

Borough of Hellertown
Council Meeting Minutes
Monday, April 18, 2022

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

An Executive Session Was Held Prior To The Meeting To Discuss Potential and Current Litigation

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Theresa Fadem-	Present
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Angie Thiede, Tina Krasnansky, Bryan Smith, Chief Shupp, and Kris Russo.

- IV. Adoption of Meeting Agendum

Motion made by Earl Hill, seconded by Matthew Marcincin, to adopt the meeting agendum as written. Motion carried 7-0.

- V. Approval of Meeting Minutes

- 1. April 4, 2022

Motion made by Andrew Hughes to table approval of the minutes and add a memorial to the two young girls that tragically passed in a house fire. Motion carried 7-0.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger- I will share a schedule of Chamber Events with Council.

B. Mayor

Mayor Heintzelman read a prepared statement regarding a meeting between representatives of the Borough, Lower Saucon Township, and the Hellertown Area Library. A copy of the statement is attached to these minutes.

C. Council

Mr. Stauffer- The Easter Egg Hunt returned to its normal format this year. Hundreds of children attended and three thousand eggs were distributed.

VIII. Reports from Appointed Officials

A. Treasurer

1. March 2022 Treasurer's Report
2. March 2022 Statement of Revenues and Expenditures

Motion made by Michael McKenna, seconded by Earl Hill, to receive the March 2022 Treasurer's Report and Statement of Revenues and Expenditures. Motion carried 7-0.

B. Engineer

1. Report

Mr. Smith- Our office is coordinating with Kobalt Construction regarding the punchlist items for the Water Street Rail Crossing and maintenance of the swale at Dimmick Park.

The pool concession stand project is currently out to bid and are due April 28th with a possible award date of May 2nd.

Mr. Rieger read a letter that was sent to residents regarding the unannounced night construction at the Public Works Facility site by Pioneer Pole Buildings. A copy of the letter will be attached to these minutes.

C. Solicitor

Mr. Corriere- The meeting with the Liquor Control Board will be held at Borough Hall tomorrow at 1:00 p.m.

D. Manager

Mrs. Hartranft- The e-cycling and shred event will be held on April 30, 2022, from 9:00 a.m. to 11:00 a.m. The event is for Borough residents only.

E. Chief of Police

1. Monthly Report

Motion made by Theresa Fadem, seconded by Matthew Marcincin, to receive the Police Monthly Report and make a part of these minutes.
Motion carried 7-0.

F. Public Works Director

1. Monthly Report

Motion made by Earl Hill, seconded by Michael McKenna, to receive the Public Works Monthly Report and make a part of these minutes. Motion carried 7-0.

G. Zoning/Codes Officer

1. Monthly Report

Motion made by Michael McKenna, seconded by Theresa Fadem, to receive the Zoning and Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business- None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Gil Stauffer, seconded by Matthew Marcincin, to approve the payments. Motion carried 7-0.

2. Approval of Step Upgrade for James Edge to Truck Driver I- Council Action

Motion made by Matthew Marcincin, seconded by Earl Hill, to approve the Step Upgrade for James Edge to Truck Driver I per the collective bargaining agreement. Motion carried 7-0.

3. Authorization to Proceed With Change Order #2 From Kobalt Construction for Saucon Rail Trail Crossing- Council Action

Mr. Smith- PennDOT completed their review of the rapid flasher installation. They want the signage corrected to fluorescent yellow and a portion of the fence moved.

Mrs. Hartranft- The funds are available in the grant to cover the change order.

Motion made by Michael McKenna, seconded by Andrew Hughes, to approve Change Order #2 in the amount of \$3,200. Motion carried 7-0.

Mr. Smith- Kobalt has a number of punchlist items to complete which include removing the ramp and sidewalk. They would like Council's permission to close the trail and do it in one pour. It would be for one or two days.

Mr. Rieger- Unless someone will be down there monitoring the closure for the entire time, it will be almost impossible to keep the trail closed.

Mr. Smith will ask Kobalt to come up with an alternate plan.

