

Borough of Hellertown
Council Meeting Agenda
Monday, January 16, 2018

- I. Call to Order - Thomas Rieger, President 7:00 p.m.
- II. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Absent with prior notification
Kevin Lott-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
David Heintzelman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Kris Russo, Tom Henshaw, Bryan Smith, and Tina Krasnansky. Chief Shupp and Angie Bauer were absent with prior notification.

- III. Adoption of Meeting Agendum

Motion made by Philip Weber, seconded by Earl Hill, to approve the meeting agendum as written. Motion carried 6-0.

- IV. Approval of Meeting Minutes

- 1. January 2, 2018

Motion made by Earl Hill, seconded by Kevin Lott, to approve the January 2, 2018, meeting minutes as written. Motion carried 6-0.

- V. Courtesies of the Floor

- 1. Pre-Scheduled Appearances- None
 - 2. Agenda Items- None
 - 3. Non-agenda Items- None

VI. Reports from Elected Officials

1. President
Mr. Rieger requested an Executive Session.

2. Mayor

Mayor Heintzelman- The Hellertown Police will host coffee with a Cop at Christ Lutheran Church on Monday, January 22.

The police department has begun an initiative to stop in and visit each place of business within the Borough. The department will seek feedback from the businesses.

I will have a meet and greet with the department shortly.

3. Council

1. Kevin Lott- Hellertown Chamber of Commerce

Mr. Lott had nothing to report as the meeting was cancelled.

2. James Hill- Civil Service Commission, Saucon Rail Trail Committee, Saucon Valley Partnership

Mr. Hill was not present for the meeting.

3. Earl Hill- Hellertown Borough Authority

Mr. Hill had nothing to report.

4. Philip Weber- Planning Commission and Police Pension Board

Mr. Weber had nothing to report

5. Herbert Payung- Hellertown Library Board

Mr. Payung had nothing to report.

6. Thomas Rieger- Saucon Valley Partnership

Mr. Rieger- The Partnership met and reviewed the proposal from Environmental Design and Planning, the consulting group that originally created the comprehensive plan. The cost is approximately \$30,000.00 to update the plan. Staff is seeking grant opportunities.

Mrs. Hartranft- The proposal will be presented to Council in February.

Mr. Rieger- The Partnership will conducting monthly meetings this year.

7. Gil Stauffer- Hellertown Historical Society

Mr. Stauffer- The Hellertown Historical Society is doing well financially. The revenue from the Tavern Room is supporting many initiatives.

VII. Reports from Appointed Officials

1. Treasurer

1. November 2017
2. December 2017

Motion made by Philip Weber, seconded by Earl Hill, to receive the November and December 2017 Treasurer's Reports. Motion carried 6-0.

2. Engineer

1. Discussion on Changes to Water Street Construction Project

Mr. Smith- The Federal Highway Administration had discontinued the used of the rapid flasher that was originally proposed for the Saucon Rail Trail crossing at Water Street. They are now recommending use of an overhead beacon flasher which is also pedestrian activated. The plans will have to be revised.

Motion made by Earl Hill, seconded by Herbert Payung, to revise the signal permit to comply with the Federal Highway Administration recommendation. Motion carried 6-0.

3. Solicitor

i. Report

Mr. Corriere- BT Stonewood has not signed the agreement to date. We do have proper security to cover any issue.

The Borough has prepared the agreement of sale and in lieu of condemnation for the Cummings property. We are waiting on the Cummins mortgage company to clear the mortgage.

4. Manager

Mrs. Hartranft- I will provide Council with my year-end report in February.

5. Chief of Police

1. November Monthly Report
2. December Monthly Report

Motion made by Philip Weber, seconded by Kevin Lott, to receive the November and December 2017 Police Monthly Reports and make a part of these minutes. Motion carried 6-0.

6. Public Works Director

1. November Monthly Report
2. December Monthly Report

Motion made by Philip Weber, seconded by Gil Stauffer, to receive the November and December 2017 Public Works Monthly Report and make a part of these minutes. Motion carried 6-0.

