PLANNING COMMISSION MEETING MINUTES

TUESDAY, JULY 12, 2022

7:00 P.M.

**THE MEETING WAS HELD IN-PERSON, VIA ZOOM, AND STREAMED ON FACEBOOK LIVE**

A. GENERAL FUNCTIONS

1. Call to Order: 7:00 p.m.

2. In Attendance:

Maria Diaz-Joves - Present

Robert Lepley - Present

Kim LaBrake - Present

Larry O’Donnell - Present

Joseph Pampanin - Present

Liz Thompson - Present

Don Werkheiser - Present

Also in Attendance:

Michael Corriere, Bryan Smith, and Kris Russo. Cathy Hartranft was in attendance via Zoom.

3. Minutes of Previous Meeting

A. April 12, 2022

Motion made by Liz Thompson, seconded by Robert Lepley, to adopt the agenda a written. Motion carried 7-0.

Motion made by Liz Thompson, seconded by Don Werkheiser, to approve the April 12, 2022, meeting minutes as written with correction that Mr. O’Donnell was absent. Motion carried 5-0 (Mr. O’Donnell and Ms. LaBrake abstained).

B. REVIEW & DELIBERATION

1. **Subdivision/Lot Line Adjustment**: John William Goshen, Jr., 1549 Easton Road, Hellertown, PA 18055. Application submitted by Keystone Consulting Engineers 2870 Emerick Blvd., Bethlehem, PA 18020. Applicant is proposing a lot line adjustment. Property is located within the R-1 Zoning District.

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Doug Harwick was in attendance to present the plan. This minor subdivision corrects an existing driveway that crosses a property line. There is no development proposed. We have received the Engineer’s Letter and will meet all of the conditions.

Mr. Smith reviewed the Engineer’s Letter.

This is a minor subdivision to remove the easement that is currently in-place. It does not create any non-conformities with either property. This is an exempt plan so this would be the final plan which would then go to Council for approval.

Motion made by Kim LaBrake, seconded by Larry O’Donnell, to recommend Council approve the minor subdivision at 1549 Easton Road and 400 Morning Star with the conditions outlined in the July 6, 2022, Engineer’s Letter. Motion dated 7-0.

C. OLD BUSINESS- NONE

D. NEW BUSINESS

1. **Zoning/SALDO Comprehensive Review Items**: Discussion on master list of items to be reviewed at a later meeting date.

Mr. Russo- Council has requested that Planning Commission complete a comprehensive review of the Zoning and SALDO ordinances. I am generating a list of review items. If anyone has additional items, please email them to me. Discussions will begin at the September meeting.

Ms. Thompson requested a draft list to avoid duplicate items.

Mr. Smith- The Dimmick Park Swale Greening Project has entered the maintenance phase.

The Walnut Street Crossing Project is complete except for the punchlist items.

We are starting the design phase for the basketball court at Dimmick Park.

The Greenways Study along the Saucon Creek will be starting shortly.

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E. ADJOURNMENT

Motion made by Liz Thompson, seconded by Robert Lepley, to adjourn the meeting at 7:14 p.m. Motion carried 7-0.

Respectfully submitted by,

Kris Russo