#### **BOROUGH OF HELLERTOWN**

FINANCIAL STATEMENTS, INDEPENDENT AUDITOR'S REPORT, AND SUPPLEMENTARY INFORMATION

YEAR ENDED DECEMBER 31, 2022

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#### INDEPENDENT AUDITOR'S REPORT

Borough Council Borough of Hellertown Hellertown, Pennsylvania

#### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Hellertown, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough as of December 31, 2022 and the respective changes in financial position-modified cash basis and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough of Hellertown, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Emphasis of Matter — Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for one year after the date that the financial statements are issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user



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based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and
  design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis,
  evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates
  made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial
  doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, statement of revenues received, expenditures paid and changes in fund balance – modified cash basis – budget and actual – general fund, schedule of employer contributions – police pension plan, schedule of investment returns – police pension plan, schedule of changes in net pension liability and related ratios – police pension plan, schedule of contributions to the OPEB plans, and schedule of changes in the total OPEB liability and related ratios on pages 4-9 and 40-44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Hellertown's basic financial statements. The other supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining balance sheet – modified cash basis – special revenue funds, combining statement of revenues received, expenditures paid and changes in fund balance – modified cash basis – special revenue funds, and statements of revenue received, expenditures paid, and changes in fund balance – modified cash basis – budget and actual, fire fund and liquid fuels fund on pages 46-48 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole, on the basis of accounting described in Note 1.



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Jamison, Pennsylvania September 1, 2023

The Borough of Hellertown's discussion and analysis provides an overview of the Borough's financial activities for the fiscal year ended December 31, 2022. Since this information is focused on the current year's activities, resulting changes, and currently known facts, it should be read in conjunction with the Borough's financial statements beginning on page 10.

#### FINANCIAL HIGHLIGHTS

- The net position of the primary government (excluding pensions and agency funds) decreased \$2,064,533 during 2022. This is primarily due to an overall increase in expenditures in 2022.
- The General Fund balance decreased \$164,229 primarily due to an increase in transfers out in 2022.
- The net position of the Sanitation Fund decreased by \$58,875 in 2022. This is attributed to an increase in overall expenditures in 2022.
- The Borough issued General Obligation Note, Series of 2022, in 2022. The proceeds were used to refinance the General Obligation Note, Series of 2012, and to finance the new public works building. Overall, the Borough of Hellertown had a total of \$1,949,357 in outstanding debt as of December 31, 2022.

#### **USING THIS ANNUAL REPORT**

The annual reports consist of two parts: Management's Discussion and Analysis (this section) and the basic Financial Statements. The basic financial statements include a series of financial statements. The Statement of Net Position – Modified Cash Basis and the Statement of Activities - Modified Cash Basis on pages 10 and 11 provide information about the activities of the Borough as a whole and present a longer term view of the Borough's finances. Fund financial statements start on page 12. For government activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Borough's operations in more detail than the government wide statements by providing information about the Borough's most significant funds. Since Hellertown Borough is a general purpose government, we have elected to combine fund financial statements into government wide financial statements for single presentation. The remaining statements provide financial information about activities for which the Borough acts solely as a trustee or agent for the benefit of those outside the government.

#### REPORTING ON THE BOROUGH AS A WHOLE

The analysis of the Borough as a whole begins on page 5. One of the most important questions asked about the Borough's finances is "Is the Borough as a whole better or worse off as a result of the year's activities?" The Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis report information about the Borough as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the modified cash basis of accounting, which recognizes revenue when received and expenses when paid.

These two statements report the Borough's net position and changes in them. You can think of the Borough's net position – the difference between assets and liabilities – as one way to measure the Borough's financial health, or financial position. Over time, increases or decreases in the Borough's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Borough's property tax base and the condition of the Borough's roads, to assess the overall health of the Borough.

In the Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis, the Borough presents Governmental and Business Type Activities. All of the Borough's basic services are reported here. The Borough's Governmental Activities include the General Fund, Special Revenue Funds (includes Liquid Fuels, Fire Protection Fund, and American Rescue Plan Fund), Debt Service Fund and Capital Projects Funds (includes Fire Capital Fund). These funds are explained in more detail on page 21. The Borough has one Business Type Activity that is its Sanitation Fund.

#### REPORTING THE BOROUGH'S MOST SIGNIFICANT FUNDS

Our analysis of the Borough's governmental funds begins on page 7 and provides detailed information about the most significant funds – General Fund, Capital Projects Funds and Special Revenue Funds – not the Borough as a whole. All of the Borough's basic services are reported in the General Fund, which focuses on how money flows into and out of those funds and the balances left at year-end that are available for spending. The fund is reported using an accounting method called modified cash basis of accounting. The General Fund statements provide a detailed, short term view of the Borough's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or few financial resources that can be spent in the near future to finance the Borough's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Position – Modified Cash Basis and the Statement Activities – Modified Cash Basis) and governmental *funds* in a reconciliation at the bottom of the fund financial statements.

	Governmen	vernmental Activities			<b>Business Type Activities</b>				Government Wide			
	<u>2021</u>		<u>2022</u>		<u>2021</u>		<u>2022</u>		<u>2021</u>		<u>2022</u>	
Cash & Cash Equivalent Other Receivables	\$ 6,394,890 1,955	\$	5,115,817 1,332	\$	366,388	\$	307,513	\$	6,761,278 1,955	\$	5,423,330 1,332	
Total Assets	\$ 6,396,845	\$	5,117,149	\$	366,388	\$	307,513	\$	6,763,233	\$	5,424,662	
Current Liabilities Non Current Liabilities - Notes Payable Total Liabilities	\$ 97,716 1,125,679 1,223,395	\$	77,706 1,871,651 1,949,357	\$	- - -	\$	- - -	\$	97,716 1,125,679 1,223,395	\$	77,706 1,871,651 1,949,357	
Restricted for Special Purpose Unreserved - Undesignated	520,525 4,652,925		627,830 2,539,962		- 366,388		- 307,513		520,525 5,019,313		627,830 2,847,475	
Total Net Position	\$ 5,173,450	\$	3,167,792	\$	366,388	\$	307,513	\$	5,539,838	\$	3,475,305	

#### THE BOROUGH AS TRUSTEE

The Borough is a trustee, or fiduciary, over its employee's pension trust funds. It is also responsible for other assets than can only be used for the depositors based on the trust agreement in those depositors. All of the Borough's fiduciary activities are reported in a separate Statement of Fiduciary Net Position – Modified Cash Basis and Changes in Fiduciary Net Position – Modified Cash Basis on pages 18-19. We exclude these activities from the Borough's other financial statements because the Borough cannot use these assets to finance its operations. The Borough is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

#### THE BOROUGH OF HELLERTOWN AS A WHOLE

The Borough of Hellertown's combined net position decreased from \$5,539,838 in 2021 to \$3,475,305 or a net decrease of \$2,064,533. In contrast, 2021 net position decreased by \$187,620.

Our analysis below focuses on the net position and changes in net position of the Borough's governmental and business type activities.

The entity-wide net position of the Borough decreased by -37.27% in 2022. Therefore, the Borough decreased its entity-wide net position by \$2,064,533 in 2022. Unrestricted net position – the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements decreased from \$5,019,313 at the end of 2021 to \$2,847,475 at the end of 2022.

The net position of the Borough's Business Type Activities decreased by -16.07%. Accordingly, the Borough decreased its net position for Business Type Activities by \$58,875. The unrestricted net position – that part of net position that can be used to finance daily business type activities changed from \$366,388 in 2021 to \$307,513 in 2022.

	Government	tal Activities	<b>Business Ty</b>	pe Activities	Governm	ent Wide
	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>
Revenue						
Taxes	\$ 3,914,944	\$ 3,863,159	\$ -	\$ -	\$ 3,914,944	\$ 3,863,159
Intergovernmental Revenue	1,757,166	1,096,119	-	-	1,757,166	1,096,119
Refuse Collection	-	-	573,981	568,591	573,981	568,591
Recycling	-	-	292,404	292,632	292,404	292,632
Charges for Service	148,099	201,024	-	-	148,099	201,024
Licenses & Permits	245,146	202,968	1,844	4,263	246,990	207,231
All Other	214,129	397,957			214,129	397,957
Total	6,279,484	5,761,227	868,229	865,486	7,147,713	6,626,713
Expenses						
General Government	953,537	782,299	19,877	18,003	973,414	800,302
Public Safety	1,580,660	2,329,685	-	-	1,580,660	2,329,685
Public Works	2,285,185	2,550,117	-	-	2,285,185	2,550,117
Personnel	-	-	410,753	462,077	410,753	462,077
Contracted Services	-	-	371,639	389,671	371,639	389,671
Culture & Recreation	722,369	1,058,977	-	-	722,369	1,058,977
Debt Service	35,162	50,384	-	-	35,162	50,384
Repairs & Maintenance	-	-	36,423	49,066	36,423	49,066
Employee Benefits & Taxes	919,228	987,924	-	-	919,228	987,924
All Other	500	13,043			500	13,043
Total	6,496,641	7,772,429	838,692	918,817	7,335,333	8,691,246
Transfers	(22,598)	5,544	22,598	(5,544)		
Change in Net Position	\$ (239,755)	\$ (2,005,658)	\$ 52,135	\$ (58,875)	\$ (187,620)	\$ (2,064,533)

Overall, the Borough's governmental program revenues, including intergovernmental aid, decreased from \$6,279,484 in 2021 to \$5,761,226 in 2022 primarily due to decrease in intergovernmental revenue (grants).

Business type revenue decreased by \$2,743 and net position decreased by \$58,875 due to an increase in personnel expenditures.

#### **Governmental Activities**

The cost of all governmental activities (government wide activities) in 2022 was \$7,772,428 compared to \$6,496,641 in 2021. The increase in costs is primarily associated with an increase in culture and recreation and public safety.

As shown in the Statement of Activities – Modified Cash Basis on page 11, the amount our taxpayers ultimately financed for these activities through Borough taxes, fines, licenses, and other revenue was \$6,475,285 (an increase of \$1,883,909 from 2021). Some of these costs were paid by those who directly benefitted from the program which amounted to \$201,024 (an increase of \$52,925 from 2021). Other governments and organizations that subsidized certain programs with grants and contributions amounted to \$1,096,119 (down from \$1,757,166 in 2021).

#### **Business Type Activities**

Overall, the Sanitation Fund (business type activities) net position decreased from \$366,388 in 2021 to \$307,513 in 2022. The decrease is attributed to an increase in expenditures in 2022.

