

Borough of Hellertown
Council Meeting Minutes
Tuesday, February 18, 2020

**An Executive Session Was Held At
6:15 P.M. To Discuss Potential Litigation**

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Philip Weber-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Barry Yonney, Chief Shupp, Cathy Hartranft, Tina Krasnansky, Bryan Smith, Angie Thiede, and Kris Russo.

IV. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Philip Weber, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. February 3, 2020

Motion made by Gil Stauffer, seconded by Earl Hill, to approve the February 3, 2020, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances

1. Joe Delfoe- Discussion on Fundraising and Placing Gazebo at Authority Park

Mr. Delfoe presented his plan to erect a gazebo at Authority Park. He will be fundraising to complete the project at no cost to the Borough. The cost of the gazebo would be between \$7,000.00 and \$10,000.00 depending on how much money is raised.

Motion made by Michael McKenna, seconded by Earl Hill, to allow Mr. Delfoe to proceed with the project. Motion carried 7-0.

2. Lauren Bertucci, Lehigh Valley Chamber of Commerce- Discussion on Bikes and Brews Event at Water Street Park and Request to Waive Alcohol Prohibition

Jessica O'Donnell was also present and reviewed the upcoming Chamber events.

Ms. Bertucci- The Chamber will be bringing back it's scholarship for Saucon Valley students. As a fundraiser, we would like to host a Bikes and Brews event at Water Street Park on July 30, 2020, from 5:15 p.m. to 8:00 p.m. After the bike ride, Lost Tavern will provide beer to the adults. We are requesting Council waive the alcohol prohibition for this event. There will be activities and food for the kids.

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the Bikes and Brews Event and waive the alcohol prohibition. Motion carried 7-0.

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger asked Council to think about whether we wish to hold more community roundtables this year. We will discuss this at the March 2, 2020, meeting.

B. Mayor

Mayor Heintzelman had nothing additional to report.

C. Council- None

VIII. Reports from Appointed Officials

A. Treasurer

1. January 2020 Treasurer's Report
2. January 2020 Statement of Revenues and Expenditures

Motion made by Michael McKenna, seconded by Philip Weber, to receive the January 2020 Treasurer's Report and Statement of Revenues and Expenditures. Motion carried 7-0.

B. Engineer

Mr. Smith- The Planning Commission reviewed four plans at their last meeting. Zoning Hearing Board will hear requests for variances at 330 Linden Avenue for lot density, parking requirements, and use. They are looking to do apartments and commercial space. The Planning Commission is opposed to granting the lot density and parking variances.

Mr. Weber- For the units proposed, they are required to have 31 parking spaces. There are only 10 parking spaces. The proposed density is double what is permitted.

Motion made by Philip Weber, seconded by Michael McKenna, to support the Planning Commission's opposition letter to Zoning Hearing Board for 330 Linden Avenue. Mr. Weber will attend on behalf of Planning Commission and Council. Motion carried 7-0.

C. Solicitor

Mr. Corriere had nothing additional to report.

D. Manager

1. 2019 Manager's Report

Motion made by Gil Stauffer, seconded by Earl Hill, to receive the 2019 Manager's Report and make a part of these minutes. Motion carried 7-0.

Mrs. Hartranft- Community Day will be held on August 15, 2020. There is a vacancy for the chairperson so we will be advertising the position.

E. Chief of Police

1. Monthly Report

Motion made by Earl Hill, seconded by Philip Weber, to receive the Police Monthly Report and make a part of these minutes. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Matthew Marcincin, seconded by Earl Hill, to receive the Public Works Monthly Report and make a part of these minutes.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Philip Weber, seconded by Michael McKenna, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Philip Weber, seconded by Gil Stauffer, to approve the payments. Motion carried 7-0.

2. Appointment of CDBG Engineer for 2020-2022- Council Action

Mrs. Hartranft- Every three years, the Borough is required to RFP for an engineer to oversee CDBG funded grants. Three proposals were received. Staff 's recommendation is Barry Isett and Associates.

Motion made by Earl Hill, seconded by Philip Weber, to assign Barry Isett & Associates to oversee engineering for CDBG funded projects for 2020-2022. Motion carried 7-0.