7. Zoning/Codes Officer

1. November Monthly Report
2. December Monthly Report

Motion made by Earl Hill, seconded by Philip Weber, to receive the November and December 2017 Zoning and Code Enforcement Monthly Report and make a part of these minutes. Motion carried 6-0.

8. Fire Chief

1. Dewey Fire Company Yearly Report

Chief Maguire- The fire department responded to 349 calls in 2017. Over 1200 man hours were put into the calls and another 3500 hours went into training. To date, 18 calls have been received for 2018. We received grant funding for Stortz connectors last year. The Borough Authority will continue to install the connectors. This year, we put in a grant application for new thermo cameras and were awarded funding for at least two. Lastly, we are applying for state recognition for the department for training and will need Council's signature on the application.

Motion made by Earl Hill, seconded by Herbert Payung, to execute the application for state training recognition contingent upon review by the solicitor. Motion carried 6-0.

The Department has been looking into having a volunteer in-house staging at the fire station. Chief Maguire will present to Council once a plan is developed.

Motion made by Earl Hill, seconded by Herbert Payung, to receive the Fire Company Annual Report. Motion carried 6-0.

9. Emergency Management- None

VIII. Unfinished Business

IX. New Business

1. Outstanding Obligations – Approval of Payment

Motion made by Hebert Payung, seconded by Philip Weber, to approve the payments. Motion carried 6-0.

2. Discussion on Dimmick Park Play Park

Mr. Smith- The original proposal included a rain garden which has since been removed. We will begin bidding the project in late winter/early spring for a spring construction.

3. Authorization to Execute Revised PennDOT Sidewalk Maintenance Agreement- Council Action

Mr. Smith- The Borough executed a maintenance agreement last fall for the sidewalk at Water Street Bridge. PennDOT updated the agreement and has requested that the Borough execute the updated agreement. On paragraph 4, PennDOT is requesting not only maintenance but also repair/replacement of the sidewalk when necessary. Since it is part of the bridge structure, we felt that it should be PennDOT's responsibility to repair/replace it.

Motion made by Earl Hill, seconded by Philip Weber, to authorize the engineer and solicitor to prepare documents for negotiation and execution. Motion carried 6-0.

4. Authorization to Purchase Security Systems- Council Action

- a) Administration/Council System- \$2,700.00 Installation Plus \$10.26 Per Month Maintenance/Upgrade
- b) Police System- \$3,600.00 Installation Plus \$19.01 Per Month Maintenance/Upgrade

Mr. Rieger- \$15,000.00 was put in Capital budget during the budget sessions for this project.

Mr. Hartranft- There will be a camera in the vestibule looking at the counter, lobby, Council Chamber lobby, and Council Chamber looking at audience. Each employee can view the cameras on our desktop. The Police will have a camera and audio recorder in the investigators office, interrogation room, and one in processing area with view of the holding cell. The prices are through COSTARS.

Motion made by Philip Weber, seconded by Earl Hill, to approve the purchase of the Administration and Police security systems. Motion carried 6-0.

5. Discussion on Request for \$300.00 Contribution from Pocono Wildlife Rehab Center- Council Action

Motion made by Philip Weber to table this item until the second meeting in February and for the Borough Manager to provide Council with the Borough's contribution and donation policy. Motion carried 6-0.

6. Approval of Special Event Request for Community Day, August 18, 2018- Council Action

Motion made by Herbert Payung, seconded by Earl Hill, to approve the Community Day Special Event Request. Motion carried 6-0.

7. Approval of Special Event Request for Music in the Parks, June 10th, June 24th, July 8th, July 22nd, and August 18th- Council Action

Motion made by Herbert Payung, seconded by Philip Weber, to approve the Music in the Park Special Event Request. Motion carried 6-0.

