

Borough of Hellertown
Council Meeting Minutes
Monday, July 19, 2021

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Barry Yonney, and Angie Thiede. Tina Krasnansky, Chief Shupp, Bryan Smith, and Kris Russo were absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Matthew Marcincin, to adopt the meeting agendum as written. Motion carried 6-0.

V. Approval of Meeting Minutes

1. July 6, 2021

Motion made by Matthew Marcincin, seconded by Earl Hill, to approve the July 6, 2021, meeting minutes as written. Motion carried 6-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearance

1. Jessica O'Donnell and Lauren Bertucci, Lehigh Valley Chamber

Ms. O'Donnell thanked Council for their continued support of the Music in the Park program. There have been approximately 1,000 people at the last two concerts.

This week is Summer Restaurant Week.

The Chamber is continuing to partner with Northampton County to provide COVID 19 Relief Grants to businesses.

Ms. Bertucci- Since it was cancelled last year, we would like to host the Bikes and Brews event at Water Street Park on September 9, 2021. This would be coordinated with Lost Tavern Brewing so we are asking that the alcohol prohibition at the park be waived for the event.

Motion made by Michael McKenna, seconded by James Hill, to approve the Bikes and Brews event on September 9, 2021, and waive the alcohol ban in Water Street Park for the event. Motion carried 6-0.

Ms. Bertucci- We are looking to hold a Pints for a Purpose event at Lost Tavern Brewing on September 29, 2021, from 5:30 to 7:30 p.m. The event will benefit the local police departments. We are asked to have Hampton Avenue closed during the event.

Motion made by Michael McKenna, seconded by Earl Hill, to authorize the closer of Hampton Avenue for Pints for a Purpose. Motion carried 6-0.

B. Agenda Items- None

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger had nothing additional to report.

B. Mayor

Mayor Heintzelman- I received a complaint that there were no recycling bins available in the park during the Music in the Park.

Mrs. Hartranft- There are always recycling bins available at Dimmick Park.

Mr. Yonney- The recycling bins were placed by the pavilion.

Mayor Heintzelman inquired as to who is responsible for maintaining the trees along Main Street that are in need of trimming or removal.

Mrs. Hartranft- The property owner is responsible for maintenance of the street trees. Many of the identified trees will be remedied by the letters that were mailed by staff.

C. Council

Mr. Marcincin- The Hellertown Area Library will be holding an end of summer carnival on August 18, 2021.

VIII. Reports from Appointed Officials

A. Treasurer

1. June 2021 Treasurer's Report
2. June 2021 Statement of Revenues and Expenditures

Motion made by Michael McKenna, seconded by Earl Hill, to receive the June 2021 Treasurer's Report and table the June 2021 Statement of Revenues and Expenditures. Motion carried 6-0.

B. Engineer

1. Report

Mr. Smith was not present for the meeting.

C. Solicitor

Mr. Corriere- The Zoning Hearing Board is scheduled to meeting on July 21, 2021, for deliberation on the 1527 Easton Road property.

D. Manager

Mrs. Hartranft- The inspections have been completed for the Main Street Safety Project. Three punchlist items were completed today and the remaining three will be completed this week. This begins the thirty-day test period.

The Borough received the land development agreements for the Kichline Avenue development, Clauser Street development, and Starbucks.

The recycling and garbage tonnage has increased from the same period last year.

The Public Works pole building will be on the agenda for discussion at the August Planning Commission Meeting.

E. Chief of Police

1. Monthly Report

Motion made by Michael McKenna, seconded Gil Stauffer, to receive the Police Monthly Report and make a part of these minutes. Motion carried 6-0.

F. Public Works Director

1. Monthly Report

Motion made by Earl Hill, seconded by Matthew Marcincin, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 6-0.

Mr. Yonney- The contractor should be blacktopping Hillcrest Court and Delaware Avenue on Wednesday, blacktopping Ilona Drive on Thursday, and cracksealing on Friday.

The Public Works Department will begin painting the parking spaces on Main Street.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Michael McKenna, seconded by Gil Stauffer, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 6-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the payments. Motion carried 7-0.

