

Borough of Hellertown
Council Meeting Minutes
Monday, August 1, 2022

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

An Executive Session Was Held August 1, 2022, Prior To The Meeting To Discuss Personnel Matters, Contract Negotiations, and Litigation

- I. Call to Order – Thomas Rieger, 7:00 p.m.
- II. Pledge - All
- III. Roll Call – Cathy Hartranft
 - Theresa Fadem- Present
 - Earl Hill- Present
 - Andrew Hughes- Present
 - Matthew Marcincin- Present
 - Michael McKenna- Absent with prior notification
 - Thomas Rieger- Present
 - Gil Stauffer- Present
 - Mayor Heintzelman- Present

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Chief Shupp, Tina Krasnansky, and Kris Russo. Bryan Smith was absent with prior notification.

IV. Adoption of Meeting Agendum

Motion made by Matt Marcincin, seconded by Earl Hill, to adopt the meeting agendum as written. Motion carried 7-0.

V. Approval of Meeting Minutes

1. July 18, 2022

Motion made by Theresa Fadem, seconded by Gil Stauffer, to approve the July 18, 2022, meeting minutes as written. Motion carried 7-0.

Public Meeting to Discuss Updates to Borough of Hellertown Pollutant Reduction Plan (PRP) – a component of the Borough’s Municipal Separate Storm Sewer System (MS4) Program

Christine Mildner presented the update to the Pollution Reduction Plan to Borough Council and the audience. Christine reviewed the purpose of a MS4 system is to convey stormwater and how it impacts drainage and infrastructure. DEP provides a list of streams designated as being impaired. The pollutants are targets to include in the Borough’s Pollution Reduction Plan.

Christine continued to review the pollutant loads reaching the Saucon Creek, how the borough can account for BMP’s already in use, and determine our pollutant load reduction.

Christine also provided a list of BMP options with the estimated sediment reduction.

Also reviewed were possible funding sources, partnerships and maintenance.

The full report will be available on the Borough’s website and Facebook.

VI. Courtesies of the Floor

- A. Pre-Scheduled Appearances- Stanley and Wanda Ramsberger, 602 Phillips St., request to waive sidewalk requirement.

The Ramsbergers are selling their property and by ordinance are required to install and/or repair the sidewalk. The Ramsbergers are asking Council for a waiver to install sidewalks since the sidewalk would only lead to a fence around the Steele Club property.

Upon motion of Andrew Hughes, seconded by Theresa Fadem, to waive the installation of the sidewalk. Motion carried 6-0.

Kris Russo will send a letter notifying the Ramsbergers of the waiver.

- B. Agenda Items- None
- C. Non-agenda Items- None

VII. Reports from Elected Officials

A. President

Mr. Rieger suggested Council create a Compost Committee to determine logistics of operation and funding since the Borough has terminated its agreement with Lower Saucon Township.

Mr. Rieger appointed Cathy Hartranft, Barry Yonney, Andrew Hughes, David Heintzleman and himself to the committee.

B. Mayor

Mayor Heintzleman reported Community Day in Hellertown will be held August 20th, the Hellertown Halloween Parade will be held October 20th and a Meet and Greet will be held at the Dimmick Park bandshell on August 4th to honor Talitha Diggs on her World Championship

C. Council

Mr. Marcincin reported the Hellertown Area Library has 38 programs happening in the month of August.

Mr. Hill reported the Hellertown Authority is continuing its maintenance program.

Mr. Rieger reported there is one more Music in the Park concert on August 21st.

Mrs. Fadem reported the Saucon Rail Trail did not meet in July but is encouraging all users of the SRT to take pictures and submit to the website.

VIII. Reports from Appointed Officials

A. Treasurer - None

B. Engineer – Mr. Smith was not present

C. Solicitor

Mr. Corriere had only agenda items to discuss.

D. Manager

Mrs. Hartranft had only agenda items to discuss.

E. Chief of Police

F. Public Works Director

Mr. Yonney reported the Pick Up is finally being delivered.

G. Zoning/Codes Officer

Mr. Russo had only agenda items.

H. Fire Chief- None

I. Emergency Management- None

IX. Unfinished Business - None

X. New Business

1. Outstanding Obligations- Approval of Payments

Motion made by Earl Hill, seconded by Gil Stauffer, to approve the payments.
Motion carried 6-0.

2. Discussion on Borough Hall Carpet Replacement

Mrs. Hartranft presented three bids for carpet removal and installation. Mrs. Hartranft suggested Council award the bid to Bethlehem Gallery of Floors in the amount of \$17,944.72.

Upon motion by Theresa Fadem, seconded by Earl Hill, Council awarded the bid in the amount of \$17,944.72 to Bethlehem Gallery of Floors. Motion carried 6-0.

2. Appointment to unexpired term on Borough Authority- Council Action

Upon motion of Earl Hill, seconded by Matt Marcincin, Council appointed Elaine Lipp to the unexpired term on the Hellertown Authority. The term expires on December 31, 2022. Motion carried 6-0.

4. Authorization to Advertise 2022 Equipment and Crew paving for Public Works Parking lot – Council Action

Mrs. Hartranft presented the bid documents for rental of equipment and crew only. The Borough will purchase materials separately through Co-Stars.

Motion made Andrew Hughes, seconded by Earl Hill, to advertise the bid. Motion carried 6-0.

XI. Announcements- None

XII. Executive Session - None

XIII. Adjournment

Motion made by Andrew Hughes, seconded by Earl Hill, to adjourn the meeting at 8:07 p.m. Motion carried 6-0.

Adopted by the Hellertown Borough Council this 15th Day of August 2022.


Borough Secretary