

Borough of Hellertown
Council Meeting Minutes
Monday, August 16, 2021

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Earl Hill-	Present
James Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Michael Corriere, Cathy Hartranft, Barry Yonney, Angie Thiede, Tina Krasnansky, Bryan Smith, and Kris Russo. Chief Shupp was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Matthew Marcincin, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. August 2, 2021

Motion made by Gil Stauffer, seconded by Earl Hill, to approve the August 2, 2021, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

A. Pre-Scheduled Appearance

1. Kim Brown, Saucon Valley Diamond Sports- Discussion on Proposed Improvements

Chad Hamman and Larry Kelchner were present representing Saucon Valley Diamond Sports. Mr. Kelchner outlined the plans to repair one and install another batting cage, adding enclosed dugouts, and install a fence around the farm field. They feel the fence is needed to keep young children and bicycles from coming off the hill into the field of play.

Council was in favor of the plan with the exception of the fence. The hill is used all winter for sledding. Any type of fencing would need to be temporary.

Mrs. Hartranft- I believe that the Borough would need a sketch plan outlining the exact location of the proposed improvements before a decision can be made.

Mr. Smith also noted that the materials used should be in line with the rest of the park.

Motion made by Earl Hill, seconded by Gil Stauffer, to direct staff and Saucon Valley Diamond Sports to work on a plan to present to Council at a future meeting. Motion carried 7-0.

B. Agenda Items

Richard Weddigen, 600 Northampton Street, inquired whether the Borough has received any additional comments regarding the color scheme recommended for the Public Works Facility.

Mr. Rieger- The Borough did not receive any additional comments other than those posted on Facebook the night of the Planning Commission Meeting.

C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- An Executive Session was held prior to this meeting to discuss potential litigation, grievance, and personnel matters.

The final Music in the Park for this season was held last night and was well attended.

Hellertown Borough will be the Chair for the Saucon Valley Partnership for the next year. The updated Multi-municipal Comprehensive Plan will be before Council in September.

B. Mayor

Mayor Heintzelman had nothing to report.

C. Council

Mr. Marcincin- The Hellertown Area Library will be holding an End of Summer Carnival on August 18, 2021, from 5:00 p.m. to 7:00 p.m.

VIII. Reports from Appointed Officials

A. Treasurer

1. July 2021 Treasurer's Report
2. July 2021 Statement of Revenues and Expenditures

Motion made by Michael McKenna, seconded by Earl Hill, to receive the July 2021 Treasurer's Report and the July 2021 Statement of Revenues and Expenditures. Motion carried 7-0.

B. Engineer

1. Report

Mr. Smith had only agenda items to discuss.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

1. Monthly Report

Motion made by Earl Hill, seconded Matthew Marcincin, to receive the Police Monthly Report and make a part of these minutes. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Earl Hill, seconded by Gil Stauffer, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Michael McKenna, seconded by Matthew Marcincin, to receive the Zoning/Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Michael McKenna, seconded by Matthew Marcincin, to approve the payments. Motion carried 7-0.

2. Public Works Facility

- i. Approval of Waiver From Section 390-8, Preliminary/Final Approval- Council Action
- ii. Approval of Plan Contingent Upon August 6, 2021, Engineer's Letter and August 3, 2021 Dewey Fire Company Letter- Council Action
- iii. Authorization to Establish Master Plan for Remainder of Surrounding Park- Council Action
- iv. Approval of Recommendation to Use Gray and Black Scheme for Siding and Roof of Public Works Facility- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve waiver from Section 390-8 and to approve the plan contingent upon August 6, 2021 Engineer's Letter and August 3, 2021 Dewey Fire Company Letter. Motion carried 7-0.

Mr. Rieger- Development of a Master Plan will cost the Borough money. We have also received a lot of input from the public as to what they would like at the site.

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to not authorize the establishment of a Master Plan for that parcel. Motion carried 7-0.

Motion made by Earl Hill to table the approval of recommendation to use gray and black scheme for Public Works Facility. Motion carried 7-0.

XI. Announcements

Mr. Rieger- Due to the Labor Day Holiday, the next meeting will be held on Tuesday, September 7, 2021.

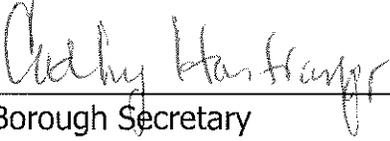
XII. Executive Session- None

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XIII. Adjournment

Motion made by Michael McKenna, seconded by James Hill, to adjourn the meeting 7:28 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 7th Day of September 2021.


Borough Secretary

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

July 2021

This is the monthly report for the Hellertown Police Department from July 1st through July 31st, 2021.

During the month of July the Police received 567 calls for service. We did receive 6 Theft, 5 Domestic/Assault, 14 Fraud and 9 traffic collision calls. We wrote 84 citations.

The Police Department filed 51 charges including 29 for Narcotics Possession, 10 for DUI, and 4 for Assault/Domestic.