8. Discussion of Improvements to Public Works Building

Mr. Hill- I feel we need to extend the Public Works garages so that trucks and plows can be fully placed inside, install new lighting, new doors, and heat. Tumminello will also need improvements. The Police Department needs renovations or a new addition on the back of the building with the department on the second floor.

Mr. Rieger- I looked into old records and found old drawings for expansion. Council will need to make decisions and start planning. Last year, we spent months looking into options for new facilities but those options will never be financially feasible. I feel that staff and Mr. Smith should hold workshops to brainstorm and present ideas to Council. Mr. Hill would like to be involved also. This will be placed on the agenda for one of the meetings in March.

Motion made by Gil Stauffer, seconded by Philip Weber, to begin workshops with Mr. Hill and Mayor Heintzelman as Council liaisons and report back to Council in March. Motion made by 6-0.

X. Announcements

Mr. Rieger- A Music in the Park meeting will be held prior to the February 5, 2018, Council Meeting.

XI. Executive Session

Motion made by Philip Weber, seconded by Gil Stauffer, to adjourn to Executive Session at 8:05 p.m. Motion carried 6-0.

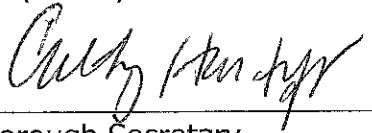
Mr. Corriere advised that the Executive Session was being held to discuss personnel matters.

Council reconvened from Executive Session at 9:00 p.m. Mr. Corriere reiterated that the Executive Session was held to discuss personnel matters.

XII. Adjournment

Motion made by Herbert Payung, seconded by Kevin Lott, to adjourn the meeting at 9:02 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 5th Day of February 2018.



Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

November 2017

This is the monthly report for the Hellertown Police Department from November 1st through November 30th, 2017.

During the month of November the Police received 297 calls for service. We did receive 4 Theft, 4 Domestic/Assault, 1 Fraud/Counterfeiting, 1 Child Abuse, and 9 traffic collision calls. We wrote 147 citations.

The Police Department filed 41 charges including 20 for Narcotics Possession, 3 for DUI, 1 for Assault, 2 for Fraud, 2 for Criminal Trespass, 2 for Prowling at Night, 1 for False Imprisonment and 8 for Weapons charges.

November was an average month for the number of calls but as you can see by the charges above it was not average in the type of calls. The department did an outstanding job with some difficult cases. We had some really serious charges filed in November and the diligence of our officers made them happen. We are currently getting ready for the Holiday season and the many domestics it brings. If you need anything please feel free to stop in or call.

Chief Robert Shupp III

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

December 2017

This is the monthly report for the Hellertown Police Department from December 1st through December 31st, 2017.

During the month of December the Police received 248 calls for service. We did receive 5 Theft, 4 Domestic/Assault, 1 Threat, 1 Sex Offense, and 12 traffic collision calls. We wrote 50 citations.

The Police Department filed 10 charges including 6 for Narcotics Possession, 2 for Possession with the Intent to Deliver Narcotics and 2 for Threats and Harassment.

In December any and all certifications that needed to be completed were done. Myself and the supervisors are setting up a training schedule for next year. You will receive my yearly report at the next council meeting which will outline our 2017 statistics as well as any new ideas for 2018.

Happy New Year,

Chief

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
NOVEMBER 2017**

1 Activity Completed

Winterized locker room at pool.
Unloaded boxes of 60 Christmas wreathes from tractor trailer.
Installed spreader boxes on #3 and #9.
Mulched leaves in park.
Installed bows on wreathes and wreathes on poles along Main St.
Winterized Water St. Park fountain.
Removed goalposts, bleachers and trash barrels from football field.
Swept Main St. as scheduled and streets as needed.
Turned off and drained fountains in Dimmick, Third Ave. and Grist Mill parks.
Decorated Christmas tree in Borough Hall lobby.
Winterized restrooms and Youth Sports building in Dimmick Park.
Cleaned Plaza fountain and park fountain.
Cleaned trucks, loader and backhoe.
Tree lighting ceremony set up and clean up. Tent, barricades, chairs, trash barrels, tables, podium, recycling containers and straw bales.

