

Borough of Hellertown
Council Meeting Minutes
Monday, August 2, 2021

The Meeting Was Held In Person, Via Zoom, and Streamed Live on Facebook.

I. Call to Order – Thomas Rieger, 7:03 p.m.

II. Pledge - All

III. Roll Call – Thomas Rieger

Earl Hill-	Present
James Hill-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Tina Krasnansky, Angie Thiede, Michael Corriere, Barry Yonney, Chief Shupp, Kris Russo, Bryan Smith and Richard Fluck.

IV. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 6-0.

V. Approval of Meeting Minutes

1. July 19, 2021

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to approve the July 19, 2021, meeting minutes as written. Motion carried 6-0.

*******Council Vacancy Interviews*******

Council interviewed Kevin Smith, Andrew Hughes, Thomas Opsatnick, and Richard Weddigen to fill the unexpired term of Philip Weber ending December 31, 2021.

Motion made by Earl Hill, seconded by Gil Stauffer, to open the nominations. Motion carried 6-0.

Motion made by Earl Hill, seconded by James Hill, to appoint Andrew Hughes to fill the unexpired term of Philip Weber ending December 31, 2021. Motion carried 6-0.

Motion made by Matthew Marcincin, seconded by Earl Hill, to adopt Resolution 21-08. Motion carried 6-0.

Mayor Heintzelman swore-in Mr. Hughes.

Mr. Rieger thanked all of the applicants.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearance- None
- B. Agenda Items- None
- C. Non-Agenda Items

Diane Bachman, 40 Kichline Avenue, inquired as to the plans for traffic with the 28 unit project on Kichline and the proposed project on Clauser Street. There is a lack of police presence to deal with speeding, many are moving into Hellertown from out of the area and it is losing its small town feel, there is an influx of children into the school district, and a lack of parking. She also feels that there is not enough notice to residents about proposed development.

Mr. Rieger- As far as the meetings were concerned, all requirements per the law were followed with regard to notice.

The Clauser Street project was only a sketch plan. No formal plans have been presented to Council or the Planning Commission.

Mr. Smith- Per the requirements, no other traffic study was necessary for the Kichline Avenue project. There will be no off-site road improvements and no waivers were granted for the project.

Mr. Rieger suggested that the Planning Commission review the definition and uses in each zoning district and overlay districts for possible updates.

Mayor Heintzelman suggested placing speed bumps on Kichline Avenue to slow traffic.

Mr. Smith and Mrs. Hartranft reminded Council that speed bumps would cause a maintenance issue, possible stormwater issues, and could take away parking.

Mr. Pampanin suggested permitted parking for residents.

Mrs. Hartranft- The potential influx of children to the school district from the projects was discussed at a Partnership Meeting.

VII. Reports from Elected Officials

A. President

Mr. Rieger- In response to a breakthrough case of COVID-19 in the Borough staff, Council has updated the COVID Mitigation Policy. Any unvaccinated visitor to Borough Hall will be required to wear a mask. All unvaccinated employees, including summer help and pool employees, must wear a mask when indoors. To be exempt, employees must show their vaccination record. Unvaccinated employees that come in contact with a person that tests positive for COVID-19 will be required to take a rapid Covid test within 48 hours.

B. Mayor

Mayor Heintzelman- I have been invited back to Garlic Fest to defend our title. Bobbie from Brooklyn's Catering will again be the chef.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Stauffer- The new rotating light has worked against the geese at the Gristmill and recreation has increased.

D. Planning Commission

Mr. Rieger- The Planning Commission will be meeting next Tuesday to discuss the Public Works Building and interviewing for two vacancies.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- The End of Year Carnival will be held on August 18, 2021, from 5:00 p.m. to 7:00 p.m.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill- The Hellertown Borough Authority brought in a forester to look at the Authority's property.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger- Restaurant Week was a success.

Movies in the Park will be held on Friday.

The last Music in the Park is scheduled for August 15, 2021.

H. Saucon Valley Partnership (James Hill)

Mr. Rieger- A meeting will be held on August 11, 2021, via Zoom to review the Comprehensive Plan Updates.

I. Saucon Rail Trail (Matthew Marcincin)

Mr. Marcincin had nothing to report.

J. Hellertown Civil Service Commission (James Hill)

Mr. Hill had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer

1. June 2021 Statement of Revenues and Expenditures

Motion made by Gil Stauffer, seconded by Earl Hill, to receive the June 2021 Statement of Revenues and Expenditures. Motion carried 6-0 (Mr. Hughes abstained).

B. Engineer

Mr. Smith had only agenda items to discuss.

C. Solicitor

Mr. Corriere- Procedures have been modified in the Sunshine act. Meeting agendas must be posted 24 hours prior to the meeting both online and at Borough Hall. Council also has to be careful when amending the agenda. Voting on items that have not been on the posted agenda should be done at the following meeting unless it is an emergency or expends only minimal funds.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

Chief Shupp had only agenda items to discuss.