2. Authorization to Sell 2010 Freightliner Garbage Truck to Quakertown Borough for \$12,000.00 - Council Action

Motion made by Michael McKenna, seconded by Earl Hill, authorize the sale of the 2010 Freightliner Garbage Truck to Quakertown Borough for \$12,000.00. Motion carried 6-0.

3. Authorization to Purchase 2022 GMC Sierra 3500 with Plow and Amber Strobe for \$47,584.00 Council Action

Mrs. Hartranft- The quote came in \$7,584.00 over budget but there are unallocated funds to cover the overage.

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to authorize the purchase of a 2022 GMC 3500. Motion carried 6-0.

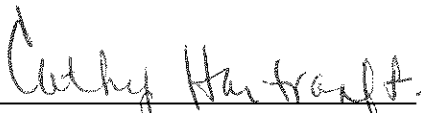
XI. Announcements- None

XII. Executive Session- None

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting 7:23 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 2nd Day of July 2021.


Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

June 2021

This is the monthly report for the Hellertown Police Department from June 1st through June 30th, 2021.

During the month of June the Police received 427 calls for service. We did receive 1 Theft, 9 Domestic/Assault, 6 Fraud, and 5 traffic collision calls. We wrote 83 citations.

The Police Department filed 47 charges including 14 for Narcotics Possession, 5 for DUI, 3 for Assault, 1 for Strangulation, and 1 for Retaliation of a Witness.

During June we had about the normal number of calls but the arrests were up. We did have some larger cases involving serious charges. The ice cream bike ride with a cop went well, we probably had 60 people show up. We also have been making some arrests for fireworks in June. People have been getting better with it since we started with the arrests. We also wrote a few citations to kids who were riding their bikes down Main Street doing wheelies. Any questions feel free to call or stop by.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
JUNE 2021**

1 ACTIVITY COMPLETED

Finished Prepping Pool for Opening
Backwashed and Vacuumed Pool Multiple Times Weekly
Replaced Freezer at Pool
Painted Snack Stand
Installed New Screen Door at Snack Stand
Trained Summer Help
Cut Back Rail Trail
Trimmed Tree Back for Crosswalk Signal Installation
Removed Log Blocking Millrace
Received New Garbage Truck
Serviced #3, #7,#11,#15, 4300, & Mowers

2 OTHER

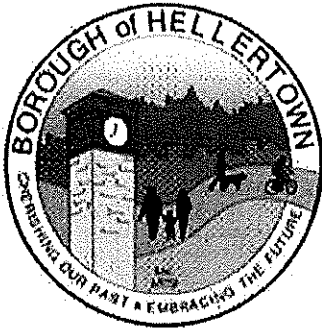
Cleaned and Disinfected Shops and Lunch Room
Cleaned the Millrace
Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main Street & Other Areas
Filled Dog Waste Bags Weekly
Cleaned Bathrooms Dailly
Emptied Trash Barrels Weekly
Mowed All Locations Weekly
Waters All Flower Beds Three Times Per Week
Weeded All Flower Beds Weekly
Cleaned Out Fountains

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Mulched All Playgrounds
Completed Spring Yard Waste Pickup
Painted Garage Doors
Prepped Alleys for Blacktop
Blacktopped Alley

4 MEETINGS

Virtual Council Meetings & Executive Sessions
Lifeguard Meeting
Pool Meetings
Snack Stand Meeting



BOROUGH OF HELLERTOWN

Zoning and Codes Office
685 Main Street
Hellertown, Pennsylvania 18055-1745
Hellertownborough.org
610-838-7041 * Fax 610-838-0500

2021 Monthly Report June 17-July 15

Local Permits Issued:	15
BIA Permits Issued:	15
Sidewalk Inspections:	5
Residential Rental Inspections:	2
Fire Inspections:	0
Service Requests/Complaints	43

Citations: 0

Planning Commission activity: None

ZHB activity: 1527 Easton Rd rezoning challenge(continued)

Meetings/Classes attended:
2 Borough Council
1 Z.H.B.
0 Planning Commission

Court Appearances:

Other Information: 127 Cedar Rd. was condemned due to structural issues.
102 Front St. owner was notified and will begin addressing property maintenance issues shortly.