2 Other

Leaf collection every day.
Cleaned shops and lunch room weekly.
Trimmed flower beds at Borough Hall and Plaza then decorated.
Hauled old pool freezer to Blindermans.
Emptied bin and pushed pile at Compost Center
Dug holes for micro-pantry.
Cleaned out Willow Rd. swale.
Blew out, mulched and trac-vaced leaves in parks.
Filled dog waste bag dispensers weekly.
Sharpened lawn tractor blades.
Delivered new dumpster to Pondoleks.
Installed wreath on Clock Tower.
Paper goods delivery.
Removed HP space on Main St.
Willow tree clean up at Water St. Park.

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Cleaned out and painted inside of well pump house.
Changed main broom on sweeper.
Cleared out scrap metal area.
Installed 2 new main panel breakers in pool pump house.
Removed flags and plugged in wreathes along Main St.

4 MEETINGS

Council Meeting
Meeting with Manager, misc. Borough business
Meeting with Liz Martin on Micro-Pantry locatoin.

5 OTHER

Unlocked and cleaned restrooms in Dimmick and Water St. parks.
Emptied trash barrels on every Fri. and Mon.
Cleared mill race and pond grates weekly.

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
DECEMBER 2017**

1 Activity Completed

Installed Mayor Fluck's plaque on Borough Hall building.
Cleaned out plaza fountain.
12/13 Snow- 3 inches ,plowed all streets and alleys then parking lots.
12/14 Snow-1 inch salted all streets and cleared Borough walks.
12/15 Sat. power broomed sidewalks around parks.
Finished leaf collection.
Empied and washed trucks after storms.
Serviced trucks #3,#6,#7,#8 and # 13.
Powerwashed #12 Sanitation truck..
Cleaned out Tumminello building for Christmas wreath shelving.
Installed shelving and boards in Tumminello building.
Hauled scrap steel and aluminum to Blindermans.
Cleaned and serviced 495JD then installed snowblower.
Installed new broom sections on 4700 JD.
Repaired running board and painted utility box floor on # 1 pickup.

2 Other

Serviced both Lazar mowers.
Cleaned shops and lunch room weekly.
Emptied salt bin for delivery, received 100 ton, pushed up with loader.
Serviced #9 GMC dump.
Found vandalized sign at Water St. park,reported tp HPD.
Clean and serviced Trac-Vac.
Cleaned out Willow Rd. swale.
Collected bagged leaves along streets.
Filled dog waste bag dispensers weekly.
Double garbage route on 12/26.

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Changed main broom on sweeper.
Cleared out scrap metal area.

4 NUMBER OF TIMES CALLED OUT AFTER WORKING HOURS

Icy roads 12/2 and 12/3 ,Sat. and Sun.
Icy roads 12/13 ,salted at 12 pm.

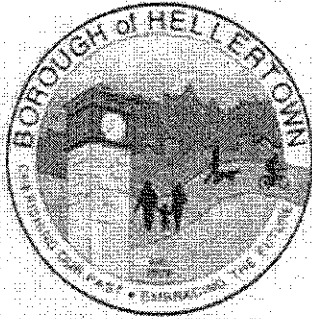
5 MEETINGS

Council Meeting
Meeting with Manager,misc. Borough business
Meeting with Manager and Lance.
Met with
Met with Sobrinski's Rep. at Band Shell.