F. Public Works Director

Mr. Yonney- The Public Works Department has finally been able to obtain our allotment of road paint. We will begin working on the most faded areas next week.

G. Zoning/Codes Officer

Mr. Russo had only agenda items to discuss.

H. Fire Chief

Chief Simkovic- The new truck is back on the line to have the chassis and pump installed by next week.

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the payments. Motion carried 6-0 (Mr. Hughes abstained).

2. Adoption of Resolution 21-08, Appointment to Council- Council Action

This item was discussed under Council Interviews.

3. Authorization to Bid Dimmick Park Swale Greening Project- Council Action

Mr. Smith- This project is to enhance the drainage swale at Dimmick Park. Enhancements will include native vegetation to green the swale and check dams to slow the water. The project is being paid by various sources of grant funding.

Motion made by Michael McKenna, seconded by Gil Stauffer, to authorize bidding the Dimmick Park Swale Greening Project. Motion carried 7-0.

4. Authorization to Bid Walnut Street Rail Trail Crossing Project- Council Action

Mr. Smith- There is extra funding available from the Main Street Safety Project. We are recommend using the funds to improve the Walnut Street Rail Trail crossing. Upgrades will include rapid flashers, handicap ramp, two handicap parking spaces, and ADA access to the Gristmill.

Motion made by Gil Stauffer, seconded by James Hill, to authorize bidding the Walnut Street Rail Trail Crossing Project. Motion carried 7-0.

5. Authorization to Pay Invoice #7 to Marino Corp for Main Street Safety Project in the Amount of \$3,000.00- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to authorize payment of Invoice #7 to Marino Corp. Motion carried 7-0.

6. Approval of Special Event Request for Hops for Hope, October 16, 2021, From 11:00 a.m. to 10:30 p.m.- Council Action

Kenny Rampolla- In the few years that we have held this event, we have raised over \$20,000.00 toward pediatric cancer research. We are looking for permission to close Hampton Avenue from Main Street to Oak Alley.

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the Hops for Hope Special Event Request and allow the Hampton Avenue closure as requested. Motion carried 7-0.

7. Approval of Handicap Parking Space Request at 1317 Detweiler Avenue- Council Action

Chief Shupp- Mr. Yonney and I reviewed the request and it met all of the requirements in the policy.

Motion made by Michael McKenna, seconded by Matthew Marcincin, to approve the Handicap Parking Request at 1317 Detweiler Avenue. Motion carried 7-0.

XII Announcements

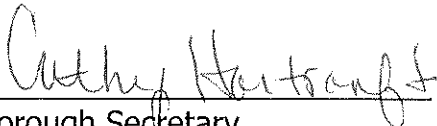
Mr. Rieger- Council met in Executive Session prior to this meeting to discuss potential litigation, potential sale of Borough owned property, and personnel matters.

XIII. Executive Session- None

XIV. Adjournment

Motion made by Michael McKenna, seconded by Gil Stauffer, to adjourn the meeting 8:45 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 16th Day of August 2021.


Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

July 2021

This is the monthly report for the Hellertown Police Department from July 1st through July 31st, 2021.

During the month of July the Police received 567 calls for service. We did receive 6 Theft, 5 Domestic/Assault, 14 Fraud and 9 traffic collision calls. We wrote 84 citations.

The Police Department filed 51 charges including 29 for Narcotics Possession, 10 for DUI, and 4 for Assault/Domestic.

Our call and arrests went up significantly last month. People are definitely becoming more active and the guys did a great job, as shown by the number of DUI and narcotics arrests. We saw a spike in fraud cases last month but that was almost solely due to the data breach at St. Lukes. People who were affected had false unemployment claims being submitted in their names. Any questions or concerns please feel free to stop in or call.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
JULY 2021**

1 ACTIVITY COMPLETED

Pressure Washed Bleachers at Dimmick
Pressure Washed Pavilion and Walkways at Water Street
Trimmed Bushes & Trees
Completed Storm Cleanup
Installed Stone in Culvert Outlets at Water Street
Repaired Road Signs
Painted Main Street Parking Spaces
Set Up and Cleaned Up Carnival
Cleaned Borough Hall Parking Lot
Loaded Mulch for Williams Township
Serviced #12, #14, Paver, 4300, & Mowers

2 OTHER

Cleaned and Disinfected Shops and Lunch Room
Cleaned the Millrace
Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main Street & Other Areas
Filled Dog Waste Bags Weekly
Cleaned Bathrooms Dailly
Emptied Trash Barrels Weekly
Mowed All Locations Weekly
Waters All Flower Beds Three Times Per Week
Weeded All Flower Beds Weekly
Cleaned Out Fountains

