

Borough of Hellertown  
Council Meeting Minutes  
Tuesday, January 18, 2021

**The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live**

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Theresa Fadem-	Present
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Angie Thiede, Tina Krasnansky, Bryan Smith, Chief Shupp, and Kris Russo.

IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Michael McKenna, to adopt the meeting agendum as written with the addition of a proclamation presentation. Motion carried 7-0.

**\*\*\*\*\*Presentation of Proclamation to Matt Zimpfer\*\*\*\*\***

Mayor Heintzelman presented Matt Zimpfer a proclamation honoring his heroic actions during a FDNY high rise fire earlier this month.

V. Approval of Meeting Minutes

1. January 3, 2022

Motion made by Theresa Fadem, seconded by Matthew Marcincin, to approve the January 3, 2022, meeting minutes as written. Motion carried 7-0.

## VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items

Kevin Branco introduced himself as a candidate for State Representative of the 131<sup>st</sup> District which may include Hellertown Borough under the proposed redistricting plan.

## VII. Reports from Elected Officials

### A. President

Mr. Rieger- I will require an Executive Session following this meeting to discuss personnel matters and contract negotiations. Council held an Executive Session prior to tonight's meeting to discuss contract negotiations.

### B. Mayor

Mayor Heintzelman read a statement opposing the possible redistricting by the Commonwealth. The Mayor also read a statement regarding the possibility of Lower Saucon Township not reaching an agreement with the Hellertown Area Library for continued library services.

### C. Council

Ms. Fadem reached out to the Rail Trail Commission to introduce herself prior to the next meeting.

## VIII. Reports from Appointed Officials

### A. Treasurer

1. November 2021 Treasurer's Report
2. November 2021 Statement of Revenues and Expenditures
3. December 2021 Treasurer's Report
4. December 2021 Statement of Revenues and Expenditures

Motion made by Andrew Hughes to table the receipt of the December 2021 Statement of Revenues and Expenditures. Motion carried 7-0.

Motion made by Andrew Hughes, seconded by Earl Hill, to receive the November 2021 Treasurer's Report, November 2021 Statement of Revenues and Expenditures, and the December 2021 Treasurer's Report. Motion carried 7-0.

B. Engineer

1. Report

Mr. Smith had only agenda items to discuss.

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft- I am looking into scheduling an e-cycling and paper shredding event sometime in April.

E. Chief of Police

1. Monthly Report

Motion made by Theresa Fadem, seconded Earl Hill, to receive the November 2021 and December 2021 Police Monthly Reports and make a part of these minutes. Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Michael McKenna, seconded by Theresa Fadem, to receive the November 2021 and December 2021 Public Works Monthly Reports and make a part of these minutes. Motion carried 7-0.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Theresa Fadem, seconded by Matthew Marcincin, to receive the November 2021 and December 2021 Zoning/Code Enforcement Monthly Reports and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Michael McKenna, seconded by Earl Hill, to approve the payments. Motion carried 7-0.

2. Authorization to Bid Pool Concession Stand Renovation Project- Council Action

Mr. Smith- This project would be to expand the pool concession stand, add two ADA restrooms, and other site improvements. The bids will be awarded at the second meeting in February. The contractor will be given notice of the award so there is plenty of time to get the needed materials. Construction will begin immediately following the closure of the pool.

Motion made by Michael McKenna, seconded by Theresa Fadem, to authorize the bidding of the Pool Concession Stand Renovation Project. Motion carried 7-0.

3. Appointment of Liz Thompson to Rental Property and Maintenance Appeal Board. Term Ending 12/31/23- Council Action

Motion made by Andrew Hughes, seconded by Earl Hill, to appoint Liz Thompson to the Rental Property and Maintenance Appeal Board. Motion carried 7-0.

4. Approval of Special Event Request for Bike Races in the Cinders, April 27<sup>th</sup>, May 25<sup>th</sup>, June 29<sup>th</sup>, July 27<sup>th</sup>, August 31<sup>st</sup>, and September 28<sup>th</sup>- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to approve the Special Event Request for Bike Races in the Cinders. Motion carried 7-0.