6 COMPLAINTS

7 OTHER

Emptied trash barrels on every Fri



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2017 Monthly Report Nov 16- Dec 18th

Local Permits Issued:	12
BIA Permits Issued:	7
Sidewalk Inspections:	5
Residential Rental Inspections:	1
Fire Inspections:	13
Service Requests/Complaints	16
Citations:	None
Planning Commission activity:	202 & 605 Main St. façade applications. Both approved for the max amount of \$10,000.00
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 1 Planning Commission
Court Appearances:	0
Other Information:	None
Business Activity:	None

Borough of Hellertown

01/09/2018

Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 11/16/2017 AND 12/18/2017

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST	VALUE
11/20/2017	Z-170615	CUTSHAW, GLENN THOMAS III,	321 CEDAR RD	Q7SE4A-8-28	\$950.00	\$25.00
	Zoning	Fence				
11/22/2017	Y-170619	DASILVA MARGARIDA F ET AL,	771 DELAWARE AVE	Q7SW2C-2-2	\$0.00	\$10.00
	Shade	Substantial Trimming				
11/22/2017	M-170620				\$0.00	\$0.00
	MobileFood	Mobile Food License 1 Day				
11/28/2017	Y-170622	KAHLEFELD, PIA,	945 BIRCH RD	Q7SE1D-1-8	\$0.00	\$10.00
	Shade	Substantial Trimming				
11/29/2017	M-170630				\$0.00	\$200.00
	MobileFood	Mobile Food License				
11/30/2017	M-170631				\$0.00	\$200.00
	MobileFood	Mobile Food License				
12/4/2017	Y-170636	RENNINGER, LAURIE E,	980 JUNIPER RD	Q7SE1D-6-3	\$0.00	\$25.00
	Shade	Removal				
12/4/2017	Z-170635	NOVAK, FREDERICK And BERNADE	585 WALNUT ST	Q7SE4D-2-4	\$200.00	\$25.00
	Zoning	Fence				
12/4/2017	Z-170637	DEVER, BRIDGET V,	1527 BURKHARDT ST	Q7NW3B-1-13	\$2,585.00	\$75.00
	Zoning	Tank Permit				
12/4/2017	Z-170639	HIRNER, DARLENE And TRACEY,	1020 EASTON RD	Q7SW2B-1-7	\$0.00	\$50.00
	Zoning	Junk/Abandoned Vehicle				
12/11/2017	Z-170641	HEADLEY, CAROLYN,	1639 BLEYLER ST	Q7NW2C-3-6	\$4,424.00	\$75.00
	Zoning	Shed				
12/12/2017	D-170644	ACKERMAN, CARL And DOLORES	317 DURHAM ST	Q7SW2C-7-7A	\$0.00	\$75.00
	Dumpster	New Dumpster/POD Permit				

TOTAL NUMBER OF PERMITS:

12

BOD

TOTAL ESTIMATED VALUE:

\$8,159.00

TOTAL PERMIT FEES:

\$770.00

Summary by Type

Borough of Hellertown

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 11/16/2017 AND 12/18/2017

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
11/20/2017	M-170613	CANNON LISA, Furnace Replacement	981 JUNIPER RD	Q7SE1D-2-13	\$13,700.00	\$74.50
11/28/2017	E-170624	CHASE, PATRICIA ANNE, New Service	83-85 HESS AVE	Q7NW2D-7-31	\$1,800.00	\$79.50
11/28/2017	M-170623	148 MAIN STREET ASSOCIATES LLC, Heat Pump Replacement	148 MAIN ST	Q7SW3D-2-6	\$5,716.00	\$74.50
11/28/2017	P-170625	CHASE, PATRICIA ANNE, Residential	83-85 HESS AVE	Q7NW2D-7-31	\$0.00	\$74.50
12/7/2017	B-170640	STUBITS, ZACHARY A, Repair chimney	39 E SAUCON ST	Q7SW3A-4-8	\$3,825.00	\$79.50
12/12/2017	F-170643	ACKERMAN, CARL And DOLORES New Roof-Residential	317 DURHAM ST	Q7SW2C-7-7A	\$15,341.00	\$79.50
12/15/2017	F-170746	FRITZINGER, MARVIN A And DORIS, New Roof-Residential	126 CONSTITUTION AVE	Q7SE4D-4-1	\$4,950.00	\$79.50