The following table presents the cost of each of the Borough's five largest programs – General Government, Public Safety, Public Works, Culture & Recreation, and Employee Benefits, as well as each program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that was placed on the Borough's taxpayers by each of these functions. The last two columns represent the net comparison to 2021 and 2020.

			Charges for		Operating Capital				2022 Net		2021 Net		2020 Net	
	 Expenses		Service		Grants	_	Grants		Expense		Expense		Expense	
General Government	\$ 789,485	\$	4,990	\$	474,394	\$	-	\$	310,101	\$	522,703	\$	611,645	
Public Safety	2,329,684		14,002		38,343		-		2,277,339		1,542,707		1,771,274	
Public Works	2,550,117		-		175,008		342,277		2,032,832		1,124,790		503,479	
Culture & Recreation	1,051,791		182,032		-		-		869,759		609,393		204,511	
Employee Benefits/Taxes	987,924		-		66,097		-		921,827		756,121		749,262	

#### THE BOROUGH OF HELLERTOWN FUNDS

As the Borough completed the year, its governmental funds (as presented on the balance sheet on page 12) reported a fund balance of \$5,117,149 which is below last year's total of \$6,396,845. It must be noted, a significant contributor to the decrease in fund balance is the increase in culture and recreation and public safety expenditures in 2022.

The year-end fund balances consist of \$3,616,723 in unassigned funds, \$627,830 in restricted funds, \$503,883 in committed funds, and \$368,713 in assigned funds.

#### GENERAL FUND BUDGETARY HIGHLIGHTS

Actual revenue of the General Fund (the main operating fund of the Borough) was \$334,485 above budget projections with the largest increase seen in Intergovernmental Revenue.

The actual expenditures of the General Fund were \$143,848 below budget amounts. The most significant favorable variances of \$380,129 (Employee Benefits/Taxes) and \$67,354 (Culture and Recreation).

#### CAPITAL PROJECTS AND DEBT ADMINISTRATION

#### 2022 Capital Improvements:

•	Legislative – Audio Upgrades	\$	15,445
•	Farm Property Subdivision	\$	19,596
•	Building upgrades & Repairs	\$	15,763
•	Police IT Upgrades	\$	23,365
•	Police Body Cameras	\$	71,605
•	Police Vehicle	\$	37,549
•	2022 Road Project	\$	11,472
•	Tools & Equipment Repairs	\$	13,068
•	Public Works Building	\$ 1	,193,232
•	Engineering MS4	\$	4,751
•	Trenches & Driveways	\$	2,265
•	Utility Tractor	\$	13,727
•	Tree Removal & Trimming	\$	3,965
•	Pool Fence	\$	9,243
•	Pumps & Motors	\$	2,275

The Borough of Hellertown's fiscal year 2023 Capital Budget calls for it to spend \$103,202. Due to fiscal constraints, many capital purchases were delayed.

#### **Debt**

The Borough of Hellertown has one outstanding Note Payable, which are the 2022 General Obligation Note (GON) with an outstanding balance of \$1,949,357 (reduced by \$50,643 in 2022) that was used to refinance the 2012 GON and to finance the new public works facility.

#### HELLERTOWN BOROUGH DEMOGRAPHICS & ECONOMIC OUTLOOK

According to the 2020 US Census data estimates the population of Hellertown Borough is 6,126 (+18).

The median age of a Hellertown resident is 41.6 of which 22.5% is under age 18, 57% is between the ages of 18 and 65, and 19% is 65 years or older.

The median household income is \$70,664 (down from \$74,394 during the same period in 2021).

The median home value is \$325,000 (up from \$233,000 in 2021) of which 68 percent are owner occupied and 32 percent are rental units. There were 4 permits issued for housing units.

Hellertown has a total of 254 businesses. In 2022, the leading industries were Health Care, Retail, and Food Services. Hellertown welcomed 12 new businesses in 2022, although 22 closed.

As of November 2022, the assessed value of all property in the Borough of Hellertown is \$131,572,100 an increase of \$198,000. An assessed value is the dollar value assigned to a property to measure applicable taxes. Assessed valuation determines the value of a residence for tax purposes and takes comparable home sales and inspections into consideration. It is the price placed on a home by the corresponding government municipality to calculate property taxes.

The economy in 2022 was incredibly complicated. Between generationally high inflation, a global energy crisis, tightening monetary policy, a slowdown in the economic recovery, and the ongoing effects of the COVID pandemic, uncertainty is abundant.

In the US, according to a report by Comerica, real GDP grew at an annualized rate of 2.2% in the first half of the year, and the economy added 270,000 payroll jobs per month. The unemployment rate held near a half-century low, and CPI inflation slowed from nearly 10% in year-ago terms in mid-2022 to 3% in mid-2023

According to the Lehigh Valley Economic Development Corporation, the region's population has grown by 6.2% since 2010, making it one of the fastest-growing regions in Pennsylvania. The region's growth can be attributed to its strong schools and healthcare providers, affordable real estate, economic stability, low crime rates, and recreational and cultural amenities . Lehigh Valley Unemployment rates were 3.8% as of November 2022 on par with pre-pandemic levels.

The Lehigh Valley has historically been a global leader in steel and other heavy manufacturing industries, which represented a considerable portion of its employment and economic production for most of the 20th century. However, the region has diversified its economy in recent years and now boasts a diverse business landscape of professional offices, apartments, and restaurants.

The Borough of Hellertown continues on its path to provide a healthy and economically stable environment for its residents, businesses, and visitors. Fortunately, a healthy level of unrestricted fund balance, ARP grants and sound fiscal management practices will ease the economic impacts of the COVID-19 pandemic.

The position we are in as a borough is a testament to our borough employees, Council and Mayor that focuses on the overall well-being of our community above all else. The recent creation of a Finance Committee will assist further with financial decisions that will impact the borough. Continued investment in our infrastructure, recreation assets and buildings ensure this community continues to be a great place to live, work and play.

As with most small communities, the borough is continually challenged to provide necessary essential services with a sensible approach to taxing our property owners and generating enough revenue to sustain government services.

Borough Council and staff have anticipated the impact of the economy and cost of services on municipal revenue and expenditures. As we move through the year, we will monitor performance and make adjustments in spending that are appropriate, use capital funds efficiently and effectively, and maintain necessary municipal services to the community.

#### REQUEST FOR INFORMATION

The financial report is designed to provide a general overview of the Borough's finances. Questions concerning any of the information provided in this report or requests for additional financial information may be addressed to the Borough Manager, 685 Main St., Hellertown, PA 18055.

#### BOROUGH OF HELLERTOWN STATEMENT OF NET POSITION – MODIFIED CASH BASIS DECEMBER 31, 2022

	PRIMARY GOVERNMENT								
	Go	overnmental	Bus	iness-Type	Total Primary				
		Activities		Activities	Go	overnmental			
ASSETS		_				_			
Cash and Cash Equivalents	\$	5,115,817	\$	307,513	\$	5,423,330			
Other Receivables		1,332		-		1,332			
Total Assets	\$	5,117,149	\$	307,513	\$	5,424,662			
LIABILITIES AND NET POSITION									
Current Liabilities									
Current Portion of Notes Payable	\$	77,706	\$	-	\$	77,706			
·									
Total Current Liabilities		77,706		-		77,706			
Noncurrent Liabilities									
Notes Payable, Net of Current Portion		1,871,651		-		1,871,651			
Total Liabilities		1,949,357		-		1,949,357			
NET POCITION									
NET POSITION		607 000				607.000			
Restricted		627,830		- 207 542		627,830			
Unrestricted		2,539,962		307,513		2,847,475			
Total Net Position		3,167,792		307,513		3,475,305			
		, ,		, -					
Total Liabilities and Net Position	\$	5,117,149	\$	307,513	\$	5,424,662			

#### BOROUGH OF HELLERTOWN STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS YEAR ENDED DECEMBER 31, 2022

		Program Revenues Operating Capital				(Expense) Revenue Changes in Net Position		
Functions/Programs	Expenses	Charges for Services	Grants and Contributions	Grants and Contributions	Governmental Activities	Business-Type Activities	Total	
Primary Government: Governmental Activities General Government	\$ 789,485	\$ 4,990	\$ 474,394	\$ -	\$ (310,101)	\$ -	\$ (310,101)	
Public Safety Public Works - Highway/Streets Culture and Recreation Employee Benefits/Taxes	2,329,684 2,550,117 1,051,791 987,924	14,002 - 182,032	38,343 175,008 - 66,097	342,277 - -	(2,277,339) (2,032,832) (869,759) (921,827)	· -	(2,277,339) (2,032,832) (869,759) (921,827)	
Contingencies Interest	13,043 50,384		<u> </u>		(13,043) (50,384)		(13,043) (50,384)	
Total Governmental Activities  Business-Type Activities:	7,772,428	201,024	753,842	342,277	(6,475,285)	-	(6,475,285)	
Sanitation	918,817	861,223				(57,594)	(57,594)	
Total Business-Type Activities	918,817	861,223				(57,594)	(57,594)	
Total Primary Government	\$ 8,691,245	\$ 1,062,247	\$ 753,842	\$ 342,277	(6,475,285)	(57,594)	(6,532,879)	
		General Revenues an Taxes Licenses and Perm Fines and Forfeitur Interest and Rents Miscellaneous Transfers	nits		3,863,159 202,968 43,374 33,753 320,829 5,544	4,263 - - - (5,544)	3,863,159 207,231 43,374 33,753 320,829	
		Total General Revenu	es and Transfers		4,469,627	(1,281)	4,468,346	
		Change in	Net Position		(2,005,658)	(58,875)	(2,064,533)	
		Net Position - Beginn	ing of Year		5,173,450	366,388	5,539,838	
		Net Position - End of	Year		\$ 3,167,792	\$ 307,513	\$ 3,475,305	

## BOROUGH OF HELLERTOWN BALANCE SHEET – MODIFIED CASH BASIS GOVERNMENTAL FUNDS DECEMBER 31, 2022

	Major Funds			Other	Total			
		General		ital Projects Funds	Ν	lonmajor Funds	Go	overnmental Funds
ASSETS								
Cash and Cash Equivalents Restricted Cash	\$	3,615,391	\$	872,596 -	\$	- 627,830	\$	4,487,987 627,830
Other Receivables	-	1,332		<u>-</u>		<u>-</u>		1,332
Total Assets	\$	3,616,723	\$	872,596	\$	627,830	\$	5,117,149
LIABILITIES AND FUND BALANCES								
Total Liabilities	\$		\$		\$	<u>-</u>	\$	<u>-</u>
FUND BALANCES								
Restricted		-		-		627,830		627,830
Committed Assigned		-		503,883 368,713		-		503,883 368,713
Unassigned		3,616,723		-		<u>-</u>		3,616,723
Total Fund Balances		3,616,723		872,596		627,830		5,117,149
Total Liabilities and Fund Balances	\$	3,616,723	\$	872,596	\$	627,830		
Reconciliation to Statement of Net Position - Modifier  Amounts reported for governmental activities in the sare different because:			- Modifie	ed Cash Basis				
Some liabilities, including capital debt obli current period and therefore are not re				payable in the				(1,949,357)
Net Position of Governmental Activities							\$	3,167,792