5. Discussion on Price Adjustment Received for Public Works Facility- Council Action

Mr. Smith- Some of the additional costs were for ceiling fans, carbon dioxide system, and change to exterior lighting that was added in September after discussion with Public Works. There was also a cost addition for plumbing. With the elimination of one interior HVAC for a credit, the additional cost would be \$53,689.00.

Mr. Rieger- These additional items were brought to the contractor's attention in September prior to the Borough signing the contract. That is a mistake on the contractor's end and the Borough should not have to pay for their error.

Motion made by Earl Hill to table this item. Motion carried 7-0.

Mr. Smith will discuss Council's concerns and position with the contractor and report back to Council.

6. Approval of Request for Heart & Lung Benefits- Council Action

Motion made by Andrew Hughes, seconded by Matthew Marcincin, to approve the request for Heart & Lung retroactive to the first day of lost wages. Motion carried 7-0.

7. Approval of Acceptance into the FRO Overlay Within the Highway Commercial District: **221-229 Kichline Avenue** Applicant is proposing a 25 unit residential and 5513 sq feet of first floor office space mixed use development. Property is located within the Highway Commercial Zoning District. *PC recommended council accept the project into the FRO under section 450-17a(2) and based it off of materials discussed and presented to the board*  
Council Action

Mr. Guerrieri was present to review the proposed development for admittance into the FRO.

Mr. Rieger is concerned with the strain the additional developments will have on Borough staff and services provided including sanitation and inspections conducted by the Zoning Officer.

Mr. Yonney expressed his concern with how close the building is to the road as there is nowhere to put the snow when plowing.

Karl Scherzberg- The maximum setback is five feet in the zoning district so the building has to be that close to the road.

Council discussed rotating the building on the lot and updating the zoning ordinance but those aren't part of FRO admittance process.

Mr. Pampanin wouldn't recommend changing the zoning ordinance as the other current homes are that close to the road.

Motion made by Andrew Hughes, seconded by Earl Hill, to approve the acceptance of the 221-229 Kichline Avenue Land Development into the FRO under section 450-17a(2) and based off of materials presented to the Planning Commission. Applicant is proposing a 25 unit residential and 5513 sq feet of first floor office space mixed use development. Property is located within the Highway Commercial Zoning District.

Roll Call:

Theresa Fadem-	Yes
Earl Hill-	Yes
Andrew Hughes-	Yes
Matthew Marcincin-	Abstained
Michael McKenna-	No
Thomas Rieger-	No
Gil Stauffer-	Yes

Motion carried 4-2.

8. Approval of Acceptance into the FRO Overlay Within the Highway Commercial District: **Clouser/Williams St. Land Development** Applicant is proposing a 60 unit residential and 12,046 sq feet of first floor office space mixed development. Property consists of 5 parcels- Q7NW2D-1-2A, Q7NW2D-2-4, Q7NW2D-2-1B, Q7NW2D-2-1A, Q7NW2D-2-1 and is located in the Highway Commercial/FRO District. *PC recommended council accept the project into the FRO under section 450-17a(1) and based it off of materials discussed and presented to the board- Council Action*

Mr. Scherzberg presented the proposed development for admittance into the FRO.

Council felt that the area is being underutilized.

Mr. Rieger had the same concern with the strains on services with this proposed development as with the previous agenda items.

Mr. Scherzberg- The applicant is proposing to vacate a portion of the paper alley off Hemlock Street. That would be discussed further during land development.

Motion made by Andrew Hughes, seconded by Theresa Fadem, to approve the acceptance of the Clouser/Williams Street Land Development into the FRO under section 450-17a(1) and based off of materials presented to the Planning Commission. Applicant is proposing 60 residential units and 12,046 sq. ft. of first floor office space. Property consists of 5 parcels- Q7NW2D-1-2A, Q7NW2D-2-4, Q7NW2D-2-1B, Q7NW2D-2-1A, Q7NW2D-2-1 and is located in the Highway Commercial/FRO District. Motion carried 6-1 (Mr. Rieger opposed).

XI. Announcements- None

XII. Executive Session

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn to Executive Session at 8:15 p.m. Motion carried 7-0.