TOTAL NUMBER OF PERMITS:

7

BIA

TOTAL ESTIMATED VALUE:

\$45,332.00

TOTAL PERMIT FEES:

\$541.50

Summary by Type

1 Commercial

4 Residential

Borough of Hellertown

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 11/16/2017 AND 12/18/2017

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST	VALUE
11/20/2017	S-170614	GERTEL, JOCELYN C/O VINCENT NO	107 E SAUCON ST	Q7SW3B-2-7	\$0.00	\$25.00
	SidelnsP	Sidewalk And Curb Inspection Application				
11/21/2017	S-170616	MELICK, ROBERT C,	542 ELLEN ST	Q7SW3C-5-6	\$0.00	\$25.00
	SidelnsP	Sidewalk And Curb Inspection Application				
11/21/2017	S-170617	WAGNER, BRADFORD D And MONI	640 MAIN ST	Q7SW2D-8-5B	\$0.00	\$25.00
	SidelnsP	Sidewalk And Curb Inspection Application				
11/30/2017	S-170632	POLOHOVICH, ALEX And IRENE,	326 HENRY ST	Q7SW3B-16-4	\$0.00	\$25.00
	SidelnsP	Sidewalk And Curb Inspection Application				
12/18/2017	S-170748	SMITH, DANIELLE T,	333 CEDAR RD	Q7SE4A-8-30	\$0.00	\$25.00
	SidelnsP	Sidewalk And Curb Inspection Application				

TOTAL NUMBER OF PERMITS:	5
TOTAL ESTIMATED VALUE:	\$0.00
TOTAL PERMIT FEES:	\$125.00

Summary by Type

Inspections Performed

Borough of Hellertown

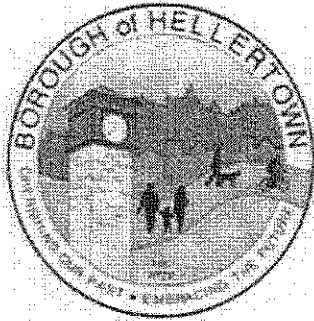
Time	Address	Description	Permit	Desc Work	Ticket No	Schedule Notes
Kris Russo						
11/16/2017	1109-41 MAIN ST.	Follow up	R-150301.2	Rental Permit	1184	Sched. RESULT: Pass
11/20/2017	107 E SAUCCON ST	Sidewalk & Curb Inspectio	S-170614	Sidewalk And Curb Inspection Appl	1185	RESULT: Fail
11/21/2017	542 ELLEN ST	Sidewalk & Curb Inspectio	S-170616	Sidewalk And Curb Inspection Appl	1186	
11/29/2017	640 MAIN ST	Sidewalk & Curb Inspectio	S-170617	Sidewalk And Curb Inspection Appl	1187	RESULT: Pass
11/30/2017	905 FRONT ST	Final Inspection	Z-170461	Sidewalk	1188	RESULT: Pass
11/30/2017	463 LOCUST RD	Final Inspection	Z-170589	Sidewalk	1189	RESULT: Pass
12/01/2017	542 ELLEN ST	Sidewalk & Curb Inspectio	S-170616	Sidewalk And Curb Inspection Appl	1190	RESULT: Pass
12/04/2017	326 HENRY ST	Sidewalk & Curb Inspectio	S-170632	Sidewalk And Curb Inspection Appl	1191	
12/06/2017	462 MAPLE RD	Sidewalk & Curb Inspectio	S-170407	Sidewalk And Curb Inspection Appl	1192	RESULT: Pass
12/07/2017	0 DBA HELLERTOWN DINER	Fire Reinspection	C-150020.2	Business Registration	1194	Sched. RESULT: Pass
12/07/2017	501 MAIN ST	Fire Reinspection	C-150133.2	Business Registration	1195	Sched. RESULT: Pass
12/07/2017	501 MAIN ST	Fire Reinspection	C-150133.2	Business Registration	1196	Sched. RESULT: Pass
12/07/2017	501 MAIN ST	Fire Reinspection	C-150133.2	Business Registration	1196	Sched. RESULT: Pass
12/07/2017	323 NORTHAMPTON ST	Required	C-160768	Business Registration	1193	Sched. RESULT: Pass
12/08/2017	0 198 MAIN ST	Fire Reinspection	C-150021.2	Business Registration	1201	Sched. RESULT: Pass
12/08/2017	27 S. MAIN ST	Fire Reinspection	C-150054.2	Business Registration	1198	Sched. RESULT: Pass
12/08/2017	33 S. MAIN ST	Fire Reinspection	C-150139.2	Business Registration	1197	Sched. RESULT: Pass
12/08/2017	25 S. MAIN ST	Fire Reinspection	C-150153.2	Business Registration	1199	Sched. RESULT: Pass
12/08/2017	1 S. MAIN ST	Fire Reinspection	C-150178.2	Business Registration	1204	Sched. RESULT: Pass
12/08/2017	21 S. MAIN ST	Fire Reinspection	C-150198.2	Business Registration	1200	Sched. RESULT: Pass
12/08/2017	17 S. MAIN ST	Fire Reinspection	C-150203.2	Business Registration	1202	Sched. RESULT: Pass
12/08/2017	0 NATIONAL AUTO STORES	Fire Reinspection	C-150216.2	Business Registration	1203	Sched. RESULT: Pass
12/11/2017	0 PO BOX M	Fire Reinspection	C-150126.2	Business Registration	1205	Sched. RESULT: Pass