# BOROUGH OF HELLERTOWN STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	Major	Funds				Total
	 General	Capital Projects	Othe	er Nonmajor	Go	overnmental
	Fund	Funds		Funds		Funds
REVENUES RECEIVED						
Taxes	\$ 3,672,358	\$ -	\$	190,801	\$	3,863,159
Intergovernmental Revenues	582,640	342,277		171,202		1,096,119
Charges for Services	201,024	-		-		201,024
Fines and Forfeitures	43,374	-		-		43,374
Licenses and Permits	202,968	-		-		202,968
Interest and Rent	28,846	4,799		109		33,754
Miscellaneous Revenue	 215,276	96,188		9,365		320,829
Total Revenues Received	4,946,486	443,264		371,477		5,761,227
EXPENDITURES PAID						
General Government						
Mayor and Council	16,320	-		-		16,320
Managerial	111,154	-		-		111,154
Clerical	160,225	-		-		160,225
Solicitor	26,627	-		-		26,627
General Government	331,322	136,651		-		467,973
Public Safety						
Police	1,489,715	-		-		1,489,715
Fire	-	761,978		77,992		839,970
Public Works		,		,		ŕ
Highways and Streets	753,052	1,541,308		255,757		2,550,117
Culture and Recreation						
Library	59,174	-		82,186		141,360
Park and Pool	382,703	534,914		· -		917,617
Debt Service	,	,				ŕ
Principal	82,976	1,191,062		_		1,274,038
Interest	46,941	3,443		_		50,384
Contingencies	5,000	8,043		_		13,043
Employee Benefits/Taxes	987,924	-		-		987,924
Total Expenditures Paid	 4,453,133	4,177,399		415,935		9,046,467
Total Experiorities raid	 4,400,100	4,177,339		410,900		9,040,407
EXCESS (DEFICIT) OF REVENUES RECEIVED						
OVER (UNDER) EXPENDITURES PAID	493,353	(3,734,135)		(44,458)		(3,285,240)
OTHER FINANCING SOURCES (USES)						
Proceeds from issuance of debt	-	2,000,000		-		2,000,000
Net transfers in (out)	 (657,582)	511,363		151,763		5,544
Total Other Financing Sources (Uses), Net	(657,582)	2,511,363		151,763		2,005,544
EXCESS (DEFICIT) OF REVENUES RECEIVED AND						
OTHER FINANCING SOURCES (USES) OVER (UNDER)						
EXPENDITURES PAID AND OTHER FINANCING SOURCES (USES)	(164,229)	(1,222,772)		107,305		(1,279,696)
Fund Balance - January 1, 2022	 3,780,952	2,095,368		520,525		6,396,845
Fund Balance - December 31, 2022	\$ 3,616,723	\$ 872,596	\$	627,830	\$	5,117,149

#### **BOROUGH OF HELLERTOWN**

## RECONCILIATION OF THE STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS OF GOVERNMENTAL ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022

Net changes in fund balances - total governmental funds

\$ (1,279,696)

Amounts reported for Governmental Activities in the Statement of Activities are different because:

The governmental funds report debt proceeds as financing sources, while repayment of debt principal is reported as an expenditure. In the statement of net position - modified cash basis, however, issuing debt increases long term liabilities and does not affect the statement of activities and repayment of principal reduces the liability. The net effect of these differences in the treatment of long-term debt is as follows:

Proceeds from issuance of long-term debt Principal repayments of long-term debt (2,000,000)

1,274,038

Net change in net position - governmental activities

\$ (2,005,658)

#### BOROUGH OF HELLERTOWN STATEMENT OF NET POSITION – MODIFIED CASH BASIS PROPRIETARY FUND DECEMBER 31, 2022

	 nterprise Fund anitation Fund
ASSETS	
Cash and Cash Equivalents	\$ 307,513
Total Assets	\$ 307,513
LIABILITIES AND NET POSITION	
Total Liabilities	\$ -
NET POSITION	
Unrestricted	 307,513
Total Net Position	 307,513
Total Liabilities and Net Position	\$ 307,513

# BOROUGH OF HELLERTOWN STATEMENT OF REVENUES RECEIVED, EXPENSES PAID AND CHANGES IN NET POSITION – MODIFIED CASH BASIS PROPRIETARY FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	S	anitation Fund
OPERATING REVENUES RECEIVED		
Refuse Collections	\$	568,591
Recycling		292,632
Licenses and Permits		4,263
Total Operating Revenues Received		865,486
OPERATING EXPENSES PAID		
Personnel		462,077
Contracted Services		389,671
Repairs, Maintenance and Supplies		49,066
General Government		18,003
Total Operating Expenses Paid		918,817
EXCESS OF REVENUES RECEIVED OVER EXPENSES PAID		(53,331)
Other Financing Sources (Uses)		
Operating Transfers In		11,937
Operating Transfers Out		(17,481)
Total Other Financing Sources (Uses)		(5,544)
EXCESS OF EXPENSES PAID OVER REVENUES RECEIVED		
AND OTHER FINANCING SOURCES (USES)		(58,875)
NET POSITION - JANUARY 1, 2022		366,388
NET POSITION - DECEMBER 31, 2022	\$	307,513

#### BOROUGH OF HELLERTOWN STATEMENT OF CASH FLOWS – MODIFIED CASH BASIS PROPRIETARY FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	Sanitation Fund		
CASH FLOWS FROM OPERATING ACTIVITIES: Cash Received from Customers Cash Payment to Suppliers for Goods and Services Cash Payments to Employees for Services	\$	865,486 (456,740) (462,077)	
Net Cash Provided by Operating Activities		(53,331)	
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES: Operating Transfers Out		(5,544)	
Net Cash Used by Noncapital Financing Activities		(5,544)	
Net Increase in Cash and Cash Equivalents		(58,875)	
CASH AND CASH EQUIVALENTS, JANUARY 1		366,388	
CASH AND CASH EQUIVALENTS, DECEMBER 31	\$	307,513	
Reconciliation of Operating Income to Net Cash Provided for Operating Activities			
Operating Income	\$	(53,331)	
Net Cash Provided by Operating Activities	\$	(53,331)	

#### BOROUGH OF HELLERTOWN STATEMENT OF NET POSITION – MODIFIED CASH BASIS ALL FIDUCIARY FUNDS DECEMBER 31, 2022

	Component Unit Pension Trust Fund			Custodial Funds		Total uciary Funds
ASSETS Cash and Cash Equivalents	\$	195,564	\$	138,022	\$	333,586
Cach and Cach Equivalence		100,001		100,022		000,000
Investments at Fair Value						
U.S. Government Obligations		1,006,183		-		1,006,183
Balanced Funds/Fixed Income		1,253,925		-		1,253,925
International Bonds		103,066		-		103,066
Corporate Bonds		473,752		-		473,752
Mutual Funds		2,133,893		-		2,133,893
Domestic Stocks		1,401,815				1,401,815
Total Investments, at Fair Value		6,372,634		<u> </u>		6,372,634
Total Assets	\$	6,568,198	\$	138,022	\$	6,706,220
LIABILITIES AND NET POSITION						
Liabilities						
Due to Depositors	\$	-	\$	138,022	\$	138,022
Total Liabilities				138,022		138,022
Net Position						
Restricted		6,568,198				6,568,198
Total Net Position		6,568,198		<u>-</u>		6,568,198
Total Liabilities and Net Position	\$	6,568,198	\$	138,022	\$	6,706,220

## BOROUGH OF HELLERTOWN STATEMENT OF CHANGES IN NET POSITION – MODIFIED CASH BASIS ALL FIDUCIARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	 nponent Unit Pension rust Fund	Custodial Funds		To	Total Fiduciary Funds	
ADDITIONS						
Contributions:						
Fees Collected	\$ -	\$	115,923	\$	115,923	
Employee	44,876		-		44,876	
State Aid	 79,723		-		79,723	
Total Contributions	 124,599		115,923		240,522	
DEDUCTIONS						
Investment Income						
Interest	24,700		-		24,700	
Dividends	159,129		-		159,129	
Realized Capital Gains	19,575		-		19,575	
Net Depreciation in Fair Value of Investments	 (1,285,660)		-		(1,285,660)	
Total Investment Income (Loss)	(1,082,256)		-		(1,082,256)	
Investment Expenses	 (49,528)		<u>-</u>		(49,528)	
Net Investment Income (Loss)	 (1,131,784)				(1,131,784)	
Benefits	271,999		-		271,999	
Administrative Expenses	8,013		-		8,013	
Other Payments/Transfers	 56		115,923		115,979	
Total Deductions	 280,068		115,923		395,991	
NET DECREASE IN NET POSITION	(1,287,253)		-		(1,287,253)	
Net Position January 1, 2022	7,855,451				7,855,451	
Net Position December 31, 2022	\$ 6,568,198	\$	<u>-</u>	\$	6,568,198	

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Borough of Hellertown (the "Borough") have been prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America ("GAAP") and is described more fully under Basis of Accounting and Measurement Focus. The Governmental Accounting Standards Board (GASB) is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles. The more significant of these accounting policies are described below to enhance the usefulness of the financial statements to the reader.

#### The Financial Reporting Entity

The Borough of Hellertown was incorporated in 1872 under the provisions of the constitution and general statutes of the Commonwealth of Pennsylvania ("Commonwealth"). The Borough operates as a council-manager form of government, is located in Northampton County, and provides a full range of services, including public safety, roads, sanitation, recreation, and general government services, to its approximately 6,000 residents.

Factors considered in determining whether a governmental unit should be included in the Borough's financial statements include financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

The Borough's Police Pension Plan is operated by a Board of Trustees appointed by the Borough. The Police Pension Plan is a separate entity which is included in the Borough's financial statements as a blended component unit due to the financial burden that is placed on the Borough through its operation.