3. Authorization to Dispose/Sell Council Chamber Chairs- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to offer chairs free for the taking until the end of the week. After that time, the chairs may be disposed of. Motion carried 7-0.

4. Discussion on Rezoning Request for 2105 Creek Road in the City of Bethlehem

Mrs. Hartranft- The Planning Commission recommended not to support this rezoning and a letter was sent to the City of Bethlehem.

Mr. Weber- The Planning Commission felt that there is a lack of pedestrian access to the property, a lack of public street access, and the parcel is prone to flooding.

Motion made by Earl Hill, seconded by Philip Weber, to have staff draft a letter from Council to the City of Bethlehem that Council is also against the rezoning of 2105 Creek Road. Motion carried 7-0.

5. Approval of Special Event Request and Request to Waiver Fees for the Easter Egg Hunt, April 11, 2020, at 10:00 a.m.- Council Action

Motion made by Michael McKenna, seconded by James Hill, to approve the Special Event Request for the Easter Egg Hunt and waive the pavilion rental fees for the event. Motion carried 7-0.

6. Approval of Special Event Request for Bike Race in the Cinders: April 29, May 27, June 24, July 29, August 26, and September 30, 2020- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the Special Event Request for Bike Rides in the Cinders. Motion carried 7-0.

7. Approval of Special Event Request for Saucon Valley Farmers' Market, May 3-November 22, 2020- Council Action

Motion made by Michael McKenna, seconded by Philip Weber, to approve the Special Event Request for Saucon Valley Farmers' Market and re-evaluate location for next year in 2021. Motion carried 7-0.

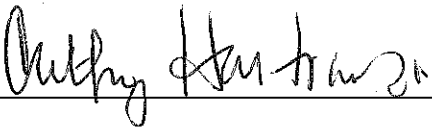
XI. Announcements- None

XII. Executive Session- None

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 8:41 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 2nd Day of March 2020.

A handwritten signature in black ink, appearing to read "Anthony Hill", is written over a horizontal line.

Borough Secretary

TO: MAYOR, BOROUGH COUNCIL
FROM: CATHY HARTRANFT, BOROUGH MANAGER
SUBJECT: 2019 YEAR-END REPORT

FINANCE & ADMINISTRATION: The assessed value of properties increased \$1,178,300 to \$133,501,800. This increased assessed valuation will generate approximately \$25,000 in real estate taxes. There are 2,362 taxable properties and 55 borough-owned or exempt properties. Based on preliminary year-end reporting for 2019, the General Fund income was \$5,241,389 or approximately 18% more than projected. This increase in revenue is attributed to higher than anticipated receipts in Earned Income Tax, Local Service Tax, Business Registration, Residential Rental permits, Foreign Fire Insurance, State Aid and Pool receipts. The expenses were \$4,953,970 or approximately 11% more than projected. Expenditure increases are due to increased auditing cost associated with new pension audit requirements, printing and advertising costs, building maintenance costs, police OT and holidays, PT officers, compensatory time, public works overtime and vehicle maintenance, street lighting, and increased costs associated with pool. The General Fund balance is \$2,159,925. Earlier in the year \$500,000 of general funds was transferred to the Collateralized Account. The auditors will begin the 2019 audit in March. Unpaid or delinquent real estate tax and fire tax amounts to \$71,106, a relatively high number compared to previous years. Real Estate Taxes at Tax Claim are \$44,735.

The Highway Aid fund income amounted to \$195,616 or 6.9% more than projected. Expenses were \$172,371. The Highway Aid account ended the year with a fund balance of \$27,196.

The Sanitation Fund income amounted to \$828,286 or 10.96% more than projected. Expenses were \$701,838 or 2.32% less than projected. The Sanitation Fund ended the year with a fund balance of \$434,697. Unpaid or delinquent garbage and recycling amounts to \$49,335. A total of \$11,700 in liens were satisfied in 2019.

The Fire Appropriation Fund income was \$199,567 or 3.47% more than projected. Expenses were \$180,086 or 7% less than projected. The Fire Appropriations Fund ended the year with a fund balance of \$90,817.00.

A final, audited report will be made available to Council at a future date.

