

BOROUGH OF HELLERTOWN

**FINANCIAL STATEMENTS,
INDEPENDENT AUDITOR'S REPORT, SINGLE AUDIT
REPORTS, AND SUPPLEMENTARY INFORMATION**

YEAR ENDED DECEMBER 31, 2021

BOROUGH OF HELLERTOWN
TABLE OF CONTENTS
YEAR ENDED DECEMBER 31, 2021

	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
FINANCIAL STATEMENTS	
STATEMENT OF NET POSITION – MODIFIED CASH BASIS	10
STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS	11
BALANCE SHEET – MODIFIED CASH BASIS - GOVERNMENTAL FUNDS	12
STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS – GOVERNMENTAL FUNDS	13
RECONCILIATION OF THE STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS OF GOVERNMENTAL ACTIVITIES	14
STATEMENT OF NET POSITION – MODIFIED CASH BASIS - PROPRIETARY FUND	15
STATEMENT OF REVENUES RECEIVED, EXPENSES PAID AND CHANGES IN NET POSITION - MODIFIED CASH BASIS - PROPRIETARY FUND	16
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS - PROPRIETARY FUND	17
STATEMENT OF NET POSITION – MODIFIED CASH BASIS – ALL FIDUCIARY FUNDS	18
STATEMENT OF CHANGES IN NET POSITION – MODIFIED CASH BASIS - FIDUCIARY FUND	19
NOTES TO FINANCIAL STATEMENTS	20
REQUIRED SUPPLEMENTARY INFORMATION	
STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCE – MODIFIED CASH BASIS – BUDGET AND ACTUAL – GENERAL FUND	40
SCHEDULE OF BOROUGH CONTRIBUTIONS – POLICE PENSION PLAN – LAST 10 YEARS	41
SCHEDULE OF INVESTMENT RETURNS – POLICE PENSION FUND – LAST 10 YEARS	41
SCHEDULE OF CHANGES IN NET PENSION (ASSET) LIABILITY AND RELATED RATIOS – POLICE PENSION FUND – LAST 10 YEARS	42

BOROUGH OF HELLERTOWN
TABLE OF CONTENTS (CONTINUED)
YEAR ENDED DECEMBER 31, 2021

	<u>PAGE</u>
NOTES TO REQUIRED SUPPLEMENTARY SCHEDULES - POLICE PENSION PLAN	43
SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS - LAST 10 YEARS	44
OTHER SUPPLEMENTARY INFORMATION	
COMBINING BALANCE SHEET – MODIFIED CASH BASIS – SPECIAL REVENUE FUNDS	46
COMBINING STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS - SPECIAL REVENUE FUNDS	47
STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCE – MODIFIED CASH BASIS – BUDGET AND ACTUAL – ALL SPECIAL REVENUE FUNDS	48
SUPPLEMENTARY INFORMATION REQUIRED BY THE UNIFORM GUIDANCE	
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	50
REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY UNIFORM GUIDANCE	52
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	54
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	55
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	56
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS	57



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INDEPENDENT AUDITOR'S REPORT

Borough Council
Borough of Hellertown
Hellertown, Pennsylvania

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Hellertown, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough as of December 31, 2021 and the respective changes in financial position-modified cash basis and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough of Hellertown, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter — Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are

830 Sir Thomas Court, Suite 100, Harrisburg, PA 17109
3800 McKnight East Drive, Suite 3805, Pittsburgh, PA 15237
34745 Burbage Road, Frankford, DE 19945

2370 York Road, Suite A-5, Jamison, PA 18929
420 Chinquapin Round Road, Suite 2-i, Annapolis, MD 21401
210 Tollgate Hill Road, Greensburg, PA 15601



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considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, statement of revenues received, expenditures paid and changes in fund balance – modified cash basis – budget and actual – general fund, schedule of employer contributions – police pension plan, schedule of investment returns – police pension plan, schedule of changes in net pension liability and related ratios – police pension plan, schedule of contributions to the OPEB plans, and schedule of changes in the total OPEB liability and related ratios on pages 4-9 and 40-44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Hellertown's basic financial statements. The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining balance sheet and statement of revenues received, expenditures paid and changes in fund balance – modified cash basis budget and actual – all special revenue funds and schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole, on the basis of accounting described in Note 1.



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Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2022 on our consideration of the Borough of Hellertown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Hellertown's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Hellertown's internal control over financial reporting and compliance.

Zelenkofske Axlerod LLC

ZELENKOSKE AXELROD LLC

Jamison, Pennsylvania
September 30, 2022

BOROUGH OF HELLERTOWN
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2021

The Borough of Hellertown's discussion and analysis provides an overview of the Borough's financial activities for the fiscal year ended December 31, 2021. Since this information is focused on the current year's activities, resulting changes, and currently known facts, it should be read in conjunction with the Borough's financial statements beginning on page 10.

FINANCIAL HIGHLIGHTS

- The net position of the primary government (excluding pensions and agency funds decreased \$187,620 during 2021. This is primarily due to an overall increase in expenditures in 2021.
- The General Fund balance decreased \$63,342 primarily due to an increase in transfers out in 2021.
- The net position of the Sanitation Fund increased by \$52,135 in 2021. This is attributed to an increase in recycling collections in 2021.
- The Borough reduced its debt on the GON by \$95,062. There was no new debt in 2021. Overall, the Borough of Hellertown had a total of \$1,233,395 in outstanding debt as of December 31, 2021.

USING THIS ANNUAL REPORT

The annual reports consist of two parts: Management's Discussion and Analysis (this section) and the basic Financial Statements. The basic financial statements include a series of financial statements. The Statement of Net Position – Modified Cash Basis and the Statement of Activities - Modified Cash Basis on pages 10 and 11 provide information about the activities of the Borough as a whole and present a longer term view of the Borough's finances. Fund financial statements start on page 12. For government activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Borough's operations in more detail than the government wide statements by providing information about the Borough's most significant funds. Since Hellertown Borough is a general purpose government, we have elected to combine fund financial statements into government wide financial statements for single presentation. The remaining statements provide financial information about activities for which the Borough acts solely as a trustee or agent for the benefit of those outside the government.

REPORTING ON THE BOROUGH AS A WHOLE

The analysis of the Borough as a whole begins on page 5. One of the most important questions asked about the Borough's finances is "Is the Borough as a whole better or worse off as a result of the year's activities?" The Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis report information about the Borough as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the modified cash basis of accounting, which recognizes revenue when received and expenses when paid.

These two statements report the Borough's net position and changes in them. You can think of the Borough's net position – the difference between assets and liabilities – as one way to measure the Borough's financial health, or financial position. Over time, increases or decreases in the Borough's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Borough's property tax base and the condition of the Borough's roads, to assess the overall health of the Borough.

In the Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis, the Borough presents Governmental and Business Type Activities. All of the Borough's basic services are reported here. The Borough's Governmental Activities include the General Fund, Special Revenue Funds (includes Liquid Fuels, Fire Protection Fund, and American Rescue Plan Fund), Debt Service Fund and Capital Projects Funds (includes Fire Capital Fund). These funds are explained in more detail on page 21. The Borough has one Business Type Activity that is its Sanitation Fund.

BOROUGH OF HELLERTOWN
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
DECEMBER 31, 2021

REPORTING THE BOROUGH'S MOST SIGNIFICANT FUNDS

Our analysis of the Borough's governmental funds begins on page 7 and provides detailed information about the most significant funds – General Fund, Capital Projects Funds and Special Revenue Funds – not the Borough as a whole. All of the Borough's basic services are reported in the General Fund, which focuses on how money flows into and out of those funds and the balances left at year-end that are available for spending. The fund is reported using an accounting method called modified cash basis of accounting. The General Fund statements provide a detailed, short term view of the Borough's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or few financial resources that can be spent in the near future to finance the Borough's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Position – Modified Cash Basis and the Statement Activities – Modified Cash Basis) and governmental *funds* in a reconciliation at the bottom of the fund financial statements.

	<u>Governmental Activities</u>		<u>Business Type Activities</u>		<u>Government Wide</u>	
	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>
Cash & Cash Equivalent	\$ 6,729,497	\$ 6,394,890	\$ 314,253	\$ 366,388	\$ 7,043,750	\$ 6,761,278
Other Receivables	2,165	1,955	-	-	2,165	1,955
Total Assets	<u>\$ 6,731,662</u>	<u>\$ 6,396,845</u>	<u>\$ 314,253</u>	<u>\$ 366,388</u>	<u>\$ 7,045,915</u>	<u>\$ 6,763,233</u>
Current Liabilities	\$ 95,062	\$ 97,716	\$ -	\$ -	\$ 95,062	\$ 97,716
Non Current Liabilities - Notes Payable	1,223,395	1,125,679	-	-	1,223,395	1,125,679
Total Liabilities	<u>1,318,457</u>	<u>1,223,395</u>	<u>-</u>	<u>-</u>	<u>1,318,457</u>	<u>1,223,395</u>
Restricted for Special Purpose	312,896	520,525	-	-	312,896	520,525
Unreserved - Undesignated	5,100,309	4,652,925	314,253	366,388	5,414,562	5,019,313
Total Net Position	<u>\$ 5,413,205</u>	<u>\$ 5,173,450</u>	<u>\$ 314,253</u>	<u>\$ 366,388</u>	<u>\$ 5,727,458</u>	<u>\$ 5,539,838</u>

THE BOROUGH AS TRUSTEE

The Borough is a trustee, or fiduciary, over its employee's pension trust funds. It is also responsible for other assets than can only be used for the depositors based on the trust agreement in those depositors. All of the Borough's fiduciary activities are reported in a separate Statement of Fiduciary Net Position – Modified Cash Basis and Changes in Fiduciary Net Position – Modified Cash Basis on pages 18-19. We exclude these activities from the Borough's other financial statements because the Borough cannot use these assets to finance its operations. The Borough is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

THE BOROUGH OF HELLERTOWN AS A WHOLE

The Borough of Hellertown's combined net position decreased from \$5,413,205 in 2020 to \$5,173,450 or a net decrease of \$239,755. In contrast, 2020 net position increased by \$332,263.

Our analysis below focuses on the net position and changes in net position of the Borough's governmental and business type activities.

The entity-wide net position of the Borough decreased by -3.28% in 2021. Therefore, the Borough decreased its entity-wide net position by \$187,620 in 2021. Unrestricted net position – the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements decreased from \$5,414,562 at the end of 2020 to \$5,019,313 at the end of 2021.

BOROUGH OF HELLERTOWN
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
DECEMBER 31, 2021

The net position of the Borough's Business Type Activities increased by 16.59%. Accordingly, the Borough increased its net position for Business Type Activities by \$52,135. The unrestricted net position – that part of net position that can be used to finance daily business type activities changed from \$314,253 in 2020 to \$366,388 in 2021.