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 6/17/2021 AND 7/15/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
6/17/2021	Z-210258	DEAN, ADAM D And JESSICA,	1553 RIEGEL ST	Q7NW2C-6-4C	\$5,598.00	\$100.00
	Zoning	Fence				
6/17/2021	M-210254	,			\$0.00	\$200.00
	MobileFood	Mobile Food License				
6/21/2021	Z-210264	JANOTTI, JASON A And ALEXANDR	762 MAGNOLIA RD	Q7SE4A-8-1	\$3,000.00	\$75.00
	Zoning	Fence				
6/21/2021	Z-210265	612 MAIN STREET LLC,	612-14 MAIN ST	Q7SW2D-8-10A	\$500.00	\$25.00
	Zoning	Sign Permit				
6/22/2021	Z-210267	OBLAS, STEPHANIE P And STEPHE	334 DURHAM ST	Q7SW2C-8-4	\$10,800.00	\$126.00
	Zoning	Deck				
6/25/2021	Z-210273	SISKO, JAMES M And EISENHARDT,	1351 WHITAKER ST	Q7NW3A-7-13A	\$4,000.00	\$75.00
	Zoning	Shed				
6/25/2021	Z-210272	PRICE, RICHARD S And JOHANNA M	963 JUNIPER RD	Q7SE1D-2-16	\$6,965.00	\$100.00
	Zoning	Fence				
7/6/2021	Z-210282	BURGOS, NANCY JOAN ET AL,	1017 MAIN ST	Q7SW2A-2-10	\$1,800.00	\$50.00
	Zoning	Shed				
7/6/2021	Z-210281	KEYSTATE PROPERTIES LLC,	1631 MAIN ST	Q7NW2D-8-16	\$1,225.00	\$50.00
	Zoning	Sign Permit				
7/7/2021	D-210290	WARRELMANN DAWN R ET AL,	827 MAGNOLIA RD	Q7SE4A-3-4	\$0.00	\$75.00
	Dumpster	Dumpster Permit				
7/7/2021	Y-210288	TUCKA, KATHLEEN M,	756 MAGNOLIA RD	Q7SE4A-7-3	\$0.00	\$25.00
	Shade	Removal				
7/7/2021	Z-210289	PEORO, VICTOR R And MEGAN C,	314 CEDAR RD	Q7SE4A-7-8	\$5,000.00	\$100.00
	Zoning	Fence				
7/12/2021	D-210294	LIEBERMAN, PAIGE,	1550 BLEYLER ST	Q7NW2C-6-1A	\$0.00	\$75.00
	Dumpster	Dumpster Permit				
7/12/2021	Z-210295	SINKO, ADRIAN G And DONNA R,	1071 MAIN ST	Q7SW2A-2-21	\$500.00	\$25.00
	Zoning	Sidewalk				
7/13/2021	Z-210297	HEINTZELMAN, SARA C,	451 MAPLE RD	Q7SE1D-6-14	\$22,986.00	\$164.00
	Zoning	Accessory Structure-Residential				
7/13/2021	Z-210296	DEAN, ADAM D And JESSICA,	1553 RIEGEL ST	Q7NW2C-6-4C	\$500.00	\$25.00
	Zoning	Shed				

Borough of Hellertown

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 6/17/2021 AND 7/15/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
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TOTAL NUMBER OF PERMITS: 16
TOTAL ESTIMATED VALUE: \$62,874.00
TOTAL PERMIT FEES: \$1,289.00