Throughout the year Administration continued to streamline tax and utility collection as well as cross train employees, and make available technological approaches to office management which has resulted in a more functional work environment. These approaches include the use of e-mail, shared files, web site information and increased usage of the City Share accounting and land management system.

In 2012 the Borough developed a 7-year Capital Plan. This Plan projects funding requirements and expenses in all departments. 2019 saw capital purchases in the amount of \$134,527 for holiday decorations, building repairs, server upgrade for police and administration, code vehicle, stormwater improvements, Dimmick Park playground improvements.

In 2019 a number of projects funded with grant monies were completed.

- Dimmick Park - \$543,806 for the Dimmick Park playground
- Water Street - \$398,466 Phase I of Water Street Pedestrian Improvements includes ADA ramps, crosswalks, Saucon Rail Trail Crossing, street trees
- Street Benches - \$2,000 – Main Street Lehigh Valley
- Bike Repair Stations - \$1,400 – Lehigh Valley Mini Grant repair stations at Water Street and Dimmick Park
- Music in the Park - \$3,000 – Northampton County Hotel Tax
- Pool Concession Stand - \$228,200 – DCNR
- Pool Concession Stand - \$40,000 – CDBG
- Dimmick Park Stair Replacement - \$10,000 – CIPP
- Dimmick Park Stair Replacement - \$42,575 – Livable Landscape

Grants were received in the amount of \$1,221,582 from various funding sources for the Main Street Initiative Project. Design and engineering work are complete as well as environmental and permitting. Work to commence in the summer of 2020.

\$792,427 in federal Transportation Alternatives Set-Aside (TASA) funding
\$200,000 in federal Transportation Alternatives Set-Aside (TASA) funding – Lehigh Valley share
\$ 67,982 Pennsylvania Department of Transportation – Green Light Go
\$126,173 Pennsylvania Department of Transportation – Automated Red Light Enforcement
\$35,000.00 County of Northampton CIPP – Hampton/Main crosswalk improvements

Funding is available in the amount of \$82,883 for Phase II of the Water Street Improvements, which include Main & Water stamped intersection and other pavement markings.

PUBLIC WORKS/PARKS RECREATION/ SANITATION: 2019 was once again a year filled with activity and projects for the Public Works department. In March, the Borough's long-time Public Works Director, Tom Henshaw, retired and not much later a long-time employee resigned to take a position with another community. Within months, Barry Yonney was promoted to Public Works Supervisor and two new hires were welcome to the Public Works department and Sanitation department respectively.

In addition to daily activities such as snow plowing, grass cutting, leaf pick up, street sweeping, vehicle, stormwater, and building maintenance, a significant number of projects were completed.

An ADA compliant ramp was installed at Dimmick Park. Funding for this project was provided by Northampton County CDBG.

Water Street Park was rolled, aerated and seeded.

Street Paving was completed including Constitution, Whittaker, Preston, Oliver, Ruch and Fox

Memorial Trees were planted at the WB I78 ramp. Worked with PA Depart of Ag and USDA to eradicate spotted lanternfly in Borough.

Most crosswalks were thermo taped. Street Benches were installed along Main Street

Inventoried utility poles for Hometown Hero banner placement

New pumps and filters were installed at the pool pump house. Screenings were laid along the Saucon Rail Trail. New holiday tree was purchased, assembled and hung. Security cameras were installed at borough park facilities and borough hall. Debris was removed from the Silver Creek throughout the year. Enforcement signs were replaced. Street Paving was conducted on Constitution Ave., Preston, Ruch, Oliver and Fox alleys.

Contracts were awarded for the Water Street pedestrian improvements. This project includes ADA , sidewalks, street trees and bike lanes.

The Saucon Rail Trail continues to be a welcomed recreation attraction. Continued maintenance on the trail include brush clearing, tree removal and installation of screenings along trail bed. Public Works assisted the SRT Commission members with refurbishing the railroad signals.

Dimmick Park, Water Street Park and the Saucon Rail Trail continue their presence as the Saucon Valley's premier recreational settings. Events such as Community Day, Light Up Night and Music in the Park continue to grow. These parks, host to most of Hellertown's events, will continue as premier recreational facilities for residents and visitors. Public Works dismantled the old playground making way for a new playground.