4. Review and Discussion on Draft Ordinance #840, Intermunicipal Agreement with Fountain Hill

Mr. Rieger- Mrs. Hartranft was approached by Fountain Hill about the possibility of partnering to provide their residents with season resident pool passes to the Hellertown Pool since their pool has been closed indefinitely.

Mrs. Hartranft- While our pool holds 2,500 people, that is too many for staff to handle. I would recommend limiting admission to 1,000. If we are getting close to capacity, season passes would be allowed and we would stop selling daily passes.

Council was supportive of composing an Intermunicipal agreement and forwarding to Fountain Hill for review and consideration.

5. Appointment of Earl Hill to Hellertown Borough Authority Board to Fill Unexpired Term Ending 12/31/2022- Council Action

Motion made by Gil Stauffer, seconded by Andrew Hughes, to appoint Earl Hill to the Hellertown Borough Authority Board to fill unexpired term. Motion carried 6-0 (Earl Hill abstained).

6. Authorization to Bid 2022 Road Paving Project- Council Action

7. Adoption of Resolution 22-05, Price Adjustment of Bituminous Materials for Small Quantities- Council Action

Mrs. Hartranft- The bid will be for the paving of Maple Road, Birch Road, Locust Road, Juniper Road, and an alternate of Poplar Road. The resolution is for any price adjustments.

Motion made by Michael McKenna, seconded by Andrew Hughes, to authorize advertisement of the 2022 Road Paving Project and adoption of Resolution 22-05. Motion carried 7-0.

8. Review and Discussion on Draft Amended Park Ordinance and Park Rental Application

Council reviewed the draft ordinance. Rather than change the ordinance, there will be a separate alcohol permit that Council can amend at any time.

Mrs. Hartranft recommended removing the pavilion only option as it isn't a very popular option.

Mayor Heintzelman wants to see a resident and non-resident rate.

The resident rate will be \$150.00 security deposit, \$150.00 rental fee without alcohol, and \$200.00 rental rate with alcohol for a Borough resident. The non-resident rate will be \$150.00 security deposit, \$200.00 rental fee without alcohol, and \$250.00 rental rate with alcohol. The Performance Stage rate will be updated to reflect the changes.

This item will be placed on the next agenda under Unfinished Business.

9. Discussion and Approval of Electrical Cost Change and Additional Work for Public Works Facility- Council Action

Mr. Smith- This change order is for a 400 amp panel, electrical for the compressor, outlets in the break room. The cost is \$44,800.00 including labor and materials.

Mr. Rieger- I spoke with our Public Works staff and ask them to think of ways to offset this additional cost. The consensus would be to deduct the full building generator to cover the costs. The Borough can seek assistance should a generator be needed from the County or seek grants to cover the cost.

Mayor Heintzelman inquired why problems with the building keep having to come before Council and that someone should be held accountable. Mr. Rieger noted that, as a cost saving measure, the Borough went with a design build rather than hiring a general contractor. In hindsight, that decision is costing the Borough.

Mr. Smith- The difference between the additional electrical and deduct for the generator is \$10,112.00.

Motion made by Gil Stauffer, seconded by Earl Hill, to authorize the change order. Motion carried 7-0.

Mr. Hughes requested the figures for the amount originally appropriated to the project, change orders to date, and the estimated cost to completion for the next Council Meeting.

10. Consent Agenda

a) Approval of Special Event Request for Dip N Dances, June 23rd, July 7th, July 21st, and August 4th- Council Action

b) Approval of Special Event Request for Annual Block Party, June 25, 2022- Council Action

c) Approval of Hellertown Royals User's Agreement- Council Action

Motion made by Michael McKenna, seconded by Matthew Marcincin, to approve the Consent Agenda. Motion carried 7-0.

XI. Announcements- None

XII. Executive Session

Motion made by Michael McKenna, seconded by Andrew Hughes, to adjourn to Executive Session at 8:19 p.m. Motion carried 7-0.