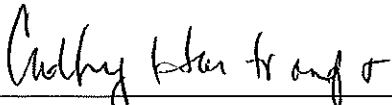
The Executive Session is being held to discuss potential litigation and personnel matters.

No action was taken.

XIII. Adjournment

Motion made by Earl Hill, seconded by Theresa Fadem, to adjourn the meeting at 9:45 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 7<sup>th</sup> Day of February 2022.

  
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Borough Secretary



# HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

## November 2021

This is the monthly report for the Hellertown Police Department from November 1st through November 30th, 2021.

During the month of November the Police received 388 calls for service. We did receive 2 Theft, 9 Domestic/Assault, 5 Fraud/Counterfeiting, 1 Burglary, and 8 traffic collision calls. We wrote 29 citations.

The Police Department filed 20 charges including 9 for Narcotics Possession, 2 for DUI and 3 for Assault and 1 for Criminal Trespassing.

November was a little above average for the number of calls. We wrapped up a few cases that we have been working on. We also did a couple of Boy Scout tours at the station helping them earn some badges. If you need anything please feel free to stop in or call.

Chief Robert Shupp III

# HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

## December 2021

This is the monthly report for the Hellertown Police Department from December 1st through December 31st, 2021.

During the month of December the Police received 408 calls for service. We did receive 2 Theft, 14 Domestic/Assault, 2 Fraud, 1 Burglary, 1 Motor Vehicle Theft, 1 Attempted Homicide and 15 traffic collision calls. We wrote 34 citations.

The Police Department filed 43 charges including 16 for Narcotics Possession, 3 for DUI, 2 for Assault/Domestic, 2 for Prowling at Night, 2 for Theft, 2 for Forgery, 1 for Burglary and 1 for Attempted Homicide.

In December any and all certifications that needed to be completed were done. December was a really busy month for us as you can see by the calls and arrests above. We usually see more domestic assault incidents around this time of the year and that held true again this year. We also made more arrests than normal in the theft/burglary area. We are pretty much wrapping everything up for the year that we can and getting ready for whatever 2022 has to bring (please no more Covid).

Happy New Year,

Chief

**PUBLIC WORKS AND PARKS DEPARTMENT  
MONTHLY REPORT  
NOVEMBER 2021**

**1 ACTIVITY COMPLETED**

- Continued Leaf Collection
- Cleaned Up Fallen Trees
- Blew Out Playgrounds
- Trac Vaced Parks
- Installed 4 Memorial Benches
- Repaired Lights Along Walkways at Authority Park
- Repaired Damaged Street Signs
- Cleaned Out Swale Multiple Times
- Changed Blown Lights at Bandshell
- Serviced #2, #9, #11, #12, #14 #16, #19

**2 OTHER**

- Cleaned and Disinfected Shops and Lunch Room
- Cleaned the Millrace
- Cleaned Catch Basins
- Cleaned Out Wash Bay Pit
- Swept Main Street & Other Areas
- Filled Dog Waste Bags Weekly
- Cleaned Bathrooms Daily
- Emptied Trash Barrels Weekly
- Mowed All Locations Weekly
- Cleaned Out Fountains

**3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH**

- Winterized Water Fountains and Snack Stand
- Decorated Borough Hall, Plaza, Main Street, & Park
- Set Up and Cleaned Up from Light Up Night
- Replaced Exit Signs in Borough Hall
- Replaced Window Hit By Rock

**4 MEETINGS**

- Council Meetings & Executive Sessions
- Meeting for Cameras in Park
- Meeting on Snack Stand

**PUBLIC WORKS AND PARKS DEPARTMENT  
MONTHLY REPORT  
DECEMBER 2021**

**1 ACTIVITY COMPLETED**

- Continued Leaf Collection
- Cleaned Up Fallen Trees
- Blew Out Playgrounds
- Trac Vaced Parks- 5 Times
- Delivered New Dumpsters
- Pushed and Rotated Piles at Compost Center
- Repaired Damaged Street Signs
- Cleaned Out Swale- 2 Times
- Loaded Trucks and Salted Road
- Serviced #1, #2, #5, #7, #10, #11, #12, #13 , & Leaf Trailer

