

Borough of Hellertown  
Council Meeting Minutes  
Monday, July 16, 2018

**An Executive Session Was Held On July 9, 2018, To Discuss Potential Purchase of Borough Owned Property.**

**A Public Meeting Was Held Prior To The Meeting Beginning at 6:00 P.M. To Interview Candidates To Fill The Zoning Hearing Board Vacancies.**

**An Executive Session Was Held at 6:30 P.M. To Discuss Potential Litigation and Review the Candidates For The Zoning Hearing Board Vacancies.**

- I. Call to Order – Thomas Rieger, 7:03 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Kevin Lott-	Present
Herbert Payung-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzeman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Chief Shupp, Tom Henshaw, Kris Russo, Bryan Smith. Angie Bauer was absent with prior notification.

- IV. Adoption of Meeting Agendum

Motion made Philip Weber, seconded by Herbert Payung, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

- A. Monday, June 4, 2018, Meeting Minutes
- B. Monday, June 18, 2018, Meeting Minutes

Motion made by Earl Hill, seconded by Phil Weber, to approve the June 4, 2018, and June 18, 2018, minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Richard Hanner- Discussion on Dog Leash Laws

Mr. Hanner- There are many dogs around Hellertown that are not being leashed. My dog has been attacked 3 times last year and twice this year. I would like to see more enforcement.

Chief Shupp- The Police Department will post information on Facebook. This enforcement will be across the board and would include all parks and events. Violators would be cited.

Mr. Rieger- Do we change the park rule and require all dogs be leashed at Dimmick Park rather than banned?

Council will look at the ordinance.

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- The Concert in the Park series is going very well.

B. Mayor

Mayor Heintzelman- There is a Bike Ride with the Police tomorrow night at 6:00 p.m. Registration begins at 5:30 p.m. and bike safety will be reviewed. There will be ice cream following the ride.

There have been statements regarding the police department not following up on fire work complaints. Only three incidents were reported to county dispatch. There has been a lot of firework debris that has been left behind by people both in the street and on private property. People are required to be 150 feet from an occupied structure.

Chief Shupp- We have been issuing citations under our nuisance ordinance since the 2018 Crimes Code does not address fireworks enforcement. The City of Easton took the new act that was created and made it their ordinance. I would like it to be specific about the fines and penalties. Borough Council can suspend the ordinance at any time.

Mr. Rieger would like to see times specified in the ordinance unless permitted by the Borough and also to ban the use on any public right-of-way or street.

Staff will work on creating an ordinance to be discussed at the next meeting.

Mayor Heintzelman- The Police Department will have a Crime Watch presentation at 950 Front Street on July 19, 2018, at 7:00 p.m. and again on July 25, 2018, at 650 Northampton Street at 7:00 p.m.

C. Council

Mr. Payung- Saucon Valley Restaurant Week will be coming up on the week of July 29, 2018.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- DCED is accepting applications for a multi-modal grant. This round does not require a match. We suggest applying for improvements to the south end of the Borough. The project would include a connection from rail trail with a bridge over the mill race through Tumminello Park, sidewalk repair, and traffic signal at Polk Valley Road and Main Street. It would create a safe path from the Rail Trail to the Shoppes at Hellertown. We have the project estimated at \$756,470.00 if Council wishes us to pursue the application. A resolution would need to be signed by Council tonight.

Motion made by Philip Weber, seconded by Earl Hill, to authorize the application to DCED for multi-modal funds and to also authorize Mr. Rieger to execute resolution. Motion carried 6-1 (James Hill opposed).

Mr. Smith- We had a meeting with PennDOT for ARLE grant to provide pedestrian countdowns at the existing traffic signals. Construction will probably be in 2019.

June Rose- They poured the sidewalk near my shop on Water Street. I asked the contractor why they are waiting on making it ADA compliant.

Mr. Smith- PennDOT will be installing the handicap ramps next year when they pave Water Street after the bridge replacement.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft- I would like to add a Bracalente invoice to bill payment. The road paving is complete. The invoice is for \$224,151.42.

E. Chief of Police

Chief Shupp- LSA grant information has become available. I would request a short Executive Session after the next meeting to discuss personnel matter.

F. Public Works Director

Mr. Henshaw had nothing to report.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Philip Weber, seconded by Gil Stauffer, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

1. July 5, 2018
2. July 16, 2018

Motion made by James Hill, seconded by Earl Hill, to approve the payments. Motion carried 7-0.

2. Adoption of Ordinance 823, Prohibited Parking- Council Action

Mr. Rieger- This ordinance has been duly advertised.

Motion made by Philip Weber, seconded by Earl Hill, to adopt Ordinance 823. Motion carried 7-0.

Mayor Heintzelman- The tree that was planted at Saucon and Main Street is also blocking the line of sight.