Summary by Type

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 6/17/2021 AND 7/15/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
6/17/2021	M-210255	DEAN, ADAM D And JESSICA,	1553 RIEGEL ST	Q7NW2C-6-4C	\$10,228.00	\$109.50
	Mechanical	Ductless Heat Pump				
6/17/2021	E-210256	DEAN, ADAM D And JESSICA,	1553 RIEGEL ST	Q7NW2C-6-4C	\$10,228.00	\$94.50
	Elect	Ductless Heat Pump				
6/17/2021	B-210257	FRITCHMAN, BRYAN R And SANDRA	443 FRONT ST	Q7SW3A-2-23	\$1,214.00	\$129.50
	Build	Repair/Renovation-Residential				
6/21/2021	P-210260	SIKORSKI, ALICE MARY,	109 CONSTITUTION AVE	Q7SE4D-6-7	\$0.00	\$74.50
	Plumbing	Trap Replacement				
6/21/2021	E-210263	CLARK, VICTOR J And MARY K,	1061 2ND AVE	Q7SW2B-1-17	\$0.00	\$79.50
	Elect	New Service				
6/21/2021	E-210261	PETRUNO, RONALD F And DEBORA	214 E HIGH ST	Q7NW3B-5-2	\$2,248.00	\$79.50
	Elect	New Service				
6/21/2021	B-210262	FRANKENFIELD, VIDA M And DALE	210 FRONT ST	Q7SW3A-5-4A	\$10,000.00	\$159.50
	Build	Repair/Renovation-Residential				
6/25/2021	F-210275	VONROHR, DONALD SR And ELIZAB	755 NORTHAMPTON ST	Q7SW2C-4-13	\$14,000.00	\$79.50
	Roof	Roof-Residential				
7/6/2021	B-210280	RADLOWSKI, PETER And SUMOSKI,	1175 NEW JERSEY AVE	Q7NW3C-18-7	\$24,260.00	\$204.50
	Build	Repair/Renovation-Residential				
7/7/2021	P-210286	GAVLIK, JAMES A,	913 NEW YORK AVE	Q7SW2B-15-4	\$0.00	\$74.50
	Plumbing	Water Line				
7/7/2021	M-210293	SINGLEYS REAL ESTATE LLC,	46 - 76 W WATER ST	Q7SW2D-8-1	\$0.00	\$104.50
	Mechanical	New Fuel-Commercial				
7/7/2021	M-210292	ROFF, ROBERT L And DIANE S,	509 HENRY ST	Q7SW3B-14-14	\$12,670.00	\$109.50
	Mechanical	Replacement-Residential				
7/7/2021	F-210291	PETERS, GARY G And LINDA B,	339 MAIN ST	Q7SW3A-7-6	\$7,600.00	\$79.50
	Roof	Roof-Residential				
7/7/2021	F-210287	LONG, MARY ANN E,	1133 1ST AVE	Q7NW3D-10-11	\$6,200.00	\$79.50
	Roof	Roof-Residential				
7/7/2021	F-210286	KIMBLE, CHAS W JR And LOIS A,	526 E SAUCON ST	Q7SW3B-9-4	\$3,350.00	\$79.50
	Roof	Roof-Residential				

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 6/17/2021 AND 7/15/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
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TOTAL NUMBER OF PERMITS:	15
TOTAL ESTIMATED VALUE:	\$101,898.00
TOTAL PERMIT FEES:	\$1,537.50

Summary by Type

1 Commercial
10 Residential

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 6/17/2021 AND 7/15/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
6/22/2021	S-210266	SPINELLI, EVELYN,	444 MAPLE RD	Q7SE1D-5-11	\$0.00	\$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application				
6/24/2021	S-210270	ST PAUL UNITED METHODIST CHUR	939 DETWEILER AVE	Q7SW2B-13-12	\$0.00	\$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application				
6/25/2021	S-210274	MEILINGER, NATHAN E And GAIL J,	856 POPLAR RD	Q7SE4A-11-15	\$0.00	\$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application				
7/14/2021	S-210299	WRIGHT, MELVIN J And ALISON E,	648 MAIN ST	Q7SW2D-8-4	\$0.00	\$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application				
7/15/2021	S-210300	GROSS, JOHN JR And SHARON K,	722 MAGNOLIA RD	Q7SW3B-15-1	\$0.00	\$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application				

TOTAL NUMBER OF PERMITS: 5
TOTAL ESTIMATED VALUE: \$0.00
TOTAL PERMIT FEES: \$125.00

Summary by Type