**2 OTHER**

- Cleaned and Disinfected Shops and Lunch Room
- Cleaned the Millrace
- Cleaned Catch Basins
- Cleaned Out Wash Bay Pit
- Swept Main Street & Other Areas
- Filled Dog Waste Bags Weekly
- Emptied Trash Barrels Weekly
- Winterized Bathrooms
- Cleaned Out Fountains

**3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH**

- Completed Leaf Collection
- Removed Fence Post at PW Facility
- Removed Trees and Bushes at the Pool
- Repaired Wall by New Ramp at Dimmick
- PW Assisted at Live Nativity

**4 MEETINGS**

- Council Meetings & Executive Sessions
- Meeting for Signal at Walnut St. Crossing
- Meeting on Snack Stand



# BOROUGH OF HELLERTOWN

Zoning and Codes Office  
685 Main Street  
Hellertown, Pennsylvania 18055-1745  
Hellertownborough.org  
610-838-7041 \* Fax 610-838-0500

## 2021 Monthly Report Nov 15-Dec 15

<b>Local Permits Issued:</b>	5
<b>BIA Permits Issued:</b>	26
<b>Sidewalk Inspections:</b>	11
<b>Residential Rental Inspections:</b>	0
<b>Fire Inspections:</b>	0
<b>Service Requests/Complaints</b>	22
<b>Citations:</b>	0
<b>Planning Commission activity:</b>	1422 Main-Site Plan, 226 Linden-Site Plan, 624 Main-Site Plan
<b>ZHB activity:</b>	1422 Main-Special Ex., 226 Linden-Special Ex., 624 Main-Special
<b>Meetings/Classes attended:</b>	2 Borough Council 1 Z.H.B. 1 Planning Commission
<b>Court Appearances:</b>	
<b>Other Information:</b>	

**Borough of Hellertown**  
**Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 11/15/2021 AND 12/15/2021**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
11/15/2021	Z-210503 Zoning	SCHANTZ, STACIE, Shed	335 ELLEN ST	Q7SW3C-3-9	\$7,800.00	\$100.00
11/15/2021	Z-210502 Zoning	COLLIER, DAVID C, Fence	133 E CHESTNUT ST	Q7SW2B-1-14	\$900.00	\$25.00
11/23/2021	M-210519 MobileFood	, Mobile Food License			\$0.00	\$200.00
11/23/2021	D-210523 Dumpster	HAHN, PAMELA J, Pod Permit	1385 1ST AVE	Q7NW3A-13-11	\$0.00	\$75.00
12/6/2021	Y-210551 Shade	RYAN, BARBARA K, Substantial Trimming	933 BIRCH RD	Q7SE1D-1-10	\$0.00	\$10.00