	<u>Governmental Activities</u>		<u>Business Type Activities</u>		<u>Government Wide</u>	
	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>
Revenue						
Taxes	\$ 3,775,296	\$ 3,914,944	\$ -	\$ -	\$ 3,775,296	\$ 3,914,944
Intergovernmental Revenue	439,740	1,757,166	-	-	439,740	1,757,166
Refuse Collection	-	-	575,569	573,981	575,569	573,981
Recycling	-	-	215,394	292,404	215,394	292,404
Charges for Service	29,056	148,099	-	-	29,056	148,099
Licenses & Permits	214,647	245,146	1,702	1,844	216,349	246,990
All Other	178,097	214,129	-	-	178,097	214,129
Total	4,636,836	6,279,484	792,665	868,229	5,429,501	7,147,713
Expenses						
General Government	651,710	953,537	26,981	19,877	678,691	973,414
Public Safety	1,815,341	1,580,660	-	-	1,815,341	1,580,660
Public Works	697,011	2,285,185	-	-	697,011	2,285,185
Personnel	-	-	379,044	410,753	379,044	410,753
Contracted Services	-	-	314,715	371,639	314,715	371,639
Culture & Recreation	233,157	722,369	-	-	233,157	722,369
Debt Service	37,850	35,162	-	-	37,850	35,162
Repairs & Maintenance	-	-	29,069	36,423	29,069	36,423
Employee Benefits & Taxes	911,748	919,228	-	-	911,748	919,228
All Other	612	500	-	-	612	500
Total	4,347,429	6,496,641	749,809	838,692	5,097,238	7,335,333
Transfers	163,300	(22,598)	(163,300)	22,598	-	-
Change in Net Position	\$ 452,707	\$ (239,755)	\$ (120,444)	\$ 52,135	\$ 332,263	\$ (187,620)

Overall, the Borough's governmental program revenues, including intergovernmental aid, increased from \$4,636,836 in 2020 to \$6,279,484 in 2021 primarily due to increases in intergovernmental revenue (grants).

Business type revenue increased by \$75,564 due to increase in recycling collections in 2021.

Governmental Activities

The cost of all governmental activities (government wide activities) in 2021 was \$6,496,641 compared to \$4,347,429 in 2020. The increase in costs is primarily associated with an increase in culture and recreation and public works.

As shown in the Statement of Activities – Modified Cash Basis on page 11, the amount our taxpayers ultimately financed for these activities through Borough taxes, fines, licenses, and other revenue was \$4,591,376 (an increase of \$712,743 from 2020). Some of these costs were paid by those who directly benefitted from the program which amounted to \$148,099 (an increase of \$119,043 from 2020). Other governments and organizations that subsidized certain programs with grants and contributions amounted to \$1,757,116 (up from \$439,740 in 2020).

BOROUGH OF HELLERTOWN
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
DECEMBER 31, 2021

Business Type Activities

Overall, the Sanitation Fund (business type activities) net position increased from \$314,253 in 2020 to \$366,388 in 2021. The increase is attributed to an increase in recycling collections in 2021.

The following table presents the cost of each of the Borough's five largest programs – General Government, Public Safety, Public Works, Culture & Recreation, and Employee Benefits, as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that was placed on the Borough's taxpayers by each of these functions. The last two columns represent the net comparison to 2020 and 2019.

	Expenses	Charges for Service	Operating Grants	Capital Grants	2021 Net Expense	2020 Net Expense	2019 Net Expense
General Government	\$ 953,537	\$ 45,813	\$ 385,021	\$ -	\$ 522,703	\$ 611,645	\$ 591,061
Public Safety	1,580,660	7,210	30,743	-	1,542,707	1,771,274	1,503,619
Public Works	2,285,185	-	178,809	981,586	1,124,790	503,479	420,232
Culture & Recreation	722,369	95,076	17,900	-	609,393	204,511	(41,795)
Employee Benefits/Taxes	919,228	-	163,107	-	756,121	749,262	740,350

THE BOROUGH OF HELLERTOWN FUNDS

As the Borough completed the year, its governmental funds (as presented on the balance sheet on page 12) reported a fund balance of \$6,396,845 which is below last year's total of \$6,731,662. It must be noted, a significant contributor to the decrease in fund balance is the increase in culture and recreation and public works expenditures in 2021.

The year-end fund balances consist of \$3,780,952 in unassigned funds, \$520,525 in restricted funds, \$1,164,947 in committed funds, and \$930,421 in assigned funds.

GENERAL FUND BUDGETARY HIGHLIGHTS

Actual revenue of the General Fund (the main operating fund of the Borough) was \$363,611 above budget projections with the largest increase seen in Intergovernmental Revenue.

The actual expenditures of the General Fund were \$409,112 below budget amounts. The most significant favorable variances of \$420,514 (Employee Benefits/Taxes) and \$135,029 (Public Works).

BOROUGH OF HELLERTOWN
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
DECEMBER 31, 2021

CAPITAL PROJECTS AND DEBT ADMINISTRATION

2021 Capital Improvements:

· Security/IT Upgrades	\$ 2,936
· Farm Property Subdivision	\$ 6,608
· Building upgrades & Repairs	\$ 15,078
· Sanitation Truck	\$167,640
· Dump Truck	\$150,712

The Borough of Hellertown's fiscal year 2022 Capital Budget calls for it to spend \$1,296,564 in capital improvements or equipment with the majority of funding allocated to the new public works facility.

Debt

The Borough of Hellertown has one Note Payable, which is the 2012 GON with an outstanding balance of \$1,223,395 (reduced by \$95,062 in 2021) that was used for long term capital improvements.

HELLERTOWN BOROUGH DEMOGRAPHICS & ECONOMIC OUTLOOK

July 2019 US Census data estimates the population of Hellertown Borough is 6,108 (+255).

The median age of a Hellertown resident is 40.5 of which 28% is under age 18, 55% is between the ages of 18 and 65, and 17% is 65 years or older.

The median household income is \$74,394 (up from 71,827 during the same period in 2020).

The median home value is \$233,000 (up from \$193,498 in 2020) of which 68 percent are owner occupied and 32 percent are rental units. There were 5 housing units added in 2021.

Hellertown has a total of 254 businesses. In 2021, the leading industries were Health Care, Social Services, Retail and Food Services. Hellertown welcomed 13 new businesses in 2021.

As of November 2021, the assessed value of all property in the Borough of Hellertown is \$131,374,500 a reduction of \$2,137,400 due to a reassessment. An assessed value is the dollar value assigned to a property to measure applicable taxes. Assessed valuation determines the value of a residence for tax purposes and takes comparable home sales and inspections into consideration. It is the price placed on a home by the corresponding government municipality to calculate property taxes.

Overall, in 2021, employers ended up adding an unprecedented 3.8 million jobs. But at the same time, millions of Americans have left the labor force since before the pandemic. In 2021, we have more than three million fewer Americans participating in the labor force today compared to February of 2020.

The economic outlook for 2022 and 2023 in the United States is good, though inflation will remain high and storm clouds grow in later years. The war in Ukraine raged with uncertain outcomes while this forecast was prepared. Real gross domestic product (GDP) increased at an annual rate of 7.0 percent in the fourth quarter of 2021.

Unemployment rates decreased to 3.6% June 2021 to June 2022.

BOROUGH OF HELLERTOWN
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)
DECEMBER 31, 2021

Closer to home, the Lehigh Valley is one of the top five fastest growing regions with under a million people in the United States and the fastest growing region of its size in the Northeast for a fourth consecutive year. The Lehigh Valley is also the third largest metropolitan area in Pennsylvania and the 51st largest manufacturing center by GCP in the country.

The Borough of Hellertown continues on its path to provide a healthy and economically stable environment for its residents, businesses, and visitors. Fortunately, a healthy level of unrestricted fund balance does more than dress up the financial statements. No one could be prepared for this type of economic devastation brought on by COVID-19. The Borough of Hellertown is in a good position headed into this crisis, and early projections would support the idea that we can weather this storm. The position we are in as a borough is a testament to our borough employees, Council and Mayor that focuses on the overall well-being of our community above all else. Recent investments have added to our park system and infrastructure. The Main Street Pedestrian Initiative will continue to bring economic benefit to the community.

As with most small communities, the borough is continually challenged to provide necessary essential services with a sensible approach to taxing our property owners and generating enough revenue to sustain government services.

Borough Council and staff have anticipated the impact of the economy and cost of services on municipal revenue and expenditures. As we move through the year, we will monitor performance and make adjustments in spending that are appropriate, use capital funds efficiently and effectively, and maintain necessary municipal services to the community.

REQUEST FOR INFORMATION

The financial report is designed to provide a general overview of the Borough's finances. Questions concerning any of the information provided in this report or requests for additional financial information may be addressed to the Borough Manager, 685 Main St., Hellertown, PA 18055.

BOROUGH OF HELLERTOWN
STATEMENT OF NET POSITION – MODIFIED CASH BASIS
DECEMBER 31, 2021

	PRIMARY GOVERNMENT		
	Governmental Activities	Business-Type Activities	Total Primary Governmental
ASSETS			
Cash and Cash Equivalents	\$ 6,394,890	\$ 366,388	\$ 6,761,278
Other Receivables	1,955	-	1,955
Total Assets	\$ 6,396,845	\$ 366,388	\$ 6,763,233
LIABILITIES AND NET POSITION			
Current Liabilities			
Current Portion of Notes Payable	\$ 97,716	\$ -	\$ 97,716
Total Current Liabilities	97,716	-	97,716
Noncurrent Liabilities			
Notes Payable, Net of Current Portion	1,125,679	-	1,125,679
Total Liabilities	1,223,395	-	1,223,395
NET POSITION			
Restricted	520,525	-	520,525
Unrestricted	4,652,925	366,388	5,019,313
Total Net Position	5,173,450	366,388	5,539,838
Total Liabilities and Net Position	\$ 6,396,845	\$ 366,388	\$ 6,763,233

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS
YEAR ENDED DECEMBER 31, 2021

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Primary Government:							
Governmental Activities							
General Government	\$ 953,537	\$ 45,813	\$ 385,021	\$ -	\$ (522,703)	\$ -	\$ (522,703)
Public Safety	1,580,660	7,210	30,743	-	(1,542,707)	-	(1,542,707)
Public Works - Highway/Streets	2,285,185	-	178,809	981,586	(1,124,790)	-	(1,124,790)
Culture and Recreation	722,369	95,076	17,900	-	(609,393)	-	(609,393)
Employee Benefits/Taxes	919,228	-	163,107	-	(756,121)	-	(756,121)
Contingencies	500	-	-	-	(500)	-	(500)
Interest	35,162	-	-	-	(35,162)	-	(35,162)
Total Governmental Activities	6,496,641	148,099	775,580	981,586	(4,591,376)	-	(4,591,376)
Business-Type Activities:							
Sanitation	838,692	866,385	-	-	-	27,693	27,693
Total Business-Type Activities	838,692	866,385	-	-	-	27,693	27,693
Total Primary Government	\$ 7,335,333	\$ 1,014,484	\$ 775,580	\$ 981,586	(4,591,376)	27,693	(4,563,683)
General Revenues and Transfers:							
Taxes					3,914,944	-	3,914,944
Licenses and Permits					245,146	1,844	246,990
Fines and Forfeitures					44,175	-	44,175
Interest and Rents					14,574	-	14,574
Miscellaneous					155,380	-	155,380
Transfers					(22,598)	22,598	-
Total General Revenues and Transfers					4,351,621	24,442	4,376,063
Change in Net Position					(239,755)	52,135	(187,620)
Net Position - Beginning of Year					5,413,205	314,253	5,727,458
Net Position - End of Year					\$ 5,173,450	\$ 366,388	\$ 5,539,838