The summer of 2019 was a notable year for the Hellertown Pool. The pool was enjoyed by over 25,000 people! The pool did close early 14 days due to weather, illness or low attendance. The concession stand had a banner year with over \$36,000 in sales.

Approximately 18,018 ton of garbage and 575 ton of recycling materials were collected in 2019. The Saucon Valley Compost Center generated 476 ton of mulch

We also welcomed a new employee to the Sanitation Department.

The Saucon Valley Compost Center continued its popularity in 2019 with 9,271 visitors. The brush was double ground twice in 2019 at a cost of \$14,000. The Compost Committee developed specifications to erect a 20x80 pole building for the storage of equipment. It was determined the building should be reduced in size. The pole building was erected in January 2020. Hellertown and Lower Saucon Public Works will continue to work on interior fit out.

The Borough Public Works Department continued to assist with community activities such as the Relay for Life, Dewey Fire Co. Carnival, National Night Out, Community Day, Farmer's Market, Light-Up Night and Music in the Park.

PLANNING/ZONING & CODES: In 2019, four Façade Grants amounting to \$7,440 were awarded with an additional \$15,000 of private funds invested. There is \$25,000 of funding available in 2020.

Fourteen new businesses were welcomed to the Borough representing the retail, restaurant and service industries. Seventeen establishments went out of business. Eight new residential units were built.

Borough Council conducted two Conditional Use Hearings to operate a beer production facility and a gun shop.

Residential Rental, Business, Fire and sidewalk inspections will be discussed in the Code Enforcement Officers year-end report.

No Zoning or SALDO amendments were presented in 2019.

In 2018, staff participated in the update to our Hazard Mitigation Plan which identifies major areas of concern such as flooding, storms, natural and man-made disasters. The updated Plan has been submitted and approved by PEMA. In 2019, we applied and were awarded a \$75,000 planning grant to study and engineer improvements to the Saucon Creek corridor.

The Borough Manager participated in four Northampton County Council of Government Meetings to discuss issues relevant to our region.

The Code Enforcement Officer and Borough Manager continue to participate with other Lehigh Valley municipalities in the Blight Remediation workshops aimed to develop a county-wide Blight Reversal and Remediation Plan. The draft Blight Remediation Plan is available.

The Code Enforcement Officer and Borough Manager participated in a number of Historical Cultural Plan development meetings conducted by Northampton County.

Continued discussion and participation with other stakeholders in the Saucon Creek Watershed to discuss the potential for regional coordination on pollution reduction plans associated with our MS4 programs. This is on-going and will continue.

COMMUNITY & ECONOMIC DEVELOPMENT: Borough Staff continues to work with various Lehigh Valley organizations to enhance the borough's downtown image and encourage private investment. The Borough Manager spoke at a Business Roundtable discussion of the various enhancement projects the borough has completed which include developing our image and identity and an update on the Pedestrian Safety Improvements to Main St. Other initiatives include the annual Restaurant Week, Patriot Project, Community Yard Sale, Community Day, Music in the Park, Movies in the Park, Light Up Night.

The Mayor, Borough Council or Borough Manager participated in nine ribbon cuttings and three mixers supported by the Hellertown Lower Saucon Chamber.

The Mayor, Borough Council or Borough Manager represented Hellertown Borough at a number of awards presentations or community spotlight events including the Green Retail Initiative (DCNR),

Women of Strength Conference (Woman's Business Council), Lehigh Valley Gala Awards and Upper Bucks Rail groundbreaking.

Participated in a number of meetings to promote the 2020 Census.

POLICE & PUBLIC SAFETY: Negotiated a successful 3- year contract with Hellertown PD.

REGIONAL PARTNERSHIPS: In 2019, Hellertown Borough, Lower Saucon Township and the Saucon Valley School District continued its mission to discuss common interests with the goal of improving the quality of life for residents of the Saucon Valley area.

The Partnership met monthly in 2019 for the purpose of updating the Comprehensive Plan, which will include a stormwater and ADA component. Public meetings are being scheduled for spring/summer 2020.

MOVING FORWARD:

As we move forward into 2020, there are many projects that will begin or continue.