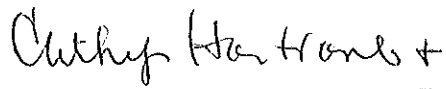
The Executive Session is being held to discuss contract negotiations and contract disputes.

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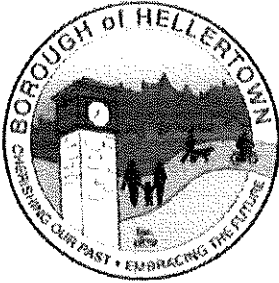
XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 9:00 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 2nd Day of May 2022.



Borough Secretary



BOROUGH OF HELLERTOWN

685 MAIN STREET

HELLERTOWN, PENNSYLVANIA 18055-1745

610-838-7041 • FAX 610-838-0500

www.hellertownborough.org

On Wednesday, April 13, 2022, the Reverend Philip C. Spohn, Pastor of Christ Lutheran Church, Hellertown, gathered Ken Solt, President of the Hellertown Area Library, Thomas Rieger, President of the Hellertown Borough Council, David Heintzelman, Mayor for the Borough of Hellertown, Jason Banonis, Lower Saucon Twp. Council President, Jennifer Zavacky, Lower Saucon Twp. Council Vice President to a discussion on how we, as a community, can collectively move forward on the issues pertaining to the Hellertown Area Library.

At days end, there is a mutual understanding of what issues remain. Lower Saucon Township expressed the idea of regionalizing library services with other communities so that by working together, we could effectively be serving Lower Saucon Township and Hellertown Borough with improved and additional library services, among other benefits.

This is a new concept being presented to both Hellertown Borough and the library. All parties agreed to take the concept back to their respective bodies, receive initial reactions and create conversations of thoughts and concerns, which will be used toward possible future discussion. This new concept of regionalization is understood to some, yet is new to others. Our promise is to be transparent in all our discussions.

As we move forward, it was agreed upon to work toward a viable solution that can benefit Hellertown and Lower Saucon equally. By working together, and communicating clearly to each community, it will most likely cause less issues than we have already endured.

We ask for patience. As we learn about the regionalization process, we will learn from other Commonwealth of Pennsylvania municipalities that have embraced this model. If it does not fit for our communities we will move on separately.

Thank you for all the time and considerations in this matter.

Dave

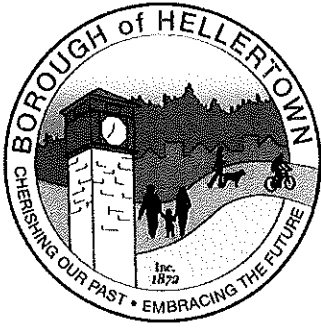


Borough of Hellertown
Mayor

David J. Heintzelman

685 Main Street - Hellertown, PA 18055 610-838-7041

d.heintzelman@hellertownborough.org



BOROUGH OF HELLERTOWN

685 MAIN STREET
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April 7, 2022

Dear Resident:

It was brought to our attention that work was being conducted on the new Public Works facility the evening of April 5, 2022 well into the night time hours.

The Borough of Hellertown Council, its Administration and our Engineering firm, Barry Isett and Associates, were unaware of this activity until emails from you, our residents, were received in the early morning hours.

We sincerely apologize for this discourteous and irresponsible lack of communication on behalf of the contractor – Pioneer Pole Building.

In the future, an immediate response may be obtained by contacting Northampton County Non-Emergency who will dispatch the Hellertown Police Department. The non-emergency number is 610-759-2200.

Please feel free to reach out to our Borough Manager, Cathy Hartranft, at c.hartranft@hellertownborough.org or myself, Council President Tom Rieger at t.rieger@hellertownborough.org for information, questions or to further discuss this project.