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
BALANCE SHEET – MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
DECEMBER 31, 2021

	Major Funds		Other Nonmajor Funds	Total Governmental Funds
	General	Capital Projects Funds		
ASSETS				
Cash and Cash Equivalents	\$ 3,778,997	\$ 2,095,368	\$ 520,525	\$ 6,394,890
Other Receivables	1,955	-	-	1,955
Total Assets	<u>\$ 3,780,952</u>	<u>\$ 2,095,368</u>	<u>\$ 520,525</u>	<u>\$ 6,396,845</u>
LIABILITIES AND FUND BALANCES				
Total Liabilities	\$ -	\$ -	\$ -	\$ -
FUND BALANCES				
Restricted	-	-	520,525	520,525
Committed	-	1,164,947	-	1,164,947
Assigned	-	930,421	-	930,421
Unassigned	3,780,952	-	-	3,780,952
Total Fund Balances	<u>3,780,952</u>	<u>2,095,368</u>	<u>520,525</u>	<u>6,396,845</u>
Total Liabilities and Fund Balances	<u>\$ 3,780,952</u>	<u>\$ 2,095,368</u>	<u>\$ 520,525</u>	

Reconciliation to Statement of Net Position - Modified Cash Basis:

Amounts reported for governmental activities in the Statement of Net Position - Modified Cash Basis are different because:

Some liabilities, including capital debt obligations payable, are not due and payable in the current period and therefore are not reported in the governmental funds.

(1,223,395)

Net Position of Governmental Activities

\$ 5,173,450

BOROUGH OF HELLERTOWN
STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID
AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2021

	Major Funds			Total Governmental Funds
	General Fund	Capital Projects Funds	Other Nonmajor Funds	
REVENUES RECEIVED				
Taxes	\$ 3,717,913	\$ -	\$ 197,031	\$ 3,914,944
Intergovernmental Revenues	608,199	981,586	167,379	1,757,164
Charges for Services	109,933	-	-	109,933
Fines and Forfeitures	44,175	-	-	44,175
Licenses and Permits	245,146	38,168	-	283,314
Interest and Rent	14,132	352	90	14,574
Miscellaneous Revenue	118,997	36,383	-	155,380
Total Revenues Received	4,858,495	1,056,489	364,500	6,279,484
EXPENDITURES PAID				
General Government				
Mayor and Council	16,320	-	-	16,320
Managerial	105,695	-	-	105,695
Clerical	148,493	-	-	148,493
Solicitor	30,553	-	-	30,553
General Government	315,417	337,059	-	652,476
Public Safety				
Police	1,503,734	-	-	1,503,734
Fire	-	-	76,926	76,926
Public Works				
Highways and Streets	483,467	1,526,510	275,208	2,285,185
Culture and Recreation				
Library	54,816	-	-	54,816
Park and Pool	345,529	322,024	-	667,553
Debt Service				
Principal	95,062	-	-	95,062
Interest	35,162	-	-	35,162
Contingencies	500	-	-	500
Employee Benefits/Taxes	919,228	-	-	919,228
Total Expenditures Paid	4,053,976	2,185,593	352,134	6,591,703
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER) EXPENDITURES PAID	804,519	(1,129,104)	12,366	(312,219)
OTHER FINANCING SOURCES (USES)				
Net transfers in (out)	(867,861)	650,000	195,263	(22,598)
Total Other Financing Sources (Uses), Net	(867,861)	650,000	195,263	(22,598)
EXCESS (DEFICIT) OF REVENUES RECEIVED AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES PAID AND OTHER FINANCING SOURCES (USES)	(63,342)	(479,104)	207,629	(334,817)
Fund Balance - January 1, 2021	3,844,294	2,574,472	312,896	6,731,662
Fund Balance - December 31, 2021	\$ 3,780,952	\$ 2,095,368	\$ 520,525	\$ 6,396,845

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
 RECONCILIATION OF THE STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN
 FUND BALANCES – MODIFIED CASH BASIS OF GOVERNMENTAL FUNDS TO THE STATEMENT OF
 ACTIVITIES – MODIFIED CASH BASIS OF GOVERNMENTAL ACTIVITIES
 FOR THE YEAR ENDED DECEMBER 31, 2021

Net changes in fund balance - total governmental funds \$ (334,817)

Amounts reported for Governmental Activities in the Statement of Activities
 are different because:

The governmental funds report debt proceeds as financing sources, while
 repayment of debt principal is reported as an expenditure. In the
 statement of net position - modified cash basis, however, issuing
 debt increases long term liabilities and does not affect the statement
 of activities and repayment of principal reduces the liability. The net
 effect of these differences in the treatment of long-term debt is
 as follows:

Principal repayments of long-term debt 95,062

Net change in net position - governmental activities \$ (239,755)

BOROUGH OF HELLERTOWN
STATEMENT OF NET POSITION – MODIFIED CASH BASIS
PROPRIETARY FUND
DECEMBER 31, 2021

	Enterprise Fund Sanitation Fund
ASSETS	
Cash and Cash Equivalents	\$ 366,388
Total Assets	\$ 366,388
 LIABILITIES AND NET POSITION	
Total Liabilities	\$ -
 NET POSITION	
Unrestricted	366,388
Total Net Position	366,388
Total Liabilities and Net Position	\$ 366,388

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
STATEMENT OF REVENUES RECEIVED, EXPENSES PAID
AND CHANGES IN NET POSITION – MODIFIED CASH BASIS
PROPRIETARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2021

	Sanitation Fund
OPERATING REVENUES RECEIVED	
Refuse Collections	\$ 573,981
Recycling	292,404
Licenses and Permits	1,844
Total Operating Revenues Received	868,229
OPERATING EXPENSES PAID	
Personnel	410,753
Contracted Services	371,639
Repairs, Maintenance and Supplies	36,423
General Government	19,877
Total Operating Expenses Paid	838,692
EXCESS OF REVENUES RECEIVED OVER EXPENSES PAID	29,537
Other Financing Sources (Uses)	
Operating Transfers In	40,023
Operating Transfers Out	(17,425)
Total Other Financing Sources (Uses)	22,598
EXCESS OF REVENUES RECEIVED OVER EXPENSES PAID AND OTHER FINANCING SOURCES	52,135
NET POSITION - JANUARY 1, 2021	314,253
NET POSITION - DECEMBER 31, 2021	\$ 366,388

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
STATEMENT OF CASH FLOWS – MODIFIED CASH BASIS
PROPRIETARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2021

	Sanitation Fund
CASH FLOWS FROM OPERATING ACTIVITIES:	
Cash Received from Customers	\$ 868,229
Cash Payment to Suppliers for Goods and Services	(427,939)
Cash Payments to Employees for Services	(410,753)
Net Cash Provided by Operating Activities	29,537
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:	
Operating Transfers Out	22,598
Net Cash Used by Noncapital Financing Activities	22,598
Net Increase in Cash and Cash Equivalents	52,135
CASH AND CASH EQUIVALENTS, JANUARY 1	314,253
CASH AND CASH EQUIVALENTS, DECEMBER 31	\$ 366,388
Reconciliation of Operating Income to Net Cash Provided for Operating Activities	
Operating Income	\$ 29,537
Net Cash Provided by Operating Activities	\$ 29,537

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
STATEMENT OF NET POSITION – MODIFIED CASH BASIS
ALL FIDUCIARY FUNDS
DECEMBER 31, 2021

	<u>Component Unit</u>	<u>Custodial</u>	<u>Total</u>
	<u>Pension</u> <u>Trust Fund</u>		
ASSETS			
Cash and Cash Equivalents	\$ 216,122	\$ 162,415	\$ 378,537
Investments at Fair Value			
U.S. Government Obligations	1,039,147	-	1,039,147
Balanced Funds/Fixed Income	1,494,814	-	1,494,814
International Bonds	115,744	-	115,744
Corporate Bonds	513,241	-	513,241
Mutual Funds	2,629,851	-	2,629,851
Domestic Stocks	1,846,532	-	1,846,532
Total Investments, at Fair Value	<u>7,639,329</u>	<u>-</u>	<u>7,639,329</u>
Total Assets	<u>\$ 7,855,451</u>	<u>\$ 162,415</u>	<u>\$ 8,017,866</u>
LIABILITIES AND NET POSITION			
Liabilities			
Due to Depositors	\$ -	\$ 162,415	\$ 162,415
Total Liabilities	<u>-</u>	<u>162,415</u>	<u>162,415</u>
Net Position			
Restricted	<u>7,855,451</u>	<u>-</u>	<u>7,855,451</u>
Total Net Position	<u>7,855,451</u>	<u>-</u>	<u>7,855,451</u>
Total Liabilities and Net Position	<u>\$ 7,855,451</u>	<u>\$ 162,415</u>	<u>\$ 8,017,866</u>

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
STATEMENT OF CHANGES IN NET POSITION – MODIFIED CASH BASIS
ALL FIDUCIARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2021

	Component Unit		Total Fiduciary Funds
	Pension Trust Fund	Custodial Funds	
ADDITIONS			
Contributions:			
Fees Collected	\$ -	\$ 93,110	\$ 93,110
Employee	39,567	-	39,567
State Aid	140,608	-	140,608
Total Contributions	<u>180,175</u>	<u>93,110</u>	<u>273,285</u>
DEDUCTIONS			
Investment Income			
Interest	25,407	-	25,407
Dividends	184,310	-	184,310
Realized Capital Gains	534,817	-	534,817
Net Appreciation in Fair Value of Investments	170,997	-	170,997
Total Investment Income	915,531	-	915,531
Investment Expenses	(50,055)	-	(50,055)
Net Investment Income	<u>865,476</u>	<u>-</u>	<u>865,476</u>
Benefits	283,063	-	283,063
Administrative Expenses	5,095	-	5,095
Other Payments/Transfers	167	93,110	93,277
Total Deductions	<u>288,325</u>	<u>93,110</u>	<u>381,435</u>
NET INCREASE IN NET POSITION	757,326	-	757,326
Net Position January 1, 2021	<u>7,098,125</u>	<u>-</u>	<u>7,098,125</u>
Net Position December 31, 2021	<u>\$ 7,855,451</u>	<u>\$ -</u>	<u>\$ 7,855,451</u>

See accompanying Notes to Financial Statements.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Borough of Hellertown (the "Borough") have been prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America ("GAAP") and is described more fully under Basis of Accounting and Measurement Focus. The Governmental Accounting Standards Board (GASB) is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies are described below to enhance the usefulness of the financial statements to the reader.