The financial statements of the Borough of Hellertown do not include the financial activities of the Hellertown Borough Authority (the "Authority"), which provides water and sewer services to the residents of Hellertown. The Borough's financial statements do not include the Authority as a component unit for the following reasons:

- The Hellertown Borough Authority is a separate political entity established under the laws of the Commonwealth of Pennsylvania.
- Although the Borough Council appoints the Hellertown Borough Authority's Board, it operates autonomously from the Borough government.
- The Borough has no legal or moral responsibility for the debt of the Authority.
- The Authority does not impose a financial benefit or burden on the Borough.

#### Basis of Presentation - Fund Accounting

The accounts of the Borough are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, net position, revenues, expenditures, and other financing sources and uses. The various funds are summarized by type in the financial statements. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

For financial reporting purposes, the Borough's funds have been grouped by fund type and are presented in this report in the following manner:

#### Governmental Fund Types

Governmental funds are those through which most governmental functions of the Borough are financed. The acquisition, use and balances of the Borough's expendable financial resources and the related liabilities are accounted for through the following governmental funds:

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Governmental Fund Types (Continued)

#### **Major Funds:**

- General Fund is used to account for all financial transactions applicable to the general operations
  of the Borough except for those required to be accounted for in another fund.
- Capital Projects Funds are used to account for financial resources to be used for the acquisition
  or construction of major capital facilities. The Regular and Special Capital Projects Funds are
  included in the accompanying financial statements as Capital Projects Funds.

#### **Nonmajor Funds:**

 Special Revenue Funds - are used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. The following are special revenue fund types:

**Liquid Fuels Tax Fund** - is utilized to account for the financial activity of the Borough's motor vehicle fuel tax allocation from the Commonwealth of Pennsylvania.

**Fire Protection Fund** - is utilized to account for the financial activity of the Borough's fire tax revenue and its related expenditures.

**American Rescue Plan Fund** – is utilized to account for financial activity from the American Rescue Plan revenue and related expenditures.

#### **Proprietary Fund Types**

Proprietary funds are used to account for the Borough's ongoing activities that are similar to those often found in the private sector. The measurement focus is based upon the determination of net income. The Borough has one type of proprietary fund - the Enterprise Fund - described below.

- Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income are appropriate for capital maintenance, public policy, management control, accountability or other purposes. The Borough has one Major Enterprise Fund described below.
  - Sanitation Fund is used to account for the administration of the collection and disposal of municipal waste and recyclable materials in the Borough, is operated in a manner similar to a private business enterprise, and is intended to be self-supporting.

#### Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the Borough in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. The following are the Borough's fiduciary fund types:

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Fiduciary Fund Types (Continued)

- Custodial Funds are used to account for funds held in escrow for other parties. The Funds
  are custodial in nature (assets equal liabilities) and do not involve measurement of results of
  operation.
  - Escrow Funds are used to account for monies paid by developers and/or land owners which are held in escrow for the purpose of reimbursing the Borough for any and all expenses, fees and charges incurred by the Borough in connection with land development, subdivision and property improvements located in the Borough of Hellertown.
- Pension Trust Fund is used to account for pension benefits for police. The Police Pension
  Plan is a blended component unit of the Borough of Hellertown. The principal revenue sources
  for these funds are state aid, employer and employee contributions, and investment earnings.
  The Borough of Hellertown has the following pension trust fund:
  - Police Pension Fund is used to account for pension benefits for police officers.

#### Basis of Accounting and Management Focus

#### Basis of Accounting

Basis of accounting refers to the timing of recognition of revenues and expenditures or expenses in the financial statements regardless of the measurement focus. The modified cash basis of accounting is followed for all governmental, proprietary, and fiduciary funds of the Borough. The modified cash basis differs from GAAP in that certain revenues and the related assets are recognized when received rather than when earned and certain expenditures or expenses are recognized when paid rather than when a liability is incurred. Modifications to the cash basis of accounting include (1) the recording of payroll withholdings when withheld from employees' pay, (2) the recording of investments held (in the Pension Trust Funds) as assets at fair value, (3) reporting long-term debt, (4) Other Receivables, (5) custodial funds held in escrow due to developers and reported as liabilities and (6) net unrealized gains and losses on investments are recorded as a result of changes in the fair value of investments, not when the investments are sold. The Statement of Revenues Received, Expenditures Paid and Changes in Fund Balance - Modified Cash Basis - Governmental Funds presents the results of the Borough's activities; it does not purport to present the net income or loss for the period.

#### Measurement Focus

The accounting and reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types are accounted for on a spending or "financial flow" measurement focus. This means the Borough has elected to report on a modified cash basis while reporting long-term indebtedness in the Government-Wide Financial Statements. Governmental fund-type operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and liabilities (whether current or non-current) associated with this activity are included on their statements of assets, liabilities, and net position. The reported fund equity reported as unrestricted net position. Proprietary fund-type operating statements present increases (revenues) and decreases (expenses) in net position.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Measurement Focus (Continued)

The Pension Trust Fund uses "income determination" as its measurement focus. Plan member contributions and employer contributions (including the portion, if any, funded by State Aid) are recognized in the period in which contributions are paid. Benefits and refunds are recognized when paid in accordance with the terms of each plan.

#### **Budgetary Process**

The Borough follows these procedures in establishing the budgetary data reflected in the financial statements:

- Prior to October 1, the Borough Manager meets with all Department Heads.
- Department Heads submit a proposed operating budget for the fiscal year commencing the following January 1.
- The Operating budget includes the proposed expenditures.
- The Borough Manager and Finance Manager meet to determine proposed revenue for the fiscal year commencing January 1.
- Capital budgets are updated at this time.
- The proposed budget is compiled and submitted to Borough Council for review and discussion. A number of public meetings are scheduled to obtain taxpayer comment.
- Prior to December 31, the budget is legally enacted through a majority vote of Borough Council. An ordinance establishing the tax rate for the year was simultaneously voted on.

#### Cash and Cash Equivalents

The Borough's cash and cash equivalents are comprised of cash on hand, demand deposits with financial institutions, and short-term investments with original maturities of three months or less as of the date of acquisition. See Note 3 for additional disclosures.

#### Restricted Assets

Restricted assets are comprised of cash held in escrow for property improvements, subdivision, and land development.

#### **Encumbrances**

Net position of the Governmental Fund Types may be reserved for encumbrances. Encumbrances, which represent commitments for goods and services not yet received, are reported as a reservation of net position and are not otherwise available for appropriation. All encumbrances lapsed at the end of the year. Accordingly, there was no net position reserved for encumbrances as of December 31, 2022.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Government - Wide Fiduciary and Proprietary Fund Net Position

Net Position is divided into two components:

- 1. Restricted consist of assets that are restricted by the Borough's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.
- 2. Unrestricted all other net position is reported in this category.

#### Governmental Fund Balances

In the Governmental Fund financial statements, fund balances are classified as follows:

- 1. Restricted amounts that can only be spent for specific purposes because of constitutional provisions, legislation, or constraints that are externally imposed.
- Committed amounts that can only be used for specific purposes determined by formal action of the Council.
- 3. Assigned amounts that are designated for a particular purpose but are not spendable until a budget ordinance is passed or there is a majority vote approval by Borough Council.
- 4. Unassigned all amounts not included in other spendable classifications

The restricted fund balances consisted of the Liquid Fuels Special Revenue Fund for \$6,669, \$126,880 for the Fire Protection Special Revenue Fund, and \$494,251 for American Rescue Plan Fund. The Committed Fund Balance of \$503,883 and the Assigned Fund Balance of \$368,713 are included in the Capital Projects Fund, which are set aside for capital purposes and fire protection, respectively.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, it is the Borough's policy to use restricted fund balance first, followed by unrestricted fund balance. When expenditures are incurred for purposes for which committed, assigned or unassigned amounts are available, it is the Borough's policy to use committed first, then assigned and then finally unassigned.

#### Interfund Transactions

Certain interfund transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it that are properly applicable to another fund are recorded as expenditures or expenses in the reimbursing fund and as reductions of expenditures or expenses in the fund that is reimbursed.

Other interfund transactions are reported as transfers. Nonrecurring or nonroutine permanent transfers of net position are reported as residual transfers of net position. All other interfund transfers are reported as operating transfers.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Management Estimates

The preparation of financial statements prepared with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 NON-GAAP BUDGETARY BASIS OF ACCOUNTING

The Borough's budget is prepared on the modified cash basis of accounting and includes appropriations to cover anticipated current encumbrances. The Borough Council approves budgets, which contain estimated revenues adequate to fully fund appropriations. Appropriations not reserved for encumbrances lapse at year end. Formal budgetary integration is employed as a management control device during the year for the General Fund and two Special Revenue Funds.

The Statements of Revenues Received, Expenditures Paid and Changes in Fund Balance - Modified Cash Basis - Budget and Actual present comparisons of legally adopted budgets with actual data. The budget has been prepared on the modified cash basis, which is the same basis of accounting used to prepare the financial statements as described more fully in Note 1. The Borough Council approves by a motion the total appropriations in the budget. Fund Balance and any revisions to the budget also require approval by Borough Council. There were no amendments to the budget as presented in the current year.

#### NOTE 3 CASH AND CASH EQUIVALENTS

#### General

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U.S. Treasury bills, other short-term U.S. and Commonwealth of Pennsylvania government obligations, and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes.

The deposit and investment policy of the Borough adheres to the statutes of the Commonwealth. Deposits of the Borough, except for Pension Trust Fund deposits that are administered by trustees, are either maintained in demand deposits or are held in bank money market accounts. There were no deposit or investment transactions during the year that were in violation of either the Commonwealth's statutes or the policy of the Borough.

#### Cash (Cash on Hand and Bank Balances)

At December 31, 2022, the carrying amount of the Borough's bank deposits (excluding those held in the Pension Trust Funds, but including Custodial Funds) totaled \$5,561,352 and the corresponding bank balances were \$5,753,218, of which \$250,000 was insured by the Federal Deposit Insurance Corporation ("FDIC"); the uninsured bank balance of \$5,503,218 was collateralized, as described below.

#### NOTE 3 CASH AND CASH EQUIVALENTS (CONTINUED)

#### Cash (Cash on Hand and Bank Balances) (Continued)

Under Act No. 72 of the 1972 Session of the Pennsylvania General Assembly (the "Act of 72"), financial institutions were granted the authority to secure the deposits of the public bodies by pledging a pool of assets, as defined in the Act of 72, to cover all public funds deposited in excess of the FDIC limits. The uninsured bank balances (as defined by Statement No. 3 of the GASB) of the Borough in the amount of \$5,503,218, were collateralized by this pool of assets maintained by the Borough's depository institutions.

In addition, the Borough included in cash, amounts held on hand in petty cash. At December 31, 2022, the petty cash balance was \$984.

