

Borough of Hellertown
Special Meeting Minutes
Tuesday, September 11, 2018
6:00 p.m.

All members of Council were present as well as Michael Corriere, Bryan Smith, Cathy Hartranft, Tom Henshaw, Kris Russo, Tina Krasnansky, and Angie Bauer.

Mr. Rieger- The purpose of this special meeting is to hold review plans, specifications, cost estimates and location of a new public works facility.

Mr. Smith- The proposed site of the new pole building will be on the former Reinhard School property. The baseball field will be preserved. There would be access points from Northampton Street and Saucon Street. Phase I is the initial building at 17,000 square feet, buffer plantings, gate, lighting and fence. The very basic cost is approximately \$900,000.00, which is basically just a shell. To do a complete Phase I, the cost is \$1.6 million which would include concrete flooring, asphalt, floor drains, sidewalk and curbing. An office, break room, a second garage, and restrooms would make up Phase II and could be completed at a later date. Since the footprint is smaller than that of the former school, there won't be a need to make additional stormwater accommodations. I would plan on about 6 months of planning and another 4 months of construction.

Mr. Lott was in favor of applying for the entire project costs in the grant applications and then we can eliminate parts of the project depending on the amount of funding, if any, is received.

Mr. Smith- The LSA grants are 100 percent funded but showing some cash match in the application can look good. We are recommending using the same application for both the Northampton/Lehigh LSA and also the Monroe LSA.

Mr. Rieger- We do have money available in the fund balance and capital funds that can be allocated to this project. Council determined to allocate \$500,000.00 from the fund balance toward the project.

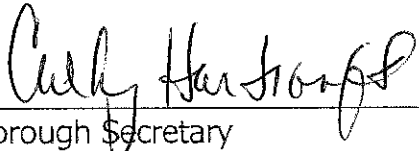
We will need three agenda items for Monday's meeting: Council's approval of the concept of the plan, a resolution to apply for the Monroe County LSA grant, and a motion on the allocation of \$500,000.00 out of the fund balance toward the project.

Public Works will also look into what can be completed in-house.

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The workshop concluded at 6:35 p.m.

Adopted by the Hellertown Borough Council this 17th Day of September 2018.


Borough Secretary