

Borough of Hellertown
Council Meeting Minutes
Monday, December 6, 2021

The Meeting Was Held In Person, Via Zoom, and Streamed Live on Facebook.

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Thomas Rieger

Earl Hill-	Present
James Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Angie Thiede, Michael Corriere, Barry Yonney, Chief Shupp, Kris Russo, and Bryan Smith. Tina Krasnansky was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Matthew Marcincin, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. November 15, 2021

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to approve the November 15, 2021, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearance- None
- B. Agenda Items- None
- C. Non-Agenda Items

Lee Weidner discussed ongoing issues with pedestrian safety along Main Street.

VII. Reports from Elected Officials

A. President

Mr. Rieger thanked James Hill for his service on Council.

B. Mayor

Mayor Heintzelman- Light-Up Night was a success and thank you to Council and Mrs. Hartranft for serving hot chocolate and cider.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Stauffer had nothing to report

D. Planning Commission

Mr. Rieger- There will be a meeting on December 14, 2021, and a Zoning Hearing Board Meeting on December 15, 2021.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- The library continues to remain open and hosting programs.

The library is still in negotiations with Lower Saucon Township to provide services.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill had nothing to report.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger had nothing additional to report.

H. Saucon Valley Partnership (James Hill)

Mr. Rieger- There will be no meeting in December.

I. Saucon Rail Trail (Matthew Marcincin)

Mr. Marcincin had nothing to report.

J. Hellertown Civil Service Commission (James Hill)

Mr. Hill had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

Mr. Smith- The bus shelter was reinstalled on Main Street at Thomas Avenue.

The Dimmick Park Swale Greening Project has been completed and will be moving into the maintenance period.

The Walnut Street Trail Crossing Project is completed with the exception of the rapid flasher installation.

We have received the plumbing, electrical, and mechanical permits for the Public Works Facility.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

Chief Shupp- The officers have been checking speeds from the intersection of Main and Chestnut Streets at various times of the day. Due to the traffic density while we were monitoring, it was difficult for vehicles to reach excessive speeds.

F. Public Works Director

Mr. Yonney asked that residents put out all of their leaves as leaf collection is winding down for the year.

G. Zoning/Codes Officer

Mrs. Hartranft- Mr. Russo asked me to make Council aware that the property at the corner of Phillips Street and New Jersey Avenue that was granted a partial sidewalk waiver was sold without the installation of the required portion. Mr. Russo will be taking action under the ordinance.

H. Fire Chief

Mr. Simkovic was present for the meeting and provided the call statistics to Council.

The final inspection for the new truck will be January 26-28, 2022. We expect delivery late March or early April.

We are also looking at options to replace the Crown Victoria.

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill seconded by Michael McKenna, to approve the payments. Motion carried 7-0.

2. Presentation and Approval of 2022 Final General, Sanitation, Fire, Liquid Fuels, and Capital Budgets- Council Action

Mrs. Hartranft- The preliminary budgets were duly advertised and available for public inspection. There are no changes to Real Estate Taxes or Sanitation Assessments.

Motion made by James Hill, seconded by Earl Hill, to approve the 2022 Final General, Sanitation, Fire, Liquid Fuels, and Capital Budgets. Motion carried 7-0.

3. Adoption of Resolution 21-13, Tax Rate- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to adopt Resolution 21-13. Motion carried 7-0.

4. Adoption of Resolution 21-14, 2022 Fee Schedule- Council Action

Mrs. Hartranft- The fee schedule does include a pool fee increase.

Motion made by Gil Stauffer, seconded by James Hill, to adopt Resolution 21-14. Motion carried 7-0.

5. Adoption of Resolution 21-15, 2022 COLA Increases- Council Action

Mr. Corriere- The actuary is recommending a 5.9 percent COLA increase to the four retired officers. This will add no cost to the overall plan.

Motion made by James Hill, seconded by Gil Stauffer, to adopt Resolution 21-15. Motion carried 7-0.

6. Approval and Authorization to Advertise 2022 Meeting Dates- Council Action

Mr. Rieger- We would like to hold our traditional Reorganization Dinner immediately following the January 3, 2022, meeting which will begin at 6:00 p.m.

Motion made by Earl Hill, seconded by James Hill, to approve and authorize the 2022 meeting dates. Motion carried 7-0.

7. Authorization to Pay Invoice #1 to Kobalt Construction in the Amount of \$91,390.00 for the Walnut Street Trail Crossing Project- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to approve payment of Invoice #1 to Kobalt Construction for the Walnut Street Trail Crossing Project. Motion carried 7-0.