#### NOTE 4 INVESTMENTS

Under Section 1316 of the Pennsylvania Borough Code, the Borough is authorized to invest in United States Treasury Bills, short-term obligations of the U.S. Government or its agencies or instrumentalities, obligations of the U.S. Government or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision, shares of an investment company registered under the Investment Company Act of 1940, whose shares are registered under the Securities Act of 1933, provided that the only investments of that company are in the authorized investments for Borough funds listed above and certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation or similar agencies to the extent that such accounts are so insured. Investments of pension trust funds are placed pursuant to guidelines established by the respective pension boards.

As of December 31, 2022, the Borough had the following investments:

Investment	Maturities	Maturities Fair	
Pension Trust Funds			
U.S. Government Obligations	2023-2032	\$	1,006,183
Balanced Funds/Fixed Income			1,253,925
International Bonds	2024-2030		103,066
Corporate Bonds	2025-2033		473,752
Mutual Funds			2,133,893
Domestic Stocks			1,401,815
Total Pension Trust Funds		\$	6,372,634

#### Fair Value Measurement

The Borough reports all investments at fair value. Fair value is the closing price reported on the active market in which the individual securities are traded.

#### NOTE 4 INVESTMENTS (CONTINUED)

The Borough categorizes its fair value measurements within the fair value hierarchy established by U.S. generally accepted accounting principles. GASB Statement No. 72, *Fair Value Measurement and Application*, sets forth the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted market prices in active markets for identical assets of liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Borough has the ability to access.

Level 2 – Inputs to the valuation methodology include quoted market prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets in active markets; inputs other than quoted prices that are observable for the asset or liability; or inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

All Borough Pension Trust Funds investments are classified as Level 1 measurements; quoted prices in active markets for identical assets.

#### Interest Rate Risk

The Borough has no formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### Credit Risk

The Borough has no investment policy that would limit its investment choices to certain credit ratings. The Borough's Police Pension Plan's investment in fixed income funds were rated by Moody's as follows:

	Police Pension Plan Fixed Income	Fa	air Value of	
	Credit Ratings	Ir	nvestments	
-	Aaa	Aaa \$ 1,006		
	Aa-		8,046	
	A+	A+ 60,6		
	A-	A- 215,3		
	Bbb+		149,156	
	Bbb	101,693		
	Not Rated	Not Rated 41,8		

#### NOTE 4 INVESTMENTS (CONTINUED)

#### Concentration of Credit Risk

The Borough places limits on the amount the Borough may invest in any one issuer. Currently the Borough does not have any investments not included in the Pension Trust Funds. The following individual investments represented over 5% of total trust fund investments for each pension plan:

#### Police Pension Plan:

Vanguard Value Index Fund Admiral CI. Vanguard Instl Index Fd-94 PIMCO Income Fund Institutional Shs

#### Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in event of the failure of the counterparty, the Borough will not be able to recover the value of its investments or collateral security that are in the possession of any outside party. The Borough has no investments subject to custodial credit risk.

At December 31, 2022, the Borough had the following debt instruments and maturities in its Police Pension Plan.

	Average Maturities (In Years)						
	Less than 1	han 1 1-5			6-10		Total
U.S. Government Obligations	\$ 340,079	\$	620,165	\$	45,939	\$	1,006,183
International Bonds	-		76,758		26,308		103,066
Corporate Bonds			304,652		169,100		473,752
	\$ 340,079	\$ 1	,001,575	\$	241,347	\$	1,583,001

#### NOTE 5 NOTES PAYABLE

The Borough of Hellertown issued a General Obligation Note Series of 2022 to finance the Borough's new public works building and refunding of the Borough's General Obligation Note Series of 2012. The Borough refinanced its General Obligation Notes Series of 2012 and borrowed an additional \$776,605 (drawn down on April 8, 2022), bringing the total outstanding balance on the new note to \$2,000,000.

A description of the terms of the Borough's long-term debt obligation ("Note") and the balance outstanding at December 31, 2022 is presented below.

Notes Payable: General Obligation Notes	Balance Outstanding January 1, 2022 Ad		Additions Reductions		Balance Outstanding ember 31, 2022	Due Within One Year	
General Obligation Note 2012, fixed annual interest rate of 2.72% for 10 years, thereafter a floating rate of 65% of Prime Rate, due November 1, 2032 with monthly principal and interest installments of \$10,853.	\$ 1,223,395	\$ -	\$ (1,223,395)	\$	-	\$	-
General Obligation Note 2022, fixed annual interest rate of 2.72% for 20 years, due April 2042 with monthly principal and interest insallments of \$10,814.	-	2,000,000	(50,643)		1,949,357		77,706
Total General Obligation Notes	\$ 1,223,395	\$ 2,000,000	\$ (1,274,038)	\$	1,949,357	\$	77,706

#### NOTE 5 NOTES PAYABLE (CONTINUED)

The annual debt service requirements to maturity for note payable as of December 31, 2022 is as follows:

Years ending December 31:	 Principal		Interest		Total
2023	\$ 77,706	\$	52,058	\$	129,764
2024	79,846		49,918		129,764
2025	82,045		47,719		129,764
2026	84,305		45,459		129,764
2027	86,627		43,137		129,764
2028-2032	470,264		178,559		648,823
2033-2037	538,690		110,133		648,823
2038-2042	 529,874		32,440		562,314
Totals	\$ 1,949,357	\$	559,423	\$	2,508,780

#### NOTE 6 REAL ESTATE TAXES

Based upon assessed valuations provided by Northampton County approximating \$131,374,500 in 2022, the Borough bills and collects its own real estate taxes. The schedule for real estate taxes levied for 2022 was as follows:

February 1 - levy date

February 1 - April 5 - 2% discount period
April 6 - June 7 - face payment period
June 8 - March 7, 2023 - 10% penalty period

March 7, 2023 - lien date

The Borough continues to collect delinquent real estate taxes up to the first Monday in March of the following year. At that time, all unpaid real estate taxes are turned over to the County of Northampton Tax Claim Bureau for further collection. The 2022 municipal tax rate for all purposes was 21.50 mils (\$21.50 per \$1,000 of assessed valuation) of which 1.5 mils is allocated for fire protection and the remaining 20.0 mils is allocated for general purposes.

#### NOTE 7 COMMITMENTS AND CONTINGENCIES

#### **Compensated Absences**

The Borough of Hellertown has not accrued compensated absences because the Borough has elected to report its financial activities on the modified cash basis of accounting. However, all full-time employees of the Borough are entitled to paid vacation and sick days, depending on their length of service and whether the employee is a uniformed or non-uniformed employee.

Vacation days for all employees begin to accrue one year after the initial date of hire and may not be carried from year to year. Vacation allowances accrue as follows:

#### NOTE 7 COMMITMENTS AND CONTINGENCIES (CONTINUED)

#### Compensated Absences (Continued)

Vacation Allowance					
Uniformed	Non-uniformed				
0 days	0 days				
96 hours	N/A				
N/A	15 days				
144 hours	N/A				
N/A	17 days				
168 hours	N/A				
192 hours	20 days				
240 hours	25 days				
	Uniformed  0 days 96 hours N/A 144 hours N/A 168 hours 192 hours				

Sick leave is calculated separately for uniformed and non-uniformed employees. Each uniformed employee is entitled to seven sick days per year. Sick leave "catastrophic days" can be saved from one year to the next, to a maximum of 124 days. Any sick days accumulated in excess of 124 days are lost. Uniformed employees are also entitled to seven non-accruable "sniffle" days per year, a maximum of six unused at year end are compensated for at the then-current base pay rate.

Non-uniformed employees are entitled to twelve non-accruable "sniffle" days per year. Any of these days that are remaining at the beginning of the subsequent year are compensated for at the rate of 50% of the then-current base pay. In addition, each non-uniformed employee is entitled to receive ten catastrophic sick days, accruable to 120 days. Any catastrophic sick days accumulated in excess of 120 days are lost.

#### Insurance

The Borough is exposed to various risks of loss, including workers' compensation; property, casualty, and public official liability; employee benefit administration; employment practice liability; and general liability claims. During the past four calendar years, there have not been any settlements that exceeded insurance coverage. The Borough is contingently liable to the extent any potential future judgment exceeds available insurance coverage. Approximate coverage amounts for significant risk categories are set forth below.

Building and Contents  Boiler and Equipment  Origina and Dishapperty (Par Employee)	\$ 17,811,120 751,056
Crime and Dishonesty (Per Employee)	100,000
Comprehensive General Liability	4 000 000
- Each Occurrence	1,000,000
- Aggregate Limit	2,000,000
Employee Benefits Liability	
- Each Claim	1,000,000
- Aggregate Limit	2,000,000
Commercial Auto	1,000,000
Worker's Compensation	
- Per Accident	1,000,000
- Per Disease	1,000,000
- Disease Aggregate	1,000,000
Excess Liability (Umbrella) Each Occurrence	10,000,000
Excess Liability (Umbrella) Aggregate Limit	10,000,000
Cyber Liability	
- Each Occurrence	1,000,000
- Aggregate Limit	1,000,000

#### NOTE 7 COMMITMENTS AND CONTINGENCIES (CONTINUED)

#### Federal and State Grants

The Borough receives Federal and State Grants for specific purposes that are subject to review and audit by Federal and State agencies. Such audits could result in a request for reimbursement by the Federal and State agencies for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of the Borough's management, such disallowances, if any, will not be significant to the Borough's basic financial statements.

#### NOTE 8 PENSION PLANS

The Borough of Hellertown administers two pension plans - the Hellertown Borough Police Pension Plan, a defined benefit plan, and the Hellertown Borough Non-Uniformed Employees' Pension Plan, a defined contribution plan. Separate trustees and investment accounts have been established for each plan. Each plan's assets may be used only for the payment of benefits to the members of that plan, in accordance with the terms of each plan. Additional administrative costs are funded from investment earnings.

#### Police Pension Plan

#### Plan Description

The Borough of Hellertown Police Pension Plan is a single employer defined benefit pension plan controlled by the provisions of Ordinance 784 adopted pursuant to Act 600. The plan is governed by the Borough of Hellertown which may amend plan provisions, and which is responsible for the management of plan assets. The Borough of Hellertown has delegated the authority to manage certain plan assets to Fulton Financial Advisors.