The Financial Reporting Entity

The Borough of Hellertown was incorporated in 1872 under the provisions of the constitution and general statutes of the Commonwealth of Pennsylvania ("Commonwealth"). The Borough operates as a council-manager form of government, is located in Northampton County, and provides a full range of services, including public safety, roads, sanitation, recreation, and general government services, to its approximately 6,000 residents.

Factors considered in determining whether a governmental unit should be included in the Borough's financial statements include financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

The Borough's Police Pension Plan is operated by a Board of Trustees appointed by the Borough. The Police Pension Plan is a separate entity which is included in the Borough's financial statements as a blended component unit due to the financial burden that is placed on the Borough through its operation.

The financial statements of the Borough of Hellertown do not include the financial activities of the Hellertown Borough Authority (the "Authority"), which provides water and sewer services to the residents of Hellertown. The Borough's financial statements do not include the Authority as a component unit for the following reasons:

- The Hellertown Borough Authority is a separate political entity established under the laws of the Commonwealth of Pennsylvania.
- Although the Borough Council appoints the Hellertown Borough Authority's Board, it operates autonomously from the Borough government.
- The Borough has no legal or moral responsibility for the debt of the Authority.
- The Authority does not impose a financial benefit or burden on the Borough.

Basis of Presentation - Fund Accounting

The accounts of the Borough are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, net position, revenues, expenditures, and other financing sources and uses. The various funds are summarized by type in the financial statements. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

For financial reporting purposes, the Borough's funds have been grouped by fund type and are presented in this report in the following manner:

Governmental Fund Types

Governmental funds are those through which most governmental functions of the Borough are financed. The acquisition, use and balances of the Borough's expendable financial resources and the related liabilities are accounted for through the following governmental funds:

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governmental Fund Types (Continued)

Major Funds:

- ***General Fund*** - is used to account for all financial transactions applicable to the general operations of the Borough except for those required to be accounted for in another fund.
- ***Capital Projects Funds*** - are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Regular and Special Capital Projects Funds are included in the accompanying financial statements as Capital Projects Funds.

Nonmajor Funds:

- ***Special Revenue Funds*** - are used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The following are special revenue fund types:

Liquid Fuels Tax Fund - is utilized to account for the financial activity of the Borough's motor vehicle fuel tax allocation from the Commonwealth of Pennsylvania.

Fire Protection Fund - is utilized to account for the financial activity of the Borough's fire tax revenue and its related expenditures.

American Rescue Plan Fund – is utilized to account for financial activity from the American Rescue Plan revenue and related expenditures.

Proprietary Fund Types

Proprietary funds are used to account for the Borough's ongoing activities that are similar to those often found in the private sector. The measurement focus is based upon the determination of net income. The Borough has one type of proprietary fund - the Enterprise Fund - described below.

- ***Enterprise Fund*** - is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income are appropriate for capital maintenance, public policy, management control, accountability or other purposes. The Borough has one Major Enterprise Fund described below.
 - ***Sanitation Fund*** - is used to account for the administration of the collection and disposal of municipal waste and recyclable materials in the Borough, is operated in a manner similar to a private business enterprise, and is intended to be self-supporting.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the Borough in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. The following are the Borough's fiduciary fund types:

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fiduciary Fund Types (Continued)

- ***Custodial Funds*** - are used to account for funds held in escrow for other parties. The Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operation.
 - ***Escrow Funds*** - are used to account for monies paid by developers and/or land owners which are held in escrow for the purpose of reimbursing the Borough for any and all expenses, fees and charges incurred by the Borough in connection with land development, subdivision and property improvements located in the Borough of Hellertown.
- ***Pension Trust Fund*** - is used to account for pension benefits for police. The Police Pension Plan is a blended component unit of the Borough of Hellertown. The principal revenue sources for these funds are state aid, employer and employee contributions, and investment earnings. The Borough of Hellertown has the following pension trust fund:
 - ***Police Pension Fund*** - is used to account for pension benefits for police officers.

Basis of Accounting and Management Focus

Basis of Accounting

Basis of accounting refers to the timing of recognition of revenues and expenditures or expenses in the financial statements regardless of the measurement focus. The modified cash basis of accounting is followed for all governmental, proprietary, and fiduciary funds of the Borough. The modified cash basis differs from GAAP in that certain revenues and the related assets are recognized when received rather than when earned and certain expenditures or expenses are recognized when paid rather than when a liability is incurred. Modifications to the cash basis of accounting include (1) the recording of payroll withholdings when withheld from employees' pay, (2) the recording of investments held (in the Pension Trust Funds) as assets at fair value, (3) reporting long-term debt, (4) Other Receivables, (5) custodial funds held in escrow due to developers and reported as liabilities and (6) net unrealized gains and losses on investments are recorded as a result of changes in the fair value of investments, not when the investments are sold. The Statement of Revenues Received, Expenditures Paid and Changes in Fund Balance - Modified Cash Basis - Governmental Funds presents the results of the Borough's activities; it does not purport to present the net income or loss for the period.

Measurement Focus

The accounting and reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types are accounted for on a spending or "financial flow" measurement focus. This means the Borough has elected to report on a modified cash basis while reporting long-term indebtedness in the Government-Wide Financial Statements. Governmental fund-type operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and liabilities (whether current or non-current) associated with this activity are included on their statements of assets, liabilities, and net position. The reported fund equity reported as unrestricted net position. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net position.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus (Continued)

The Pension Trust Fund uses “income determination” as its measurement focus. Plan member contributions and employer contributions (including the portion, if any, funded by State Aid) are recognized in the period in which contributions are paid. Benefits and refunds are recognized when paid in accordance with the terms of each plan.

Budgetary Process

The Borough follows these procedures in establishing the budgetary data reflected in the financial statements:

- Prior to October 1, the Borough Manager meets with all Department Heads.
- Department Heads submit a proposed operating budget for the fiscal year commencing the following January 1.
- The Operating budget includes the proposed expenditures.
- The Borough Manager and Finance Manager meet to determine proposed revenue for the fiscal year commencing January 1.
- Capital budgets are updated at this time.
- The proposed budget is compiled and submitted to Borough Council for review and discussion. A number of public meetings are scheduled to obtain taxpayer comment.
- Prior to December 31, the budget is legally enacted through a majority vote of Borough Council. An ordinance establishing the tax rate for the year was simultaneously voted on.

Cash and Cash Equivalents

The Borough’s cash and cash equivalents are comprised of cash on hand, demand deposits with financial institutions, and short-term investments with original maturities of three months or less as of the date of acquisition. See Note 3 for additional disclosures.

Restricted Assets

Restricted assets are comprised of cash held in escrow for property improvements, subdivision, and land development.

Encumbrances

Net position of the Governmental Fund Types may be reserved for encumbrances. Encumbrances, which represent commitments for goods and services not yet received, are reported as a reservation of net position and are not otherwise available for appropriation. All encumbrances lapsed at the end of the year. Accordingly, there was no net position reserved for encumbrances as of December 31, 2021.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government – Wide Fiduciary and Proprietary Fund Net Position

Net Position is divided into two components:

1. Restricted – consist of assets that are restricted by the Borough's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.
2. Unrestricted – all other net position is reported in this category.

Governmental Fund Balances

In the Governmental Fund financial statements, fund balances are classified as follows:

1. Restricted – amounts that can only be spent for specific purposes because of constitutional provisions, legislation, or constraints that are externally imposed.
2. Committed - amounts that can only be used for specific purposes determined by formal action of the Council.
3. Assigned – amounts that are designated for a particular purpose but are not spendable until a budget ordinance is passed or there is a majority vote approval by Borough Council.
4. Unassigned - all amounts not included in other spendable classifications

The restricted fund balances consisted of the Liquid Fuels Special Revenue Fund for \$91,178, \$124,071 for the Fire Protection Special Revenue Fund, and \$305,276 for American Rescue Plan Fund. The Committed Fund Balance of \$1,164,947 and the Assigned Fund Balance of \$930,421 are included in the Capital Projects Fund, which are set aside for capital purposes and fire protection, respectfully.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, it is the Borough's policy to use restricted fund balance first, followed by unrestricted fund balance. When expenditures are incurred for purposes for which committed, assigned or unassigned amounts are available, it is the Borough's policy to use committed first, then assigned and then finally unassigned.

Interfund Transactions

Certain interfund transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it that are properly applicable to another fund are recorded as expenditures or expenses in the reimbursing fund and as reductions of expenditures or expenses in the fund that is reimbursed.

Other interfund transactions are reported as transfers. Nonrecurring or nonroutine permanent transfers of net position are reported as residual transfers of net position. All other interfund transfers are reported as operating transfers.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Management Estimates

The preparation of financial statements prepared with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 2 NON-GAAP BUDGETARY BASIS OF ACCOUNTING

The Borough's budget is prepared on the modified cash basis of accounting and includes appropriations to cover anticipated current encumbrances. The Borough Council approves budgets, which contain estimated revenues adequate to fully fund appropriations. Appropriations not reserved for encumbrances lapse at year end. Formal budgetary integration is employed as a management control device during the year for the General Fund and all Special Revenue Funds.

The Statements of Revenues Received, Expenditures Paid and Changes in Fund Balance - Modified Cash Basis - Budget and Actual present comparisons of legally adopted budgets with actual data. The budget has been prepared on the modified cash basis, which is the same basis of accounting used to prepare the financial statements as described more fully in Note 1. The Borough Council approves by a motion the total appropriations in the budget. Fund Balance and any revisions to the budget also require approval by Borough Council. There were no amendments to the budget as presented in the current year.

NOTE 3 CASH AND CASH EQUIVALENTS

General

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U.S. Treasury bills, other short-term U.S. and Commonwealth of Pennsylvania government obligations, and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes.

The deposit and investment policy of the Borough adheres to the statutes of the Commonwealth. Deposits of the Borough, except for Pension Trust Fund deposits that are administered by trustees, are either maintained in demand deposits or are held in bank money market accounts. There were no deposit or investment transactions during the year that were in violation of either the Commonwealth's statutes or the policy of the Borough.

Cash (Cash on Hand and Bank Balances)

At December 31, 2021, the carrying amount of the Borough's bank deposits (excluding those held in the Pension Trust Funds, but including Custodial Funds) totaled \$6,922,709 and the corresponding bank balances were \$6,782,645, of which \$250,000 was insured by the Federal Deposit Insurance Corporation ("FDIC"); the uninsured bank balance of \$6,532,645 was collateralized, as described below.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 3 CASH AND CASH EQUIVALENTS (CONTINUED)

Cash (Cash on Hand and Bank Balances) (Continued)

Under Act No. 72 of the 1972 Session of the Pennsylvania General Assembly (the "Act of 72"), financial institutions were granted the authority to secure the deposits of the public bodies by pledging a pool of assets, as defined in the Act of 72, to cover all public funds deposited in excess of the FDIC limits. The uninsured bank balances (as defined by Statement No. 3 of the GASB) of the Borough in the amount of \$6,532,645, were collateralized by this pool of assets maintained by the Borough's depository institutions.