TOTAL NUMBER OF PERMITS: 6  
TOTAL ESTIMATED VALUE: \$8,700.00  
TOTAL PERMIT FEES: \$410.00

Summary by Type

**Borough of Hellertown  
Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 11/15/2021 AND 12/15/2021**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
11/18/2021	B-210510	RASICH, TAMMY And DELRE, DAVID	715 MAGNOLIA RD	Q7SW3B-10-4	\$8,000.00	\$164.50
	Build	Retaining Wall				
11/23/2021	B-210518	SUTTON, LAWRENCE R And KATHR	315 E WALNUT ST	Q7SW3C-3A-4	\$0.00	\$129.50
	Build	Solar				
11/23/2021	E-210517	SUTTON, LAWRENCE R And KATHR	315 E WALNUT ST	Q7SW3C-3A-4	\$0.00	\$79.50
	Elect	Residential Solar				
11/29/2021	M-210526	FARB, JEREMY DAVID And AMY M,	1384 WASHINGTON ST	Q7NW3A-8-8	\$6,436.00	\$109.50
	Mechanical	Replacement-Residential				
12/2/2021	M-210531	GENESIS BUILDERS INC,	1604 CLAUSER ST	Q7NW2D-1-6	\$7,800.00	\$109.50
	Mechanical	New Residential				
12/2/2021	B-210528	GENESIS BUILDERS INC,	1604 CLAUSER ST	Q7NW2D-1-6	\$120,000.00	\$479.50
	Build	New Construction-Residential				
12/2/2021	B-210532	GENESIS BUILDERS INC,	1606 CLAUSER ST	Q7NW2D-1-6A	\$120,000.00	\$479.50
	Build	New Construction-Residential				
12/2/2021	B-210536	GENESIS BUILDERS INC,	1608 CLAUSER ST	Q7NW2D-1-6B	\$120,000.00	\$479.50
	Build	New Construction-Residential				
12/2/2021	B-210540	GENESIS BUILDERS INC,	1610 CLAUSER ST	Q7NW2D-1-6C	\$120,000.00	\$479.50
	Build	New Construction-Residential				
12/2/2021	E-210530	GENESIS BUILDERS INC,	1604 CLAUSER ST	Q7NW2D-1-6	\$7,000.00	\$129.50
	Elect	Residential				
12/2/2021	E-210534	GENESIS BUILDERS INC,	1606 CLAUSER ST	Q7NW2D-1-6A	\$7,000.00	\$129.50
	Elect	Residential				
12/2/2021	E-210538	GENESIS BUILDERS INC,	1608 CLAUSER ST	Q7NW2D-1-6B	\$7,000.00	\$129.50
	Elect	Residential				
12/2/2021	F-210544	CHAFFIER, SARAH A And MICHAEL	1501 DETWEILER AVE	Q7-16-1	\$19,455.00	\$79.50
	Roof	Roof-Residential				
12/2/2021	M-210535	GENESIS BUILDERS INC,	1606 CLAUSER ST	Q7NW2D-1-6A	\$7,800.00	\$109.50
	Mechanical	New Residential				
12/2/2021	M-210539	GENESIS BUILDERS INC,	1608 CLAUSER ST	Q7NW2D-1-6B	\$7,800.00	\$109.50
	Mechanical	New Residential				
12/2/2021	M-210543	GENESIS BUILDERS INC,	1610 CLAUSER ST	Q7NW2D-1-6C	\$7,800.00	\$109.50
	Mechanical	New Residential				
12/2/2021	P-210529	GENESIS BUILDERS INC,	1604 CLAUSER ST	Q7NW2D-1-6	\$0.00	\$144.50
	Plumbing	Residential				
12/2/2021	P-210533	GENESIS BUILDERS INC,	1606 CLAUSER ST	Q7NW2D-1-6A	\$0.00	\$144.50
	Plumbing	Residential				
12/2/2021	P-210537	GENESIS BUILDERS INC,	1608 CLAUSER ST	Q7NW2D-1-6B	\$0.00	\$144.50
	Plumbing	Residential				

**Borough of Hellertown**  
**Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 11/16/2021 AND 12/15/2021**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/2/2021	P-210541	GENESIS BUILDERS INC, Residential	1610 CLAUSER ST	Q7NW2D-1-6C	\$0.00	\$144.50
12/2/2021	E-210542	GENESIS BUILDERS INC, Residential	1610 CLAUSER ST	Q7NW2D-1-6C	\$7,000.00	\$129.50
12/3/2021	B-210545	KING, ERIC L, Additlon-Residential	515 RENTZHEIMER DR	Q7SW3B-5-11	\$35,000.00	\$229.50
12/3/2021	E-210546	KING, ERIC L, Residential	515 RENTZHEIMER DR	Q7SW3B-5-11	\$800.00	\$149.50
12/3/2021	P-210547	KING, ERIC L, Residential	515 RENTZHEIMER DR	Q7SW3B-5-11	\$0.00	\$74.50
12/6/2021	F-210549	MARSHALL, ELMA And RICK L, Roof-Residential	1097 DETWEILER AVE	Q7NW3C-23-2	\$11,800.00	\$79.50
12/13/2021	M-210554	HELLERTOWN BOROUGH, Replacement-Commercial	150 W WALNUT ST	R7-3-2A	\$11,466.00	\$169.50