The Borough of Hellertown filed actuarial valuation report Form 201C with the Public Employee Retirement Commission. The report dated January 1, 2021, was the most recently certified by the municipality's chief administrative officer. This report indicated the municipality maintains a pension plan to provide pension or retirement benefits for uniformed employees. The Borough's Police Pension Plan covers all existing and future full-time or regular members of the police force of the Borough who work for a stated salary or compensation. The pension plan committee consists of: (1) the Vice-president of Council; (2) one active policeman; (3) one retired policeman receiving pension benefits; and (4) two electors of the Borough (neither members of the police force nor individuals receiving pension benefits).

#### Benefits Provided

Borough of Hellertown provides normal retirement, early retirement, and disability benefits to plan members and their beneficiaries. Normal retirement benefits are calculated on 50% of members' average monthly compensation during the last 36 months of employment with the Borough when the member obtains the age of 50 and completes 25 years of credited service. In addition, a member shall receive a service increment of \$100 per month for each full year of service in excess of 25 years. The maximum monthly benefit for a service increment shall be \$500 per month. Early retirement benefits are determined based on an actuarial equivalent of the accrued retirement benefit, the member must have completed 20 years of service. Disability retirement benefits are equal to 75% of the salary of the member.

#### NOTE 8 PENSION PLANS (CONTINUED)

#### Police Pension Plan (Continued)

#### **Benefits Provided (Continued)**

At January 1, 2022, the following employees were covered by the benefit terms:

#### Participants:

Retirees and Beneficiaries 8
Active Employees 10
Terminated Employees 1

#### **Contributions**

Commonwealth of Pennsylvania Act 205 requires that annual contributions to the plan be based upon the plan's Minimum Municipal Obligation (MMO), which is based on the plan's biennial actuarial valuation. In accordance with the plan's governing document, employees are required to contribute 5.0% of compensation to the plan. The plan may also be eligible to receive an allocation of state aid from the General Municipal Pension System State Aid Program that must be used for pension funding. Any funding requirements established by the MMO in excess of employee contributions and state aid must be paid by the municipality in accordance with Act 205.

Investment expenses, including investment manager and custodial services, are funded through investment earnings. Administrative expenses, including actuarial and consultant services, are funded through investment earnings and/or contributions.

#### **Net Pension Liability**

The Borough's net pension liability was determined by an actuarial valuation as of January 1, 2021, and rolled forward to the reporting date using the following significant actuarial assumptions applied to all periods included in the measurement:

Salary Increases: 5.0% compounded annually

Investment Return: 7.0% per annum, net of investment expenses

The actuarial assumptions used in the January 1, 2021 valuation were based on the results of an actuarial experience study for the period January 1, 2021 to December 31, 2021. In addition, mortality rates were based on the PubS-2010 Mortality Table projected 5 years past the valuation date using Scale MP-2020.

The long-term expected rate of return on pension plan investments was determined using a buildingblock method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation of 2.45%) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target allocation percentage any by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of December 31, 2022 are summarized in the following table:

#### NOTE 8 PENSION PLANS (CONTINUED)

#### Police Pension Plan (Continued)

#### Net Pension Liability (Continued)

Asset Class	Long-Term Expected Real Rate of Return <sup>1</sup>	Asset Class	Long-Term Expected Real Rate of Return
Domestic Equity Large Cap Mid Cap Small Cap	5.37% 6.53% 6.53%	International Equity Fixed Income Real Estate Cash	6.22% 2.09% 4.87% -0.45%

<sup>&</sup>lt;sup>1</sup>The Long-Term Expected Real Rates of Return are based on the 2022 Horizon Survey.

#### Discount Rate

The discount rate used to measure the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that municipal contributions will be at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

#### Changes in Net Position Liability

The following table shows the changes in net pension liability recognized over the measurement period:

	Increase/(Decrease)							
	To	tal Pension	Pla	an Fiduciary	N	let Pension		
		Liability	N	let Position	Liability (Asset)			
		(a)		(b)	(a)-(b)			
	•	_	·					
Balance at December 31, 2021	\$	6,301,243	\$	7,865,771	\$	(1,564,528)		
Changes for the Year:								
Service Cost		199,228		-		199,228		
Interest		445,513		-		445,513		
Changes in Benefit Terms		-		-		-		
Differences Between Expected								
and Actual Experience		-		-		-		
Changes in Assumptions		-		-		-		
Contributions - Employer		-		-		-		
Contributions - State Aid		-		79,723		(79,723)		
Contributions - Member		-		44,876		(44,876)		
Net Investment Income		-		(1,121,471)		1,121,471		
Benefit Payments		(271,999)		(271,999)		-		
Administrative Expense		-		(13,229)		13,229		
Other Charges						-		
		372,742		(1,282,100)		1,654,842		
Balance at December 31, 2022	\$	6,673,985	\$	6,583,671	\$	90,314		

NOTE: This schedule was prepared on the accrual basis of accounting, not on the modified cash basis of accounting used for financial reporting purposes.

#### NOTE 8 PENSION PLANS (CONTINUED)

#### Police Pension Plan (Continued)

#### Sensitivity of the Net Pension Asset to Changes in the Discount Rate

The following is a sensitivity analysis of the net pension asset to changes in the discount rate. The table below presents the net pension asset calculated using the discount rate of 7% as well as what the net pension asset would be if it were calculated using a discount rate that is 1 percentage point lower (6%) or 1 percentage point higher (8%) than the current rate:

			(	Current				
	1%	Decrease	Disc	ount Rate	1% Increase			
		6.00%		7.00%		8.00%		
Net Pension (Asset) Liability	\$	952,193	\$	90,314	\$	(629,304)		

#### Plan Fiduciary Net Position

Detailed information about the Plan's fiduciary net position is available in the separately issued Borough of Hellertown's Retirement Plan financial report.

#### Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources

For the year ended December 31, 2022, if the financial statements were issued in accordance with GAAP, the Borough would recognize pension expense of \$217,208. At December 31, 2022, the Borough would report deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	O	Deferred utflows of esources	Deferred Inflows of Resources				
Differences Between Expected and Actual Experience	\$	-	\$	(164,005)			
Changes in Assumptions		63,741		-			
Net Difference Between Projected and Actual Earnings on Pension Plan Investments		807,269					
Total	\$	871,010	\$	(164,005)			

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense under GAAP as follows:

Years Ended December 31,	
2023	\$ 17,670
2024	144,668
2025	221,298
2026	323,699
2027	(330)
Thereafter	_

#### NOTE 8 PENSION PLANS (CONTINUED)

#### Police Pension Plan (Continued)

#### Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources (Continued)

Financial information of the Police Pension Plan is presented on the modified cash basis of accounting. Plan member contributions are employer contributions (including the portion, if any, funded by State Aid) are recognized in the period in which the contributions are received rather than when they are due. Benefits and refunds are recognized when paid rather than when the liability is incurred. During 2022, the Borough paid \$79,723 to fund the Police Pension Plan from State Aid.

#### Non-Uniformed Employees' Pension Plan

The Borough of Hellertown established a pension plan effective January 1, 1992, entitled Hellertown Borough Non-Uniformed Employees' Pension Plan (the "NUEPP"). The NUEPP covers all existing and future full-time non-uniformed salaried and management employees of the Borough. This single employer defined contribution plan is administered by the International City Management Association Retirement Corporation in the form of a Money Purchase Plan and Trust. The NUEPP provides for normal retirement benefits at age 65 under authority of Act 205.

The contribution requirements established by the Money Purchase Plan and Trust Agreement adopted by the Borough are as follows:

- The Borough shall contribute \$1,500 on behalf of each participant for each plan year.
- Each participant is required to contribute to the NUEPP as a condition of participation; however, the Borough has elected to "pick up" the mandatory participant contributions in accordance with Internal Revenue Service Code Section 414(h)(2).
- Each participant may make voluntary, after-tax contributions.

The NUEPP is eligible to receive an allocation of state aid from the General Municipal Pension System State Aid Program, which must be used for pension funding. The Borough, in accordance with Act 205, must contribute any funding requirements that exceed state aid. During the year ended December 31, 2022, employee contributions amounted to \$36,992 and employer funding requirements for 2022 amounted to \$30,000, of which \$30,000 was funded from State Aid.

Employee contributions vest immediately. Employer contributions vest in accordance with the following schedule:

Years of	Percent							
Service	Vested							
1	0%							
2	0%							
3	20%							
4	40%							
5	60%							
6	80%							
7	100%							

#### NOTE 9 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

#### Plan Description

The Borough of Hellertown administers a single employer defined benefit healthcare plan. All full-time uniformed and non-uniformed employees, employees who retire from the Borough are eligible to receive these benefits. The Retiree Health Plan does not issue a publicly available financial report.

#### Benefits Provided

The benefit provisions and obligations to contribute are established in accordance with separate employee contracts. In accordance with the employee contracts, the Borough's obligation for payment of health insurance coverage premiums is \$350 per month towards the cost of retiree medical and prescription drug coverage for non-uniform employees. For retirees in prior years, payments are as follows: \$250 per month for uniformed employees retiring between January 1, 2002 and December 31, 2004, \$350 per month for uniformed employees retiring in 2005, \$450 per month for uniformed employees retiring in 2006, \$550 per month for uniformed employees retiring in 2007, and \$660 per month for uniformed employees retiring in 2008 or later. The above uniformed retiree payments shall cease upon the retiree reaching eligible Medicare age. Coverage must be purchased through the Borough in order to be eligible for the Borough's contribution. If the employee retired on or before December 31, 2015, coverage is provided for the life of the retiree. If retired on or after December 31, 2015, coverage ends on December 31, 2022. The retirees are obligated to absorb any and all monthly premium costs in excess of Borough contributions. Currently, the Borough pays the monthly health insurance premiums for each participant and is reimbursed by each retiree for an amount the Borough's contribution does not exceed those listed above. As of December 31, 2021, thirteen retirees are eligible and receiving these benefits. The health care benefits cover retired employees only; however, the retirees have the option to continue coverage for their spouses at their own expense.

#### Plan Membership

At December 31, 2022, the Plan's membership consisted of the following:

Plan Participants	25
Inactive Plan Members Entitled to But Not Yet Receiving Benefits	-
Inactive Plan Members, or Beneficiaries Currently Receiving Benefits	13
Total	20
Total	38

#### **Contributions**

The Borough contributes to the cost of current-year premiums for eligible retired plan members as described above. The Borough is not currently making contributions to a qualified trust.

#### **Net OPEB Liability**

The Borough's total OPEB liability of \$2,903,130 was measured as of December 31, 2022, and was determined by an actuarial valuation as of January 1, 2022.

#### NOTE 9 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

#### Actuarial assumptions and other inputs

The total OPEB liability in the January 1, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Investment Rate of Return: There are no invested assets. Actuarial Funding Method Entry Age Cost Method Inflation: 2 45%

Participation Rate:

Salary Increases: 5% compounded annually.

