323 NORTHAMPTON ST | Q7SW3B-7-1 | \$17,470.00 | \$129.00 |
| | Build | Bathroom Renovation-Commercial | | | | |
| 5/24/2016 | E-160287 | FRAIN, DIANA, | 557 HENRY ST | Q7SW3B-14-8 | \$150.00 | \$54.00 |
| | Elect | Residential AC | | | | |
| 5/24/2016 | E-160291 | SAUCON VALLEY COMM CENTER IN | 323 NORTHAMPTON ST | Q7SW3B-7-1 | \$6,495.00 | \$64.00 |
| | Elect | Bathroom Renovation | | | | |
| 5/24/2016 | M-160286 | FRAIN, DIANA, | 557 HENRY ST | Q7SW3B-14-8 | \$0.00 | \$74.00 |
| | Mechanical | Residential AC | | | | |
| 5/24/2016 | M-160288 | RRET LLC, | 782 MAIN ST | Q7SW2D-3-5 | \$300.00 | \$129.00 |
| | Mechanical | Gas line extension | | | | |
| 5/26/2016 | F-160298 | LSF9 MASTER PARTICIPATION TRUS | 25 BACHMAN ST | Q7NW3D-4-15 | \$3,500.00 | \$79.00 |
| | Roof | New Roof-Residential | | | | |
| 5/31/2016 | E-160303 | CHASE, PATRICIA A, | 109-11 KICHLINE AVE | Q7NW2D-3-4 | \$1,000.00 | \$79.00 |
| | Elect | Residential | | | | |
| 6/2/2016 | F-160309 | ACKERMAN, FREDERICK C And DA | 906 DETWEILER AVE | Q7SW2B-12-4 | \$6,000.00 | \$79.00 |
| | Roof | New Roof-Residential | | | | |
| 6/2/2016 | F-160310 | PAMELANOMA PARTNERS, | 32-34 KICHLINE AVE | Q7NW2D-5-11 | \$24,650.00 | \$79.00 |
| | Roof | New Roof-Commercial | | | | |
| 6/7/2016 | E-160314 | BOROVIES, RICHARD J And HELEN, | 310 E HIGH ST | Q7NW3B-6-4 | \$5,000.00 | \$79.00 |
| | Elect | Service Upgrade | | | | |
| 6/7/2016 | E-160315 | KUNIGUS, STEPHEN A And AMAND | 802 POPLAR RD | Q7SE4A-11-6 | \$300.00 | \$79.00 |
| | Elect | Service Repair | | | | |
| 6/9/2016 | M-160322 | FALATEK MARYANN B ET AL, | 60 E DEPOT ST | Q7SW2A-9-9 | \$21,245.00 | \$144.00 |
| | Mechanical | Heat Pump Replacement | | | | |
| 6/14/2016 | P-160327 | KADEGIS, JEFFREY M And CONNO | 838 MAGNOLIA RD | Q7SE4A-9-5 | \$0.00 | \$74.00 |
| | Plumbing | Water Service | | | | |
| 6/14/2016 | E-160329 | ADAMS, DIANE R c/o DIANE R MORRI | 1422 MAIN ST | Q7NW3A-9-6 | \$1,800.00 | \$119.00 |
| | Elect | Electrical Upgrades | | | | |
| 6/14/2016 | F-160328 | HOCH, ROBERT M And GLORIA M, | 1595 BLEYLER ST | Q7NW2C-7-3 | \$5,500.00 | \$79.00 |
| | Roof | New Roof-Residential | | | | |

Borough of Hellertown

05/16/2016

Monthly Permit Report

8:46 AM

Page 2 of 2

FOR PERMITS ISSUED BETWEEN 5/11/2016 AND 6/16/2016

| DATE PERMIT | PERMIT # | OWNER | PROPERTY ADDRESS | PARCEL | EST VALUE |
|----------------|----------|-------|------------------|--------|-----------|
|----------------|----------|-------|------------------|--------|-----------|

TOTAL NUMBER OF PERMITS:

19 B1A

TOTAL ESTIMATED VALUE:

\$111,910.00

TOTAL PERMIT FEES:

\$1,681.00

Summary by Type

5 Commercial

10 Residential

Borough of Hellertown

Monthly Permit Report

06/16/2016

8:47 AM

Page 1 of 2

FOR PERMITS ISSUED BETWEEN 5/11/2016 AND 6/16/2016

| DATE PERMIT | PERMIT # | OWNER | PROPERTY ADDRESS | PARCEL | EST VALUE |
|-------------|----------|--|--------------------|--------------|----------------|
| 5/13/2016 | S-160266 | BRODOWSKI, I KERI, | 1358 3RD AVE | Q7NW3C-1-2 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/17/2016 | S-160272 | CLARK, NANCY J, | 1425 EASTON RD | Q7NW3B-10-11 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/18/2016 | S-160276 | RENNINGER, LAURIE E, | 980 JUNIPER RD | Q7SE1D-6-3 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/18/2016 | S-160275 | LEWIS, RICHARD L And IRIS, | 929 EASTON RD | Q7SW2B-12-9 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/20/2016 | S-160283 | SMITH, ROSEMARIE M c/o ROSEMAR | 1069 DETWEILER AVE | Q7SW2B-4-12 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/25/2016 | S-160295 | BUDDY K INC, | 20 DURHAM ST | Q7SW3A-4-1 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/25/2016 | S-160293 | FRANKELLI, ADAM C, | 802 MAPLE RD | Q7SE4A-10-9 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/25/2016 | S-160292 | KICHLINE, TRACY A, | 305 PHILLIPS ST | Q7NW3C-6-11 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/26/2016 | S-160301 | FILLMAN VALERIE A, | 134 NEW ST | Q7SW3D-3-7 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 5/31/2016 | S-160305 | KUNIGUS, STEPHEN A And AMAND | 802 POPLAR RD | Q7SE4A-11-6 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 6/1/2016 | S-160308 | SHAFFER, CLAYTON R JR And KAT | 1401 CLAUSER ST | Q7NW3A-3-18 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 6/1/2016 | S-160307 | SHAFFER, CLAYTON R JR And KAT | 156 ROTH AVE | Q7NW3A-3-1 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 6/8/2016 | S-160321 | WOLST, HENRY W And JESSICA M, | 1232 EASTON RD | Q7NW3C-10-3 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |
| 6/14/2016 | S-160332 | SCHOENENBERGER, BRUCE And M | 1395 WHITAKER ST | Q7NW3A-7-19 | \$0.00 \$25.00 |
| | Sidelnsp | Sidewalk And Curb Inspection Application | | | |

(74)