Mr. Russo- I can recommend that they trim the tree but wait until the fall so it doesn't kill the tree.

3. Adoption of Resolution 18-07, Naming Authorized Signatures on ARLE Grant- Council Action

Motion made by Kevin Lott, seconded by Earl Hill, to adopt Resolution 18-07. Motion carried 7-0.

4. Adoption of Resolution 17-04, Authorizing Declaration of Taking of Cummings Property- Council Action

Motion made by Kevin Lott, seconded by Earl Hill, to adopt Resolution 17-04. Motion carried 7-0.

5. Authorization to Execute Agreement of Sale for Cummings Property- Council Action

Motion made by Earl Hill, seconded Kevin Lott, authorize the purchase of land required from the Cummings which will act as a deed in lieu of condemnation which condemnation act will not take place. The price is \$5,000.00 plus costs. Motion made 7-0.

6. Approval of Payment Request #1 from Kolbolt Construction in the Amount of \$18,000.00 for the Water Street Improvement Project- Council Action

Motion made by Philip Weber, seconded by Herbert Payung, to approve payment to Kolbolt Construction in the amount of \$18,000.00. Motion carried 7-0.

7. Approval of Request for Extension of the Subdivision Improvements Agreement for 30-32 Clarke Street- Council Action

Mr. Corriere- The developer was required to sign an improvements agreement. In this case, the Borough has previously granted a one

year extension. Mr. Guro is asking for another one year extension with a completion date of December 31, 2019.

Motion made by Philip Weber, seconded by Herbert Payung, to grant another one year extension. Motion made by 7-0.

8. Consent Agenda

1. Approval of Special Event Request for Raindate for Block Party, August 8, 2018- Council Action
2. Approval of Special Event Request for Wedding at Authority Park, August 18, 2018- Council Action
3. Approval of Special Event Request for Wedding at Authority Park, September 28, 2018- Council Action

Motion made by Kevin Lott, seconded by Herbert Payung, to approve the Consent Agenda. Motion carried 7-0.

XI Announcements

Mr. Rieger- This week is the Dewey Fire Company Carnival.

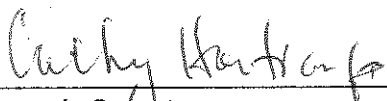
Mayor Heintzelman- There will be a celebrity ball game between Hellertown Borough and Lower Saucon Township at Community Day from 4:00 – 6:00 p.m. The proceeds will be given to charity.

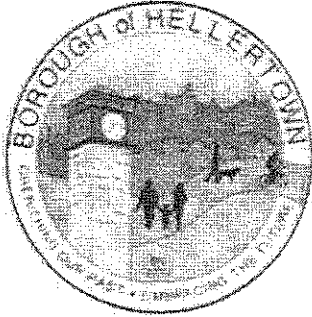
XII. Executive Session- None

XIII. Adjournment

Motion made by Kevin Lott, seconded by Earl Hill, to adjourn the meeting at 7:56 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 6<sup>th</sup> Day of August 2018.

  
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Borough Secretary



## BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 \* Fax 610-838-0500

### 2018 Monthly Report June 14-July 13

<b>Local Permits Issued:</b>	18
<b>BIA Permits Issued:</b>	9
<b>Sidewalk Inspections:</b>	6
<b>Residential Rental Inspections:</b>	8
<b>Fire Inspections:</b>	6
<b>Service Requests/Complaints</b>	31
<b>Citations:</b>	(1) Sprint PCS-failure to pay for yearly cell tower fee at 650 Northampton St.
<b>Planning Commission activity:</b>	None
<b>ZHB activity:</b>	None
<b>Meetings/Classes attended:</b>	2 Borough Council 0 Z.H.B. 0 Planning Commission
<b>Court Appearances:</b>	0
<b>Other Information:</b>	Fire inspections of commercial properties in zone 4 are underway and should be completed within 2 months.
<b>Business Activity:</b>	None