In addition, the Borough included in cash, amounts held on hand in petty cash. At December 31, 2021, the petty cash balance was \$984.

NOTE 4 INVESTMENTS

Under Section 1316 of the Pennsylvania Borough Code, the Borough is authorized to invest in United States Treasury Bills, short-term obligations of the U.S. Government or its agencies or instrumentalities, obligations of the U.S. Government or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth of Pennsylvania or of any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision, shares of an investment company registered under the Investment Company Act of 1940, whose shares are registered under the Securities Act of 1933, provided that the only investments of that company are in the authorized investments for Borough funds listed above and certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation or similar agencies to the extent that such accounts are so insured. Investments of pension trust funds are placed pursuant to guidelines established by the respective pension boards.

As of December 31, 2021, the Borough had the following investments:

<u>Investment</u>	<u>Maturities</u>	<u>Fair Value</u>
<u>Pension Trust Funds</u>		
U.S. Government Obligations	2022-2031	\$ 1,039,147
Balanced Funds/Fixed Income		1,494,814
International Bonds	2023-2032	115,744
Corporate Bonds	2023-2032	513,241
Mutual Funds		2,629,851
Domestic Stocks		<u>1,846,532</u>
Total Pension Trust Funds		<u>\$ 7,639,329</u>

Fair Value Measurement

The Borough reports all investments at fair value. Fair value is the closing price reported on the active market in which the individual securities are traded.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 4 INVESTMENTS (CONTINUED)

The Borough categorizes its fair value measurements within the fair value hierarchy established by U.S. generally accepted accounting principles. GASB Statement No. 72, *Fair Value Measurement and Application*, sets forth the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted market prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Borough has the ability to access.

Level 2 – Inputs to the valuation methodology include quoted market prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets in active markets; inputs other than quoted prices that are observable for the asset or liability; or inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

All Borough Pension Trust Funds investments are classified as Level 1 measurements; quoted prices in active markets for identical assets.

Interest Rate Risk

The Borough has no formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The Borough has no investment policy that would limit its investment choices to certain credit ratings. The Borough’s Police Pension Plan’s investment in fixed income funds were rated by Moody’s as follows:

Police Pension Plan Fixed Income Credit Ratings	Fair Value of Investments
Aaa	\$ 1,039,147
Aa-	9,923
A+	20,890
A	23,972
A-	200,862
Bbb+	239,059
Bbb	88,485
Not Rated	45,794

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 4 INVESTMENTS (CONTINUED)

Concentration of Credit Risk

The Borough places limits on the amount the Borough may invest in any one issuer. Currently the Borough does not have any investments not included in the Pension Trust Funds. The following individual investments represented over 5% of total trust fund investments for each pension plan:

Police Pension Plan:

Vanguard Value Index Fund Admiral Cl.
Vanguard Instl Index Fd-94
PIMCO Income Fund Institutional Shs

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in event of the failure of the counterparty, the Borough will not be able to recover the value of its investments or collateral security that are in the possession of any outside party. The Borough has no investments subject to custodial credit risk.

At December 31, 2021, the Borough had the following debt instruments and maturities in its Police Pension Plan.

	Average Maturities (In Years)			
	Less than 1	1-5	6-10	Total
U.S. Government Obligations	\$ 667,636	\$ 291,389	\$ 80,122	\$ 1,039,147
Domestic Corporate Bonds	-	292,201	221,040	513,241
International Corporate Bonds		84,522	31,222	115,744
	\$ 667,636	\$ 668,112	\$ 332,384	\$ 1,668,132

NOTE 5 NOTES PAYABLE

The Borough of Hellertown issues notes payable to finance various capital improvements throughout the Borough. The Borough refinanced its General Obligation Notes Series I, 2003, and borrowed an additional \$1,515,243 (drawn down on November 16, 2012), bringing the total outstanding balance on the new note (General Obligation Note Series I, 2012) to \$2,000,000 as of November 30, 2012.

A description of the terms of the Borough's long-term debt obligation ("Note") and the balance outstanding at December 31, 2021 is presented below.

Notes Payable: General Obligation Notes	Balance Outstanding January 1, 2021	Additions	Reductions	Balance Outstanding December 31, 2021	Due Within One Year
General Obligation Note I 2012, fixed annual interest rate of 2.72% for 10 years, thereafter a floating rate of 65% of Prime Rate, due November 1, 2032 with monthly principal and interest installments of \$10,853.	\$ 1,318,457	\$ -	\$ (95,062)	\$ 1,223,395	\$ 97,716

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 5 NOTES PAYABLE (CONTINUED)

The annual debt service requirements to maturity for note payable as of December 31, 2021 is as follows:

Years ended December 31:	Principal	Interest	Total
2022	\$ 97,716	\$ 32,508	\$ 130,224
2023	100,446	29,778	130,224
2024	103,173	27,051	130,224
2025	106,133	24,091	130,224
2026	109,097	21,127	130,224
2027-2031	592,879	58,242	651,121
2032	113,951	1,538	115,489
Totals	<u>\$ 1,223,395</u>	<u>\$ 194,335</u>	<u>\$ 1,417,730</u>

NOTE 6 REAL ESTATE TAXES

Based upon assessed valuations provided by Northampton County approximating \$133,511,900 in 2021, the Borough bills and collects its own real estate taxes. The schedule for real estate taxes levied for 2021 was as follows:

February 1	- levy date
February 1	- April 5 - 2% discount period
April 6	- June 7 - face payment period
June 8	- March 7, 2022 - 10% penalty period
March 7, 2022	- lien date

The Borough continues to collect delinquent real estate taxes up to the first Monday in March of the following year. At that time, all unpaid real estate taxes are turned over to the County of Northampton Tax Claim Bureau for further collection. The 2021 municipal tax rate for all purposes was 21.50 mils (\$21.50 per \$1,000 of assessed valuation) of which 1.5 mils is allocated for fire protection and the remaining 20.0 mils is allocated for general purposes.

NOTE 7 COMMITMENTS AND CONTINGENCIES

Compensated Absences

The Borough of Hellertown has not accrued compensated absences because the Borough has elected to report its financial activities on the modified cash basis of accounting. However, all full-time employees of the Borough are entitled to paid vacation and sick days, depending on their length of service and whether the employee is a uniformed or non-uniformed employee.

Vacation days for all employees begin to accrue one year after the initial date of hire and may not be carried from year to year. Vacation allowances accrue as follows:

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 7 COMMITMENTS AND CONTINGENCIES (CONTINUED)

Compensated Absences (Continued)

<u>Length of Service</u>	<u>Vacation Allowance</u>	
	<u>Uniformed</u>	<u>Non-uniformed</u>
0 days - but less than 1 year	0 days	0 days
1 year - but less than 5 years	96 hours	N/A
5 years – but less than 11 years	N/A	15 days
5 years - but less than 10 years	144 hours	N/A
11 years – but less than 15 years	N/A	17 days
10 years - but less than 15 years	168 hours	N/A
15 years – but less than 20 years	192 hours	20 days
20 years and over	240 hours	25 days

Sick leave is calculated separately for uniformed and non-uniformed employees. Each uniformed employee is entitled to seven sick days per year. Sick leave “catastrophic days” can be saved from one year to the next, to a maximum of 124 days. Any sick days accumulated in excess of 124 days are lost. Uniformed employees are also entitled to seven non-accruable “sniffle” days per year, a maximum of six unused at year end are compensated for at the then-current base pay rate.

Non-uniformed employees are entitled to twelve non-accruable “sniffle” days per year. Any of these days that are remaining at the beginning of the subsequent year are compensated for at the rate of 50% of the then-current base pay. In addition, each non-uniformed employee is entitled to receive ten catastrophic sick days, accruable to 120 days. Any catastrophic sick days accumulated in excess of 120 days are lost.

Insurance

The Borough is exposed to various risks of loss, including workers’ compensation; property, casualty, and public official liability; employee benefit administration; employment practice liability; and general liability claims. During the past four calendar years, there have not been any settlements that exceeded insurance coverage. The Borough is contingently liable to the extent any potential future judgment exceeds available insurance coverage. Approximate coverage amounts for significant risk categories are set forth below.

Building and Contents	\$ 17,811,120
Boiler and Equipment	751,056
Crime and Dishonesty (Per Employee)	100,000
Comprehensive General Liability	
- Each Occurrence	1,000,000
- Aggregate Limit	2,000,000
Employee Benefits Liability	
- Each Claim	1,000,000
- Aggregate Limit	2,000,000
Commercial Auto	1,000,000
Worker's Compensation	
- Per Accident	1,000,000
- Per Disease	1,000,000
- Disease Aggregate	1,000,000
Excess Liability (Umbrella) Each Occurrence	10,000,000
Excess Liability (Umbrella) Aggregate Limit	10,000,000
Cyber Liability	
- Each Occurrence	1,000,000
- Aggregate Limit	1,000,000

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 7 COMMITMENTS AND CONTINGENCIES (CONTINUED)

Federal and State Grants

The Borough receives Federal and State Grants for specific purposes that are subject to review and audit by Federal and State agencies. Such audits could result in a request for reimbursement by the Federal and State agencies for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of the Borough's management, such disallowances, if any, will not be significant to the Borough's basic financial statements.

NOTE 8 PENSION PLANS

The Borough of Hellertown administers two pension plans - the Hellertown Borough Police Pension Plan, a defined benefit plan, and the Hellertown Borough Non-Uniformed Employees' Pension Plan, a defined contribution plan. Separate trustees and investment accounts have been established for each plan. Each plan's assets may be used only for the payment of benefits to the members of that plan, in accordance with the terms of each plan. Additional administrative costs are funded from investment earnings.

Police Pension Plan

Plan Description

The Borough of Hellertown Police Pension Plan is a single employer defined benefit pension plan controlled by the provisions of Ordinance 784 adopted pursuant to Act 600. The plan is governed by the Borough of Hellertown which may amend plan provisions, and which is responsible for the management of plan assets. The Borough of Hellertown has delegated the authority to manage certain plan assets to Fulton Financial Advisors.

The Borough of Hellertown filed actuarial valuation report Form 201C with the Public Employee Retirement Commission. The report dated January 1, 2021, was the most recently certified by the municipality's chief administrative officer. This report indicated the municipality maintains a pension plan to provide pension or retirement benefits for uniformed employees. The Borough's Police Pension Plan covers all existing and future full-time or regular members of the police force of the Borough who work for a stated salary or compensation. The pension plan committee consists of: (1) the Vice-president of Council; (2) one active policeman; (3) one retired policeman receiving pension benefits; and (4) two electors of the Borough (neither members of the police force nor individuals receiving pension benefits).