Inspections Performed

Borough of Hellertown

| Time | Address | Description | Permit | Desc Work | Ticket No | Schedule Notes |
|------------|--------------------|---------------------------|------------|-----------------------------------|-----------|---------------------|
| Kris Russo | | | | | | |
| 05/11/2016 | 874 POPLAR RD | Final Inspection | Z-160125 | Fence | 570 | Sched: RESULT: Pass |
| 05/12/2016 | 935 MAIN ST | Final Inspection | Z-151449 | Portable Sign Permit | 579 | Sched: RESULT: Pass |
| 05/12/2016 | 38-42-44 MAIN ST | Final Inspection | Z-160006 | Sign Permit | 580 | Sched: RESULT: Pass |
| 05/12/2016 | MAIN ST | Final Inspection | Z-160012 | Sign Permit | 575 | Sched: RESULT: Pass |
| 05/12/2016 | 0 FRONT ST | Final Inspection | Z-160031 | Sign Permit | 582 | Sched: RESULT: Pass |
| 05/12/2016 | 782 MAIN ST | Final Inspection | Z-160071 | Sign Permit | 574 | Sched: RESULT: Pass |
| 05/12/2016 | 1125 MAIN ST.(LOT) | Final Inspection | Z-160104 | Sign Permit | 571 | Sched: RESULT: Pass |
| 05/12/2016 | 425 MAIN ST | Final Inspection | Z-160112 | Sign Permit | 577 | Sched: RESULT: Pass |
| 05/12/2016 | 1109-11 MAIN ST | Final Inspection | Z-160128 | Sign Permit | 572 | Sched: RESULT: Pass |
| 05/12/2016 | 612-14 MAIN ST | Final Inspection | Z-160135 | Sign Permit | 576 | Sched: RESULT: Pass |
| 05/12/2016 | 1059 EASTON RD | Final Inspection | Z-160152 | Sign Permit | 593 | Sched: RESULT: Pass |
| 05/12/2016 | 837 MAIN ST | Final Inspection | Z-160180 | Sign Permit | 573 | Sched: RESULT: Pass |
| 05/12/2016 | 117 MAIN ST | Final Inspection | Z-160188 | Temporary Sign Permit | 578 | Sched: RESULT: Pass |
| 05/13/2016 | 815 MAGNOLIA RD | Rough Inspection | Z-160261 | Sidewalk | 614 | Sched: RESULT: Pass |
| 05/16/2016 | 45 E DEPOT ST | Final Inspection | Z-160221 | Fence | 624 | Sched: RESULT: Pass |
| 05/17/2016 | 1330 WASHINGTON ST | Rental Inspection | R-150429.1 | Rental Permit | 597 | Sched: RESULT: Fail |
| 05/17/2016 | 1358 3RD AVE | Sidewalk & Curb Inspectio | S-160266 | Sidewalk And Curb Inspection Appl | 596 | RESULT: Pass |
| 05/18/2016 | 1370 3RD AVE | Rental Inspection | R-160277 | Rental Permit | 598 | Sched: RESULT: Fail |
| 05/19/2016 | 980 JUNIPER RD | Sidewalk & Curb Inspectio | S-160276 | Sidewalk And Curb Inspection Appl | 601 | RESULT: Fail |
| 05/19/2016 | 573 SPRUCE ST | Rough Inspection | Z-160270 | Sidewalk | 602 | Sched: RESULT: Pass |
| 05/20/2016 | 1354 JEFFERSON ST | Follow up | R-150426.1 | Rental Permit | 603 | Sched: RESULT: Pass |
| 05/20/2016 | 573 SPRUCE ST | Sidewalk & Curb Inspectio | S-160996 | Sidewalk And Curb Inspection Appl | 605 | RESULT: Pass |
| 05/20/2016 | 1425 EASTON RD | Sidewalk & Curb Inspectio | S-160272 | Sidewalk And Curb Inspection Appl | 600 | RESULT: Pass |
| 05/20/2016 | 929 EASTON RD | Sidewalk & Curb Inspectio | S-160275 | Sidewalk And Curb Inspection Appl | 599 | RESULT: Pass |
| 05/20/2016 | 573 SPRUCE ST | Final Inspection | Z-160270 | Sidewalk | 604 | Sched: RESULT: Pass |
| 05/24/2016 | 1527 BURKHARDT ST | Rough Inspection | Z-160284 | Sidewalk | 606 | Sched: RESULT: Pass |
| 05/25/2016 | 1069 DETWEILER AVE | Sidewalk & Curb Inspectio | S-160283 | Sidewalk And Curb Inspection Appl | 607 | RESULT: Pass |
| 05/26/2016 | 1320 WHITAKER ST | Follow up | R-150286.1 | Rental Permit | 609 | Sched: RESULT: Pass |
| 05/26/2016 | 1527 BURKHARDT ST | Sidewalk & Curb Inspectio | S-160156 | Sidewalk And Curb Inspection Appl | 616 | RESULT: Pass |
| 05/26/2016 | 815 MAGNOLIA RD | Sidewalk & Curb Inspectio | S-160174 | Sidewalk And Curb Inspection Appl | 615 | RESULT: Pass |
| 05/26/2016 | 457 MAPLE RD | Sidewalk & Curb Inspectio | S-160215 | Sidewalk And Curb Inspection Appl | 608 | RESULT: Pass |
| 05/26/2016 | 305 PHILLIPS ST | Sidewalk & Curb Inspectio | S-160292 | Sidewalk And Curb Inspection Appl | 612 | RESULT: Fail |