Our call and arrests went up significantly last month. People are definitely becoming more active and the guys did a great job, as shown by the number of DUI and narcotics arrests. We saw a spike in fraud cases last month but that was almost solely due to the data breach at St. Lukes. People who were affected had false unemployment claims being submitted in their names. Any questions or concerns please feel free to stop in or call.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
JULY 2021**

1 ACTIVITY COMPLETED

Pressure Washed Bleachers at Dimmick
Pressure Washed Pavilion and Walkways at Water Street
Trimmed Bushes & Trees
Completed Storm Cleanup
Installed Stone in Culvert Outlets at Water Street
Repaired Road Signs
Painted Main Street Parking Spaces
Set Up and Cleaned Up Carnival
Cleaned Borough Hall Parking Lot
Loaded Mulch for Williams Township
Serviced #12, #14, Paver, 4300, & Mowers

2 OTHER

Cleaned and Disinfected Shops and Lunch Room
Cleaned the Millrace
Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main Street & Other Areas
Filled Dog Waste Bags Weekly
Cleaned Bathrooms Daily
Emptied Trash Barrels Weekly
Mowed All Locations Weekly
Waters All Flower Beds Three Times Per Week
Weeded All Flower Beds Weekly
Cleaned Out Fountains

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Unclogged Sewer Line at Pool
Repaired Pool Cameras
Blacktopped Dimmick Park Road by Pavilion
Repaired Sink & Toilet at Pool
Backwashed and Scubbed All Sides of the Pool

4 MEETINGS

Virtual Council Meetings & Executive Sessions



BOROUGH OF HELLERTOWN

Zoning and Codes Office
685 Main Street
Hellertown, Pennsylvania 18055-1745
Hellertownborough.org
610-838-7041 * Fax 610-838-0500

2021 Monthly Report July 15-August 12

Local Permits Issued:	8
BIA Permits Issued:	23
Sidewalk Inspections:	12
Residential Rental Inspections:	0
Fire Inspections:	0
Service Requests/Complaints	31
Citations:	0
Planning Commission activity:	Public Works Building-Recommended conditional approval
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 1 Planning Commission
Court Appearances:	
Other Information:	None

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
7/20/2021	Z-210313 Zoning	DAWSON, JAMES L And BARBARA Fence	901 MAIN ST	Q7SW2A-7-22	\$1,662.00	\$50.00
7/22/2021	Z-210319 Zoning	OPDYKE, MICHAEL, Swimming Pool	421 WILLOW RD	Q7SE4A-6-5	\$5,000.00	\$100.00
7/26/2021	Z-210325 Zoning	KULP, BEVERLY, Fence	1024 DETWEILER AVE	Q7SW2B-7-3	\$1,500.00	\$50.00
7/26/2021	Z-210324 Zoning	SINGLEYS REAL ESTATE LLC, Sign Permit	46 - 76 W WATER ST	Q7SW2D-8-1	\$160.00	\$25.00
7/26/2021	Z-210323 Zoning	FADEM, THERESA A And JONATHA Patio	427 LOCUST RD	Q7SE4A-3-7	\$4,000.00	\$75.00
8/2/2021	Z-210339 Zoning	HELLERTOWN BOROUGH, Shed	409 CONSTITUTION AVE	Q7SE1D-3-6	\$950.00	\$0.00
8/9/2021	Z-210353 Zoning	HARTMAN, HEATHER A, Fence	554 TOBIAS DR	Q7SW2C-9-4	\$0.00	\$75.00
8/12/2021	Z-210359 Zoning	NEKLEWITZ, LEE, Fence	827 MAPLE RD	Q7SE4A-9-10	\$1,000.00	\$50.00

