

Borough of Hellertown
Council Meeting Minutes
Monday, October 20, 2014

I. Call to Order – Thomas Rieger, 7:03 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

John Bate-	Present
James Hill-	Present
Michael McKenna-	Present
Joseph Pampanin-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Richard Staffieri-	Present
Mayor Fluck-	Present

Also in attendance were Cathy Hartranft, Mike Corriere, Bryan Smith, Tom Henshaw, Kris Russo and Robert Shupp.

IV. Adoption of Meeting Agendum

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

A. Monday, October 6, 2014, Meeting Minutes

Motion made by Michael McKenna, seconded by Richard Staffieri, to approve the October 6, 2014, Meeting Minutes as written. Motion carried 7-0.

*** Adoption of Resolution 14-14 and Swearing-In of Junior Councillors***

Motion made by Michael McKenna, seconded by Richard Staffieri, to adopt Resolution 14-14. Motion carried 7-0.

Richard Weddigen was given the Junior Council Pledge by Mayor Fluck.

The swearing-in of Nicole Payung is tabled until the November 2, 2014, meeting.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- None.

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger thanked everyone who contributed to the Spirit Parade and requested that Mrs. Hartranft send a letter to Mr. Heintzelman for his contributions.

B. Mayor- None

C. Council

1. Mayor Fluck- Saucon Valley Partnership

Mayor Fluck had nothing to report.

2. John Bate- Police Pension Board/Saucon Valley Partnership

Mr. Bate had nothing to report

3. James Hill- Hellertown Historical Society/Civil Service Commission/Rail Trail Committee

Mr. Hill had nothing to report.

4. Michael McKenna- Hellertown Borough Authority

Mr. McKenna- The Authority has completed major replacement projects.

5. Herbert Payung- Hellertown Area Library

Mr. Payung had nothing to report.

6. Joseph Pampanin- Planning Commission/Borough Business Revitalization/ Zoning Hearing Board

Mr. Pampanin had nothing to report.

7. Thomas Rieger- Hellertown Chamber of Commerce

Mr. Rieger requested an Executive Session.

8. Richard Staffieri- Rental Property Appeals

Mr. Staffieri had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer

1. Treasurer's Report & Finance Report

Motion made by Michael McKenna, seconded by Herbert Payung, to receive the Treasurer's Report and Finance Report. Motion carried 7-0.

B. Engineer

Mr. Smith had nothing to report.

C. Solicitor

Mr. Corriere- I received the information back on the title search on Water Street Park. There is no deed because we obtained the park through condemnation.

Motion made by Herbert Payung, seconded by Michael McKenna, to create a deed for Water Street Park. Motion carried 7-0.

Mr. Corriere- All Satisfaction Praecipes and municipal liens have been filed.

I am waiting on a cost estimate for 33 Penn Street to complete the improvement and maintenance agreements.

D. Manager

Mrs. Hartranft has only agenda items to discuss.

E. Chief of Police

Motion made by John Bate, seconded by Joseph Pampanin, to approve the Police Monthly Report and make a part of these minutes. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Joseph Pampanin, seconded by Herbert Payung, to accept the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

Mr. Henshaw- I am still waiting to hear from Lower Saucon Township for the permit for the fill for the lower Gristmill pond.

Mrs. Hartranft will post on social media that the leaf collection will begin ahead of schedule as time permits.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Richard Staffieri, seconded by Joseph Pampanin, to approve the payments. Motion carried 7-0.

2. Authorization to Bid the Bridge Repair Project- Council Action

Mr. Smith- The bridge repair project is to repair the six bridges over the Silver Creek. The base bid is the bridge on Delaware Avenue with all the other bridges bid as alternates.

Motion made by Michael McKenna, seconded by Joseph Pampanin, to authorize the bridge repair project as presented. Motion carried 7-0.

3. Approval of request From American Legion to Use Bucket Truck- Council Action

Mayor Fluck- I was approached by the American Legion to use the bucket truck for about one hour to repair the spouting on the building. Mr. Schneider will operate the truck on a volunteer basis.

Motion made by John Bate, seconded by Joseph Pampanin, to approve the request to use the bucket truck contingent upon Mr. Henshaw's approval of the project. Motion carried 7-0.

XI. Announcements- None

XII. Executive Session

Motion made by Michael McKenna, seconded by Herbert Payung, to adjourn to Executive Session at 7:25 p.m. Motion carried 7-0.