Inspections Performed

Borough of Hellertown

| Time | Address | Description | Permit | Desc Work | Ticket/No | Schedule Notes |
|------------|---------------------|---------------------------|------------|-----------------------------------|-----------|---------------------|
| 05/26/2016 | 802 MAPLE RD | Sidewalk & Curb Inspectio | S-160293 | Sidewalk And Curb Inspection Appl | 610 | RESULT: Pass |
| 05/26/2016 | 20 DURHAM ST | Sidewalk & Curb Inspectio | S-160295 | Sidewalk And Curb Inspection Appl | 611 | RESULT: Fail |
| 05/26/2016 | 815 MAGNOLIA RD | Final Inspection | Z-160261 | Sidewalk | 613 | Sched: RESULT: Pass |
| 05/26/2016 | 1527 BURKHARDT ST | Final Inspection | Z-160284 | Sidewalk | 617 | Sched: RESULT: Pass |
| 05/31/2016 | 915 BIRCH RD | Rental Inspection | R-160304 | Rental Permit | 618 | Sched: RESULT: Pass |
| 06/01/2016 | 752 EASTON RD | Rental Inspection | R-160157 | Rental Permit | 619 | Sched: RESULT: Pass |
| 06/02/2016 | 134 NEW ST | Sidewalk & Curb Inspectio | S-160301 | Sidewalk And Curb Inspection Appl | 620 | RESULT: Pass |
| 06/02/2016 | 802 POPLAR RD | Sidewalk & Curb Inspectio | S-160305 | Sidewalk And Curb Inspection Appl | 621 | RESULT: Pass |
| 06/02/2016 | 158 ROTH AVE | Sidewalk & Curb Inspectio | S-160307 | Sidewalk And Curb Inspection Appl | 623 | |
| 06/02/2016 | 1401 CLAUSER ST | Sidewalk & Curb Inspectio | S-160308 | Sidewalk And Curb Inspection Appl | 622 | |
| 06/07/2016 | 884 NEW JERSEY AVE | Follow up | R-160257 | Rental Permit | 625 | Sched: RESULT: Pass |
| 06/09/2016 | 221-23 KICHLINE AVE | Rental Inspection | R-150762.1 | Rental Permit | 626 | Sched: RESULT: Pass |
| 06/09/2016 | 221-23 KICHLINE AVE | Rental Inspection | R-150762.1 | Rental Permit | 627 | Sched: RESULT: Pass |
| 06/13/2016 | 158 ROTH AVE | Sidewalk & Curb Inspectio | S-160307 | Sidewalk And Curb Inspection Appl | 630 | RESULT: Pass |
| 06/13/2016 | 1401 CLAUSER ST | Sidewalk & Curb Inspectio | S-160308 | Sidewalk And Curb Inspection Appl | 629 | RESULT: Pass |
| 06/13/2016 | 1232 EASTON RD | Sidewalk & Curb Inspectio | S-160321 | Sidewalk And Curb Inspection Appl | 628 | RESULT: Pass |

This Inspector Performed:

48

Total Number of Inspections Performed:

48

Filter Criteria: ID starts with : Task # : Dept = : Status = : Parcel ID starts with :
 Owner starts with : : Address is like : : Assigned = : :
 Start Date is between: 5/1/2016 and : Due Date is between: and : Finish Date is between: and :

Service Request Filter List Borough of Hellertown

| SR #: | Task | Status | Dept | Description | Owner | Assigned |
|-----------------------------------|------|--------|-------|--|---------------------------|----------|
| 251 | Prop | C | CODES | tall grass complaint | MOYER, MELISSA E | KR |
| Address: 903 BIRCH RD | | | | | | |
| 252 | Prop | C | CODES | caller stated womans room was a public health concern | TORNIC REALTY LLC | KR |
| Address: 3-A Main St (True Value) | | | | | | |
| 253 | Prop | O | CODES | Old Furniture on Porch for weeks | HUGHES, STEVEN M | KR |
| Address: 209 E HIGH ST | | | | | | |
| 254 | Prop | O | CODES | tall grass, rubbish complaint | CARROLL, MICHAEL J JR & A | KR |
| Address: 763 MAGNOLIA RD | | | | | | |
| 255 | Prop | C | CODES | tall grass | HUBER, JONATHAN | KR |
| Address: 1550 BURKHARDT ST | | | | | | |
| 256 | Prop | O | CODES | complaint on condition of property, tall grass, vehicle, rubbish | KWIATKOWSKI, MICHAEL A | KR |
| Address: 250 WAGNER AVE | | | | | | |
| 258 | Veh | O | CODES | abandoned vehicle | KWIATKOWSKI, MICHAEL A | KR |
| Address: 250 WAGNER AVE | | | | | | |
| 259 | Prop | O | CODES | trees in alley | PALISADES PARTNERS LLC | KR |
| Address: 1175 NEW JERSEY AVE | | | | | | |