The Greater Lehigh Valley Chamber, Hellertown-Lower Saucon Chamber and the Borough of Hellertown will continue to market Hellertown Borough as a wonderful community to do business. Staff will continue to meet with prospective business owners to facilitate their arrival in the community.

All signalized intersections will be upgraded with countdown pedestrian indicators, audible pushbuttons, and crosswalks.

Unsignalized intersections will be provided with pedestrian activated crossings, ADA ramps, crosswalks.

In grade lighted crosswalk is proposed for Main & Hampton.

Water Street Phase II (between Main St and the Water Street bridge) will consist of crosswalks and thermoplastic sharrows

Public Works will conduct a CDBG paving project consisting of ADA parking and access to the Hellertown Pool.

The stairs at Dimmick Park will be replaced with the addition of the greening of the swale.

Planning and design such as utility, ROW, environmental clearances, final design, permitting and bidding will occur in association with the Main Street Pedestrian Improvements. Construction is expected in Spring/Summer 2020.

The year 2020 will once again bring many challenges and opportunities to the Borough of Hellertown. Myself and our staff will continue to meet these challenges with objective and rational solutions and grasp the opportunities with enthusiasm and logical approaches.

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

January 2020

This is the monthly report for the Hellertown Police Department from January 1st through January 31st, 2020.

During the month of January the Police received 479 calls for service. We did receive 2 Theft, 8 Domestic/Assault, 1 Forgery, 2 Sex Offense and 10 traffic collision calls. We wrote 67 citations.

The Police Department filed 31 charges including 5 for Narcotics Possession, 4 for DUI, 6 for Assault, 2 for Sexual Assault and 1 for Forgery.

In January all officers are completing mandatory update training for M.P.O.E.T.C. Our calls were higher than last January, which has been the trend lately, and our arrests were comparable. We are still working on a few larger cases from last year that we should be wrapping up soon. We did conduct a Boy Scout tour in January that went well. We are also wrapping up our junked and abandoned vehicle initiative. Any questions or concerns feel free to call or stop by.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
JANUARY 2020**

1 ACTIVITY COMPLETED

Winter Event-1/7, 1/17, 1/18, 1/19
Removed Plows and Salt
Removed Wallpaper, Prepped, and Painted Foyer
Assess All Street Signs and Poles to be Replaced
Measured Streets, Counted Manholes, and Water Boxes
Trimmed and Cleaned Soccer Fields
Cleaned and Changed Heads on Fountains
Crew Went for Hearing Tests
Loaded Trucks With Salt
Salted Roads 12/18-19/19
Serviced #3, #9, #14, #15, #16, #19, and #26
Replaced Radiator on Leaf Picker
Trimmed and Scraped Road by Lost Cave
Took #11 to Horwith

2 OTHER

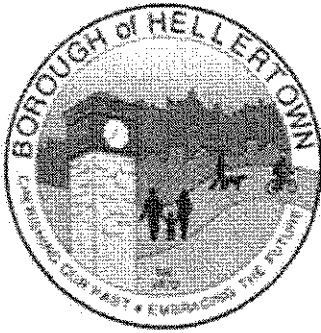
Cleaned Shops and Lunch Room Weekly.
Cleaned the Millrace
Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main and Misc. Streets.
Filled Dog Waste Bags Weekly
Emptied trash barrels on every twice per week
Clean and Stock Park Bathrooms Daily
Staff Attended Class on Street Safety

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Installed Bike Repair Station Sign at Dimmick Park
Removed and Stored Holiday Decorations
Repaired Tot Lot Gate at Dimmick Park
Repaired Batting Cage
Prepped and Installed Pole Building at Compost Center

4 MEETINGS

Council Meetings
Meetings With Case, Kubota, John Deere, and Bobcar for Skidsteer
Meeting with Roger About Compost Center Retention Pond
Meeting With Grand Turk for Garbage Truck
Meeting at Ringo Farms for Trailer
Meeting With Electrician for New Panels
Meeting with Mr. Luthar to Measure Mulch



BOROUGH OF HELLERTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 * Fax 610-838-0500