Best Regards,

Thomas J. Rieger
Council President



BOROUGH OF HELLERTOWN

Zoning and Codes Office
685 Main Street
Hellertown, Pennsylvania 18055-1745
Hellertownborough.org
610-838-7041 * Fax 610-838-0500

2022 Monthly Report March 17-April 14

Local Permits Issued:	21
BIA Permits Issued:	19
Sidewalk Inspections:	11
Residential Rental Inspections:	3
Fire Inspections:	2
Service Requests/Complaints	24
Citations:	0
Planning Commission activity:	85 Division St. sketch review for installation of parking area. Discussion only.
ZHB activity:	None
Meetings/Classes attended:	2 Borough Council 0 Z.H.B. 1 Planning Commission
Court Appearances:	
Other Information:	None

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 3/17/2022 AND 4/14/2022

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
3/21/2022	Z-022101 Zoning	ADAMS, DANIELLE L And PETERSON	155 MAIN ST	Q7SW3D-3-18	\$1,400.00	\$50.00
3/24/2022	Z-022108 Zoning	STONEBACK, HOLLY And KELLY,	975 BIRCH RD	Q7SE1D-1-3	\$1,000.00	\$50.00
3/25/2022	T-022109 Transient				\$0.00	\$0.00
3/28/2022	Z-022110 Zoning	COHEN, JAY, Tank Permit	620 E THOMAS AVE	Q7SW2B-5-12	\$3,700.00	\$75.00
3/29/2022	D-022113 Dumpster	YELOVICH, JACQUELINE, Dumpster Permit	175 MAIN ST	Q7SW3D-3-22	\$0.00	\$75.00
3/29/2022	D-022114 Dumpster	SAUCON TRUST, Pod Permit (4)	1050 MAIN ST	Q7SW2A-1-3	\$0.00	\$300.00
3/29/2022	Z-022116 Zoning	PETRUNO, TOREY T And SARAH E,	332 CONSTITUTION AVE	Q7SE4A-8-7	\$33,000.00	\$194.00
3/29/2022	Z-022118 Zoning	SOTO, DAVID JUAN And RIVERA, KA	174 FRONT ST	Q7SW3A-5-9A	\$0.00	\$0.00
3/29/2022	Z-022119 Zoning	DALONI, ERIN, Fence	432 WILLOW RD	Q7SE4A-5-3	\$2,000.00	\$50.00
3/31/2022	Z-022121 Zoning	HARDY, MICHAEL And RACHEL, Fence	1350 1ST AVE	Q7NW3A-12-4	\$11,699.00	\$129.50
3/31/2022	D-022120 Dumpster	EHRET, RICHARD J And MARION A,	224 LEONARD ST	Q7NW3B-9-2	\$0.00	\$75.00
4/4/2022	Z-022132 Zoning	CHASE, PATRICIA A, Driveway Permit	123 KICHLINE AVE	Q7NW2D-3-6	\$3,250.00	\$75.00
4/4/2022	Z-022133 Zoning	TORNIG REALTY LLC, Banner Sign Permit	7 Main St.(National Auto)	R7-5-6S	\$845.00	\$25.00
4/4/2022	D-022131 Dumpster	HUNT, DAMON R, Pod Permit	1643 ZIMPFER LN	Q7NW2C-4-1A	\$0.00	\$75.00
4/7/2022	Z-022138 Zoning	KO, NORA And KLECKNER, CODY, Shed	220 RENTZHEIMER DR	Q7SW3B-16-10	\$519.00	\$25.00
4/7/2022	Z-022139 Zoning	BUCHAS, THOMAS III, Sign Permit	1561-65 MAIN ST	Q7NW2D-8-7	\$670.00	\$25.00
4/8/2022	Z-022145 Zoning	BEAMAN, RHONDA T, Accessory Structure-Residential	1058 DETWEILER AVE	Q7SW2B-3-6	\$11,000.00	\$128.00
4/11/2022	Z-022151 Zoning	BALLEK, KARA A And MEIXELL, MIC	474 JUNIPER RD	Q7SE1D-5-6	\$4,800.00	\$75.00
4/11/2022	D-022149 Dumpster	GRETZINGER, CAROL L, Dumpster Permit	127 CEDAR RD	Q7SE4D-4-10	\$0.00	\$75.00