Service Request Filter List

Borough of Hellertown

| SR #: | Task | Status | Dept | Description | Owner | Assigned |
|----------|--------------------|--------|-------|---|---------------------------|----------------|
| 260 | | | | | NUDGE, GEOFFERY & LAURA | Code |
| Address: | 1527 BURKHARDT ST | | | Parcel Id: Q7NW3B-1-13 | Start: 5/23/2016 | Due: 5/23/2016 |
| 261 | Prop | O | CODES | tall grass | MCCARTY, KEITH A & LAURIE | KR |
| Address: | 414 E HIGH ST | | | Parcel Id: Q7NW3B-7-4 | Start: 5/23/2016 | Due: 6/13/2016 |
| 262 | Prop | O | CODES | tall grass | MARTELLER, DONNA M ET A | KR |
| Address: | 1328 DETWEILER AVE | | | Parcel Id: Q7NW3B-14-3 | Start: 5/23/2016 | Due: 6/13/2016 |
| 263 | Prop | C | CODES | garbage not placed in containers with lids | GERONI, JERRY & MELISSA | KR |
| Address: | 725 NORTHAMPTON ST | | | Parcel Id: Q7SW2C-4-11 | Start: 5/23/2016 | Due: 6/1/2016 |
| 264 | Prop | O | CODES | tall grass | CAROVA ACQUISITIONS LP | KR |
| Address: | 1147 1ST AVE | | | Parcel Id: Q7NW3D-10-1 | Start: 5/25/2016 | Due: 5/30/2016 |
| 265 | Prop | O | CODES | complaint from neighbor. Tires in driveway | SCHULTE, JAMES R & LONNI | KR |
| Address: | 51 E DEPOT ST | | | Parcel Id: Q7SW2A-7-13 | Start: 5/31/2016 | Due: 6/7/2016 |
| 266 | Prop | O | CODES | rubbish complaint | BUKI, ROBERT | KR |
| Address: | 40 W DEPOT ST | | | Parcel Id: Q7SW2A-8-3 | Start: 6/2/2016 | Due: 6/13/2016 |
| 267 | Prop | O | CODES | sidewalk is blocked by overgrowth | HULLIHEN WILLIAM J | KR |
| Address: | 815 EASTON RD | | | Parcel Id: Q7SW2B-16-5 | Start: 6/2/2016 | Due: 6/13/2016 |
| 268 | Prop | O | CODES | rubbish complaint from neighboring property | CARSON, DEBRA ANN | KR |
| Address: | 525 MAGNOLIA RD | | | Parcel Id: Q7SW3B-9-11 | Start: 6/7/2016 | Due: 7/7/2016 |
| 269 | Prop | O | CODES | complaint from neighbor. Rubbish, weeds | KING, DOUGLAS W & MARIE | KR |
| Address: | 168 FRONT ST | | | Parcel Id: Q7SW3D-1-1B | Start: 6/21/2016 | Due: 6/20/2016 |

Service Request Filter List

Borough of Hellertown

| SR #: | Task | Status | Dept | Description | Owner | Assigned |
|----------------------------|---------------|--------|-------|---|-------------------|----------------|
| 270 | Nperm | O | CODES | neighbor stated no permit cards in window | DIAZ-JOVES, MARIA | KR |
| Address: | 31-35 PENN ST | | | Parcel Id: Q7SW2D-9-3 | Start: 6/16/2016 | Due: 6/16/2016 |
| Total Service Requests: 19 | | | | | | |