Benefits Provided

Borough of Hellertown provides normal retirement, early retirement, and disability benefits to plan members and their beneficiaries. Normal retirement benefits are calculated on 50% of members' average monthly compensation during the last 36 months of employment with the Borough when the member obtains the age of 50 and completes 25 years of credited service. In addition, a member shall receive a service increment of \$100 per month for each full year of service in excess of 25 years. The maximum monthly benefit for a service increment shall be \$500 per month. Early retirement benefits are determined based on an actuarial equivalent of the accrued retirement benefit, the member must have completed 20 years of service. Disability retirement benefits are equal to 75% of the salary of the member.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 8 PENSION PLANS (CONTINUED)

Police Pension Plan (Continued)

Benefits Provided (Continued)

At January 1, 2021, the following employees were covered by the benefit terms:

Participants:

Retirees and Beneficiaries	9
Active Employees	10
Terminated Employees	1

Contributions

Commonwealth of Pennsylvania Act 205 requires that annual contributions to the plan be based upon the plan's Minimum Municipal Obligation (MMO), which is based on the plan's biennial actuarial valuation. In accordance with the plan's governing document, employees are required to contribute 4.5% of compensation to the plan. The plan may also be eligible to receive an allocation of state aid from the General Municipal Pension System State Aid Program that must be used for pension funding. Any funding requirements established by the MMO in excess of employee contributions and state aid must be paid by the municipality in accordance with Act 205.

Investment expenses, including investment manager and custodial services, are funded through investment earnings. Administrative expenses, including actuarial and consultant services, are funded through investment earnings and/or contributions.

Net Pension Liability

The Borough's net pension liability was determined by an actuarial valuation as of January 1, 2021, and rolled forward to the reporting date using the following significant actuarial assumptions applied to all periods included in the measurement:

Salary Increases:	5.0% compounded annually
Investment Return:	7.0% per annum, net of investment expenses

The actuarial assumptions used in the January 1, 2021 valuation were based on the results of an actuarial experience study for the period January 1, 2021 to December 31, 2021. In addition, mortality rates were based on the PubS-2010 Mortality Table projected 5 years past the valuation date using Scale MP-2020.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation of 2.24%) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target allocation percentage any by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of December 31, 2021 are summarized in the following table:

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 8 PENSION PLANS (CONTINUED)

Police Pension Plan (Continued)

Net Pension Liability (Continued)

Asset Class	Long-Term Expected Real Rate of Return ¹	Asset Class	Long-Term Expected Real Rate of Return
Domestic Equity		International Equity	6.55%
Large Cap	5.72%	Fixed Income	2.18%
Mid Cap	6.77%	Real Estate	5.41%
Small Cap	6.77%	Cash	-0.33%

¹- The Long-Term Expected Real Rates of Return are based on the 2021 Horizon Survey.

Discount Rate

The discount rate used to measure the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that municipal contributions will be at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in Net Position Liability

The following table shows the changes in net pension liability recognized over the measurement period:

	Increase/(Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a)-(b)
Balance at December 31, 2020	\$ 5,967,916	\$ 7,112,584	\$ (1,144,668)
Changes for the Year:			
Service Cost	189,741	-	189,741
Interest	421,490	-	421,490
Changes in Benefit Terms	15,455	-	15,455
Differences Between Expected and Actual Experience	(99,328)	-	(99,328)
Changes in Assumptions	89,032	-	89,032
Contributions - Employer	-	-	-
Contributions - State Aid	-	140,608	(140,608)
Contributions - Member	-	39,567	(39,567)
Net Investment Income	-	864,337	(864,337)
Benefit Payments	(283,063)	(283,063)	-
Administrative Expense	-	(8,262)	8,262
Other Charges	-	-	-
	<u>333,327</u>	<u>753,187</u>	<u>(419,860)</u>
Balance at December 31, 2021	<u>\$ 6,301,243</u>	<u>\$ 7,865,771</u>	<u>\$ (1,564,528)</u>

NOTE: This schedule was prepared on the accrual basis of accounting, not on the modified cash basis of accounting used for financial reporting purposes.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 8 PENSION PLANS (CONTINUED)

Police Pension Plan (Continued)

Sensitivity of the Net Pension Asset to Changes in the Discount Rate

The following is a sensitivity analysis of the net pension asset to changes in the discount rate. The table below presents the net pension asset calculated using the discount rate of 7% as well as what the net pension asset would be if it were calculated using a discount rate that is 1 percentage point lower (6%) or 1 percentage point higher (8%) than the current rate:

	1% Decrease 6.00%	Current Discount Rate 7.00%	1% Increase 8.00%
Net Pension (Asset) Liability	\$ (744,004)	\$ (1,564,528)	\$ (2,248,923)

Plan Fiduciary Net Position

Detailed information about the Plan's fiduciary net position is available in the separately issued Borough of Hellertown's Retirement Plan financial report.

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources

For the year ended December 31, 2021, if the financial statements were issued in accordance with GAAP, the Borough would recognize pension expense of \$(144,548). At December 31, 2021, the Borough would report deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ -	\$ (206,653)
Changes in Assumptions	79,653	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	(683,352)
Total	\$ 79,653	\$ (890,005)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense under GAAP as follows:

Years Ended December 31,	
2022	\$ (185,311)
2023	(315,342)
2024	(188,344)
2025	(111,714)
2026	(9,311)
Thereafter	(300)

BOROUGH OF HELLERTOWN
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 DECEMBER 31, 2021

NOTE 8 PENSION PLANS (CONTINUED)

Police Pension Plan (Continued)

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources (Continued)

Financial information of the Police Pension Plan is presented on the modified cash basis of accounting. Plan member contributions are employer contributions (including the portion, if any, funded by State Aid) are recognized in the period in which the contributions are received rather than when they are due. Benefits and refunds are recognized when paid rather than when the liability is incurred. During 2021, the Borough paid \$140,608 to fund the Police Pension Plan from State Aid.

Non-Uniformed Employees' Pension Plan

The Borough of Hellertown established a pension plan effective January 1, 1992, entitled Hellertown Borough Non-Uniformed Employees' Pension Plan (the "NUEPP"). The NUEPP covers all existing and future full-time non-uniformed salaried and management employees of the Borough. This single employer defined contribution plan is administered by the International City Management Association Retirement Corporation in the form of a Money Purchase Plan and Trust. The NUEPP provides for normal retirement benefits at age 65 under authority of Act 205.

The contribution requirements established by the Money Purchase Plan and Trust Agreement adopted by the Borough are as follows:

- The Borough shall contribute \$1,500 on behalf of each participant for each plan year.
- Each participant is required to contribute to the NUEPP as a condition of participation; however, the Borough has elected to "pick up" the mandatory participant contributions in accordance with Internal Revenue Service Code Section 414(h)(2).
- Each participant may make voluntary, after-tax contributions.

The NUEPP is eligible to receive an allocation of state aid from the General Municipal Pension System State Aid Program, which must be used for pension funding. The Borough, in accordance with Act 205, must contribute any funding requirements that exceed state aid. During the year ended December 31, 2021, employee contributions amounted to \$38,893 and employer funding requirements for 2021 amounted to \$22,500, of which \$22,500 was funded from State Aid.

Employee contributions vest immediately. Employer contributions vest in accordance with the following schedule:

Years of Service	Percent Vested
1	0%
2	0%
3	20%
4	40%
5	60%
6	80%
7	100%

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 9 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description

The Borough of Hellertown administers a single employer defined benefit healthcare plan. All full-time uniformed and non-uniformed employees, employees who retire from the Borough are eligible to receive these benefits. The Retiree Health Plan does not issue a publicly available financial report.

Benefits Provided

The benefit provisions and obligations to contribute are established in accordance with separate employee contracts. In accordance with the employee contracts, the Borough's obligation for payment of health insurance coverage premiums is \$350 per month towards the cost of retiree medical and prescription drug coverage for non-uniform employees. For retirees in prior years, payments are as follows: \$250 per month for uniformed employees retiring between January 1, 2002 and December 31, 2004, \$350 per month for uniformed employees retiring in 2005, \$450 per month for uniformed employees retiring in 2006, \$550 per month for uniformed employees retiring in 2007, and \$660 per month for uniformed employees retiring in 2008 or later. The above uniformed retiree payments shall cease upon the retiree reaching eligible Medicare age. Coverage must be purchased through the Borough in order to be eligible for the Borough's contribution. If the employee retired on or before December 31, 2015, coverage is provided for the life of the retiree. If retired on or after December 31, 2015, coverage ends on December 31, 2022. The retirees are obligated to absorb any and all monthly premium costs in excess of Borough contributions. Currently, the Borough pays the monthly health insurance premiums for each participant and is reimbursed by each retiree for an amount the Borough's contribution does not exceed those listed above. As of December 31, 2020, thirteen retirees are eligible and receiving these benefits. The health care benefits cover retired employees only; however, the retirees have the option to continue coverage for their spouses at their own expense.

Plan Membership

At December 31, 2020, the Plan's membership consisted of the following:

Fully Eligible Active Employees	2
Other Active Employees not Fully Eligible	23
Retirees and Beneficiaries Currently Receiving Benefits	<u>13</u>
Total	<u><u>38</u></u>

Contributions

The Borough contributes to the cost of current-year premiums for eligible retired plan members as described above. The Borough is not currently making contributions to a qualified trust.

Net OPEB Liability

The Borough's total OPEB liability of \$4,231,557 was measured as of December 31, 2021, and was determined by an actuarial valuation as of January 1, 2020 rolled forward to December 31, 2021.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 9 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Actuarial assumptions and other inputs

The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Investment Rate of Return:	There are no invested assets.
Actuarial Funding Method	Entry Age Normal
Salary Increases:	5% compounded annually.
Discount Rate:	3.50%
Healthcare cost	a. Non-Medicare Medical and prescription drug costs are assumed to increase by 9.0% during 2021, 8.5% during 2022 reduced by 0.25% per year thereafter to an ultimate level of 5% per year. b. Medicare Medical and prescription drug costs are assumed to remain level during 2021 and increase by 5% per year thereafter.
Mortality:	2010 Public Safety Amount Based Mortality Tables for Males and Females projected to 2025 using MP-2019 for Police. 2010 Public General Amount Based Mortality Tables for Males and Females projected to 2025 using Table MP-2019 for Non-Uniform and At-Will Groups.
Participation Rate:	100% of retirees who are eligible to participate are assumed to do so. 80% of police retirees are assumed to have a spouse participating in the coverage. 60% of future non-uniformed and at-will retirees are assumed to have a spouse participating in coverage.
Age:	Female spouses of future retirees are assumed to be 3 years younger than male spouses.

The discount rate was based on the S&P 20 Year AA municipal bond rate.

An actuarial valuation of the total OPEB liability is performed biennially. The total OPEB liability was determined as part of an actuarial valuation at January 1, 2020. Update procedures were used to roll forward to the Borough's fiscal year ended December 31, 2021.