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 3/17/2022 AND 4/14/2022

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
4/11/2022	Y-022147 Shade	PAZZAGLIA, FRANK J And KRISTEN Substantial Trimming	751 MAGNOLIA RD	Q7SE4A-1-B	\$0.00	\$10.00
4/11/2022	Z-022150 Zoning	GEOSITS, MARK S And ALMA J, Sidewalk	1055 EASTON RD	Q7SW2B-3-9	\$7,200.00	\$100.00

TOTAL NUMBER OF PERMITS: 21
TOTAL ESTIMATED VALUE: \$81,083.00
TOTAL PERMIT FEES: \$1,611.50

Summary by Type

**Borough of Hellertown
Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 3/17/2022 AND 4/14/2022

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE	
3/17/2022	E-022089	GOLDEN, HARVEY M And BRIDGET	918 NEW YORK AVE	Q7SW2B-14-3	\$18,950.00	\$89.50
	Elect	Residential				
3/17/2022	M-022088	GOLDEN, HARVEY M And BRIDGET	918 NEW YORK AVE	Q7SW2B-14-3	\$18,950.00	\$214.50
	Mechanical	Replacement-Residential				
3/17/2022	M-022090	LAKICS, WILLIAM R JR And DEBOR	517 ELLEN ST	Q7SW3C-4-14	\$15,430.00	\$109.50
	Mechanical	Replacement-Residential				
3/17/2022	E-022091	4 ODD FELLOWS LLC,	720 MAIN ST	Q7SW2D-5-1C	\$7,270.00	\$614.50
	Elect	Fire Alarm System				
3/21/2022	F-022099	HUFF, THOMAS S SR,	317 HENRY ST	Q7SW3B-13-14	\$14,650.00	\$79.50
	Roof	Roof-Residential				
3/21/2022	E-022100	HOFFMAN, JEFFREY T And CATHER	870 NEW YORK AVE	Q7SW2C-5-4	\$0.00	\$74.50
	Elect	Panel Upgrade				
3/29/2022	F-022112	YELOVICH, JACQUELINE,	176 MAIN ST	Q7SW3D-3-22	\$10,000.00	\$79.50
	Roof	Roof-Residential				
3/29/2022	B-022115	PETRUNO, TOREY T And SARAH E,	332 CONSTITUTION AVE	Q7SE4A-8-7	\$33,000.00	\$169.50
	Build	Deck Rebuild				
3/31/2022	B-022122	YOUNG, KAY A,	274 E THOMAS AVE	Q7NW3C-20-1	\$2,500.00	\$124.50
	Build	Repair/Renovation-Residential				
3/31/2022	B-022123	BAUER, STEPHEN A And CHRISTIN	982 NEW YORK AVE	Q7SW2B-14-2	\$15,000.00	\$234.50
	Build	Repair/Renovation-Residential				
3/31/2022	E-022125	RAO, CARINA,	510 MAIN ST	Q7SW3A-2-5	\$0.00	\$95.50
	Elect	Residential				
3/31/2022	P-022126	RAO, CARINA,	510 MAIN ST	Q7SW3A-2-5	\$0.00	\$95.50
	Plumbing	Residential				
3/31/2022	M-022127	RAO, CARINA,	510 MAIN ST	Q7SW3A-2-5	\$15,000.00	\$107.50
	Mechanical	Residential				
3/31/2022	B-022124	RAO, CARINA,	510 MAIN ST	Q7SW3A-2-5	\$100,000.00	\$299.50
	Build	Repair/Renovation-Residential				
4/7/2022	E-022142	SHEREF, NADINE And JAMAL,	123 ACKERMAN ST	Q7NW3D-2-9	\$5,480.00	\$114.50
	Elect	Residential Solar				
4/7/2022	B-022141	SHEREF, NADINE And JAMAL,	123 ACKERMAN ST	Q7NW3D-2-9	\$5,480.00	\$129.50
	Build	Residential Solar				
4/7/2022	B-022140	VERA CRUZ HOLDINGS LLC,	1706 MAIN ST	Q7NW2D-4-2	\$50,000.00	\$104.50
	Build	Demolition of Structure				
4/11/2022	E-022146	STOHL, DANIEL P And BONNIE K,	214 CHERRY ST	Q7SW3B-12-7	\$2,603.00	\$79.50
	Elect	Panel Upgrade				
4/11/2022	B-022148	GRETZINGER, CAROL L,	127 CEDAR RD	Q7SE4D-4-10	\$79,302.00	\$199.50
	Build	Repair/Renovation-Residential				

