

Borough of Hellertown
Council Meeting Minutes
Monday March 6, 2023

The Meeting Was Held In-Person, Via Zoom, and Streamed on Facebook Live

An Executive Session Was Held Prior To The Meeting to Discuss Potential Litigation, Personnel Matters, and Contract Negotiations

I. Call to Order / Pledge of Allegiance– Thomas Rieger, 7:00 p.m.

II. Roll Call – Cathy Hartranft

Theresa Fadem-	Present via Zoom
Earl Hill-	Present
Andrew Hughes-	Present
Matthew Marcincin-	Present
Michael McKenna-	Absent with prior notification.
Thomas Rieger-	Present
Liz Thompson-	Present
Mayor Heintzelman	Present

Also in attendance were Cathy Hartranft, Barry Yonney, Corporal John Donato, Michael Corriere, Bryan Smith, Sheri Eichlin, and Junior Council Member, Kimberly Moser. Kris Russo and Tina Krasnansky via Zoom.

III. Adoption of Meeting Agendum

Motion made to adopt the Meeting Agendum by Earl Hill, seconded by Matt Marcincin. Motion carried 6-0.

IV. Approval of Meeting Minutes from February 21, 2023

Motion made to approve the Meeting Minutes of February 21, 2023, by Liz Thompson, seconded by Earl Hill. Motion carried 6-0.

V. Courtesy of the Floor

A. Pre-Scheduled Appearances

1. Dennis Rowan- Community Choice Aggregation, Managing Partner at REIV22G Network discussed how CCA's enable Boroughs to determine the default energy offerings for the

residents and local businesses. The goals of CCA are price stability, adding resilience & local jobs with local renewable energy, and providing consumer protection.

Mr. Rieger and Ms. Thompson suggested gathering more information after the Climate Action Plan Meeting on March 18, 2023. Mr. Rieger stated to revisit CCA in a month.

2. Robert Kudera-Past President, Dewey Fire Company-Presentation Dewey Banner Restoration Project.

Mr. Kudera is spoke about restoring the original Dewey Fire Company banner that dates to 1898. The goal is to restore the banner and display it located it at the Northampton County Historical & Genealogical Society in Easton, PA. The banner has been in storage. The cost of the restoration is \$9,599. Donations have been in the amount of \$1,500. have been received. Mr. Kudera stated fundraisers will be planned. Mayor Heintzelman spoke of the importance of this restoration and about reaching out to local businesses for support. Ms. Hartranft stated she would look into two grant opportunities that may be available for the banner restoration.

A. Comments on Agenda Items-none

B. Comments on Non-Agenda Items-Resident, Sherrie Kelly, inquired about her 2023 Sanitation Invoice increase. Ms. Kelly stated she has one bag of garbage, as opposed to a neighbor, who both pay the same amount for their sanitation/recycling. Ms. Hartranft explained the Borough has been absorbing the cost increases at the landfill and recycling. Also, the fee increase is due to a number of property owners not paying their Sanitation/Recycling invoices.

VI. Reports from Elected Officials

A. President-Council met in Executive Session prior to the meeting to discuss ongoing ligation and will convene to Executive Session later in the meeting under New Business.

- B. Mayor-Mayor Heintzelman announced Community Day 2023. Vendor and Sponsorship forms will be available online. Mayor Heintzelman is looking to make the Community Day larger and include a crafting area.
- C. Hellertown Historical Society (Earl Hill)-Annual membership forms have been sent out. Five new board members have joined the Hellertown Historical Society. Easter Egg Hunt will be April 8,2023 @10am.
- D. Planning Commission (Liz Thompson)-The Commission met February 14th to reorganize. At the March meeting there will be a review of 1702 Clauser St. Ms. Thompson also stated the Planning Commission continued SALDO and Zoning revisions. Planning Commission will meet on two dates in March- March 14 and March 21, 2023.
- E. Hellertown Area Library Board of Trustees (Matt Marcincin)-The Hellertown Area Library is offering 33 upcoming programs including:
 - a. 2/23 Paint and Sip
 - b. 4/6 Egg Hunt
 - c. 5/6 Benefit with Unrivaled
 - d. 5/7 Farmers Market opens for the season.
 - e. 6/4 Book sale
 - f. Goat yoga will return-date to be determined.

