

Borough of Hellertown
Council Meeting Minutes
Monday November 7, 2022

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

An Executive Session Was Held Prior To The Meeting to Discuss Potential Litigation, Personnel Matters, and Contract Negotiations

I. Call to Order / Pledge of Allegiance– Thomas Rieger, 7:00 p.m.

II. Roll Call – Cathy Hartranft

Theresa Fadem-	Present
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present via Zoom
Liz Thompson-	Absent with prior notification
Mayor Heintzelman	Present

Also in attendance were Cathy Hartranft, Michael Corriere, Barry Yonney, Sheri Eichlin, Bryan Smith and Junior Council Member, Kimberly Moser. Chief Shupp and Tina Krasnansky were on via Zoom. Kris Russo was absent.

III. Adoption of Meeting Agendum

Motion made by Michael McKenna, seconded by Earl Hill. Motion carried 6-0.

IV. Approval of Meeting Minutes from October 17, 2022

Motion made by Terri Fadem, seconded by Matt Marcincin, to approve the October 17, 2022, meeting minutes. Motion carried 6-0.

V. Courtesy of the Floor

A. Pre-Scheduled Appearances-none

B. Comments on Agenda Items-

Jayne Shirko presented concern for the library's deficit without funds from Lower Saucon being received. Ms. Shirko stated without additional funds, the library will only be able to stay open an additional two years before it will have to close its doors.

C. Comments on Non-agenda Items- none

VI. Reports from Elected Officials

A. President-none

B. Mayor

Mayor Heintzelman thanked all the volunteers and food vendors for a successful Hellertown Halloween Parade. Over \$5,000 raised for a fundraiser for the Grand Marshall, Emily FaRante. Mayor Heintzelman stressed that the Hellertown Halloween Parade is a "non-political parade".

C. Hellertown Historical Society (Earl Hill)

Budgets are done. Upcoming events for December are 12/2- Open House 7pm-9pm and 12/10 Photos with Santa.

D. Planning Commission (Earl Hill)

Planning Commission meeting is 11/8/22 to discuss reviewing SALDO and Zoning Ordinances.

E. Hellertown Area Library Board of Trustees (Matthew Marcincin)

Pierogies fundraiser is ongoing this week. Basket raffle coming up. Upcoming dates 12/2-Lunch with Miss Andrea at the Carriage House. Also, Storytime with Mrs. Claus. Programs available for children to adults at library. Library continues to look for Corporate Sponsors.

Matt Marcincin responded to Mrs. Shirko's comments regarding Hellertown Library funding. HAL staff and HAL Board are currently re-evaluating its services and finances. The Borough approved a 4% increase over the stated agreement amount for 2023.

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F. Hellertown Borough Authority (Earl Hill)

The Authority is currently looking at water rates for 2023.

G. Hellertown Chamber of Commerce (Tom Rieger)

Light Up Night Friday November 25, 2022.

H. Saucon Rail Trail (Theresa Fadem)

Store is open for the next three weeks with new items available. Pickup of orders will be Dec. 17th at Lower Saucon Bldg. Next meeting is 11/27 at Upper Saucon Township.

I. Hellertown Civil Service Commission (Michael McKenna) The Civil Service Commission updated the rules and regulations. They will be presented to Council at the next meeting.

J. Junior Council (Kimberly Moser)

High School Students enjoyed the parade. Students are looking forward to Light Up Night on November 25th.

VII. Reports from Appointed Officials

A. Treasurer

B. Engineer (Bryan Smith)

Occupancy Permit was obtained for the Public Works Bldg. Concession stand outside work to be finished soon, then indoor work will be completed. The Durham Street crosswalk is under construction and will wrap up within the week.

C. Solicitor (Michael Corriere) none

D. Manager (Cathy Hartranft) only agenda items

E. Chief of Police (Chief Shupp) none

F. Public Works Director (Barry Yonney)

Public Works continues with Leaf Collection.

G. Zoning/Codes Officer (Kris Russo) absent.

Mr. Reiger requested an update on fire inspections and carbon dioxide alarm requirements.

VIII. Unfinished Business

Two Hour Parking West Side 600 Block of Main Street.

Chief Shupp and Mr. Yonney are reviewing all signs along the Main Street. Some contradictions and are continuing to review the area.

IX. New Business

A. Payables- November 10, 2022

Motion made by Earl Hill, seconded by Michael McKenna to pay the bills. Motion carried 6-0.

B. Presentation of 2023 Preliminary General Fund, Sanitation, Fire Highway Aid and Capital Budgets. (Cathy Hartranft)

Discussion budget meetings have been held throughout the month of October and into November. No millage increase proposed. Sanitation proposing a 5% increase in rates. Proposed Budgets will be available for review. Proposed Adoption of the Budget will be at the 12/5 Meeting.

Rollcall to pass the Preliminary Budget, all in favor. Motion carried 6-0.

C. Adoption of revised Medical Insurance opt Out Program (Cathy Hartranft)

An increase Opt Out Rates would be 40% of the premium. Motion made by Andrew Hughes, seconded by Terri Fadem. Motion carried 6-0.

D. Presentation of Outstanding Sanitation /Recycling

Motion to table by Michael McKenna. Motion carried 6-0.

E. Adoption of Updated Civil Service Regulations

Motion to table the Adoption of Updated Civil Service Regulations. Motion carried 6-0.

X. Announcements

Mr. Reiger announced that a Veteran's Day Service on 11/11 at Union Cemetery.

XI. Adjournment – Motion by Andrew Hughes seconded by Earl Hill to adjourn the meeting at 8:00 pm.

Respectfully submitted,



Cathy Hartranft, Secretary