Borough of Hellertown
Monthly Permit Report

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FOR PERMITS ISSUED BETWEEN 3/17/2022 AND 4/14/2022

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
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TOTAL NUMBER OF PERMITS: 19
TOTAL ESTIMATED VALUE: \$393,516.00
TOTAL PERMIT FEES: \$3,006.60

Summary by Type

2 Commercial
15 Residential

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Monthly Permit Report**

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FOR PERMITS ISSUED BETWEEN 3/17/2022 AND 4/14/2022

DATE PERMIT	PERMIT #	OWNER	PROPERTY ADDRESS	PARCEL	EST VALUE
3/17/2022	S-022093	WOLF, RICHARD W And ELEANORE	190 FRONT ST	Q7SW3A-5-8	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/17/2022	S-022092	HORVATH, DAVID G,	1523 BLEYLER ST	Q7NW3B-3-4	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/18/2022	S-022096	STERNER, GARY A And DOROTHY	103 CONSTITUTION AVE	Q7SE4D-6-6	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/18/2022	S-022094	BOYKAS, DIANE E And PEACHEY, B	126 CEDAR RD	Q7SE4D-3-2	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/22/2022	S-022103	MENDEZ, RUDY And GREEN, COUR	338 CEDAR RD	Q7SE4A-7-4	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
3/28/2022	S-022111	WOODRUFF, S CLARKE,	800 MAIN ST	Q7SW2D-2-2	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/4/2022	S-022130	GLP LLC,	85 DIVISION ST	Q7SW2D-3-11	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/4/2022	S-022128	LOHRMAN, NICHOLAS Z,	738 MAGNOLIA RD	Q7SW3B-15-3	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/8/2022	S-022144	KAGAMASTER, SKIPPER And DANIE	1030 NEW JERSEY AVE	Q7SW2B-8-4	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/12/2022	S-022152	ANDERSON, EDWARD J And JUDIT	78 KIERNAN AVE	Q7NW2D-7-3	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
4/13/2022	S-022153	QUINN, THERESE,	915 BIRCH RD	Q7SE1D-1-13	\$0.00 \$25.00
	Sidelnsp	Sidewalk And Curb Inspection Application			
TOTAL NUMBER OF PERMITS:			11		
TOTAL ESTIMATED VALUE:			\$0.00		
TOTAL PERMIT FEES:			\$275.00		

Summary by Type

HMGP Grant Financial Summary Report

EMA Project Number: PDMC-PJ-03-PA-2018-18

EMA Project Number:

FIPS:

Municipality:

Report Date: 04/14/22

Project Name: HMA 2018 Advanced Assistance Silver Creek Corridor

County: Northampton

		Federal	State	Sub-Grantee	Total
Type (Obligation, Rescope, Deobligation OR Refund)		Obligated			
Obligation		\$75,000.00	0.00	\$25,000.00	\$100,000.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
Total Obligated		\$75,000.00	\$0.00	\$25,000.00	\$100,000.00

Type (Inv, Refund)	Number	Date	Transaction #	Invoiced			Fed & State
				68,358.00	\$0.00	\$22,786.00	\$68,358.00
				6,642.00	\$0.00	\$2,214.00	\$6,642.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00
PMNT 8				\$0.00	\$0.00	\$0.00	\$0.00
PMNT 9				\$0.00	\$0.00	\$0.00	\$0.00
PMNT 10				\$0.00	\$0.00	\$0.00	\$0.00
Total Invoiced				\$75,000.00	\$0.00	\$25,000.00	\$75,000.00