Discount Rate: 4.31%

Healthcare cost a. Non-Medicare Medical and prescription drug costs are assumed to increase by

5.80% during 2022, 8.5% during 2023-2024 reduced by 0.60% - 0.55% per year

thereafter to an ultimate level of 4.25% per year.

b. Medicare Medical and prescription drug costs are assumed to increase by 1.74% during 2022, 5.75% during 2023-2024 reduced by 0.20% per year

thereafter to an ultimate level of 4.25% per year.

Mortality: 2010 Public Safety Amount Based Mortality Tables for Males and Females

projected to 2025 using MP-2021 for Police.

2010 Public General Amount Based Mortality Tables for Males and Females projected to 2025 using Table MP-2021 for Non-Uniform and At-Will Groups. 100% of retirees who are eligible to participate are assumed to do so.

80% of police retirees are assumed to have a spouse participating in the

coverage. 60% of future non-uniformed and at-will retirees are assumed to have a

spouse participating in coverage.

Female spouses of future retirees are assumed to be 3 years younger than male Age:

spouses.

The discount rate was based on the S&P 20 Year municipal bond rate.

An actuarial valuation of the total OPEB liability is performed biennially. The total OPEB liability was determined as part of an actuarial valuation at January 1, 2022. Update procedures were used to roll forward to the Borough's fiscal year ended December 31, 2022.

#### Changes in the Net OPEB Liability

Changes in the Borough's net OPEB liability for the plan for the year ended December 31, 2022 were as follows:

			Increa	se/Decrease				
	T	otal OPEB	Plar	n Fiduciary	Net OPEB			
		Liability	Ne	et Position		Liability		
		(a)		(b)		(a)-(b)		
Dalamana at 4/4/0000	æ	4 004 557	•		Φ.	4 004 557		
Balances at 1/1/2022	\$	4,231,557	_\$		<u> </u>	4,231,557		
Changes for the year:								
Service Cost		189,221		-		189,221		
Interest		72,657		-		72,657		
Changes in Benefit Terms		-		-		-		
Differences Between Expected								
and Actual Experience*		(577,247)		-		(577,247)		
Changes in Assumptions & Cost Method**		(854,492)		-		(854,492)		
Contributions - Employer		-		158,566		(158,566)		
Contributions - Other		-		-		-		
Net Investment Income		-		-		-		
Benefit Payments ***		(158,566)		(158,566)		-		
Administrative Expense		-		-		-		
Other Charges		-		-		-		
Net Charges		(1,328,427)		-		(1,328,427)		
Balances at 12/31/2022	\$	2,903,130	\$	-	\$	2,903,130		

<sup>\*</sup>The difference is maintly due to the census data from prior valuation to the valuation as of January 1, 2022, as well as premiums that are lower than projected.

<sup>\*\*</sup> The discount rate changed from 1.93% to 4.31%. Changes were made to the health care cost trend rates, as well as updated mortality tables.

<sup>\*\*\*</sup> Payments are actuarially determined expected benefit payments, which may vary from actual benefit payments due to implied subsidy and experience that is different from expected.

#### NOTE 9 POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

#### Sensitivity of the Net OPEB Liability to Changes in the Discount Rates

The following presents the net OPEB liability of the Borough, as well as what the Borough's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current discount rate:

		Curi	rent Discount		
	1% Decrease		Rate	1	% Increase
	3.31%	4.31%			5.31%
12/31/2022 Net OPEB Liability	\$ 3,192,820	\$	2,903,130	\$	2,647,522

#### Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trends Rates

The following presents the net OPEB liability of the Borough, as well as what the Borough's net OPEB liability would be if it were calculated using health care cost trend rates that are 1-percentage point lower or 1-percentage point higher than the current healthcare cost trend rates:

		Cι	urrent Trend				
	1% Decrease		Rates	19	1% Increase		
12/31/2022 Net OPEB Liability	\$ 2,689,484	\$	2,903,130	\$	3,155,617		

#### NOTE 10 EXCESS OF EXPENDITURES OVER APPROPRIATIONS

For the year ended December 31, 2022, expenditures exceeded appropriations in the General Fund department levels (the legal level of budgetary control) in General Government (\$140,601), Public Safety (\$10,313), and Public Works – Highway and Streets (\$153,028). The excess expenditures were funded by the available fund balance.

#### NOTE 11 SUBSEQUENT EVENTS

In preparing these financial statements, the Borough has evaluated events and transactions for potential recognition or disclosure through September 1, 2023, the date the financial statements were available to be issued, and has determined that no additional material subsequent events exist that require disclosure.

REQUIRED SUPPLEMENTARY INFORMATION

# BOROUGH OF HELLERTOWN STATEMENT OF REVENUE RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCE – MODIFIED CASH BASIS BUDGET AND ACTUAL – GENERAL FUND (1) FOR THE YEAR ENDED DECEMBER 31, 2022

		Original and Final Budget	Actual	ı	Variance Favorable nfavorable)
REVENUES RECEIVED					· · ·
Taxes	\$	3,544,755	\$ 3,672,358	\$	127,603
Licenses and Permits		163,557	202,968		39,411
Fines and Forfeitures		45,900	43,374		(2,526)
Interest and Rent		-	13,691		13,691
Intergovernmental Revenue		206,695	582,640		375,945
Charges for Services		262,540	201,024		(61,516)
Miscellaneous Revenue		344,439	186,316		(158,123)
Total Revenues Received		4,567,886	 4,902,371		334,485
EXPENDITURES PAID					
General Government		477,973	618,574		(140,601)
Public Safety		1,479,402	1,489,715		(10,313)
Public Works - Highways and Streets		600,024	753,052		(153,028)
Culture and Recreation		505,581	438,227		67,354
Employee Benefits/Taxes		1,368,053	987,924		380,129
Debt Principal and Interest		130,224	129,917		307
Contingencies		5,000	5,000		
Total Expenditures Paid		4,566,257	 4,422,409		143,848
EXCESS OF REVENUES RECEIVED					
OVER EXPENDITURES PAID		1,629	479,962		478,333
FUND BALANCE - JANUARY 1, 2022		1,963,821	 4,452,303		2,488,482
FUND BALANCE - DECEMBER 31, 2022	_\$_	1,965,450	4,932,265	\$	2,966,815
FUND BALANCES OF NONREPORTED FUNDS			(1,315,542)		
Total Fund Balance			\$ 3,616,723		

There were no amendments to the originally adopted 2022 budget.

(1) Statement includes General Fund activity only; all other general incidental funds are excluded.

#### BOROUGH OF HELLERTOWN SCHEDULE OF CONTRIBUTIONS POLICE PENSION PLAN FOR THE LAST TEN YEARS

	2014	2015		2016		2017		2018		2019		2020		2021		2022	
Actuarially Determined Contribution	\$ 50,846	\$	48,460	\$	46,457	\$	49,085	\$	125,382	\$	126,988	\$	135,229	\$	129,190	\$	28,732
Contributions in Relation to the Actuarially Determined Contribution	 50,846	-	48,460	-	46,457		83,589		142,852		149,960		146,771		140,608		79,723
Contribution Deficiency (Excess)	-		_				(34,504)		(17,470)		(22,972)		(11,542)		(11,418)		(50,991)
Covered Payroll	\$ 910,959	\$	951,342	\$	892,383	\$	908,827	\$	908,827	\$	908,827	\$	929,409	\$	919,651	\$	970,156
Contributions as a Percentage of Covered Payroll	5.6%		5.1%		5.2%		9.2%		15.7%		16.5%		15.8%		15.3%		8.2%

#### Notes to schedules:

Assumption Changes - In 2017, the mortality assumption was changed from the RP-2000 Table projected to 2015 using Scale AA to the RP-2000 Table projected to 2017 using Scale AA. In 2021, the mortality assumption was changed from the RP-2000 Table projected to 2017 using Scale AA to the PubS-2010 projected 5 years past 2021 valuation date using MP-2020.

Benefit Changes: In 2017, a post-retirement cost of living increase of .3% was granted. In 2018, a post-retirement cost of living increase of 2% was granted. In 2019, a post-retirement cost of living increase of 2.8% was granted and the employee contribution rate increased from 2.5% to 3.5% of salary. In 2020, a post-retirement cost of living increase of 1.6% was granted and the employee contribution rate increased from 3.5% to 4.0% of salary. In 2021, a post-retirement cost of living increase of 1.3% was granted and the employee contribution rate increased from 4.0% to 4.5% of salary.

#### SCHEDULE OF INVESTMENT RETURNS POLICE PENSION PLAN FOR THE LAST TEN YEARS\*

	2015	2016	2017	2018	2019	2020	2021	2022
Annual Money-Weighted Rate of Return, Net of		·						
Investment Expenses	-0.41%	5.31%	12.99%	-4.34%	18.73%	13.88%	12.25%	-14.40%

<sup>\*</sup>Ultimately, these schedules should present information for the last ten years. However, until the years of information can be compiled, information is presented for as many years as is available.