Changes in the Net OPEB Liability

Changes in the Borough's net OPEB liability for the plan for the year ended December 31, 2021 were as follows:

	Increase/Decrease		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a)-(b)
Balances at 1/1/2021	\$ 4,115,840	\$ -	\$ 4,115,840
Changes for the year:			
Service Cost	223,014	-	223,014
Interest	81,914	-	81,914
Changes in Benefit Terms	-	-	-
Differences Between Expected and Actual Experience*	-	-	-
Changes in Assumptions & Cost Method**	-	-	-
Contributions - Employer	-	189,211	(189,211)
Contributions - Other	-	-	-
Net Investment Income	-	-	-
Benefit Payments ***	(189,211)	(189,211)	-
Administrative Expense	-	-	-
Other Charges	-	-	-
Net Charges	<u>115,717</u>	<u>-</u>	<u>115,717</u>
Balances at 12/31/2021	<u>\$ 4,231,557</u>	<u>\$ -</u>	<u>\$ 4,231,557</u>

*The difference is mainly due to higher than projected increases in Non-Medicare medical and prescription drug costs offset by lower than projected increases in Medicare medical and prescription drug costs.

** The discount rate changed from 3.5% to 1.93%. Changes were made to the assumed rate of increase in medical and prescription drug costs. Changes were made to the assumed rates of mortality.

*** Payments are actuarially determined expected benefit payments, which may vary from actual benefit payments due to implied subsidy and experience that is different from expected.

BOROUGH OF HELLERTOWN
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2021

NOTE 9 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Sensitivity of the Net OPEB Liability to Changes in the Discount Rates

The following presents the net OPEB liability of the Borough, as well as what the Borough's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current discount rate:

	1% Decrease	Current Discount Rate	1% Increase
	0.93%	1.93%	2.93%
12/31/2021 Net OPEB Liability	\$ 4,704,155	\$ 4,231,557	\$ 3,820,002

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trends Rates

The following presents the net OPEB liability of the Borough, as well as what the Borough's net OPEB liability would be if it were calculated using health care cost trend rates that are 1-percentage point lower or 1-percentage point higher than the current healthcare cost trend rates:

	1% Decrease	Current Trend Rates	1% Increase
12/31/2021 Net OPEB Liability	\$ 3,725,237	\$ 4,231,557	\$ 4,812,022

NOTE 10 OPERATING LEASE

The Borough leases certain equipment under a long-term lease agreement, expiring December 2025. Rent expense under the leases was \$ 3,307 in 2021. Future minimum lease payments of \$3,307 are due as follows:

Years Ended December 31,			
2022	\$	3,307	
2023		3,307	
2024		3,307	
2025		3,307	
Total Minimum Lease Payments	\$	13,228	

NOTE 11 EXCESS OF EXPENDITURES OVER APPROPRIATIONS

For the year ended December 31, 2020, expenditures exceeded appropriations in the General Fund department levels (the legal level of budgetary control) in General Government (\$125,599), Public Safety (\$96,337), and Debt Principal and Interest (\$4,500). The excess expenditures were funded by the available fund balance.

NOTE 12 RISKS AND UNCERTAINTIES

As the effects of the Coronavirus pandemic continue to evolve and are dependent upon the future developments, the impact of the Coronavirus on the Borough's operations and financial results are uncertain at this time.

NOTE 13 SUBSEQUENT EVENTS

In preparing these financial statements, the Borough has evaluated events and transactions for potential recognition or disclosure through September 30, 2022, the date the financial statements were available to be issued, and has determined that no additional material subsequent events exist that require disclosure.

REQUIRED SUPPLEMENTARY INFORMATION

BOROUGH OF HELLERTOWN
STATEMENT OF REVENUE RECEIVED, EXPENDITURES PAID
AND CHANGES IN FUND BALANCE – MODIFIED CASH BASIS
BUDGET AND ACTUAL – GENERAL FUND (1)
FOR THE YEAR ENDED DECEMBER 31, 2021

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES RECEIVED			
Taxes	\$ 3,492,978	\$ 3,717,913	\$ 224,935
Licenses and Permits	164,102	245,146	81,044
Fines and Forfeitures	71,050	44,175	(26,875)
Interest and Rent	120	14,023	13,903
Intergovernmental Revenue	209,357	608,199	398,842
Charges for Services	221,120	109,933	(111,187)
Miscellaneous Revenue	319,191	102,140	(217,051)
	<u>4,477,918</u>	<u>4,841,529</u>	<u>363,611</u>
EXPENDITURES PAID			
General Government	478,790	604,389	(125,599)
Public Safety	1,407,397	1,503,734	(96,337)
Public Works - Highways and Streets	618,496	483,467	135,029
Culture and Recreation	478,377	398,372	80,005
Employee Benefits/Taxes	1,339,742	919,228	420,514
Debt Principal and Interest	125,724	130,224	(4,500)
Contingencies	500	500	-
	<u>4,449,026</u>	<u>4,039,914</u>	<u>409,112</u>
EXCESS OF REVENUES RECEIVED OVER EXPENDITURES PAID	28,892	801,615	772,723
FUND BALANCE - JANUARY 1, 2021	<u>1,963,821</u>	<u>3,650,688</u>	<u>1,686,867</u>
FUND BALANCE - DECEMBER 31, 2021	<u>\$ 1,992,713</u>	4,452,303	<u>\$ 2,459,590</u>
FUND BALANCES OF NONREPORTED FUNDS		<u>(671,351)</u>	
Total Fund Balance		<u>\$ 3,780,952</u>	

There were no amendments to the originally adopted 2021 budget.

(1) Statement includes General Fund activity only; all other general operation funds are excluded.

See independent auditor's report on supplementary information.

**BOROUGH OF HELLERTOWN
SCHEDULE OF CONTRIBUTIONS
POLICE PENSION PLAN
FOR THE LAST TEN YEARS**

	2014	2015	2016	2017	2018	2019	2020	2021
Actuarially Determined Contribution	\$ 50,846	\$ 48,460	\$ 46,457	\$ 49,085	\$ 125,382	\$ 126,988	\$ 135,229	\$ 129,190
Contributions in Relation to the Actuarially Determined Contribution	50,846	48,460	46,457	83,589	142,852	149,960	146,771	140,608
Contribution Deficiency (Excess)	-	-	-	(34,504)	(17,470)	(22,972)	(11,542)	(11,418)
Covered Payroll	\$ 910,959	\$ 951,342	\$ 892,383	\$ 908,827	\$ 908,827	\$ 908,827	\$ 929,409	\$ 919,651
Contributions as a Percentage of Covered Payroll	5.6%	5.1%	5.2%	9.2%	15.7%	16.5%	15.8%	15.3%

Notes to schedules:

Assumption Changes - In 2017, the mortality assumption was changed from the RP-2000 Table projected to 2015 using Scale AA to the RP-2000 Table projected to 2017 using Scale AA. In 2021, the mortality assumption was changed from the RP-2000 Table projected to 2017 using Scale AA to the PubS-2010 projected 5 years past 2021 valuation date using MP-2020.

Benefit Changes: In 2017, a post-retirement cost of living increase of .3% was granted. In 2018, a post-retirement cost of living increase of 2% was granted. In 2019, a post-retirement cost of living increase of 2.8% was granted and the employee contribution rate increased from 2.5% to 3.5% of salary. In 2020, a post-retirement cost of living increase of 1.6% was granted and the employee contribution rate increased from 3.5% to 4.0% of salary. In 2021, a post-retirement cost of living increase of 1.3% was granted and the employee contribution rate increased from 4.0% to 4.5% of salary.

**SCHEDULE OF INVESTMENT RETURNS
POLICE PENSION PLAN
FOR THE LAST TEN YEARS***

	2015	2016	2017	2018	2019	2020	2021
Annual Money-Weighted Rate of Return, Net of Investment Expenses	-0.41%	5.31%	12.99%	-4.34%	18.73%	13.88%	12.25%

*Ultimately, these schedules should present information for the last ten years. However, until the years of information can be compiled, information is presented for as many years as is available.

See independent auditor's report on required supplementary information.

The accompanying notes to supplementary schedules are an integral part of these schedules.

**BOROUGH OF HELLERTOWN
SCHEDULE OF CHANGES IN NET PENSION
(ASSET) LIABILITY AND RELATED RATIOS
POLICE PENSION PLAN
FOR THE LAST TEN YEARS**

	2015	2016	2017	2018	2019	2020	2021
Total Pension Liability							
Service Cost	\$ 172,891	\$ 181,536	\$ 175,447	\$ 184,219	\$ 174,480	\$ 183,204	\$ 189,741
Interest	321,886	335,925	357,605	376,493	378,587	399,631	421,490
Changes of Benefit Terms	-	-	3,969	26,613	38,003	21,577	15,455
Differences Between Expected and Actual Experience	-	-	95,446	-	(275,421)	-	(99,328)
Changes of Assumptions	-	-	12,741	-	-	-	89,032
Benefit Payments, Including Refunds of Member Contributions	(292,085)	(313,642)	(313,990)	(283,242)	(284,033)	(281,450)	(283,063)
Net Change in Total Pension Liability	202,692	203,819	331,218	304,083	31,616	322,962	333,327
Total Pension Liability - Beginning	4,571,526	4,774,218	4,978,037	5,309,255	5,613,338	5,644,954	5,967,916
Total Pension Liability - Ending	4,774,218	4,978,037	5,309,255	5,613,338	5,644,954	5,967,916	6,301,243
Plan Fiduciary Net Position							
Contributions - Employer	-	-	3,360	-	-	-	-
Contributions - State Aid	48,460	46,457	80,229	142,852	149,960	146,771	140,608
Contributions - Member	12,642	18,118	22,808	28,148	32,200	37,772	39,567
Net Investment Income	(22,095)	274,803	680,983	(249,784)	1,009,625	873,067	864,337
Benefit Payments, Including Refunds of Member Contributions	(292,085)	(313,642)	(313,990)	(283,242)	(284,033)	(281,450)	(283,063)
Administrative Expense	(8,476)	(7,854)	(8,967)	(8,712)	(9,406)	(6,916)	(8,262)
Net Change in Plan Fiduciary Net Position	(261,554)	17,882	464,423	(370,738)	898,346	769,244	753,187
Plan Net Position - Beginning	5,594,981	5,333,427	5,351,309	5,815,732	5,444,994	6,343,340	7,112,584
Plan Net Position - Ending	5,333,427	5,351,309	5,815,732	5,444,994	6,343,340	7,112,584	7,865,771
Municipality's Net Pension Liability (Asset)	\$ (559,209)	\$ (373,272)	\$ (506,477)	\$ 168,344	\$ (698,386)	\$ (1,144,668)	\$ (1,564,528)
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	111.7%	107.5%	109.5%	97.0%	112.4%	119.2%	124.8%
Covered Payroll	\$ 951,342	\$ 892,383	\$ 908,827	\$ 935,001	\$ 976,241	\$ 929,409	\$ 919,651
Municipality's Net Pension Liability (Asset) as a Percentage of Covered Payroll	-58.8%	-41.8%	-55.7%	18.0%	-71.5%	-123.2%	-170.1%

Notes to schedule:

Assumption Changes - In 2017, the mortality assumption was changed from the RP-2000 Table projected to 2015 using Scale AA to the RP-2000 Table projected to 2017 using Scale AA. In 2021, the mortality assumption was changed from the RP-2000 Table projected to 2017 using Scale AA to the PubS-2010 projected 5 years past 2021 valuation date using MP-2020.

