

Borough of Hellertown
Council Meeting Minutes
Tuesday January 3, 2023

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

**An Executive Session Was Held Prior To The Meeting to Discuss Potential
Litigation, Personnel Matters, and Contract Negotiations**

I. Call to Order / Pledge of Allegiance– Thomas Rieger, 6:00 p.m.

II. Roll Call – Cathy Hartranft

Theresa Fadem-	Absent
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Present
Thomas Rieger-	Present
Liz Thompson-	Present
Mayor Heintzelman	Present

Also in attendance were Cathy Hartranft, Barry Yonney, Sheri Eichlin, Jeffrey Stewart, and Junior Council Member, Kimberly Moser. Bryan Smith, Michael Corriere, Tina Krasnansky and Chief Shupp via Zoom.

III. Adoption of Meeting Agendum

Motion made to adopt the Meeting Agendum by Liz Thompson, seconded by Earl Hill. Motion carried 6-0.

IV. Approval of Meeting Minutes from December 12, 2022

Motion made to approve the Meeting Minutes from December 12, 2022, by Mike McKenna, seconded by Earl Hill. Motion carried 6-0.

V. Courtesy of the Floor

- A. Pre-Scheduled Appearances-none
- B. Comments on Agenda Items-none
- C. Comments on Non-Agenda Items-none

VI. Reports from Elected Officials

- A. President-none
- B. Mayor-none
- C. Council-none

VII. Reports from Appointed Officials

A. Treasurer-Mr. Hughes requested an inquiry about the interest being below market on the Custody accounts. Cathy will follow up with Truist.

1. Treasurer's Report - None

2. Statement of Revenue and Expenditures – December 2022

Motion to approve by Andrew Hughes, seconded by Earl Hill. Motion carried 6-0.

B. Engineer (Bryan Smith)-none

C. Solicitor (Michael Corriere) via Zoom-

Mr. Corriere drafted the parking ordinance for the Main Street Corridor.

Mr. Corriere is also composing a draft/report on the carbon monoxide requirements.

D. Manager (Cathy Hartranft) agenda items

E. Chief of Police (Chief Shupp) none

F. Public Works Director (Barry Yonney) none

G. Zoning/Codes Officer (Kris Russo)-none

VIII. Unfinished Business

IX. New Business

A. Outstanding Obligations-Motion to approve by Earl Hill, seconded by Mike McKenna. Motion carried 6-0.

B. Resolution 2023-01-Appointment Resolution. Motion to approve Resolution 2023-01 as presented by Mike McKenna, seconded by Liz Thompson. Motion carried 6-0.

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- C. Approval of Resolution 2023-2 Fee Schedule-Pool and Sanitation fees are increased. The UCC Building Permit has been corrected to reflect a 20% fee to the Building Permit. Motion for approval by Earl Hill, seconded by Mike McKenna. Motion carried 6-0.

- D. Approval of Ordinance 845-repealing Ordinance 712 Terminating the Intermunicipal Agreement with Lower Saucon Township to Operate a joint yard Waste Recycling Center Known as the Saucon Valley Compost Center. Motion to approve by Mike McKenna, seconded by Liz Thompson. Motion carried 6-0.

- E. Approval of Ordinance 846-repealing Ordinance 717 Terminating the Intermunicipal Agreement with Lower Saucon Township to Permit Lower Saucon Township Residents to be Charged Resident Fees in Acquiring Seasonal Pool Passes and to Terminate the Annual Rebate Payment Schedule with Lower Saucon Township for the Difference between the Residential Rate and the Non for the Difference Between the Residential Rate and the Non-Residential Rate. Motion to approve by Earl Hill, seconded by Liz Thompson. Motion carried 6-0.

- F. Approval of Ordinance 847-repealing Ordinance 673 Terminating the intermunicipal Agreement with Lower Saucon Township and Saucon Valley School District and Withdrawing from the Council of Government in Saucon Valley. Motion to approve by Andrew Hughes, seconded by Matt Marcincin. Motion carried 6-0.

- G. Approval of Employee Contracts
 - 1. Cathy Hartranft
 - 2. Robert Schupp
 - 3. Tina Krasnansky
 - 4. Barry Yonney
 - 5. Kris Russo
 - 6. Tanya Stametz
 - 7. Sheri EichlinMotion to approve employee contracts listed above by Mike McKenna, seconded by Earl Hill. Motion carried 6-0.

- H. Approval of Handicap Parking Space at 182 Front Street

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Approvals given by Mr. Yonney and Chief Shupp. Motion for approval by Earl Hill and seconded by Mike McKenna. Motion carried 6-0

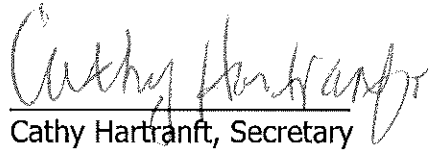
X. Announcements

Mr. Reiger announced dinner will follow at the Carriage House.

XI. Executive Session-Mr. Stewart requested to meet for Executive Session after Council Meeting.

XII. Adjournment -Motion by Liz Thompson seconded by Earl Hill to adjourn the meeting at 6:15pm. Motion carried 6-0.

Respectfully submitted,


Cathy Hartranft, Secretary