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Unclogged Sewer Line at Pool
Repaired Pool Cameras
Blacktopped Dimmick Park Road by Pavilion
Repaired Sink & Toilet at Pool
Backwashed and Scubbed All Sides of the Pool

4 MEETINGS

Virtual Council Meetings & Executive Sessions



BOROUGH OF HELLERTOWN

Zoning and Codes Office
685 Main Street
Hellertown, Pennsylvania 18055-1745
Hellertownborough.org
610-838-7041 * Fax 610-838-0500

2021 Monthly Report July 15-August 12

Local Permits Issued:	8
BIA Permits Issued:	23
Sidewalk Inspections:	12
Residential Rental Inspections:	0
Fire Inspections:	0
Service Requests/Complaints	31
Citations:	0
Planning Commission activity:	Public Works Building-Recommended conditional approval
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 1 Planning Commission
Court Appearances:	
Other Information:	None

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
7/20/2021	Z-210313 Zoning	DAWSON, JAMES L And BARBARA Fence	901 MAIN ST	Q7SW2A-7-22	\$1,662.00	\$50.00
7/22/2021	Z-210319 Zoning	OPDYKE, MICHAEL, Swimming Pool	421 WILLOW RD	Q7SE4A-8-5	\$5,000.00	\$100.00
7/26/2021	Z-210326 Zoning	KULP, BEVERLY, Fence	1024 DETWEILER AVE	Q7SW2B-7-3	\$1,500.00	\$50.00
7/26/2021	Z-210324 Zoning	SINGLEYS REAL ESTATE LLC, Sign Permit	46 - 76 W WATER ST	Q7SW2D-8-1	\$160.00	\$25.00
7/26/2021	Z-210323 Zoning	FADEM, THERESA A And JONATHA Patio	427 LOCUST RD	Q7SE4A-3-7	\$4,000.00	\$75.00
8/2/2021	Z-210339 Zoning	HELLERTOWN BOROUGH, Shed	409 CONSTITUTION AVE	Q7SE1D-3-6	\$960.00	\$0.00
8/9/2021	Z-210353 Zoning	HARTMAN, HEATHER A, Fence	554 TOBIAS DR	Q7SW2C-9-4	\$0.00	\$75.00
8/12/2021	Z-210359 Zoning	NEKLEWITZ, LEE, Fence	827 MAPLE RD	Q7SE4A-9-10	\$1,000.00	\$50.00

TOTAL NUMBER OF PERMITS:	8
TOTAL ESTIMATED VALUE:	\$14,272.00
TOTAL PERMIT FEES:	\$425.00

Summary by Type

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Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
7/16/2021	P-210304	LIEBERMAN, PAIGE, Plumbing	1650 BLEYLER ST	Q7NW2C-6-1A	\$0.00	\$74.50
7/16/2021	B-210303	LIEBERMAN, PAIGE, Build	1650 BLEYLER ST	Q7NW2C-6-1A	\$35,000.00	\$129.50
7/20/2021	B-210314	LOVELACE, DONNA J, Build	1604 CLAUSER ST	Q7NW2D-1-6	\$0.00	\$104.50
7/20/2021	E-210315	YOUNG, KAY A, Elect	274 E THOMAS AVE	Q7NW3C-20-1	\$300.00	\$79.50
7/22/2021	E-210320	CAHILL, ROBERT C, Elect	1005 DETWEILER AVE	Q7SW2B-8-6	\$2,000.00	\$84.50
7/26/2021	B-210321	TORNIG REALTY LLC, Build	5 Main St.(Bank Of America)	R7-5-6X	\$25,000.00	\$614.50
7/26/2021	E-210322	TORNIG REALTY LLC, Elect	5 Main St.(Bank Of America)	R7-5-6X	\$250.00	\$89.50
7/29/2021	M-210334	TORNIG REALTY LLC, Mechanical	5 Main St.(Bank Of America)	R7-5-6X	\$20,000.00	\$454.50
7/29/2021	B-210328	TORNIG REALTY LLC, Build	5 Main St.(Bank Of America)	R7-5-6X	\$475,000.00	\$3,129.50
7/29/2021	B-210332	TORNIG REALTY LLC, Build	5 Main St.(Bank Of America)	R7-5-6X	\$250,000.00	\$4,004.50
7/29/2021	E-210330	TORNIG REALTY LLC, Elect	5 Main St.(Bank Of America)	R7-5-6X	\$32,500.00	\$254.50
7/29/2021	M-210331	TORNIG REALTY LLC, Mechanical	5 Main St.(Bank Of America)	R7-5-6X	\$18,500.00	\$254.50
7/29/2021	P-210329	TORNIG REALTY LLC, Plumbing	5 Main St.(Bank Of America)	R7-5-6X	\$0.00	\$144.50
7/29/2021	P-210335	TORNIG REALTY LLC, Plumbing	5 Main St.(Bank Of America)	R7-5-6X	\$0.00	\$419.50
7/29/2021	E-210333	TORNIG REALTY LLC, Elect	5 Main St.(Bank Of America)	R7-5-6X	\$25,000.00	\$124.50
8/2/2021	E-210338	MICKLUS, MARY ANN, Elect	851 POPLAR RD	Q7SE4A-10-4C	\$3,000.00	\$79.50
8/3/2021	E-210345	SINKO, ADRIAN G And DONNA R, Elect	1071 MAIN ST	Q7SW2A-2-21	\$1,000.00	\$139.50
8/3/2021	F-210342	BILOUS, LEONARD And REIDER, JU Roof	60 WAGNER AVE	Q7NW2D-12-1	\$6,100.00	\$79.50
8/3/2021	F-210343	KEEFER, DAVID R And RITA A, Roof	744 EASTON RD	Q7SW2D-4-10	\$18,980.00	\$79.50