2020 Monthly Report Jan 16-Feb 10

Local Permits Issued:	5
BIA Permits Issued:	18
Sidewalk Inspections:	4
Residential Rental Inspections:	10
Fire Inspections:	2
Service Requests/Complaints	27

Citations:	0
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Planning Commission activity:

ZHB activity:

Upcoming-330 Linden-Parking, density and use variances
1618 Main-special exception adding rental unit

Meetings/Classes attended:

2 Borough Council
0 Z.H.B.
0 Planning Commission
1 Zoning Amendment Hearing

Court Appearances:

0

Other Information:

Business Activity:

BB Decheine Men's Salon-1152 Main St. Open

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
1/17/2020	M-200020 MobileFood	Mobile Food License			\$0.00	\$200.00
1/28/2020	M-200041 MobileFood	Mobile Food License			\$0.00	\$200.00
1/31/2020	D-200044 Dumpster	FRANCESCHI, CESAR A JR And SAR Dumpster Permit	1350 1ST AVE	Q7NW3A-12-4	\$0.00	\$75.00
2/4/2020	Z-200051 Zoning	GROSS, JOHN JR And SHARON K. Utility Permit	722 MAGNOLIA RD	Q7SW3B-15-1	\$2,000.00	\$75.00
2/5/2020	Z-200053 Zoning	SARKO, STEVEN J And KIMBERLY, Fence	71 BACHMAN ST	Q7NW3D-4-23	\$7,000.00	\$100.00

TOTAL NUMBER OF PERMITS:	5
TOTAL ESTIMATED VALUE:	\$9,000.00
TOTAL PERMIT FEES:	\$650.00

Summary by Type

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
1/20/2020	P-200023 Plumbing	MICHAEL, MICHELLE, Water Heater	832 MAPLE RD	Q7SE4A-10-14	\$0.00	\$74.50
1/20/2020	E-200022 Elect	ACHEY, GRACE, Panel Upgrade	913 NEW YORK AVE	Q7SW2B-15-4	\$1,200.00	\$79.50
1/22/2020	P-200026 Plumbing	PATTERSON HARRY E ET AL, Water Line	566 HENRY ST	Q7SW3B-17-9	\$0.00	\$74.50
1/22/2020	M-200027 Mechanical	KLINE, PHYLLIS J, Boiler	130 NORTHAMPTON ST	Q7SW3C-1-6	\$18,495.00	\$74.50
1/27/2020	P-200038 Plumbing	CUTSHAW, GLENN THOMAS III, Residential	321 CEDAR RD	Q7SE4A-8-28	\$0.00	\$74.50
1/27/2020	P-200033 Plumbing	TRAVISANO, ANTHONY And EVELYN Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$0.00	\$74.50
1/27/2020	B-200036 Build	CUTSHAW, GLENN THOMAS III, Repair/Renovation-Residential	321 CEDAR RD	Q7SE4A-8-28	\$2,500.00	\$129.50
1/27/2020	M-200035 Mechanical	TRAVISANO, ANTHONY And EVELYN Replacement-Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$0.00	\$74.50
1/27/2020	B-200031 Build	TRAVISANO, ANTHONY And EVELYN Alteration/Renovation-Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$2,500.00	\$129.50
1/27/2020	E-200037 Elect	CUTSHAW, GLENN THOMAS III, Residential	321 CEDAR RD	Q7SE4A-8-28	\$150.00	\$84.50
1/27/2020	E-200032 Elect	TRAVISANO, ANTHONY And EVELYN Residential	321 CONSTITUTION AVE	Q7SE4A-9-17	\$150.00	\$84.50
1/31/2020	F-200047 Roof	ZAUN FAMILY IRREVOCABLE TRUST Roof-Residential	546 RENTZHEIMER DR	Q7SW2C-8-6	\$6,000.00	\$79.50
1/31/2020	B-200045 Build	SAUCON TRUST, Repair/Renovation-Commercial	1050 MAIN ST	Q7SW2A-1-3	\$200.00	\$504.50
1/31/2020	E-200048 Elect	MEILINGER, RODNEY, New Panel	1230 DETWEILER AVE	Q7NW3C-11-2	\$2,725.00	\$139.50
1/31/2020	M-200046 Mechanical	ANGUS WILLIAM E T A B ET AL c/o W Replacement-Commercial	1304 WHITAKER ST	Q7NW3D-1-3	\$3,500.00	\$174.50
2/4/2020	P-200052 Plumbing	JKLM PROPERTIES LLC, Sewer Line	1541 WASHINGTON ST	Q7NW3A-4-8	\$0.00	\$74.50
2/7/2020	B-200058 Build	HEINTZELMAN FUNERAL HOME INC, New Construction-Commercial	24 W SAUCON ST	Q7SW3A-6-3	\$200,000.00	\$1,884.50
2/10/2020	F-200059 Roof	ERNST, LINCOLN W And AMY L, Roof-Residential	280 E CHESTNUT ST	Q7SW2B-12-1	\$1,700.00	\$79.50

