

Borough of Hellertown
Council Meeting Minutes
Monday, April 4, 2022

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Theresa Fadem-	Present
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Absent with prior notification

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Tina Krasnansky, and Kris Russo. R. Shupp, A. Thiede and B. Smith were absent with prior notification.

Mr. Rieger asked everyone to participate in a moment of silence in memory of Brianna Baer and Abigail Kaufman.

Mayor Heintzelman- It is with the deepest of sadness that our borough community lost the lives of two precious youth, Brianna N. Baer and Abigail E. Kaufman, in a home fire on April 1, 2022. This tragic event effected so many people beyond our borders, that will most definitely have a lasting impact in our lives. Our lives have certainly been changed forever. We acknowledge all those first responders, law enforcements, and assistants who most desperately used their training to the best of their abilities. Our community and beyond has raised monies that can help rebuild a residence. The support of our citizens will embrace the Baer-Kaufman family as they make changes in their lives to create a new beginning of healing, knowing of the love its citizens most freely gave. Bri Bri and Abbie will always remain in our hearts.

IV. Adoption of Meeting Agendum

Motion made by Teri Fadem, seconded by Mike McKenna, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. March 21, 2022

Motion made by Earl Hill, seconded by Matt Marcincin, to approve the March 21, 2022, meeting minutes as written. Motion carried 6-0

VI. Courtesies of the Floor

A. Pre-Scheduled Appearances- Hellertown American Legion Request to Waive Alcohol Prohibition at Dimmick Park for Picnic – council action

Commander Eric Medei requests the prohibition of alcohol is waived for the American Legion picnic.

Motion by Earl Hill, seconded by Matt Marcincin to waive the alcohol prohibition for the American Legion picnic.

Mr. Rieger discussed changing the ordinance to allow alcohol during pavilion rentals at Dimmick Park. Mrs. Hartranft and staff will review other municipal entities that allow alcohol and report back to council at a later meeting. Items to review will include the park ordinance, park rules, location, fees, permits and insurance requirements.

Motion by Andrew Hughes, seconded by Gil Stauffer to have staff review and report back to council.

B. Agenda Items- None

C. Non-agenda Items

VII. Reports from Elected Officials

A. President

Mr. Rieger complimented the first responders who responded to Friday's fire. Many fundraisers for the Kaufman family will be held this week. The Hellertown Lower Saucon Chamber is planning a spaghetti dinner later in April. Funds will go toward a contemplative memorial for Brianna and Abigail at Dimmick Park

B. Mayor

Mayor Heintzelman- Mayor Heintzelman was attending a debriefing with first responders.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Hill- The Easter Egg Hunt will be held on April 16, 2022.

D. Planning Commission (Earl Hill)

Mr. Hill had nothing to report.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- There are many events coming up. Please check their website for a schedule.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill- The Authority is replacing the Spring Hill pumping station.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger- previously reported on Chamber activities.

H. Saucon Valley Partnership (Andrew Hughes)

Mr. Hughes had nothing to report.

I. Saucon Rail Trail (Theresa Fadem)

Ms. Fadem- planning a native plant project at the Reading trail head. An interactive map will be available on the SRT rail trail in the near future.

J. Hellertown Civil Service Commission (Michael McKenna)

Mr. McKenna- agility and written exams continue.

VIII. Reports from Appointed Officials

A. Treasurer - None

B. Engineer

1. Report

Mr. Smith was not present for the meeting.

C. Solicitor

1. Report

Mr. Corriere reported the zoning appeal briefs for the Chaffier property have been filed. Mr. Corriere also reported the 2022 loan is set to close on Friday, April 8th.

D. Manager

Mrs. Hartranft- The 2021 DCED audit has been submitted. 2021 audited financial statements will be submitted in May. I will have my 2021 annual report in the upcoming weeks. The electronic recycling and shred event is scheduled for April 30th. PennDot inspected the local bridges. Minor maintenance issues were identified. The police association would like to commence negotiations.

E. Chief of Police

1. Chief Shupp was attending the debriefing.

F. Public Works Director

1. The compost center is open Friday's then after Easter will resume normal hours of Friday and Saturday 9:00-1:00. Public Works has removed the fence at the pool and erected a temporary fence until the new fence can be installed.

G. Zoning/Codes Officer

1. Mr. Russo had nothing to report.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Mike McKenna, to approve the payments. Motion carried 7-0.

2. Recommendation of Police Pension Committee

Solicitor Corriere reported there was a 5-year audit of the Police Pension conducted. One of the verbal observations is to be consistent with reporting wages. The borough is currently reporting W-2 wages for the Act 205 reporting but using plan document direction when reporting wages to Foster & foster. It is the recommendation of the Police Pension Committee to use the wages as listed in the plan document for both Foster and Foster reporting and Act 205 reporting.

Motion by Andrew Hughes, seconded by Gil Stauffer to use wage reporting as recommended by Police Pension committee. Motion carried 7-0

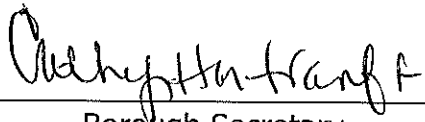
XI. Announcements- None

XII. Executive Session- Mr. Rieger reported there will be an Executive Session immediately following this meeting.

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 7:29 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 4th Day of May 2022.


Borough Secretary