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**Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 6/14/2018 AND 7/13/2018**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
6/19/2018	Z-180311	LEISTER, ANDREW J And GREEN, D	115 ROTH AVE	Q7NW2D-11-23	\$3,300.00	\$75.00
	Zoning	Fence				
6/20/2018	Z-180312	TUCKA, KATHLEEN M,	756 MAGNOLIA RD	Q7SE4A-7-3	\$5,675.00	\$100.00
	Zoning	Fence				
6/22/2018	Z-180317	LICHTENWALNER, R R JR And KAT	1041 MAIN ST	Q7SW2A-2-16	\$900.00	\$25.00
	Zoning	Fence				
6/22/2018	Z-180318	ROBERTS, SCOTT And KATIE,	526 HENRY ST	Q7SW3B-17-4	\$4,000.00	\$75.00
	Zoning	Deck				
6/25/2018	Y-180319	ZIEGLER, GERALD KIM,	38 HAMPTON AVE	Q7SW2D-3-1	\$0.00	\$25.00
	Shade	Removal				
6/26/2018	Z-180323	COONEY, RICHARD J And KAREN L,	909 MAGNOLIA RD	Q7SE4A-5-10	\$350.00	\$25.00
	Zoning	Fence				
6/27/2018	Z-180327	ILLINGWORTH, JOHN W IV And JUD	1335 DETWEILER AVE	Q7NW3B-15-5	\$900.00	\$25.00
	Zoning	Driveway Permit				
6/28/2018	Z-180330	BOSHKOSKI, MITKO And JILLIAN,	318 MAGNOLIA RD	Q7SW3B-13-3	\$3,500.00	\$75.00
	Zoning	Deck				
6/28/2018	L-180331	,			\$0.00	\$100.00
	Soliciting	June 29 2018 through July 6 2018				
7/3/2018	Z-180335	WOOLF, GARY A And DORIS F,	350 HENRY ST	Q7SW3B-16-7	\$6,850.00	\$100.00
	Zoning	Fence				
7/3/2018	Y-180334	SOKE, LEROY And FENSTERMACH	462 LOCUST RD	Q7SE1D-3-1	\$0.00	\$25.00
	Shade	Removal				
7/6/2018	Z-180338	DENNIS, STEVEN J And MINYI SHIH,	944 BIRCH RD	Q7SE1D-2-5	\$1,295.00	\$50.00
	Zoning	Driveway Permit				
7/9/2018	Z-180342	FEGLEY, HARRY T And BETTY MAE,	1420 1ST AVE	Q7NW3A-10-3	\$999.00	\$25.00
	Zoning	Fence				
7/9/2018	Z-180343	RAUDENBUSH, MARY,	1085 DETWEILER AVE	Q7SW2B-4-14	\$999.00	\$25.00
	Zoning	Fence				
7/9/2018	Z-180344	METZ, GREGORY S And DONNA L,	1602 ILONA DR	Q7NW2C-4-21	\$2,800.00	\$75.00
	Zoning	Fence				
7/12/2018	Z-180354	CORCORAN, MARK And KRISTIN,	232 KICHLINE AVE	Q7NW2D-5-1	\$2,300.00	\$50.00
	Zoning	Sidewalk				
7/12/2018	M-180355	,			\$0.00	\$200.00
	MobileFood	Mobile Food License(1 year)				
7/12/2018	Z-180353	K And R REALTY PROPERTIES LLC,	1168 MAIN ST	Q7NW3D-8-4	\$1,700.00	\$50.00
	Zoning	Sidewalk				

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FOR PERMITS ISSUED BETWEEN 6/14/2018 AND 7/13/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
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TOTAL NUMBER OF PERMITS:	18
TOTAL ESTIMATED VALUE:	\$35,568.00
TOTAL PERMIT FEES:	\$1,125.00

Summary by Type

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Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 6/14/2018 AND 7/13/2018**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
6/22/2018	F-180316	PETRUNO, RONALD F And DEBORA	214 E HIGH ST	Q7NW3B-5-2	\$14,000.00	\$79.50
	Roof	Roof-Residential				
6/22/2018	F-180315	ROBERTS, DAVID P,	132 CEDAR RD	Q7SE4D-3-1	\$11,500.00	\$79.50
	Roof	Roof-Residential				
6/25/2018	F-180320	FLOK, EDWARD C And COLLEEN M,	1335 JEFFERSON ST	Q7NW3A-8-16	\$2,625.00	\$79.50
	Roof	Roof-Residential				
6/25/2018	E-180321	NEILSON, ERIC,	315 WILLOW RD	Q7SE4A-13-9	\$400.00	\$84.50
	Elect	Residential Covered Porch				
7/2/2018	E-180333	WAGNER, BRADFORD D,	660 MAIN ST	Q7SW2D-8-2	\$8,000.00	\$79.50
	Elect	Misc. Upgrades				
7/2/2018	E-180332	K And R REALTY PROPERTIES LLC,	1168 MAIN ST	Q7NW3D-8-4	\$1,000.00	\$79.50
	Elect	New Service_Barn				
7/9/2018	P-180345	SIPE, MICHELLE L And JOSEPH ET	1411 NEW JERSEY AVE	Q7-19-1A	\$5,800.00	\$74.50
	Plumbing	Sewer/water line				
7/9/2018	F-180346	WEDDIGEN, RAYMOND And LILLIA	768 MAGNOLIA RD	Q7SE4A-8-2	\$7,995.00	\$79.50
	Roof	Roof-Residential				
7/12/2018	M-180352	SHINE, MICHAEL J,	341 SPRUCE ST	Q7SW3B-16-12	\$8,450.00	\$109.50
	Mechanical	Replacement-Residential				