TOTAL NUMBER OF PERMITS:	26
TOTAL ESTIMATED VALUE:	\$632,167.00
TOTAL PERMIT FEES:	\$4,717.00

Summary by Type

1 Commercial  
23 Residential



**Borough of Hellertown  
Monthly Permit Report**

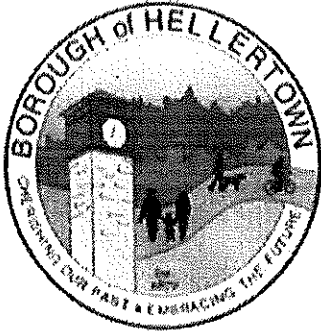
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**FOR PERMITS ISSUED BETWEEN 11/15/2021 AND 12/15/2021**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
11/15/2021	S-210505 SideInsp	LUYBLI, JOSEPH N, Sidewalk And Curb Inspection Application	857 POPLAR RD	Q7SE4A-10-4B	\$0.00 \$25.00
11/15/2021	S-210504 SideInsp	BERGEY, ROBERT BRENT And CAR Sidewalk And Curb Inspection Application	1340 3RD AVE	Q7NW3C-1-3	\$0.00 \$25.00
11/17/2021	S-210509 SideInsp	MCMULLEN, WILLIAM J JR, Sidewalk And Curb Inspection Application	123 ACKERMAN ST	Q7NW3D-2-9	\$0.00 \$25.00
11/19/2021	S-210515 SideInsp	AMERICAN CARS AND PARTS LLC, Sidewalk And Curb Inspection Application	226 LINDEN AVE	Q7NW3C-14-1	\$0.00 \$25.00
11/23/2021	S-210521 SideInsp	ZIEGLER, JACOB O, Sidewalk And Curb Inspection Application	0 RIEGEL ST	Q7NW2C-2-16	\$0.00 \$25.00
11/23/2021	S-210520 SideInsp	RESTART HOMES LLC, Sidewalk And Curb Inspection Application	133 CEDAR RD	Q7SE4A-8-19	\$0.00 \$25.00
11/24/2021	S-210524 SideInsp	TROXEL, BEVERLY M And WILKINS Sidewalk And Curb Inspection Application	408 CONSTITUTION AVE	Q7SE4A-1-1	\$0.00 \$25.00
11/29/2021	S-210526 SideInsp	HARLOW, NATHANIEL R And HANN Sidewalk And Curb Inspection Application	1222 NEW JERSEY AVE	Q7NW3C-12-1	\$0.00 \$25.00
12/1/2021	S-210527 SideInsp	BIRK, MICHAEL J, Sidewalk And Curb Inspection Application	121-23 MAIN ST	Q7SW3D-3-13	\$0.00 \$25.00
12/3/2021	S-210548 SideInsp	CHEN MEIJUAN And LIN HONG DEN Sidewalk And Curb Inspection Application	1674 EASTON RD	Q7-15-1	\$0.00 \$25.00
12/9/2021	S-210553 SideInsp	RAO, CARINA, Sidewalk And Curb Inspection Application	510 MAIN ST	Q7SW3A-2-5	\$0.00 \$25.00

TOTAL NUMBER OF PERMITS: 11  
TOTAL ESTIMATED VALUE: \$0.00  
TOTAL PERMIT FEES: \$275.00

Summary by Type



# BOROUGH OF HELLETTOWN

Zoning and Codes Office

685 Main Street

Hellertown, Pennsylvania 18055-1745

Hellertownborough.org

610-838-7041 \* Fax 610-838-0500

## 2022 Monthly Report Dec 15-Jan 13

<b>Local Permits Issued:</b>	7
<b>BIA Permits Issued:</b>	5
<b>Sidewalk Inspections:</b>	4
<b>Residential Rental Inspections:</b>	0
<b>Fire Inspections:</b>	0
<b>Service Requests/Complaints</b>	63

**Citations:** (3) 107 Kichline-Abandoned Veh, Collection of rubbish  
Saucon Manor-Excessive number of PODS/Storage  
Containers