8. Authorization to Pay Invoice #2 to Kobalt Construction in the Amount of \$59,690.00 for the Walnut Street Trail Crossing Project- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve payment of Invoice #2 to Kobalt Construction for the Walnut Street Trail Crossing Project. Motion carried 7-0.

9. Authorization to Pay Invoice #2 to Kobalt Construction in the Amount of \$63,777.60 for the Dimmick Park Swale Greening Project- Council Action

Motion made by Gil Stauffer, seconded by James Hill, to approve payment of Invoice #2 to Kobalt Construction for the Dimmick Park Swale Greening Project- Council Action

10. Authorization to Pay Invoice #3 to Kobalt Construction in the Amount of \$38,543.80 for the Dimmick Park Swale Greening Project- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to approve payment of Invoice #3 to Kobalt Construction for the Dimmick Park Swale Greening Project- Council Action

11. Authorization to Purchase 61" Turf Tiger Scag- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to authorize the purchase of 61-inch Turf Tiger Scag. Motion carried 7-0.

12. Reconsideration of Vetoed Ordinance 837- Council Action

Mr. Rieger- Mayor Heintzelman vetoed Ordinance 837. A super majority is needed to override the veto.

Mr. Landis- By vacating the portion of the streets, they will no longer appear on GPS and will be a deterrent for truck to turn down Kichline Avenue.

Mr. Smith- We can take a proposal to PennDOT to install more signage regarding truck traffic or the Borough can install signage outside of the right-of-way.

Diane Bachman expressed her continued concern regarding trucks having no where to turn around if the streets are vacated.

Mr. Rieger- The signage is a staff issue and can be brought back to Council at a later date.

Motion made by Michael McKenna, seconded by James Hill, to override the Mayor's veto of Ordinance 837.

Earl Hill-	Yes
James Hill-	Yes
Andrew Hughes-	No
Matthew Marcincin-	Yes
Michael McKenna-	Yes
Thomas Rieger-	No
Gil Stauffer-	Yes

Motion carried 5-2.

13. Discussion and Possible Approval of Refinancing the General Obligation Note-Council Action

Mr. Rieger- The Borough did not receive all of the required information to make a decision on this item.

Motion made by Earl Hill to table this item. Motion carried 7-0.

14. Discussion on Hellertown Police Department Heart and Lung Grievance-Council Action

Mr. Rieger- The Hellertown Police Association has filed a grievance to make the officer's Heart and Lung Benefits retroactive to the date of the injury.

Motion made by Andrew Hughes, seconded by James Hill, to approve the request for retroactive benefits subject to execution of the Memorandum of Agreement. Motion carried 7-0.

15. Discussion on Date, Chairperson, and Committee Assignments for 2022 Community Day- Council Action

Mrs. Hartranft- Typically, the committee begins holding meetings in February. We currently do not have a chairperson.

Council was unanimous in wanting to bring the event back in August 2022.

Motion made by Earl Hill to table this item. Motion carried 7-0.

16. Acceptance of Dewey Ambulance 2020 Audit and Authorization to Release Contribution- Council Action

Mr. Rieger- The Borough received the ambulance 2020 audit and 990 Forms. This is for the ambulance squad and is a separate contribution.

Motion made by Andrew Hughes, seconded by Gil Stauffer, to accept the audit and release the contribution. Motion carried 7-0.

17. Consent Agenda

- a) Approval of 2022 Employment Contract for Cathy Hartranft
- b) Approval of 2022 Employment Contract for Tina Krasnansky
- c) Approval of 2022 Employment Contract for Kris Russo
- d) Approval of 2022 Employment Contract for Robert Shupp
- f) Approval of 2022 Employment Contract for Tanya Stametz
- g) Approval of 2022 Employment Contract for Angie Thiede
- h) Approval of 2022 Employment Contract for Barry Yonney

Motion made by Gil Stauffer, seconded by Earl Hill, to approve the Consent Agenda. Motion carried 7-0.

XII Announcements

Mr. Rieger- An Executive Session was held prior to tonight's meeting and I will require an additional Executive Session following this meeting.

Mr. Smith- There will be a public meeting on Flood Mitigation on December 14, 2021, at 1:00 p.m.

XIII. Executive Session

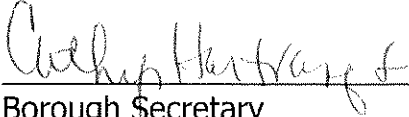
Motion made by Michael McKenna, seconded by Earl Hill, to adjourn to Executive Session at 8:51 p.m. Motion carried 7-0.

No action was taken.

XIV. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting 9:02 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 20th Day of December 2021.


Borough Secretary