This Inspector Performed:

22

Total Number of Inspections Performed:

22



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2018 Monthly Report Dec 18th-Jan 9th

Local Permits Issued:	5
BIA Permits Issued:	5
Sidewalk Inspections:	6
Residential Rental Inspections:	2
Fire Inspections:	0
Service Requests/Complaints	24
Citations:	None
Planning Commission activity:	None
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 0 Planning Commission
Court Appearances:	0
Other Information:	None
Business Activity:	None

Borough of Hellertown

01/09/2018

Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 12/18/2017 AND 1/9/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/21/2017	Z-170758	GENERAL EQUITIES INC,	1014-1020 MAIN ST	Q7SW2A-4-3	\$4,000.00	\$75.00
	Zoning	Sidewalk				
12/26/2017	Z-170760	POLOHOVICH IRENE IRREVOCABLE	326 HENRY ST	Q7SW3B-16-4	\$1,500.00	\$50.00
	Zoning	Sidewalk				
12/28/2017	Z-170766	GUERRIERI, DANO And LISA M,	1322 MAIN ST	Q7NW3D-2-2	\$25.00	\$25.00
	Zoning	Temporary Sign Permit				
1/3/2018	Z-180001	BARTHOLOMEW RYAN CHRISTOPHE	342 MAGNOLIA RD	Q7SW3B-13-5	\$4,149.00	\$75.00
	Zoning	Fence				
1/3/2018	Z-170770	BARTHOLOMEW RYAN CHRISTOPHE	342 MAGNOLIA RD	Q7SW3B-13-5	\$4,149.00	\$0.00
	Zoning	Fence				

TOTAL NUMBER OF PERMITS:

5

Bord

TOTAL ESTIMATED VALUE:

\$13,823.00

TOTAL PERMIT FEES:

\$225.00

Summary by Type

Borough of Hellertown
Monthly Permit Report

01/09/2018

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FOR PERMITS ISSUED BETWEEN 12/18/2017 AND 1/9/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/21/2017	M-170759	LAWRACY, KEVIN D And	EDEN CAM 110 LINDEN AVE	Q7NW3D-10-15	\$7,500.00	\$74.50
	Mechanical	Replacement Boiler				
1/4/2018	M-180007	STAATS, JOYCE R And	GINTHNER, 522 RENTZHEIMER DR	Q7SW3B-4-2	\$9,968.00	\$74.50
	Mechanical	Furnace				
1/4/2018	M-180006	CROUSE, ERIC A And	RUTH A, 502 E SAUCON ST	Q7SW3B-9-1	\$3,395.00	\$74.50
	Mechanical	Furnace				
1/4/2018	M-180005	STOHL, DANIEL P And	BONNIE K, 214 CHERRY ST	Q7SW3B-12-7	\$4,295.00	\$74.50
	Mechanical	Furnace				
1/4/2018	B-180004	ATLANTIS REAL ESTATE LLC,	1014-1020 MAIN ST	Q7SW2A-4-3	\$2,800.00	\$514.50
	Build	Handicap Ramp				

TOTAL NUMBER OF PERMITS:

5

BIA

TOTAL ESTIMATED VALUE:

\$27,958.00

TOTAL PERMIT FEES:

\$812.50

Summary by Type

1 Commercial

4 Residential

Borough of Hellertown
Monthly Permit Report

01/09/2018

10:26 AM

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FOR PERMITS ISSUED BETWEEN 12/18/2017 AND 1/9/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
12/18/2017	S-170748	SMITH, DANIELLE T,	333 CEDAR RD	Q7SE4A-8-30	\$0.00 \$25.00
	SideInsp	Sidewalk And Curb Inspection Application			
12/19/2017	S-170752	POSUKONIS, MARY,	509 SPRUCE ST	Q7SW3B-17-18	\$0.00 \$25.00
	SideInsp	Sidewalk And Curb Inspection Application			
12/26/2017	S-170763	RICHARDS HILDA L ET AL c/o RICHA	1413 MAIN ST	Q7NW3A-10-7	\$0.00 \$25.00
	SideInsp	Sidewalk And Curb Inspection Application			
1/3/2018	S-180003	MCGLONE, WENDI J,	1609 MAIN ST	Q7NW2D-8-12	\$0.00 \$25.00
	SideInsp	Sidewalk And Curb Inspection Application			
1/5/2018	S-180008	MCINTYRE, WILLIAM F And SHELLY	1430 MAIN ST	Q7NW3A-9-5A	\$0.00 \$25.00
	SideInsp	Sidewalk And Curb Inspection Application			
1/8/2018	S-180009	KOVALOVSKY, ANDREW And JENNI	309 CEDAR RD	Q7SE4A-8-26	\$0.00 \$25.00
	SideInsp	Sidewalk And Curb Inspection Application			

TOTAL NUMBER OF PERMITS: 6
TOTAL ESTIMATED VALUE: \$0.00
TOTAL PERMIT FEES: \$150.00

Summary by Type

Inspections Performed

Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
Kris Russo						
12/20/2017	333 CEDAR RD	Sidewalk & Curb Inspectio	S-170748	Sidewalk And Curb Inspection Appl	1206	RESULT: Pass
12/20/2017	509 SPRUCE ST	Sidewalk & Curb Inspectio	S-170752	Sidewalk And Curb Inspection Appl	1207	RESULT: Fail
12/27/2017	1035 MAIN ST	Rental Inspection	R-170762	Rental Permit	1208	Sched: RESULT: Fail
12/28/2017	1413 MAIN ST	Sidewalk & Curb Inspectio	S-170763	Sidewalk And Curb Inspection Appl	1209	RESULT: Pass
01/02/2018	1618 RIEGEL ST	Rental Inspection	R-170767	Rental Permit	1210	Sched: RESULT: Fail
01/05/2018	326 HENRY ST	Sidewalk & Curb Inspectio	S-170632	Sidewalk And Curb Inspection Appl	1211	RESULT: Pass
01/08/2018	1430 MAIN ST	Sidewalk & Curb Inspectio	S-180008	Sidewalk And Curb Inspection Appl	1212	RESULT: Pass

This Inspector Performed:

7

Total Number of Inspections Performed:

7