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Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
8/3/2021	M-210346 Mechanical	STRAUSS, RICHARD K And JANICE Replacement-Residential	1318 DETWEILER AVE	Q7NW3C-7-1	\$10,084.00	\$74.50
8/3/2021	P-210344 Plumbing	PRESTIGE WORLDWIDE INVESTMEN Commercial	462 FRONT ST	Q7SW3A-1-1	\$0.00	\$104.50
8/12/2021	E-210361 Elect	BALUM, ROBERT P And JANE S, Residential Solar	1023 NEW JERSEY AVE	Q7SW2B-9-4	\$22,226.00	\$79.60
8/12/2021	B-210360 Buld	BALUM, ROBERT P And JANE S, Solar	1023 NEW JERSEY AVE	Q7SW2B-9-4	\$5,557.00	\$199.50

TOTAL NUMBER OF PERMITS: 23
TOTAL ESTIMATED VALUE: \$950,497.00
TOTAL PERMIT FEES: \$10,798.60

Summary by Type

12 Commercial

9 Residential

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Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
7/15/2021	S-210300 SideInsp	GROSS, JOHN JR And SHARON K,	722 MAGNOLIA RD Sidewalk And Curb Inspection Application	Q7SW3B-16-1	\$0.00 \$25.00
7/16/2021	S-210307 SideInsp	LAPORTA, MICHAEL W SR And SAN	1635 BURKHARDT ST Sidewalk And Curb Inspection Application	Q7NW2D-9-3A	\$0.00 \$25.00
7/16/2021	S-210302 SideInsp	ERNST, LINCOLN W And AMY L,	280 E CHESTNUT ST Sidewalk And Curb Inspection Application	Q7SW2B-12-1	\$0.00 \$25.00
7/22/2021	S-210316 SideInsp	LEWIS DONALD K TRUSTEE,	415 WILLOW RD Sidewalk And Curb Inspection Application	Q7SE4A-6-4	\$0.00 \$25.00
7/28/2021	S-210327 SideInsp	REBBERT, THOMAS F,	600 HARRIS ST Sidewalk And Curb Inspection Application	Q7SW3A-2-24A	\$0.00 \$25.00
8/3/2021	S-210347 SideInsp	LASKIEWCZ, PETER ANDREW,	1600 OAKRIDGE LN Sidewalk And Curb Inspection Application	Q7-16-3-1	\$0.00 \$25.00
8/3/2021	S-210341 SideInsp	SHEGDA, RONALD W,	1328 EASTON RD Sidewalk And Curb Inspection Application	Q7NW3C-2-1	\$0.00 \$25.00
8/4/2021	S-210349 SideInsp	ALBRIGHT, MARK P And COLLEEN	533 MAGNOLIA RD Sidewalk And Curb Inspection Application	Q7SW3B-9-10	\$0.00 \$25.00
8/6/2021	S-210350 SideInsp	GROSS, JOHN JR And SHARON K,	722 MAGNOLIA RD Sidewalk And Curb Inspection Application	Q7SW3B-16-1	\$0.00 \$25.00
8/10/2021	S-210358 SideInsp	CAZAREZ, CINDY,	1643 ILONA DR Sidewalk And Curb Inspection Application	Q7NW2C-4-12	\$0.00 \$25.00
8/10/2021	S-210355 SideInsp	JACOBS, WILLIAM J,	1250 2ND AVE Sidewalk And Curb Inspection Application	Q7NW3D-6-2A	\$0.00 \$25.00
8/10/2021	S-210354 SideInsp	MILLIREN, MATTHEW N And ANDRE	502 SPRUCE ST Sidewalk And Curb Inspection Application	Q7SW3C-4-1	\$0.00 \$25.00

TOTAL NUMBER OF PERMITS:	12
TOTAL ESTIMATED VALUE:	\$0.00
TOTAL PERMIT FEES:	\$300.00

Summary by Type