

Borough of Hellertown
Council Meeting Minutes
Monday, May 2, 2022

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

An Executive Session Was Held On April 28, 2022, To Discuss Personnel Matters and Potential Litigation

An Executive Session Was Held Prior To The Meeting To Discuss Potential Litigation, Personnel Matters, and Contract Negotiations

- I. Call to Order – Thomas Rieger, 7:09 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft

Theresa Fadem-	Present
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Absent with prior notification

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Angie Thiede, Chief Shupp, Bryan Smith, and Kris Russo. Tina Krasnansky was absent with prior notification.

- IV. Adoption of Meeting Agendum

Motion made by Matthew Marcincin, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 7-0.

- V. Approval of Meeting Minutes

- 1. April 4, 2022
- 2. April 18, 2022

Motion made by Michael McKenna, seconded by Gil Stauffer, to approve the April 4, 2022, and April 18, 2022, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger had nothing additional to report.

B. Mayor

Mayor Heintzelman was not present for the meeting.

C. Hellertown Historical Society (Gil Stauffer)

Mr. Hill- The Hellertown Historical Society is working on getting the Pony Bridge listed on the National Registry.

D. Planning Commission (Earl Hill)

Mr. Hill- The Planning Commission discussed a sketch plan for 85 Division Street.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Mr. Marcincin- The Hellertown Area Library Egg Hunt was very successful. There are many events and fundraisers coming up.

F. Hellertown Borough Authority (Earl Hill)

Mr. Hill- The Hellertown Borough Authority Board reviewed the foresters plan and watershed maps. These plans are available at the Authority office.

G. Hellertown Chamber of Commerce (Tom Rieger)

Mr. Rieger- The Chamber is planning BBQ and Spaghetti Dinners for the Kauffman family to fundraise for a memorial.

The PA House and Starbucks have recently opened.

H. Saucon Valley Partnership (Andrew Hughes)

Mr. Hughes had nothing to report.

I. Saucon Rail Trail (Theresa Fadem)

Ms. Fadem- The City of Bethlehem has applied for grant to connect the Bethlehem Greenway with the Saucon Rail Trail.

The bridge over Preston Lane was put to bid but came in over budget.

J. Hellertown Civil Service Commission (Michael McKenna)

Mr. McKenna had nothing to report.

VIII. Reports from Appointed Officials

A. Treasurer- None

B. Engineer

1. Report

Mr. Smith- The Public Works Facility is on schedule with substantial completion by the end of May.

A sketch plan will be coming before Planning Commission for the proposed development on Clauser Street.

C. Solicitor

1. Report

Mr. Corriere had only agenda items to discuss.

D. Manager

1. 2021 Year-End Report

Mrs. Hartranft presented the 2021 Year-End Report.

Council thanked Mrs. Hartranft for the comprehensive report.

Motion made by Theresa Fadem, seconded by Earl Hill, to accept the 2021 Year-End Manager's Report. Motion carried 7-0.

E. Chief of Police

Chief Shupp had only agenda items to discuss.

F. Public Works Director

Mr. Yonney- Public Works will be planting trees and planting grass at the Public Works Facility.

G. Zoning/Codes Officer

Mr. Russo had nothing to report.

H. Fire Chief

1. Report

Mr. Simkovic was not present for the meeting.

I. Emergency Management

1. Report

Mr. Scherer was not present for the meeting.

IX. Unfinished Business

1. Authorization to Advertise Ordinance 839, Amendment to Park Regulations- Council Action

Mr. Corriere- This ordinance permits alcohol at the Dimmick Park pavilion and during Borough sponsored events. This draft has been updated with comments from the last Council meeting. There is a 12 percent abv limitation at Dimmick Park and the pavilion.

Motion made by Andrew Hughes, seconded by Matthew Marcincin, to authorize advertisement of Ordinance 839. Motion carried 7-0.

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Gil Stauffer, to approve the payments. Motion carried 7-0.

2. Review and Approval of Design, Construction Documentation, Bidding and Construction Administration for Dimmick Park Basketball Court, Parking Lot, and Swale Greening- Council Action

Mr. Smith- Council was presented with a proposal from Barry Isett and Associates to administer this project. The cost is \$57,500.00, which covers engineering and design. This is the final phase of the Dimmick Park Master Plan.

Motion made by Theresa Fadem, seconded by Michael McKenna, to approve the design, construction documentation, bidding, and construction administration for Dimmick Park to Barry Isett & Associates. Motion carried 7-0.

3. Review and Approval of Professional Landscape and Planning Services for the Saucon Creek Greenway Corridor Study and Master Site Plan- Council Action

Mr. Smith- The Borough received DCNR and County funding for a Master Study. The cost for Barry Isett and Associates services is \$80,000.00 which is covered by the grant.

Motion made by Gil Stauffer, seconded by Earl Hill, to approve the professional landscape and planning services for the Saucon Creek Corridor Study and Master Site Plan. Motion carried 7-0.

4. Approval of Request for Handicap Parking Space at 109 Kichline Avenue-
Council Action

Motion made by Michael McKenna, seconded by Andrew Hughes, to approve the request for a handicap parking space at 109 Kichline Avenue. Motion carried 7-0.