TOTAL NUMBER OF PERMITS: 9  
 TOTAL ESTIMATED VALUE: \$59,770.00  
 TOTAL PERMIT FEES: \$745.50

Summary by Type

5 Residential

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 6/14/2018 AND 7/13/2018

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
6/21/2018	S-180314	JAO SAUCON II LLC,	339 DURHAM ST	Q7SW2C-7-4	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
6/25/2018	S-180322	ANDERS, JACK,	142 FRONT ST	Q7SW3D-1-1E	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
6/27/2018	S-180329	RAUDENBUSH, MARY,	1085 DETWEILER AVE	Q7SW2B-4-14	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
7/5/2018	S-180337	EDWARDS, KAREN,	884 NEW JERSEY AVE	Q7SW2B-17-2	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
7/10/2018	S-180348	ORTIZ-LIGHTNER, NOELIA ET AL,	127 BEECH CIR	Q7SE4D-6-4	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
7/11/2018	S-180351	ROHRBACH, DONALD C,	1024 DETWEILER AVE	Q7SW2B-7-3	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			

TOTAL NUMBER OF PERMITS: 6  
TOTAL ESTIMATED VALUE: \$0.00  
TOTAL PERMIT FEES: \$150.00

Summary by Type

# Inspections Performed

# Borough of Hellertown

Time	Address	Description	Permit	Desc Work	TicketNo	Schedule Notes
	Kris Russo					
06/14/2018	1126 FURNACE ST	Final Inspection	Z-170577	Sidewalk	1323	Sched: RESULT: Pass
06/14/2018	1307 EASTON RD	Final Inspection	Z-170592	Sidewalk	1318	Sched: RESULT: Pass
06/14/2018	20 DURHAM ST	Final Inspection	Z-180108	Sign Permit	1317	Sched: RESULT: Pass
06/14/2018	331 CONSTITUTION AVE	Final Inspection	Z-180261	Sidewalk	1316	Sched: RESULT: Pass
06/14/2018	723 FRONT ST	Final Inspection	Z-180288	Sidewalk	1319	Sched: RESULT: Pass
06/22/2018	339 DURHAM ST	Sidewalk & Curb Inspectio	S-180314	Sidewalk And Curb Inspection Appl	1325	RESULT: Pass
06/22/2018	145 ACKERMAN ST	Final Inspection	Z-180287	Sidewalk	1324	RESULT: Pass
06/27/2018	142 FRONT ST	Sidewalk & Curb Inspectio	S-180322	Sidewalk And Curb Inspection Appl	1327	RESULT: Pass
06/27/2018	227 WILLOW RD	Final Inspection	Z-180205	Patio	1326	Sched: RESULT: Pass
06/28/2018	237A E. HIGH ST	Fire Inspection	C-150027.3	Business Registration	1329	Sched: RESULT: Fail
06/28/2018	1085 DETWEILER AVE	Sidewalk & Curb Inspectio	S-180329	Sidewalk And Curb Inspection Appl	1328	RESULT: Pass
07/03/2018	1027 1ST AVE	Sidewalk & Curb Inspectio	S-180204	Sidewalk And Curb Inspection Appl	1330	RESULT: Pass
07/09/2018	1375 3RD AVE	Required	C-150269.3	Business Registration	1331	Sched: RESULT: Fail
07/10/2018	110 W. THOMAS AVE	Fire Inspection	C-150093.3	Business Registration	1333	Sched: RESULT: Fail
07/10/2018	735 DELAWARE AVE	Required	C-150238.3	Business Registration	1332	Sched: RESULT: Fail
07/11/2018	1213 MAIN ST	Fire Inspection	C-150094.3	Business Registration	1335	Sched: RESULT: Fail
07/11/2018	884 NEW JERSEY AVE	Sidewalk & Curb Inspectio	S-180337	Sidewalk And Curb Inspection Appl	1334	RESULT: Pass
07/12/2018	741-43 MAIN ST	Fire Inspection	C-150137.3	Business Registration	1336	Sched: RESULT: Pass
07/12/2018	737 EASTON RD	Follow up	R-150317.2	Rental Permit	1339	Sched: RESULT: Pass
07/12/2018	127 BEECH CIR	Sidewalk & Curb Inspectio	S-180348	Sidewalk And Curb Inspection Appl	1338	RESULT: Pass
07/12/2018	1024 DETWEILER AVE	Sidewalk & Curb Inspectio	S-180351	Sidewalk And Curb Inspection Appl	1337	RESULT: Fail

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*This Inspector Performed;*

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*Total Number of Inspections Performed;*