

Borough of Hellertown  
Council Meeting Minutes  
Monday, July 18, 2022

**The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live**  
**An Executive Session Was Held Prior To The Meeting To Discuss Personnel Matters, Contract Negotiations, and Litigation**

I. Call to Order – Thomas Rieger, 7:00 p.m.

II. Pledge - All

III. Roll Call – Cathy Hartranft

Theresa Fadem-	Present
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Gil Stauffer-	Present
Mayor Heintzelman-	Present

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Bryan Smith, Chief Shupp, Tina Krasnansky, and Kris Russo.

IV. Adoption of Meeting Agendum

Motion made by Andrew Hughes, seconded by Matt Marcincin, to adopt the meeting agendum with the deletion of item #5 Discussion and authorization to advertise Ord..841. Motion carried 7-0.

V. Approval of Meeting Minutes

1. July 5, 2022

Motion made by Mike McKenna, seconded by Earl Hill, to approve the July 5, 2022, meeting minutes as written. Motion carried 7-0.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- None
- B. Agenda Items- None
- C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger noted another great Music in the Park was held this past Sunday and thanked councilmembers for helping out in the food stand. Mr. Rieger also thanked Nancy Heintzelman for providing the delicious cabbage and noodles.

The Dewey Carnival was a huge success.

Hellertown Restaurant week is this upcoming week.

B. Mayor

Mayor Heintzelman read books to children at the Community Center earlier today.

Mayor Heintzelman also provided a proclamation to Ellen Corkery on her 100<sup>th</sup> birthday.

Mayor Heintzelman indicated there was a Community Day Committee meeting earlier today. Mayor encouraged anyone interested in sponsoring or participating as a vendor register as soon as possible.

C. Council

Ms. Terri Fadem and Garrett Powell updated council members on the proposed Climate Action Plan. Ms. Fadem and Mr. Powell asked Council and staff for feedback. The Easton and Bethlehem Climate Action Plan were

reviewed for guidance. Ms. Fadem encouraged Council to look them over. Ms. Fadem suggested the Borough's goal to be reduction of green house gases by 25% by 2030. Mr. Powell is currently collecting data such as household energy consumption. Mr. Marcincin suggested also including any tax credits that would be available. Ms. Fadem suggested a future public meeting be held to gather feedback from residents and businesses.

## VIII. Reports from Appointed Officials

### A. Treasurer

1. June 2022 Treasurer's Report
2. June 2022 Statement of Revenues and Expenditures

Motion made by Michael McKenna, seconded by Earl Hill, to receive the June 2022 Treasurer's Report and June 2022 Statement of Revenue & Expenditures. Motion carried 7-0.

### B. Engineer

1. Report

Mr. Smith- The stormwater extension on Clausser is complete. A punch list is being prepared.

There was a construction meeting at the new public works building last week. Many items are still outstanding.

The borough will work with the contractor and the authority to replace the last 5' of old lateral. The authority indicated they could start that project August 1.

### C. Solicitor

Mr. Corriere had only agenda items to discuss.

### D. Manager

Mrs. Hartranft had just agenda items.

### E. Chief of Police

1. Monthly Report

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Motion made by Matthew Marcincin, seconded by Earl Hill, to receive the Police Monthly Report and make a part of these minutes. Motion carried 7-0.

Chief Shupp informed Council we are waiting on a proposal for security cameras to be installed at Water Street Park.

- F. Public Works Director

1. Monthly Report

Motion made by Mike McKenna, seconded by Teri Fadem to receive the Public Works Report and make part of these minutes. Motion carried 7-0.

- G. Zoning/Codes Officer

1. Monthly Report

Motion made by Earl Hill, seconded by Gil Stauffer, to receive the Zoning and Code Enforcement Monthly Report and make a part of these minutes. Motion carried 7-0.

- H. Fire Chief- None

- I. Emergency Management- None

- IX. Unfinished Business

1. None

- X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Mike McKenna, seconded by Earl Hill, to approve the payments. Motion carried 7-0.



2. Status Update on 85 Division Street

Attorney Blair Granger, representing First American Title, updated Council on the judicial sale of 708 Main Street and adjoining 85 Division Street. First American has expressed an interest in pursuing the proposed subdivision. If the subdivision is not completed, the parking lot at 85 Division Street will remain subject to a exclusive permanent easement appurtenant to the medical office building property at 708 Main.

3. Authorization to hire Denis Connelly and Jaron Steinmetz as Full time Police Officers- Council Action

Motion by Mike McKenna, seconded by Andrew Hughes to hire Denis Connelly effective July 25, 2022 as a full time police officer. Motion carried 7-0

Motion by Mike McKenna, seconded by Andrew Hughes to hire Jaron Steinmetz effective July 25, 2022 as a full time police officer. Motion carried 7-0.

4. Authorization to hire Jada Roderick and Austin Signarovitz as part time police officers- Council Action

Motion by Terri Fadem, seconded by Andrew Hughes to hire Jada Roderick and Austin Signarovitz as part time officers contingent upon successful completion of all pre-employment testing and paperwork.

5. Discussion and Authorization to Advertise Ordinance 841 – DROP Plan- Council Action

This item was tabled to the August 1 meeting.

6. Authorization to accept Sobrinski Painting to paint 3 dormers for \$4,750 – Council Action

Motion by Gil Stauffer, seconded by Earl Hill to accept the proposal from Sobrinski painting in the amount of \$4,750.

7. Consent Agenda

- i. Approval of Special Event Request for Block Party August 27<sup>th</sup> – Council Action
- ii. Approval of Special Event Request for Hops 4 Hope Event – October 8, 2022, contingent upon Chief Shupp's review – Council Action

Motion by Mike McKenna and Matt Marcincin to approve the Consent Agenda.

XI. Announcements- None

XII. Executive Session

XIII. Adjournment

Motion made by Mike McKenna, seconded by Earl Hill, to adjourn the meeting at 7:55 p.m. Motion carried 7-0.

Adopted by the Hellertown Borough Council this 1st Day of August 2022.

  
Borough Secretary