# BOROUGH OF HELLERTOWN SCHEDULE OF CHANGES IN NET PENSION (ASSET) LIABILITY AND RELATED RATIOS POLICE PENSION PLAN FOR THE LAST TEN YEARS

	2015	2016		2017		2018		2019		2020	2021	2022	
Total Pension Liability	 									<u>-</u>	<u>-</u>		
Service Cost	\$ 172,891	\$ 181,536	\$	175,447	\$	184,219	\$	174,480	\$	183,204	\$ 189,741	\$	199,228
Interest	321,886	335,925		357,605		376,493		378,587		399,631	421,490		445,513
Changes of Benefit Terms	-	-		3,969		26,613		38,003		21,577	15,455		-
Differences Between Expected and Actual Experience	-	-		95,446		-		(275,421)		-	(99,328)		-
Changes of Assumptions	-	-		12,741		-		-		-	89,032		-
Benefit Payments, Including Refunds of Member Contributions	(292,085)	(313,642)		(313,990)		(283,242)		(284,033)		(281,450)	(283,063)		(271,999)
Net Change in Total Pension Liability	 202,692	 203,819		331,218		304,083		31,616		322,962	333,327		372,742
Total Pension Liability - Beginning	4,571,526	4,774,218		4,978,037		5,309,255		5,613,338		5,644,954	5,967,916		6,301,243
, , ,		 									 		
Total Pension Liability - Ending	 4,774,218	 4,978,037		5,309,255		5,613,338		5,644,954		5,967,916	 6,301,243		6,673,985
Plan Fiduciary Net Position													
Contributions - Employer	_			3,360		_							
Contributions - State Aid	48,460	46,457		80,229		142,852		149,960		146,771	140,608		79,723
Contributions - Member	12,642	18,118		22,808		28,148		32,200		37,772	39,567		44,876
Net Investment Income	(22,095)	274.803		680,983		(249,784)		1,009,625		873,067	864.337		(1,121,471)
Benefit Payments, Including Refunds of Member Contributions	(292,085)	(313,642)		(313,990)		(283,242)		(284,033)		(281,450)	(283,063)		(271,999)
Administrative Expense	(8,476)	(7,854)		(8,967)		(8,712)		(9,406)		(6,916)	(8,262)		(13,229)
Net Change in Plan Fiduciary Net Position	 (261,554)	 17,882		464,423		(370,738)		898,346	-	769,244	 753,187		
Plan Net Position - Beginning	5,594,981			5,351,309		5,815,732		5,444,994		6,343,340	7,112,584		(1,282,100) 7,865,771
Plan Net Position - Beginning	 5,594,961	 5,333,427		5,351,309		5,615,732		5,444,994		6,343,340	 7,112,564		7,005,771
Plan Net Position - Ending	5,333,427	5,351,309		5,815,732		5,444,994		6,343,340		7,112,584	7,865,771		6,583,671
Municipality's Net Pension Liability (Asset)	\$ (559,209)	\$ (373,272)	\$	(506,477)	\$	168,344	\$	(698,386)	\$	(1,144,668)	\$ (1,564,528)	\$	90,314
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	111.7%	107.5%		109.5%		97.0%		112.4%		119.2%	124.8%		98.6%
Train radially not rectal and a reference of retain ender Education	,	107.070		100.070		01.070		112.170		110.270	121.070		00.070
Covered Payroll	\$ 951,342	\$ 892,383	\$	908,827	\$	935,001	\$	976,241	\$	929,409	\$ 919,651	\$	970,156
Municipality's Net Pension Liability (Asset) as a Percentage													
of Covered Payroll	-58.8%	-41.8%		-55.7%		18.0%		-71.5%		-123.2%	-170.1%		9.3%

#### Notes to schedule:

Assumption Changes - In 2017, the mortality assumption was changed from the RP-2000 Table projected to 2015 using Scale AA to the RP-2000 Table projected to 2017 using Scale AA. In 2021, the mortality assumption was changed from the RP-2000 Table projected to 2017 using Scale AA to the PubS-2010 projected 5 years past 2021 valuation date using MP-2020.

Benefit Changes: In 2017, a post-retirement cost of living increase of .3% was granted. In 2018, a post-retirement cost of living increase of 2.8 was granted and the employee contribution rate increased from 2.5% to 3.5% of salary. In 2020, a post-retirement cost of living increase of 1.6% was granted and the employee contribution rate increased from 3.5% to 4.0% of salary. In 2021, a post-retirement cost of living increase of 1.3% was granted and the employee contribution rate increased from 4.0% to 4.5% of salary.

Ultimately, this schedule should present information for the last ten years. However, until the years of information can be compiled, information is presented for as many years as is available.

#### BOROUGH OF HELLERTOWN NOTES TO REQUIRED SUPPLEMENTARY SCHEDULE POLICE PENSION PLAN DECEMBER 31, 2022

#### **Actuarial Methods**

1. Liabilities - All plan benefits are valued using the entry age normal cost valuation method.

#### **Actuarial Assumptions**

- 1. Economic Assumptions
  - a) Investment Return 7% per annum, net of investment expenses
  - b) Salary Increases 5% compounded annually
- 2. Economic Assumptions
  - a) Mortality
     Pre-Retirement None

     Post-Retirement PUBS-2010 Healthy Retiree Mortality projected 5 years past the valuation date using Scale MP-2020.
  - b) Termination None assumed
  - c) Disability None assumed
  - d) Retirement Age Normal retirement age, or age on valuation date if greater
  - e) Marital Status 80% of active members are assumed to be married. Female spouse is assumed to be 3 years younger than male spouse
  - f) Form of Annuity Joint and 50% Survivor

### BOROUGH OF HELLERTOWN SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS LAST 10 YEARS

	2018		2019		2020		2021		2022	
Total OPEB liability		_		_		_		_		_
Service cost	\$	150,958	\$	158,506	\$	212,394	\$	223,014	\$	189,221
Interest		113,913		118,072		79,194		81,914		72,657
Changes of benefit terms		-		-		-		-		-
Differences between expected and actual experience		-		-		(94,485)		-		(577,247)
Changes of assumptions or other inputs		-		-		635,267		-		(854,492)
Benefit payments		(157,723)		(149,460)		(133,368)		(189,211)		(158,566)
Net change in total OPEB liability		107,148		127,118		699,002		115,717		(1,328,427)
Total OPEB liability - beginning		3,182,572		3,289,720		3,416,838		4,115,840		4,231,557
Total OPEB liability - ending	\$	3,289,720	\$	3,416,838	\$	4,115,840	\$	4,231,557	\$	2,903,130
Covered Payroll	\$	1,910,705	\$	2,006,240	\$	1,961,483	\$	2,059,557	\$	2,058,550
Total OPEB Liability as a Percent of Covered Payroll		172.2%		170.3%		209.8%		205.5%		141.0%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, OPEB plans should present information for those years for which information is available.

Note to Schedule: No assets are accumulated in a trust to pay the related benefits.

OTHER SUPPLEMENTARY INFORMATION

## BOROUGH OF HELLERTOWN COMBINING BALANCE SHEET – MODIFIED CASH BASIS – SPECIAL REVENUE FUNDS DECEMBER 31, 2022

ASSETS	Fire Protection		State Liquid Fuels		American Rescue Plan		Total	
	Ф	400.000	<b>c</b>	0.000	ф	404.054	ф	607 000
Restricted Cash	\$	126,880	\$	6,699	\$	494,251	\$	627,830
Total Assets	\$	126,880	\$	6,699	\$	494,251	\$	627,830
LIABILITIES AND FUND BALANCES								
Fund Balance								
Restricted	\$	126,880	\$	6,699	\$	494,251	\$	627,830
Total Liabilities and Fund Balances	\$	126,880	\$	6,699	\$	494,251	\$	627,830

## BOROUGH OF HELLERTOWN COMBINING STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCES – MODIFIED CASH BASIS – SPECIAL REVENUE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

REVENUES RECEIVED	Fire Protection		State Liquid Fuels		American Rescue Plan		Total	
	Φ.	100.001	Φ.		Φ.		Φ.	400.004
Taxes	\$	190,801	\$	-	\$	-	\$	190,801
Intergovernmental Revenues		-		171,202		<u>-</u>		171,202
Interest		-		76		33		109
Miscellaneous				9,365		-		9,365
Total Revenue Received		190,801		180,643		33		371,477
EXPENDITURES PAID								
Public Works - Highways and Streets		_		255,757		_		255,757
Public Safety - Fire		77,992		_		_		77,992
Culture and Recreation		-		_		82,186		82,186
						02,.00		02,.00
Total Expenditures Paid		77,992		255,757		82,186		415,935
EXCESS (DEFICIT) OF REVENUES RECEIVED								
OVER (UNDER) EXPENDITURES PAID		112,809		(75,114)		(82,153)		(44,458)
OTHER FINANCING SOURCES (USES)								
Transfers In		_		_		306,128		306,128
Transfers Out		(110,000)		(9,365)		(35,000)		(154,365)
Hansiers Out		(110,000)		(9,303)		(33,000)		(104,300)
Total Other Financing Uses, Net		(110,000)		(9,365)		271,128		151,763
EXCESS (DEFICIT) OF REVENUES RECEIVED AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES PAID AND								
OTHER FINANCING USES		2,809		(84,479)		188,975		107,305
Fund Balances - January 1, 2022		124,071		91,178		305,276		520,525
Fund Balances - December 31, 2022	\$	126,880	\$	6,699	\$	494,251	\$	627,830

## BOROUGH OF HELLERTOWN STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCE – MODIFIED CASH BASIS – BUDGET AND ACTUAL – FIRE FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	а	Original nd Final Budget	Actual	Variance Favorable (Unfavorable)		
REVENUES RECEIVED						
Taxes	\$	191,500	\$ 190,801	\$	(699)	
Total Revenues Received		191,500	 190,801		(699)	
EXPENDITURES PAID						
Public Safety - Fire		196,511	 77,992		118,519	
Total Expenditures Paid		196,511	77,992		118,519	
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER) EXPENDITURES PAID		(5,011)	112,809		117,820	
OTHER FINANCING SOURCES (USES) Operating Transfers - Net		<u>-</u>	(110,000)		(110,000)	
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER EXPENDITURES PAID						
AND OTHER FINANCING SOURCES (USES)		(5,011)	2,809		7,820	
FUND BALANCE - JANUARY 1, 2022		108,955	 124,071		15,116	
FUND BALANCE - DECEMBER 31, 2022	\$	103,944	\$ 126,880	\$	22,936	

#### BOROUGH OF HELLERTOWN

## STATEMENT OF REVENUES RECEIVED, EXPENDITURES PAID AND CHANGES IN FUND BALANCE – MODIFIED CASH BASIS – BUDGET AND ACTUAL – LIQUID FUELS FUND FOR THE YEAR ENDED DECEMBER 31, 2022

DEVENUES DESERVED	а	Original nd Final Budget		Actual	Variance Favorable (Unfavorable)		
REVENUES RECEIVED	<b>c</b>	400	Ф	70	æ	(04)	
Interest	\$	100	\$	76	\$	(24)	
Intergovernmental Revenues Miscellaneous		166,596		171,202		4,606	
Miscellarieous				9,365		9,365	
Total Revenues Received		166,696		180,643		13,947	
EXPENDITURES PAID							
Public Works - Highways and Streets		186,000		255,757		(69,757)	
Total Expenditures Paid		186,000		255,757		(69,757)	
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER) EXPENDITURES PAID		(19,304)		(75,114)		(55,810)	
OTHER FINANCING SOURCES (USES) Operating Transfers - Net				(9,365)		(9,365)	
EXCESS (DEFICIT) OF REVENUES RECEIVED OVER (UNDER EXPENDITURES PAID							
AND OTHER FINANCING SOURCES (USES)		(19,304)		(84,479)		(65,175)	
FUND BALANCE - JANUARY 1, 2022		91,177		91,178		1_	
FUND BALANCE - DECEMBER 31, 2022	\$	71,873	\$	6,699	\$	(65,174)	