**Planning Commission activity:** 221/29 Kichline-Sketch Plan, 1702 Clauser-Sketch Plan, Top Star-Sketch Plan

**ZHB activity:** Re-Org

**Meetings/Classes attended:** 2 Borough Council  
1 Z.H.B.  
1 Planning Commission

**Court Appearances:**

**Other Information:**

**Borough of Hellertown  
Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 12/15/2021 AND 1/13/2022**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/16/2021	Y-210560 Shade	ERDMAN, JAMES C And KAREN S, Removal	356 SPRUCE ST	Q7SW3C-3-5	\$0.00	\$25.00
1/3/2022	Z-022003 Zoning	620 MAIN STREET PARTNERS LLC, Sign Permit	620 MAIN ST	Q7SW2D-8-10	\$300.00	\$25.00
1/3/2022	Z-022001 Zoning	BROUN WILLIAM D And DRURY AN Fence	205 E SAUCON ST	Q7SW3B-3-9	\$8,513.00	\$100.00
1/3/2022	M-022002 MobileFood	, Mobile Food License			\$0.00	\$200.00
1/4/2022	Z-022005 Zoning	ERNST, CINDI L, Sidewalk	280 E CHESTNUT ST	Q7SW2B-12-1	\$4,400.00	\$75.00
1/4/2022	Z-022004 Zoning	MILLER, PAUL And CHRISTINA, Sidewalk	805 PHILLIPS ST	Q7NW3C-9-2	\$8,600.00	\$100.00
1/6/2022	Z-022009 Zoning	RASICH, TAMMY And DELRE, DAVID Fence	715 MAGNOLIA RD	Q7SW3B-10-4	\$12,617.00	\$131.00

TOTAL NUMBER OF PERMITS: 7  
TOTAL ESTIMATED VALUE: \$34,430.00  
TOTAL PERMIT FEES: \$656.00

Summary by Type

**Borough of Hellertown**  
**Monthly Permit Report**

01/13/2022

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**FOR PERMITS ISSUED BETWEEN 12/15/2021 AND 1/13/2022**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
12/16/2021	M-210559 Mechanical	GOSHEN, JOHN WILLIAM JR, Residential	1549 EASTON RD	Q7-16-2A	\$2,000.00	\$74.50
12/16/2021	E-210558 Elect	GOSHEN, JOHN WILLIAM JR, Residential	1549 EASTON RD	Q7-16-2A	\$0.00	\$84.50
12/16/2021	E-210556 Elect	KRANZLEY, GLENN G And SUSAN K New Service	839 MAGNOLIA RD	Q7SE4A-4-6	\$3,000.00	\$79.50
12/16/2021	B-210557 Build	GOSHEN, JOHN WILLIAM JR, Repair/Renovation-Residential	1549 EASTON RD	Q7-16-2A	\$18,500.00	\$164.50
12/21/2021	F-210561 Roof	FLICKINGER, TODD, Roof-Residential	775 FRONT ST	Q7SW2D-3-14	\$6,000.00	\$79.50

TOTAL NUMBER OF PERMITS: 5  
TOTAL ESTIMATED VALUE: \$29,500.00  
TOTAL PERMIT FEES: \$482.50

**Summary by Type**

4 Residential

**Borough of Hellertown**

01/13/2022

**Monthly Permit Report**

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**FOR PERMITS ISSUED BETWEEN 12/15/2021 AND 1/13/2022**

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
12/22/2021	S-210562 SideInsp	NAZAROV, FIRUZ, Sidewalk And Curb Inspection Application	1036 1ST AVE	Q7SW2A-2-9B	\$0.00 \$25.00
12/30/2021	S-210566 SideInsp	HARTMAN, DONALD A And IRENE, Sidewalk And Curb Inspection Application	215 WILLOW RD	Q7SE4A-13-2	\$0.00 \$25.00
1/5/2022	S-022008 SideInsp	SMITH, MELODY M, Sidewalk And Curb Inspection Application	525 HENRY ST	Q7SW3B-14-12	\$0.00 \$25.00
1/5/2022	S-022007 SideInsp	DODDY, ROSEMARIE R, Sidewalk And Curb Inspection Application	210 MAIN ST	Q7SW3A-8-10	\$0.00 \$25.00

TOTAL NUMBER OF PERMITS: 4  
TOTAL ESTIMATED VALUE: \$0.00  
TOTAL PERMIT FEES: \$100.00

**Summary by Type**