TOTAL NUMBER OF PERMITS:	8
TOTAL ESTIMATED VALUE:	\$14,272.00
TOTAL PERMIT FEES:	\$425.00

Summary by Type

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Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
7/16/2021	P-210304 Plumbing	LIEBERMAN, PAIGE, Kitchen Reno.	1550 BLEYLER ST	Q7NW2C-6-1A	\$0.00	\$74.50
7/16/2021	B-210303 Build	LIEBERMAN, PAIGE, Repair/Renovation-Residential	1550 BLEYLER ST	Q7NW2C-6-1A	\$35,000.00	\$129.50
7/20/2021	B-210314 Build	LOVELACE, DONNA J, Demolition	1604 CLAUSER ST	Q7NW2D-1-6	\$0.00	\$104.50
7/20/2021	E-210315 Elect	YOUNG, KAY A, Spa Wiring	274 E THOMAS AVE	Q7NW3C-20-1	\$300.00	\$79.50
7/22/2021	E-210320 Elect	CAHILL, ROBERT C, Residential Garage Wiring	1005 DETWEILER AVE	Q7SW2B-8-6	\$2,000.00	\$84.50
7/26/2021	B-210321 Build	TORNIG REALTY LLC, Sign Install	5 Main St.(Bank Of America)	R7-5-6X	\$26,000.00	\$614.50
7/26/2021	E-210322 Elect	TORNIG REALTY LLC, Sign Install	5 Main St.(Bank Of America)	R7-5-6X	\$250.00	\$89.50
7/29/2021	M-210334 Mechanical	TORNIG REALTY LLC, Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$20,000.00	\$454.50
7/29/2021	B-210328 Build	TORNIG REALTY LLC, Repair/Renovation-Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$475,000.00	\$3,129.50
7/29/2021	B-210332 Build	TORNIG REALTY LLC, Repair/Renovation-Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$250,000.00	\$4,004.50
7/29/2021	E-210330 Elect	TORNIG REALTY LLC, Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$32,500.00	\$254.50
7/29/2021	M-210331 Mechanical	TORNIG REALTY LLC, Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$18,500.00	\$254.50
7/29/2021	P-210329 Plumbing	TORNIG REALTY LLC, Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$0.00	\$144.50
7/29/2021	P-210335 Plumbing	TORNIG REALTY LLC, Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$0.00	\$419.50
7/29/2021	E-210333 Elect	TORNIG REALTY LLC, Commercial	5 Main St.(Bank Of America)	R7-5-6X	\$26,000.00	\$124.50
8/2/2021	E-210338 Elect	MICKLUS, MARY ANN, Residential	851 POPLAR RD	Q7SE4A-10-4C	\$3,000.00	\$79.50
8/3/2021	E-210345 Elect	SINKO, ADRIAN G And DONNA R, New Service	1071 MAIN ST	Q7SW2A-2-21	\$1,000.00	\$139.50
8/3/2021	F-210342 Roof	BILOUS, LEONARD And REIDER, JU	60 WAGNER AVE	Q7NW2D-12-1	\$6,100.00	\$79.50
8/3/2021	F-210343 Roof	KEEFER, DAVID R And RITA A, Roof-Residential	744 EASTON RD	Q7SW2D-4-10	\$18,980.00	\$79.50

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
8/3/2021	M-210346 Mechanical	STRAUSS, RICHARD K And JANICE Replacement-Residential	1318 DETWEILER AVE	Q7NW3C-7-1	\$10,084.00 \$74.50
8/3/2021	P-210344 Plumbing	PRESTIGE WORLDWIDE INVESTMEN Commercial	462 FRONT ST	Q7SW3A-1-1	\$0.00 \$104.50
8/12/2021	E-210361 Elect	BALUM, ROBERT P And JANE S, Residential Solar	1023 NEW JERSEY AVE	Q7SW2B-9-4	\$22,226.00 \$79.50
8/12/2021	B-210360 Bulld	BALUM, ROBERT P And JANE S, Solar	1023 NEW JERSEY AVE	Q7SW2B-9-4	\$5,557.00 \$199.50

TOTAL NUMBER OF PERMITS: 23
TOTAL ESTIMATED VALUE: \$950,497.00
TOTAL PERMIT FEES: \$10,798.50

Summary by Type

12 Commercial
9 Residential

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FOR PERMITS ISSUED BETWEEN 7/15/2021 AND 8/12/2021

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
7/15/2021	S-210300	GROSS, JOHN JR And SHARON K,	722 MAGNOLIA RD	Q7SW3B-15-1	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
7/16/2021	S-210307	LAPORTA, MICHAEL W SR And SAN	1635 BURKHARDT ST	Q7NW2D-9-3A	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
7/16/2021	S-210302	ERNST, LINCOLN W And AMY L,	280 E CHESTNUT ST	Q7SW2B-12-1	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
7/22/2021	S-210316	LEWIS DONALD K TRUSTEE,	415 WILLOW RD	Q7SE4A-6-4	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
7/28/2021	S-210327	REBBERT, THOMAS F,	600 HARRIS ST	Q7SW3A-2-24A	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/3/2021	S-210347	LASKIEWCZ, PETER ANDREW,	1600 OAKRIDGE LN	Q7-15-3-1	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/3/2021	S-210341	SHEGDA, RONALD W,	1328 EASTON RD	Q7NW3C-2-1	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/4/2021	S-210349	ALBRIGHT, MARK P And COLLEEN	533 MAGNOLIA RD	Q7SW3B-9-10	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/6/2021	S-210350	GROSS, JOHN JR And SHARON K,	722 MAGNOLIA RD	Q7SW3B-15-1	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/10/2021	S-210358	CAZAREZ, CINDY,	1643 ILONA DR	Q7NW2C-4-12	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/10/2021	S-210355	JACOBS, WILLIAM J,	1250 2ND AVE	Q7NW3D-6-2A	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			
8/10/2021	S-210354	MILLIREN, MATTHEW N And ANDRE	502 SPRUCE ST	Q7SW3C-4-1	\$0.00 \$25.00
	SidelInsp	Sidewalk And Curb Inspection Application			

TOTAL NUMBER OF PERMITS:	12
TOTAL ESTIMATED VALUE:	\$0.00
TOTAL PERMIT FEES:	\$300.00

Summary by Type