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST VALUE	PERMIT FEE
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TOTAL NUMBER OF PERMITS:	18
TOTAL ESTIMATED VALUE:	\$239,120.00
TOTAL PERMIT FEES:	\$3,891.00

Summary by Type

3 Commercial
13 Residentail

Borough of Hellertown
Monthly Permit Report

02/10/2020

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FOR PERMITS ISSUED BETWEEN 1/16/2020 AND 2/10/2020

DATE	PERMIT # PERMIT TYPE	OWNER DESCRIPTION	PROPERTY ADDRESS	PARCEL	EST. VALUE	PERMIT FEE
1/23/2020	S-200029 Sidelnsp.	JOHNSON, JENNIFER D, Sidewalk And Curb Inspection Application	1058 2ND AVE	Q7SW2A-3-5	\$0.00	\$25.00
1/27/2020	S-200039 Sidelnsp.	SHEA, MICHAEL And EMERSON, LIN Sidewalk And Curb Inspection Application	1561-65 MAIN ST	Q7NW2D-8-7	\$0.00	\$25.00
1/31/2020	S-200043 Sidelnsp.	DETWILER, MICHAEL A And BETHA Sidewalk And Curb Inspection Application	1550 RIEGEL ST	Q7NW3B-1-1B	\$0.00	\$25.00
2/10/2020	S-200060 Sidelnsp.	JARRAH, CHAD E, Sidewalk And Curb Inspection Application	1338 EASTON RD	Q7NW3B-13-2	\$0.00	\$25.00

TOTAL NUMBER OF PERMITS:	4
TOTAL ESTIMATED VALUE:	\$0.00
TOTAL PERMIT FEES:	\$100.00

Summary by Type

Borough of Hellertown

Zoning Hearing Board

Notice is hereby given that the Zoning Hearing Board of Hellertown Borough will meet in Council Chambers of the Municipal Building at 685 Main St., Hellertown, PA 18055 on Wednesday, February 19, 2020 at 6:30 pm for the purpose of hearing the following appeals. ALL APPELLANTS MUST APPEAR AT THE MEETING.

ZHB-20-01: The appeal of James Metsopulos: 1618 Main St. Hellertown PA 18055. Appellant seeks a special exception under section 450-12c(3) related to section 450-36, conversions of dwellings into apartments. Appellant is seeking approval to create (1) additional dwelling unit for a total of (2) dwelling units. The property is located at 1618 Main St., Hellertown, PA 18055. TMP# Q7NW2D-7-15-0715 in the Mixed District.

All persons interested may appear and may be heard. The appeal listed may be reviewed at the Hellertown Borough Zoning office at the above address

Kris Russo Zoning Officer

Borough of Hellertown

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ZHB-20-02: The appeal of Sean Burke, D.B.A. Stella Cadente Investments LLC: 117 E Broad St. Bethlehem, PA 18018 Appellant seeks approval to continue a non-conforming use under section 450-79(f), a variance under section 450-11d maximum density-to allow 10 apartments when only 5 are permitted and a variance under section 450-20a(2) parking requirements-applicant proposes 13 off street parking spaces when 36 are required. The property is located at 330 Linden St., Hellertown, PA 18055. TMP# Q7NW3C 15 2 0715 in the R-2 District.

All persons interested may appear and may be heard. The appeal listed may be reviewed at the Hellertown Borough Zoning office at the above address

Kris Russo Zoning Officer