Signature _____ Title _____ Date _____
 PEMA Grants Management

** Organization **	Cost Share Summary			From Financial Reconciliation Worksheet		
	Share of Eligible Costs	Total Contributions	Net Balance Due to/(From) Organization	NET 404 Funds Received	ICC & In Kind Contribution	Additional Contribution
Sub-Grantee	\$24,536.51	\$24,536.51	\$0.00	\$24,536.51	\$0.00	\$0.00
State	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Non Federal	\$24,536.51	\$24,536.51	\$0.00	\$24,536.51	\$0.00	\$0.00
Federal	\$73,609.54	\$73,609.54	\$0.00	\$73,609.54	\$0.00	\$0.00
Total	\$98,146.05	\$98,146.05	\$0.00	\$98,146.05	\$0.00	\$0.00

	Obligation/De-obligation Summary			
	Obligated	Adj Share of Eligible Costs	De-obligated	Amount to be De-obligated
Sub-Grantee	\$25,000.00	\$24,536.51	\$0.00	\$463.49
State	\$0.00	\$0.00	\$0.00	\$0.00
Net Non Federal	\$25,000.00	\$24,536.51	\$0.00	\$463.49
Federal	\$75,000.00	\$73,609.51	\$0.00	\$1,390.49
Total	\$100,000.00	\$98,146.02	\$0.00	\$1,853.98

Signature _____ Title _____ Date _____
 PEMA Finance

HELLERTOWN POLICE DEPARTMENT MONTHLY REPORT

March 2022

This is the monthly report for the Hellertown Police Department from March 1st through March 31st, 2022.

During the month of March the Police received 404 calls for service. We did receive 2 Domestic/Assault, 1 Theft / Receiving Stolen Property, 3 Fraud, 3 Sex Offense and 8 traffic collision calls. We wrote 63 citations.

The Police Department filed 22 charges including 14 for Narcotics Possession and 7 for DUI.

This March was busy for us. Updates have been completed by all officers and we are now doing firearms qualifications and training. We have been working on a number of cases regarding narcotics and will be wrapping them up soon. The end of the month brought the worst call I have ever been a part of in my career in the fatal fire on Linden Avenue. We are still working with the state and local fire marshals on the exact cause and that will be released when we have confirmation. Any questions feel free to stop in or call.

Chief Robert Shupp III

**PUBLIC WORKS AND PARKS DEPARTMENT
MONTHLY REPORT
MARCH 2022**

1 ACTIVITY COMPLETED

Worked on Cleaning and Trimming the Rail Trail- 2 Days
Began Removing Trees at Water Street From Lantern Fly Damage
Loaded Trucks and Salted Roads- 3/10, 3/11, 3/12, 3/13, & 3/14
Removed Dirt from Water Authority Creek
Leveled PW Facility Floor
Repaired or Replaced Damaged Street Signs
Dug Trench for New Sprinkler System
Removed Old Driveway at PW Facility
Replaced Evidence Door for Police Department
Serviced #7, #11, #12, Sweeper, Skidsteer, & Tiller

2 OTHER

Cleaned Catch Basins
Cleaned Out Wash Bay Pit
Swept Main Street & Other Areas
Filled Dog Waste Bags Weekly
Emptied Trash Barrels Weekly
Swept Up Gumballs in Mountainview and Alleys
Cleaned and Stocked Park Bathrooms

3 PROJECTS WORKED ON/COMPLETED DURING THE MONTH

Rotated Mulch Piles Multiple Times Due To Fire
Serviced Plows and Put Away
Repaired Potholes on Several Streets
Replaced Lock on Dimmick Park Bathroom Due to Vandalism

4 MEETINGS

Council Meetings & Executive Sessions
Compost Center Meeting
Met With Salisbury Township About Bucket Truck
Multiple On-Site Meetings at Public Works Facility
Met With Painter Regarding Bandshell