Hellertown Area Library will post on website and Facebook page any weather updates.
- F. Hellertown Borough Authority (Mike McKenna)-no update
- G. Hellertown Chamber of Commerce (Mike McKenna)-no update
- H. Saucon Rail Trail (Terri Fadem)-The Rail Trail Commission met on January 23, 2023, at Upper Saucon Township to review trail improvements for 2023-24 including information signs/historical signs, Rail Trail bridge over Preston Lane, and installing mile markers along the trail. The Rail Trail Pop up online market proved to be a success over the holidays. This year, the Commission has decided to offer it 2x a year. Next meeting will be March 27, 2023, at Hellertown Borough.
- I. Hellertown Civil Service Commission (Mike McKenna)-no update

- J. Junior Council (Kimberly Moser)- Spring musical will be Mary Poppins. Performances of Mary Poppins are March 9-11 at 7pm and Sunday March 12, 2023, at 2pm.

VII. Reports from Appointed Officials

A. Treasurer

- 1. Treasurer's Report-none

B. Engineer (Bryan Smith)-Mr. Smith discussed projects in Hellertown Borough.

- 1. Discussions with PennDot and the Conservation District regarding the development of the former Champion site are ongoing.
- 2. A review of 1702 Clauser St will be going to the Planning Commission.
- 3. Concession stand work is expected to be completed by the end of April.

C. Solicitor (Michael Corriere) Agenda items.

D. Manager (Cathy Hartranft)

Ms. Hartranft, Mr. Yonney, and Mr. Smith will be attending a concern are: transportation meeting sponsored by Lehigh Valley Planning Commission on Tuesday March 7 for municipalities to discuss their respective transportation needs. The 4 areas of concern are:

- a. left turns arrows on Main Street.
- b. Main Street & Polk Valley Rd. intersection
- c. Saucon Rail Trail extension into Bethlehem
- d. Culvert under 600 block of Main Street carrying the Silver Creek.

E. Chief of Police (Chief Shupp)

Motion to approve Chief Shupp's January 2023 Report by Terri Fadem, seconded by Liz Thompson. Motion carried 6-0

F. Public Works Director (Barry Yonney) Public Works will conduct an E-Cycling Event on March 18, 2023, from 9am-11am at Dimmick Park.

Liz Thompson informed Mr. Yonney the light is out above the flagpole.

G. Zoning/Codes Officer (Kris Russo)

VIII. Unfinished Business

- A. Pioneer Pole Building-Motion to pay the amount of \$22,000 and hold the remaining until such time as the doors are working correctly by Earl Hill, seconded by Andrew Hughes. Motion carried 6-0.

IX. New Business

- A. Outstanding Obligations of 3-9-23-Motion to approve by Matt Marcincin, seconded by Liz Thompson. Motion carried 6-0.
- B. Motion to execute Resolution #2023-3 authorizing the Council President to sign Reinhard Park Grant application by Andrew Hughes, seconded by Matt Marcincin. Motion carried 6-0.
- C. Dewey Fire Company 2021 Audit- Vickie Delmore presented the 2021 audit. Ms. Delmore informed Council the 2022 audit will begin in June.

Motion to accept and knowledge the Dewey Fire Company 2021 Audit by Liz Thompson, seconded by Matt Marcincin. Motion carried 6-0.
- D. Motion to authorize to hold an E-Cycling Event on March 18, 2023, by Terri Fadem, seconded by Earl Hill. Motion carried 6-0.
- E. Motion to authorize a Transfer from Fire Capital in the Amount of \$285,074.42 to the Collateralized Account by Andrew Hughes, seconded by Matt Marcincin. Motion carried 6-0.
- F. Authorization to Approve the purchase of New Taser through the NorCO Public Safety Grant. Quote is \$24,868. We received \$14,300 through the NORCO Public Safety Grant and budgeted \$10,900 from capital but only use \$10,568.

Motion for council to approve the purchase of tasers by Terri Fadem, seconded by Earl Hill. Motion carried 6-0.
- G. Motion to approve the Community Yard Sale June 3, 2023, by Terri Fadem, seconded by Earl Hill. Motion carried 6-0.
- H. Motion to authorize the approval of Saucon Valley La Crosse Club User Agreement by Earl Hill, seconded by Matt Marcincin. Motion carried 6-0

I. Motion to authorize the approval of Saucon Valley Soccer League User Agreement by Andrew Hughes, seconded by Earl Hill. Motion carried 6-0.

J. Motion to authorize the approval of Encore Studios the Performance Stage User Agreement by Terri Fadem, seconded by Earl Hill. Motion carried 6-0.

K. Motion to authorize the approval of Block Party on New Jersey Ave on June 10, 2023, by Andrew Hughes, seconded by Earl Hill. Motion carried 6-0.

X. Announcements

A. First Climate Action Plan Public Meeting-March 13, 2023 @6pm at 685 Main St. also on Zoom.

Motion by Liz Thompson, seconded by Earl Hill to adjourn the meeting at 8:35 pm.

Respectfully submitted,

Cathy Hartranft, Secretary