PLANNING COMMISSION MEETING MINUTES

TUESDAY, January 9, 2024

7:00 P.M.

**THE MEETING WAS HELD VIA ZOOM, AND STREAMED ON FACEBOOK LIVE**

 A. GENERAL FUNCTIONS

 1. Call to Order: 7:01 p.m.

 2. In Attendance:

 Joseph Pampanin - Present

 Maria Diaz-Joves - Present

 Robert Lepley - Present

 Kim LaBrake - Present

 Larry O’Donnell - Present

 Liz Thompson - Present

 Don Werkheiser - Present

 Also in Attendance:

Michael Corriere, Bryan Smith, Kris Russo, Cathy Hartranft and Holly Molder.

 3. Reorganization

1. Kim LaBrake nominated and made a motion for Joe Pampanin to remain as Chairperson, seconded by Larry O’Donnell. All ayes, motion carried.
2. Joe Pampanin nominated and made a motion for Kim LaBrake to remain as Co-Chairperson, seconded by Robert Lepley. All ayes, motion carried.
3. Joe Pampanin nominated and made a motion for Liz Thompson to remain as secretary, seconded by Robert Lepley. All ayes, motion carried.

4. Minutes of Previous meeting

Motion made by Liz Thompson to accept the meeting minutes from December 12, 2023, seconded by Don Werkheiser. 5 ayes, Kim LaBrake and Liz Thompson abstained. Motion carried.

 B. REVIEW & DELIBERATION

1. **60 Main Street: Applicant requests recommendation letter to ZHB to support special exception use of Proposed office/Motorized Equipment repair.**

Frank D’Amore, on behalf of the applicant asked the commission for an updated recommendation letter to the ZHB to support special exception approval under section 450-14(c) (4) motor vehicle repair shop:

relief from section 450-46 (a) related to painting and repair work to be conducted in an enclosed building.

relief from section 450-46 (d) related to outdoor storage in excess of 15 days.

interpretation under section 450-14 (e) to allow temporary outside storage and repair of equipment that may exceed 40 feet in height.

Motion made by Kim LaBrake for Joe Pampanin to write an updated letter to the ZHB recommending variance 450-46 (d) to allow storage of equipment to remain outside for more than 15 days, seconded by Don Werkheiser. All ayes. Motion carried.

 C. NEW BUSINESS

1. **Acceptance/approval of Time extension for 1702 Clauser Street Development:**

Motion made by Maria Diaz-Joves to accept the time of extension to April 19, 2024, for the 1702 Clauser Street development, seconded by Robert Lepley. All ayes. Motion carried.

 D. OLD BUSINESS

 There was no old business to discuss.

 E. ADJOURNMENT

Motion made by Liz Thompson, seconded by Robert Lepley, to adjourn the meeting at 7:27 p.m. All ayes. Motion carries.

 Respectfully submitted by,

 Holly Molder