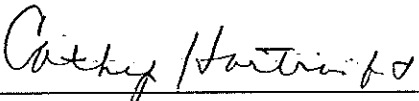
Mr. Corriere advised that the Executive Session was being held to discuss personnel.

Council returned from Executive Session at 8:20 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel and contracts.

XIII. Adjournment

Motion made by Joseph Pampanin, seconded by James Hill, to adjourn the meeting at 8:25 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 3rd Day of November 2014.



Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

September 2013

This is the monthly report for the Hellertown Police Department from September 1st through September 30th, 2014.

During the month of September the Police received 367 calls for service. We did receive 1 Forgery/Fraud, 6 Theft, 10 Theft, 11 Domestic/Assault, 1 Burglary and 5 traffic collision calls. We wrote 99 citations.

The Police Department filed 18 charges including 6 for Narcotics Possession, 5 for DUI, 4 for Theft and Receiving Stolen Property and 2 for Illegal Gambling Devices .

The police department received a grant from the gaming commission in September for a new vehicle and equipment. We also worked a case with PSP and the LCB where we confiscated 4 illegal gaming devices from Mike's Doggie Shop. A lot of time was spent last month preparing for our fall firearms and tactics trainings as well as preparing the 2015 budget. Any questions or concerns feel free to call or stop by.

Chief Robert Shupp III

PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
SEPTEMBER 2014

1 ACTIVITY COMPLETED

Topsoil, seeding and straw mat pipe area at Grist Mill.
Turned water off at snack bar and locker room at pool
Paved alleys-Harris, Tobias, Limestone, Kern, Herman, Peach and Cherry
Installed new parking restrictions on Apple St.
Helped Walters set out silt fence around small pond for filling.
Repair to paver, rewelded right extension panel.
Loaded E-cycling for Sat. drop off.
Thermo tape work on Main St. crosswalks-4 days
Hauled fill from stock pile to small pond.
Removed splashpad plumbing.
Serviced lazars
Helped U.S.T. with paving, one truck and operator for 2 days.
Cleaned out conversion box
Removed guard platforms and seats.
Started brush collection week.

2 Other

Ordered and picked up Lazar tires at Service tire
Hauled scap and cardboard to Blindermans.
Loader to compost center every Mon. to push up pile and empty bin.
Cleaned restrooms daily and emptied trash barrels on Mon. & Fri.
Double trash route on 9/2
Sanitation truck to Horwith for over heating problem.
Tumminello park cleanup and woodchips along fence line.
Cleaned trucks after paving.
Installed door stops in H.P.D.
#11 to Service tire for new tires then to Schalls for inspection
Aerated Eastend field

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Unpacked and hauled new HP chairlift to pool
Hauled rag load to attic.
Cleaned out washbay drain.
Prepared alleys for paving.
Cut cemetery and banks in Dimmick Park every other week.
Pumped out and cleaned splash pad tank.
Tightened turnbuckles on cable on bleacher safety net.
Playgrounds inspected with Boyce Associates sales man.

4 NUMBER OF TIMES CALLED OUT AFTER WORKING HOURS

No call outs

5 MEETINGS AND/OR TRAINING ATTENDED (ALL DEPARTMENT PERSONNEL)

Council Meetings
Meeting with Manager on pond estimates
Meeting with Manager and Mike Mckenna on Performance Evaluations
Meeting with Manager, Walters, L.S.T., and Historical Society-small pond
Budget meetings

6 COMPLAINTS

7 OTHER

Grass cutting and trimming daily
Weekly filling of dog waste bags dispensers.



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

Monthly Report October 2014

Local permits issued: 26

BIA permits issued: 25

Residential Rental Inspections: (3)

208 Front-Fail 833 Magnolia-Pass 218 Main-Pass

Fire Inspections:

25 Main St: New Star Chinese-1st inspection failed, follow up inspection passed.

Complaints received from citizens, public works, and police: 15

Letters Mailed: 8

Citations: 96 Kiernan: Rubbish

27 High St: dangerous tree

1057 Main: non-payment business license

612 Main: non-payment business license

522 Tobias: junked vehicles

Planning Commission activity: none

ZHB activity: none

Meetings/Classes attended: 2 Borough Council 0 Z.H.B.

0 Planning Commission

Court Appearances: 0

Other Information: There are only a few remaining outstanding rental and business license bills. After several calls and notification through USPS, the remaining properties are being cited/fined as needed.

Business Activity: 1236 Main: ProtoSource-out of business