5. Authorization to Pay Pioneer Pole Building Invoice in the Amount of
\$193,383.00 for the Public Works Facility- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to pay invoice in the amount of \$193,383.00 to Pioneer Pole Buildings. Motion carried 7-0.

6. Award Bid for Pool Concession Stand Improvement Project- Council Action

Mr. Smith- The Borough previously put this project out to bid and only received one bid. This time, three bids were received. The low base bid was received from CMG in the amount of \$639,000.00. The base bid included improvements to the pool concession stand, ADA restrooms, handicap parking spaces, and an ADA ramp to the playground and fountain.

Mrs. Hartranft- The total grant award was for \$679,000.00. There is match funding available in the budget.

Mr. Smith- The engineering costs are approximately \$60,000.00.

Motion made by Andrew Hughes, seconded by Gil Stauffer, to award the base bid to CMG in the amount of \$639,000.00. Motion carried 7-0.

Mrs. Hartranft- CARES Funding can be used for additional alternates.

Motion made by Theresa Fadem, seconded by Earl Hill, to amend the motion to include alternate #3 for canopies in the amount of \$17,467.00 to come from the CARES Funding. Motion carried 7-0.

7. Public Discussion and Possible Action/Response to Lower Saucon Township's Proposal to Regionalize Library Services

Mr. Rieger- Pastor Phil Spohn set up a meeting with Lower Saucon Township and Hellertown representatives to try and work out the library issue. Mayor and I participated without the approval of Council acting in good faith. I apologize to the rest of Council for not including them. I did contact everyone within 24 hours of the meeting.

Mr. Rieger read a prepared statement which will be made a part of these minutes.

Mr. Rieger- At the meeting, the Borough recommended forming a committee made up of representatives from Lower Saucon, Hellertown, and the Hellertown Area Library and have Lower Saucon Township fund their portion for library services until the committee issues findings. Lower Saucon Township would not consider this option.

Council felt that this is an additional stall tactic since they did not provide any plan for regionalization and still haven't paid their dues.

Ken Solt- The Access Program already provides state regionalization if the municipality funds a home library. Hellertown Area Library is also a part of a district and co-op.

Motion made by Andrew Hughes, seconded by Gil Stauffer, to decline invitation to discuss library regionalization. Motion carried 7-0.

Mr. Rieger- I feel Council needs look at the Intermunicipal Agreements with Lower Saucon Township. The Borough's visions for the community are not shared. Any changes would have to be repealed by ordinance.

Motion made by Earl Hill, seconded by Matthew Marcincin, to have Solicitor draft an opinion on reconsideration of the current Intermunicipal Agreements with Lower Saucon Township and outline what it would require to change positions. Motion carried 7-0.

Motion made by Andrew Hughes, seconded by Matthew Marcincin, to instruct Solicitor to send a letter letting Lower Saucon Township know of the reconsideration of Intermunicipal Agreements. Motion carried 7-0.

8. Discussion and Possible Action on Intermunicipal Agreements

Mrs. Hartranft- The Borough sent a draft ordinance over to Fountain Hill regarding use of the pool. Their solicitor questioned bringing their public works here to provide assistance with pool maintenance and didn't feel a hold-harmless was sufficient. The Borough then proposed adding an administrative fee onto the tickets rather than the in-kind services. We are waiting to hear back from them.

9. Discussion and Possible Action on Request for Disbursement of American Recovery Plan Funds for Children's Program at Dimmick Park- Council Action

Motion made by Earl Hill, seconded by Theresa Fadem, to authorize concept and have solicitor create a formal agreement. Motion carried 7-0.

10. Adoption of Resolution 22-06, Supporting Legalization of the Cannabis Industry and Expungement of Previous Such Offenses- Council Action

Mr. Hughes- I have concerns with the social impact which might outweigh the increased tax revenue. I cannot support expungement.

Mr. Stauffer- I feel cannabis is a gateway drug and cannot support this resolution.

Motion made by Theresa Fadem, seconded by Michael McKenna, to adopt Resolution 22-06.

Theresa Fadem-	Yes
Earl Hill-	No
Andrew Hughes-	No
Matthew Marcincin-	Yes
Michael McKenna-	Yes
Thomas Rieger-	No
Gil Stauffer-	No

Motion failed 4-3.

11. Approval of 2022 User's Agreement for Saucon Valley Soccer- Council Action

Motion made by Michael McKenna, seconded by Earl Hill, to approve the 2022 User's Agreement for Saucon Valley Soccer. Motion carried 7-0.

12. Authorization to Offer Dewey Fire Truck 1313 on Municibid- Council Action

Motion made by Earl Hill, seconded by Matthew Marcincin, to offer fire truck 1313 on Municibid. Motion carried 7-0.

XI. Announcements

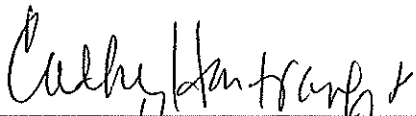
Mr. Rieger- A Community Day Meeting will be held on May 16, 2022, at 5:00 p.m., followed by an Executive Session.

XII. Executive Session- None

XIII. Adjournment

Motion made by Michael McKenna, seconded by Earl Hill, to adjourn the meeting at 8:51 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 16th Day of May 2022.


Borough Secretary