Benefit Changes: In 2017, a post-retirement cost of living increase of .3% was granted. In 2018, a post-retirement cost of living increase of 2% was granted. In 2019, a post-retirement cost of living increase of 2.8% was granted and the employee contribution rate increased from 2.5% to 3.5% of salary. In 2020, a post-retirement cost of living increase of 1.6% was granted and the employee contribution rate increased from 3.5% to 4.0% of salary. In 2021, a post-retirement cost of living increase of 1.3% was granted and the employee contribution rate increased from 4.0% to 4.5% of salary.

Ultimately, this schedule should present information for the last ten years. However, until the years of information can be compiled, information is presented for as many years as is available.

See independent auditor's report on required supplementary information.

The accompanying notes to supplementary schedules are an integral part of these schedules.

BOROUGH OF HELLERTOWN
NOTES TO REQUIRED SUPPLEMENTARY SCHEDULE
POLICE PENSION PLAN
DECEMBER 31, 2021

Actuarial Methods

1. Liabilities - All plan benefits are valued using the entry age normal cost valuation method.

Actuarial Assumptions

1. Economic Assumptions

- a) Investment Return - 7% per annum, net of investment expenses
- b) Salary Increases - 5% compounded annually

2. Economic Assumptions

- a) Mortality
Pre-Retirement - None
Post-Retirement – PUBS-2010 Healthy Retiree Mortality projected 5 years past the valuation date using Scale MP-2020.
- b) Termination - None assumed
- c) Disability - None assumed
- d) Retirement Age - Normal retirement age, or age on valuation date if greater
- e) Marital Status - 80% of active members are assumed to be married. Female spouse is assumed to be 3 years younger than male spouse
- f) Form of Annuity - Joint and 50% Survivor

See independent auditor's report on supplementary information.

BOROUGH OF HELLERTOWN
SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS
LAST 10 YEARS

	2018	2019	2020	2021
Total OPEB liability				
Service cost	\$ 150,958	\$ 158,506	\$ 212,394	\$ 223,014
Interest	113,913	118,072	79,194	81,914
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience	-	-	(94,485)	-
Changes of assumptions or other inputs	-	-	635,267	-
Benefit payments	<u>(157,723)</u>	<u>(149,460)</u>	<u>(133,368)</u>	<u>(189,211)</u>
Net change in total OPEB liability	107,148	127,118	699,002	115,717
Total OPEB liability - beginning	<u>3,182,572</u>	<u>3,289,720</u>	<u>3,416,838</u>	<u>4,115,840</u>
Total OPEB liability - ending	<u>\$ 3,289,720</u>	<u>\$ 3,416,838</u>	<u>\$ 4,115,840</u>	<u>\$ 4,231,557</u>
Covered Payroll	\$ 1,910,705	\$ 2,006,240	\$ 1,961,483	\$ 2,059,557
Total OPEB Liability as a Percent of Covered Payroll	172.2%	170.3%	209.8%	205.5%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, OPEB plans should present information for those years for which information is available.

Note to Schedule: No assets are accumulated in a trust to pay the related benefits.

OTHER SUPPLEMENTARY INFORMATION

BOROUGH OF HELLERTOWN
 COMBINING BALANCE SHEET – MODIFIED CASH BASIS – SPECIAL REVENUE FUNDS
 DECEMBER 31, 2021

	Fire Protection	State Liquid Fuels	American Rescue Plan	Total
ASSETS				
Restricted Cash	\$ 124,071	\$ 91,178	\$ 305,276	\$ 520,525
Total Assets	\$ 124,071	\$ 91,178	\$ 305,276	\$ 520,525
LIABILITIES AND FUND BALANCES				
Fund Balance Restricted	\$ 124,071	\$ 91,178	\$ 305,276	\$ 520,525
Total Liabilities and Fund Balances	\$ 124,071	\$ 91,178	\$ 305,276	\$ 520,525

See independent auditor's report on supplementary information.

BOROUGH OF HELLERTOWN
 COMBINING STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND
 BALANCES – MODIFIED CASH BASIS – SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2021

	Fire Protection	State Liquid Fuels	American Rescue Plan	Total
REVENUES RECEIVED				
Taxes	\$ 197,031	\$ -	\$ -	\$ 197,031
Intergovernmental Revenues	-	167,379	-	167,379
Interest	-	77	13	90
Total Revenue Received	197,031	167,456	13	364,500
EXPENDITURES PAID				
Public Works - Highways and Streets	-	275,208	-	275,208
Public Safety - Fire	76,926	-	-	76,926
Total Expenditures Paid	76,926	275,208	-	352,134
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER) EXPENDITURES PAID	120,105	(107,752)	13	12,366
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	305,263	305,263
Transfers Out	(110,000)	-	-	(110,000)
Total Other Financing Uses, Net	(110,000)	-	305,263	195,263
EXCESS (DEFICIT) OF REVENUES RECEIVED AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES PAID AND OTHER FINANCING USES	10,105	(107,752)	305,276	207,629
Fund Balances - January 1, 2021	113,966	198,930	-	312,896
Fund Balances - December 31, 2021	<u>\$ 124,071</u>	<u>\$ 91,178</u>	<u>\$ 305,276</u>	<u>\$ 520,525</u>

See independent auditor's report on supplementary information.

BOROUGH OF HELLERTOWN
STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCE –
MODIFIED CASH BASIS – BUDGET AND ACTUAL – ALL SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2021

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES RECEIVED			
Taxes	\$ 198,311	\$ 197,031	\$ (1,280)
Interest	100	90	(10)
Intergovernmental Revenues	164,184	167,379	3,195
Total Revenues Received	<u>362,595</u>	<u>364,500</u>	<u>1,905</u>
EXPENDITURES PAID			
Public Works - Highways and Streets	306,000	275,208	30,792
Public Safety - Fire	198,311	76,926	121,385
Total Expenditures Paid	<u>504,311</u>	<u>352,134</u>	<u>152,177</u>
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER) EXPENDITURES PAID	(141,716)	12,366	154,082
OTHER FINANCING SOURCES (USES)			
Operating Transfers - Net	<u>-</u>	<u>195,263</u>	<u>195,263</u>
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER) EXPENDITURES PAID AND OTHER FINANCING SOURCES (USES)	(141,716)	207,629	349,345
FUND BALANCE - JANUARY 1, 2021	<u>299,623</u>	<u>312,896</u>	<u>13,273</u>
FUND BALANCE - DECEMBER 31, 2021	<u>\$ 157,907</u>	<u>\$ 520,525</u>	<u>\$ 362,618</u>

SUPPLEMENTARY INFORMTION
REQUIRED BY THE UNIFORM GUIDANCE



Zelenkofske Axlerod LLC

CERTIFIED PUBLIC ACCOUNTANTS

EXPERIENCE | EXPERTISE | ACCOUNTABILITY

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Borough Council
Borough of Hellertown, Pennsylvania

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Borough of Hellertown (the "Borough") as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated September 30, 2022.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



Zelenkofske Axlerod LLC

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Borough Council
Borough of Hellertown, Pennsylvania
Page 2

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Zelenkofske Axlerod LLC

ZELENKOFKSKE AXELROD LLC

Jamison, Pennsylvania
September 30, 2022



Zelenkofske Axelrod LLC

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH UNIFORM GUIDANCE AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Borough Council
Borough of Hellertown, Pennsylvania

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Borough of Hellertown's (the "Borough") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the Borough's major federal program for the year ended December 31, 2021. The Borough's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Borough complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended December 31, 2021.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Borough and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Borough's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Borough's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Borough's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Borough's compliance with the requirements of the major federal program as a whole.

830 Sir Thomas Court, Suite 100, Harrisburg, PA 17109
3800 McKnight East Drive, Suite 3805, Pittsburgh, PA 15237
34745 Burbage Road, Frankford, DE 19945

2370 York Road, Suite A-5, Jamison, PA 18929
420 Chinquapin Round Road, Suite 2-i, Annapolis, MD 21401
210 Tollgate Hill Road, Greensburg, PA 15601

www.zallc.org



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In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Borough's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Borough's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Zelenkofske Axlerod LLC

ZELENKOFKSKE AXELROD LLC

Jamison, Pennsylvania
September 30, 2022

**BOROUGH OF HELLERTOWN
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2021**

Federal Grantor/Pass-Through Grantor - Program Title	Assistance Listing Number	Contract Number	Contract Term	Received	Expenditures	Subrecipients
U.S. Department of Transportation						
Federal Highway Administration (FHWA)						
Pass-through Commonwealth of Pennsylvania						
Program Title - Highway Planning and Construction						
Highway Planning and Construction Cluster						
Transportation Alternatives Set-Aside Program	20.205 *	R19050009	11/8/19 - 6/30/24	\$ 746,863	\$ 746,863	\$ -
TOTAL U.S. DEPARTMENT OF TRANSPORTATION				<u>746,863</u>	<u>746,863</u>	<u>-</u>
U.S. Department of Homeland Security						
Subtier - Federal Emergency Management Agency						
Pass-through Pennsylvania Emergency Management Agency						
Program Title - Hazard Mitigation Grant	97.039	PEMA-2020-014	10/31/18 - 4/1/22	59,248	59,248	-
TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY				<u>59,248</u>	<u>59,248</u>	<u>-</u>
U.S. Department of the Treasury						
COVID-19 - Coronavirus State and Local Fiscal Recovery Funds						
- Direct Award	21.027	N/A	FY 2021	305,263	-	-
TOTAL U.S. DEPARTMENT OF THE TREASURY				<u>305,263</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS				<u>\$ 1,111,374</u>	<u>\$ 806,111</u>	<u>\$ -</u>

* Denotes Major Program

See Notes to Schedule of Expenditures of Federal Awards.

BOROUGH OF HELLERTOWN
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2021

NOTE 1 BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards presents the expenditures of all federal awards programs of the Borough using the modified cash basis of accounting. Under the modified cash basis, revenues are recorded when they are received. Expenditures are recorded when the liability is paid.

NOTE 2 RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the Borough's basic financial statements.

NOTE 3 INDIRECT COST RATE

The Borough has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

BOROUGH OF HELLERTOWN
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2021

SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report Issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? No

Significant deficiency(ies) identified that are considered to be material weaknesses? No

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

Material weakness(es) identified? No

Significant deficiency(ies) identified that are considered to be material weaknesses? No

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2CFR 200.516(a)? No

Identification of major programs:

Assistance Listing Number

Name of Federal Program or Cluster

21.205

Highway Planning and Construction Cluster

Dollar threshold used to distinguish between Type A and B program: \$750,000.

Auditee qualified as a low-risk auditee? Yes

FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

Finding: None

Questioned Cost: None

FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

Finding: None

Questioned Cost: None

BOROUGH OF HELLERTOWN
SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2021

Status of Prior Audit Findings:

No matters were reported.